



**TASK FORCE
Monterey, CA
September 17-18, 2013**

Minutes

Chuck Butler (LFD)
Dave Stone (LAC)
Steve Winter (VNC)
Gary Lane (NCF)
Kirk Wells (ORC)

Cole Stratton (DAL)
Marc Hafner (CalFire)
Bob Bell (USFS)
Brad Darbro (CNT)
Ramiro Rodriguez (SFM Tng.)

Sean Fraley (KRN)
Mike Lococo (OES)
Woody Enos (SCB)
Ken Hood (BLM)

SEPTEMBER 17, 2013

■ **Call to order: 0900 by Chief Butler**

The Task Force was greeted by Host Chief Cole Stratton (DAL) on behalf of Monterey Fire Department.

Agenda Review and Minutes Approval:

The August 2013 Task Force meeting minutes were reviewed and approved.

OES Report: (Lococo)

Busy month for OES.

FOG Sales: There are 43 orders waiting to be shipped. Sales to date total 10,763 copies for \$53,815.00.

App and E-Book, iBook production is being researched with several vendors. Details on pricing and retention of funds in State system are being worked out. According to Calif. State finance sources, a separate account is not needed to hold the funds. The USCG FOG is currently listed on Amazon at about \$20.

Region 2 Asst. Chief position has been filled.

CFAA crew rotation at 7 versus 14 days is being reviewed. In the past fires, CalOES Chief Zagaris limited some ST's to 7 days w/o rotation.

State Fire Marshal - Training Division Report: (Rodriguez)

Final preparations of 2013 CICCIS Position Qualification Guide are being made for 9-27-2013 deadline to STEAC.

MACS 400-1 Document Update: (Wells)

Chief Wells presented revision options for the MACS 400-1 document. Among the considerations are:

- Appendices added to provide examples of document format.
- Changing language to have the “Document Control Unit” under the direction of the Task Force.
- Add block of 500 series numbers for guidance documents.

A review of currently assigned document numbers showed that the ICS and MACS form numbering system has become too limited for the volume of documents currently in use and projected into the future.

A major consideration for any possible document number changes is that many of the ICS documents are commonly referred to by their number and not their title. Even though some of the document numbers are not technically numbered correctly, changing their numbers at this time to fit the numbering structure would be problematic.

There are lesson plans numbered in the 222 range that could be moved to the 300 series without much disruption. Chief Darbro proposed having the Specialist Groups review their lesson plans and amend the numbers to more appropriately fit in the catalog system.

Continued research will be done to assure that any changes will not disrupt currently used common references (i.e., 214, 201, 910) that have evolved over time. Attempts to limit conflicts with NWCG and NIMS document numbering systems will also be made.

The TF agreed that adjustments need to be made across the entire system to expand the range of numbers available for each category. It was identified that some documents have been numbered inaccurately due to the volume of documents assigned in a category actually outgrowing the available numbers within the category’s range.

Chief Butler will present the issue to the BoD as part of the TF report at the October BoD meeting.

1043-1101 Break

Haz Mat SEL: (Darbro)

Changes to the Haz Mat SEL have been made as requested by the TF. The usage of “nominal” and “N/A” have been corrected in the document. The SEL was approved by the TF to be sent to the BoD.

Rapid Extraction Document (Haz Mat)

The Haz Mat group has developed a draft document addressing the practice of rapid extraction and decontamination of viable victims at the scene of a Haz Mat emergency. The document was initially written to address WMD scenarios but should be rewritten to also address industrial scenarios.

The document in its draft form will be distributed to all TF members for review and consideration at the October TF meeting.

Lunch Break 1130-1235

Website & Social Media

Chief Lococo reported that, at the direction of Chief Zagaris, a request was submitted to members of the HazMat Branch to review the FIREScope web site. Those members returned a list of questions back to the Task Force for clarity.

The TF did not address the questions and reaffirmed its direction, as documented in the June 2013 Task Force meeting minutes, to have a professional web site design firm review the FIREScope web site and provide recommendations for improvement.

MACS 412-1 Information Coordination Center Procedures Guide

The current 412-1 document was reviewed by the Task Force. The document is the oldest document in the FIREScope library with a last revision date of August 1980. The procedures outlined in the document are closely aligned to, and appear to be the foundation of current Joint Information Center (JIC) practices.

The activities addressed in the 412-1 document have over time been incorporated into other ICS and MACS documents (specifically MACS 410-1, Appendix C) since its last revision. The Task Force will send a recommendation to the Ops Group to eliminate the MACS 412-1 due to its obsolete content and outdated validity.

The discussion also identified some minor items in the 410-1 that should be updated to align with current MACS practices. Chief Hood will coordinate the collection of recommendations from North and South Ops to address the updates.

PROJECT STATUS UPDATES

All Risk STEN Curriculum: It is believed that the SFM and OES are looking to align FIREScope with the NIMS models. Chief Stratton will follow up with OES Asst.Chief Bill Bondshu for coordination of the materials.

Utilization of ICS for Special Event Planning: Chief Winter will research and prepare a draft document for consideration at the Oct. TF Meeting.

Fire Following Earthquake Document: The request from the Ops group for development of a document to address water supplies for fire fighting has been withdrawn. It has been determined that there is enough material published from other sources to effectively address the issue.

2012 Large Fire Lessons Learned Report: The intent of the document is to identify and discuss organizational decisions (i.e., branch, Div. and Group assignments) to address components of the incidents. The merits and drawbacks of different organizational models should be included. Another issue is the use of the WUI placard and the potential need for further training. Possible input for the document could be incident out-briefing forms.

ICS 900 Users Guide to Disaster Declarations and Agreements: Chief Hood will work on the document.

Adjourn for the day - 1445 hrs.

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SEPTEMBER 18, 2013

■ **Call to order: 0805 by Chief Butler**

Tactical EMS (TEMS)

The Task Force reviewed a draft letter submitted by the EMS Specialist Group requesting a rewrite of the FIREScope TEMS guidance document. The Spec. Group is concerned that the FIREScope document does not fully address the evolving TEMS areas of concern.

One of the recommendations is to develop a three tiered certification level in TEMS operations similar to the Haz Mat model (FRO, Tech & Specialist.) STEAC has been approached by POST and EMSA with a proposal to develop a joint training program.

The Task Force acknowledged that the EMS Specialist Group was not consulted during the development of the *Emergency Response to Tactical Law Enforcement Incidents* document by the Safety Specialist Group. However, the intent of the document is to provide organizational guidance, not EMS protocol.

The TF discussed the pros and cons of specific levels of TEMS certification and also the potential outfitting of Paramedics with firearms. It was identified that the dynamic nature of these types of incidents can demand immediate rescue and patient extraction by first on-scene resources regardless of their levels of technical TEMS training or the carrying of firearms.

Chief Stratton was asked to have the EMS Spec Group:

- Review the Tactical Law Enf. Document as previously directed by the TF.
- Work on creating a Tactical Medic position description.
- Resubmit the letter of concerns in a final version.

SPECIALIST GROUP REPORTS:

Aviation: (Hood) Nothing to report.

Communications: (Stone) The next meeting is planned for Oct 14-15, 2013.

Requests have been received from PG&E for a frequency use agreement on incidents.

Safety: (Enos) A conference call meeting is planned for October and a physical meeting in December.

EMS: (Stratton) The next meeting is planned for Dec. 2-3, 2013.

The group added Nasopharyngeal Airways and reduced some drug amounts in line medic packs.

Scott Brown (ORC) and Mark Hartwig (SBD) are stepping down from the group.

Pete Roebuck (CHO) was nominated to the Spec. Grp. and approved by the TF.

FEMP and FEMT's are ordered individually in ROSS. The positions should be paired for operations on incidents. Reports of EMS teams being split on incidents have been received.

GIS: (Hafner) Sparse participation due to recent fire activity.

The group's current Plan of work consists primarily of ongoing projects. An ICS 341 class in LAC is upcoming.

Monthly Conference calls and bi-annual meetings continue.

Predictive Services: (Lane) The next meeting is planned for Nov. 20-21, 2013 in Los Osos.

Haz Mat: (Darbro) The group made a presentation at the "Continuing Challenge" Haz Mat Conference.

US&R: (Winter) The next meeting is planned for Nov. 12, 2013.

A final draft of the US&R OSD and SEL is anticipated for consideration at the November TF meeting.

Per Chief Stone, Nick Duvally has expressed concerns about the lack of specific US&R position qualifications for ROSS.

High Rise: (Wells) The group met on Sept. 9-10, 2013.

They are working on updating position descriptions.

The Group Charter, Plan of Work & Rosters are being finalized.

Work on a “rapid ascent team” concept for recon purposes is progressing.

IT: (Hafner) A conference call meeting is planned for the week of Sept. 22, 2013.

The group is working on a white paper addressing development of a common operating platform.

Research on Apps vs. e-book development has been removed from groups Plan of Work.

Work on practical ways to add personal location identification capabilities to wildland operations is continuing.

Web Site Contractor Recommendations: (Butler)

As a follow-up to the web site review item discussed on 9-17-13, Chief Butler requested input from the TF members for a web site designer source.

Old Business:

Spec Group Liaison Alignment

Group	Primary	Alternative
Aviation:	Hood	Fraley
Communication	Stone	Stratton
Safety	Enos	Fraley
EMS	Stratton	Enos
GIS	Hafner	Lane
Predictive Services	Lane	Hood

Haz Mat	Darbro	Wells
US&R	Winter	Rodriguez
High Rise	Wells	Stone
IT	Hafner	Darbro

Upcoming Meetings

- **Oct. 16-17, 2013** **Sacramento (McClellan)**
- **Nov. 13-14, 2013** **Buellton**
- **Dec. 10-11, 2013** **Ventura County**
- **January 28-29, 2014** **Shell Beach**
- **January 30-31, 2014** **Shell Beach (Ops Team)**
- **Feb. 19-20, 2014** **San Diego**
- **March 18-19, 2014** **Los Gatos**

Roundtable Discussion

Meeting adjourned by Chief Butler at 1130 hrs.

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ACTION ITEMS:

All Review “Rapid Extraction” draft document.