

MIKE SCHEER

1st organized
minutes of Taskforce 11
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TASK FORCE MEETING
O.C.C. 9/17/76
MINUTES

In Attendance:

Irwin, Haney, Borden, Smith, Metcalfe, Mills and
Demos.

Item 1 - Scheduling Meetings

Predetermined Dates:

Thursday, each week

Time:

0900 Hours

Place:

O.C.C. Riverside, alternate - S.D.C., Santa Monica

Starting Date:

October 7, 1976 - O.C.C.

Item 2 - Meeting Agenda

May be verbal or written prior to meeting.

Item 3 - Minutes of Meeting

Problem solving format:

Define problem
Make decision
Define responsibilities and product
Schedule time due

(Frank Borden will handle minutes and distribution
to Task Force Members temporarily).

Copies to Task Force Members and Terry Haney, Bob
Irwin, and O.C.C. file.

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Item 4 - Task Force Participation in ICS Fires '76

Evaluation:

O.C.C. - Metcalf, Mills, Scheer, SDC
Comstat 6 - Smith, Borden, SDC, (Demos/England/Lewis)
ICS - Available members at fire scene

Liaison:

ICS - Involved agency Task Force Member

Comstat 6:

Task Force Member assigned shall call O.C.C. for
updates every 2 hours or when needed.

Item 5 - ICS Fire - OCC Task Force

Member notifications

Decision:

OCC notification list needed for ICS fires in
core area.

List to be prepared

Item 6 - (Erwin) Intra-Agency Rediness

Problem:

Each agency needs clearly defined system to
activate ICS.

Decision:

Task Force Members prepare statement of their
agency actions to implement ICS.

Time Due:

9/27/76

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Item 7 - (Haney) OCC Fircast

Available in one week.

Item 8 - OCC Sitsat Operations Guide

Revisions needed for final.

- Regional resource summary

Retitle "Available to Agencies" to "Resources
in Service".

- Add Fire Model (Item) on information exchange pages.

- Others U.S.F.S.

If others - Notify Haney by 9/27

Item 9 - Evaluation Team Training

No Decision

Send Evaluators needed documents in interim.

Item 10 - Command Team Training - Ventura

Need for additional training.

Training dates not firm (scheduled October)

Development of flow diagrams and fire exercise.

Haney will notify.

Item 11 - ICS Materials (Smith)

Need kits, ICP displays, and materials for incoming
resources.

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Agenda for Task Force Meeting - 9/27/76 - O.C.C.

1. O.C.C. Manning
2. Agency Problems (Irwin)
3. O.C.C. Operations Guide Final
4. O.C.C. Notification List