



**TASK FORCE
Riverside, CA
May 16-17, 2017**

Minutes

Jeff Birchfield (BDC)	Sean Fraley (KRN)	Brad Darbro (CNT)
Ken Cruz (ORC)	Elizabeth Barrera (USFS)	Tim Kelly (LFD)
Shanna Kuempel (CNT)	Jim Johnstone (CalOES)	Woody Enos (SBC)
Dan Horton (VNC)	Jenn Ricci (CALFIRE)	

Not Present: David Barnett (SJS), Eric Holly (SFW), Nate Gogna (DOI), Mike Lozano (SAC), Andrew Henning (STF), and Jon O'Brien (LAC)

Guest: Grant Hubbell (BDC) Pat Byde (SBC) Eric Gandolfi (USFS), Scott Vail (CalOES), and Chief Zagaris (OES)

May 16, 2017

■ **Call to order: 0900 by Jeff Birchfield**



Reviewed April Minutes

Welcome and Logistics (Birchfield)

Moment of Silence: (All)

James Wells, Montgomery Fire/EMS, Mount Sterling Kentucky
William F. Gerace, Gibbsborro Fire Co. 1 Inc., Gibbsboro, New Jersey
Jerome Boyd, Los Angeles Fire Department, Los Angeles, California
Doug Deckard, Cove Creek Pearson Fire Department, Quitman, Arkansas
David Lemponen, Austinburg Volunteer Fire Department, Austinburg, Ohio
William N. Tolley, Fire Department New York City, Brooklyn, New York
Michael E. Pennell, Central Alexander Fire Department, Taylorsville, North Carolina
James Benken, City of Wyoming Fire and EMS, Wyoming, Ohio
Jason Gardner, Stanislaus County Sheriff's Department, CA

As well as all law enforcement officers killed in the line of duty throughout the United States

Agenda review and Additions (Birchfield)

Review NIMS guidelines- deadline by June 9

Task Force Update (Fraley)

Most of the last month was spent working with the App developer. The app has been released on both Google Play and Apple Store. E-book is close to being launched.

Cal OES Update (Johnstone)

The OES Org chart will be updated after June 1st once Cathy Johnson starts with OES.

All agencies still need to send in their letters in for 2017.

The app has been released on both Google Play and Apple Store.

Android app is available no cost free.

Chief Zagaris visited and presented some updates.

We are going through an audit with the FIRESCOPE program.

OES has 4 more slots to fill. OES will be filling a Deputy Chief for Operations in the South.

HazMat by railway is an issue. Training was ceased in December, has been reinstated to continue training.

Mario Rueda is going to be Chief Zagaris alternate to the NFPA 1500 advisory group.

Chief Kehmna approved as the FIRESCOPE rep to NWCG incident management board.

Drought funding is going away.

Tree Mortality is over a 10 year issue. Tree mortality money is available.

This year grass is much taller this year than past years. We will see more grass fires this year.

Road access to fires is going to be an issue to damage done by rains.

Task Force needs help with getting a representative from San Diego. Task Force rep for Fire District North will need to be filled.

Task Force will needs two alternatives to replace Chief Lozano and Chief Barnett on the STEAC committee.

State Fire Training Update (Henning)

The State Board of Fire Services May 18 meeting was canceled due to a quorum not being established. They are trying to reschedule the meeting for June. If a meeting cannot be rescheduled, it will delay some of active curriculum.

STEAC met on April 21:

AH-330 went for the information only portion- OSFM needs the PowerPoint, Instructor Manual, and Student Manual by June 1 from the OES editor to move forward to the July STEAC meeting. Instructor I and Instructor II- SFT made a presentation to STEAC to reduce the amount of instructor hours required in the Instructor I and Instructor II Task books. This still needs to go to SBFS as information only, and then to STEAC and SBFS for a vote.

SFT is proposing to require instructors to become Instructor I certified in order teach Fire Fighter I and II curriculum. To teach CFSTES and FSTEP Curriculum, the instructor would need Instructor II certified. It was proposed to implement this requirement starting on January 1, 2019. The current instructor registration process will remain in effect through December 31, 2018. All registered instructors as of December 31, 2018 would be historically recognized, and would not be required to meet the new requirements. The major change between the current requirements and the proposed changes are the requirement to complete the task book(s). This still needs to go to SBFS as information only, and then to STEAC and SBFS for a vote.

HAZ Mat (Operational Systems Descriptions (OSD) and Lesson Plans (Darbro)

Update is to finalize OSD.

On the Lesson plans was to correct the numbers and see if we can post or do we have to send up to Ops for approval. Need to talk with Chief Fraley for clarification on numbers.

The 400-2 would like to meet with someone regarding some outdated docs- this ties in with the OSD's.

S223 Update (Barnett\O'Brien)

No updates

NIMS (Birchfield)

Deadline to submit all changes by June 1st email to Chief Fraley

NIMS NQS- Chief Cruz and Chief Enos

NIMS Job Titles IC Safety and PIO - Chief Horton and Chief Ricci

NIMS Job Titles Access and Science - Chief Hubbell and Chief Birchfield

Guidelines for Mutual Aid - Chief Kuempel and Chief Kelly

Guidelines for Credentialing of Personnel- Chief Barnett and Chief O'Brien

Weather Briefing (Krohn)

Task Force members attended weather briefing.

High Rise Position Manuals (Kelly)

All documents reviewed by Task Force group. Few minor edits. Completed, ready for June Ops Team meeting.

MACS Prep

Needing 209's to address more of southern incidents. Using Chimney, Sobranes and Blue Cut. Prepared for the orientation/exercise. Divide groups and Leaders with all handouts.

Cal OES US&R Steering Committee Update (Cruz)

Discussed missions of Regional Task Forces versus US&R Specialist group.

Old Business/Projects:

AR STEN Curriculum (Birchfield)

On a standstill for now. Waiting for STEAC and State Fire Board next meeting.

ICS Forms Review (Cruz)

Waiting for a future meeting

Standard Wildland Preplan (Newman)

No update, Chief Newman will be presenting to the Ops Team in June.

Hillside Structure Fire Guide (Kelly)

Reviewed document and pictures. Need to edit wire charts. Should be ready for the Ops Team meeting in June.

DINS Task book Revision (Holly/Henning)

No update

WUI SD Guide Revision (O'Brien)

No update

ICS 010-1 Glossary of Terms (Holly)

No update

ICS Fillable Forms (Birchfield)

There will be no further reports on this until after the OES audit. We probably need to discuss this also to determine if this is something we want/need to pursue.

New Business/Projects:

Letter of Appreciation (Kelly)

No updates.

Meeting adjourned at 1730

May 17, 2017

Meeting called to order 08:00

Liaison Reports

Aviation: (Enos/Barrera)

Aircraft summary sent to Chief Fraley

Updated the Night Air Attack Aerial Supervision edited to wanting a HELCO

Day/Night Hoist guide we have a draft hoping to complete by November

Next meeting conference call TBD

Communications: (Gogna/Cruz)

No update/ a lot of emails floating.

Safety: (Holly/Enos)

Flagging white paper Chief Holly will present at next meeting.

Presented the updated REMS to the Safety group

Health and Awareness information to push on getting on the FIRESCOPE website

EMS: (Barnett/O'Brien)

No update

GIS: (Horton/Gogna)

GIS and EIT had a joint meeting last week.

Reviewed Pre-Plan Data Management document

Start looking at overlays wildland and all hazards maps.

Predictive Services: (O'Brien/Ricci)

Working on a position description for IMET's and ordering process.

Looking for Air Quality position descriptions to try and eliminate using THSP.

AREP for smoke plans dealing with IC's.

Requesting for other agencies to participate in the Predictive Service Specialist group, requesting reps from Kern, LA County, and LA City.

Chief Ricci and Chief O'Brien will work on a letter to support the Predictive Service Specialist group.

Haz Mat: (Darbro/Horton)

No updates, next meeting May 18-19.

Hopefully final lesson plans and match OSD

Next plan of work is to look at WMD position manuals

US&R: (Cruz/Kelly)

Review the document Chief Cruz sent to Task Force group.

Group is working on their roles.

Conference call TBD

High Rise: (Kelly/Webber)

Next meeting May 18-19 in Orange County

Dave Hudson is a new member.

EIT: (Newman/Birchfield)

Met last week working on IT Specialist position, network in a box, and Survey Monkey to discuss new technology.

Have logistics group be part of the conversations

STEAC: (Lozano/Barnett)

No report.

Conducted the Southern MACS Orientation/Exercise 09:00 with approx. 35-40 participants.

Adjourned 1200 hrs.

Upcoming Meetings:

Task Force

June 13-16	San Francisco (Franklin)
July 18-19	Lake Arrowhead (Birchfield)
August 15-16	Dana Point (Cruz)
September 19-20	Monterey (Barnett)
October 17-18	Lompoc (Enos)
November 14-15	TBD (TBD)

Future Board of Directors and Operations Team Meetings

July 12	Board of Directors, Burbank
October 11	Board of Directors, Sacramento