



**TASK FORCE  
San Francisco, CA  
June 13-14, 2017**

**Minutes**

Sean Fraley (KRN)	Brad Darbro (CNT)	Ken Cruz (ORC)
Elizabeth Barrera (USFS)	Tim Kelly (LFD)	Shanna Kuempel (CNT)
Cathy Johnson (CalOES)	Woody Enos (SBC)	Grant Hubbell (BDC)
Dan Horton (VNC)	Jenn Ricci (CALFIRE)	Eric Holly (SFW)
John O'Brien (LAC)	David Barnett (SJS)	Dave Gerboth (SND)

**Not Present:** Andrew Henning (STF), Nate Gogna (DOI)

**Guest:** Jim Johnstone (CalOES), and Caroline Jacobs

**June 13, 2017**

■ **Call to order: 0900 by Sean Fraley**

■

**Reviewed May Minutes**

**Welcome and Logistics** (Franklin/Fraley)

**Moment of Silence:** (All)

Lawrence Matthews, Dolton Village Fire Department, Dolton, Illinois  
Kelly Wong, Los Angeles Fire Department, Los Angeles, California  
David Jatzsk, Lake Station Volunteer Fire Department, Lake Station, Indiana  
Eddie Harris, North Courtland Volunteer Fire Department, North Courtland, Alabama  
Jesse W. Ketchum, City of Memphis Volunteer Fire Department, Memphis, Missouri  
Matthew Beck, Cal Fire, Sacramento, CA  
Brian Massey, Kern County Fire Department, Bakersfield, CA  
Darrell L. Plank, Macon County Fire Rescue, Montezuma, Georgia  
Roger Johns, Eagle Rock Volunteer Fire and Rescue-Botetourt, Fincastle, Virginia  
Scott Deem, San Antonio Fire Department, San Antonio, Texas  
John Chester, Whitfield County Fire Department, Dalton, Georgia  
James F. Dorminy, Reedy Creek Emergency Services, Lake Buena Vista, Florida

As well as all law enforcement officers killed in the line of duty throughout the United States

**Agenda review and Additions** (Fraley)

Under New Business added Ops Team Meeting Preparation

**Review and Approval of the May Draft Minutes** (Barrera)

Minor corrections made to May minutes.

### **Election of Vice –Chair** (Fraleley)

Tim Kelly (LFD) elected

### **Task Force Update** (Fraleley)

Brad Darbro's last meeting will be recognized on Thursday

App is available

Any issues with App go to Chief Johnson with any edits/corrections

NIMS document sent to Chief Vail. Chief Vail stated it looked good and submitted to Chief Zagaris.

### **Cal OES Update** (Johnstone)

Discussed changing the process on ordering the FOGs. Chief Johnstone and Chief Johnson will follow-up on this.

Chief Johnstone presented slide show OES update.

Cal OES apparatus will have AVL. , Orders that have been UTF'd. New OES Chiefs in place.

ROSS will be replaced by IROC on Federal side

Chief Zagaris is planning for a summit July 13 with BOD meeting to follow July 14 in Mather. Issues to be discussed at Summit: Mutual Aid Issues, moving away from ROSS with IAFC Mutual Aid Net

FOG all TF, Ops and BOD received a FOG book. Chief Barnett and Chief Hubbell are still in need of one.

FIRESCOPE Audit is completed.

Updating Roster/Organization Chart should be completed August 1<sup>st</sup>

Need letter of support from your agencies, place in drop box

Chief Johnson will take on organizing drop box.

### **State Fire Training Update** (Henning)

Still working on finalizing- Goal is to have curriculum to STEAC in July with final approval from SBFS in November

**Courses** -5 new Fire Marshal Courses, Chief Fire Officer 3A: Human Resources Management Course Plan, S-403: Information Officer (2001), and Stats and Regs.

**Training Instructor I**- ICC Fire Inspector 1 Certification, Task Book, and Old Fire Marshal Certification retires 12/31/2018

**Fire Investigator Old**- Courses and Cert expires Dec 31, 2018, Expert Witness – course instead for Fire Investigation II, (1) CCAI course – Expert Witness Testimony, (2) IAAI course – Expert Witness Courtroom Testimony, and (3) NFA course – Interview Interrogation Techniques and Courtroom Testimony

**Fire Investigation New**- Only one level of cert to be consistent with NFPA, 3 courses with some prerequisites; PC832 – Arrest, search and Seizure, Post interview and interrogation and NWCG FI-210 Wildland Fire Origin and Cause Determination.

**Course Updates in the Works:** Firefighter 1- Editorial due to revised NFPA 1051 (Wildland)- TBD 2017 STEAC, Firefighter II- new- TBD 2017 STEAC, Company Officer- Editorial due to revised NFPA 1051 (Wildland)- April STEAC, Chief Fire Office- Editorial due to revised NFPA 1051 (Wildland)- June STEAC, Fire Inspector I/II- Editorial due to revised NFPA 1031 (Fire Inspector and Plan Examiner)- June STEAC, Community Risk Reduction (Educator, Specialist, Officer)- Editorial due to revised NFPA 10315(FLS Educator / Youth Fire Setter)- late 2017 early 2018 STEAC, ARFF Driver/Operator- needs validation committee, but may wait until Airport Fire Fighter, Needs of Metros?, Fire Control 3A/3B- likely transitioning to a Fire Control Structure (Academy, Tower, acquired structure), Confined Space Awareness and US&R- working with FIREScope.

**April STEAC-** Animal Technical Rescue (Ops/Awareness), FSTEP Incident Management of High Rise Fires (2016) and Instructor FSTEP

**Old-** Fire Instructor 2A: Techniques of Evaluation - revision 1991, Fire Instructor 2B: Group Discussion Techniques - revision 1990 and Fire Instructor 2C: Employing Audiovisual Aids - revision 1989

**New-** Techniques of Evaluation (2017), Group Dynamics and Problem Solving (2017) and Employing Audiovisual Aids (2017).

**Instructor-** Instructor I/II- Task Book hours from 80 to 40, Require Instructor Certification to teach SFT courses Jan 1, 2019 and Existing registered instructors remain unchanged.

**Firefighter 1-** 2001 FF1 curriculum retired- Dec 2016, 2001 FF1 cert- Dec 2017, 2013 FF1- current grace period to obtain certification without skills and certs and 2013 FF1 cert- Jan 2019 must do exam and skills

**Reciprocity and Upgrade-** Reciprocity is live, Upgrade is to pro board / IFSAC for applicants with a FF1 2001 or 2013 and Break into three certs.

**Retiring Courses -**Plans Examiner (December 31, 2017)

**Retiring Certification Tracks-** Fire Fighter I (2001) (December 31, 2017), Fire Fighter II (2001) (December 31, 2017), Plans Examiner (December 31, 2017), Training Instructor (December 31, 2017), Volunteer Fire Fighter (2001) (December 31, 2017), Chief Officer (December 31, 2018), Fire Marshal (December 31, 2018).

**Damage Inspection-** Still working on DINS. Has come a long way and a lot of good input, Working on DINL curriculum, Single Task Book.

## **HAZ Mat (Operational Systems Descriptions (OSD) and Lesson Plans (Darbro)**

Haz Mat Lesson plans complete, ready to go to the web.

Discussion and working towards revising OSD Manual. OSD will be the parent document to the FOG.

MACS 400-2 Chief Darbro still working on.

## **S223 Update (Barnett\O'Brien)**

Waiting for the qualification guide to be approved.

## **Old Business/Projects:**

**AR STEN Curriculum (Hubbell)**

On the State Fire Board agenda for June 15<sup>th</sup>

**ICS Forms Review (Cruz)**

ICS 225 need to add a block for signature. Didn't make it to the website and FOG

**Standard Wildland Preplan (Ricci)**

Chief Ricci presented slide show included Planning Goals, Project Background/Vision, and Plan of Production

How to create a plan- I-RAP (Interface Rapid Action Plan) in drop box. Accessible thru SCOUT ICS 1401 common operating platform.

**DINS Task book Revision (Holly/Henning)**

Next meeting July 11 in Monrovia at the State Fire Marshal's office. Finalized lesson plan

Training was presented to 30 Cal Fire employees

Should be completed the first of the year.

DINS technician should be completed. Lead position to follow.

**WUI SD Guide Revision (O'Brien)**

Need to re-number

**ICS 010-1 Glossary of Terms (Holly)**

Chief Holly presented example of how the Master Glossary Terms are laid out.

**ICS Fillable Forms (Hubbell)**

On a standstill/ will give to specialist group.

**Letter of Appreciation (Kelly)**

Chief Kelly will write a white paper. Need to define procedure on how we want it to work.

Support Letter will be an appendix to New Member Orientation document.

**New Business/Projects:**

**FIRESCOPE Apparel**

Write a white paper on standardization of what type of shirt

Logo from FIRESCOPE FOG with Specialist group name around logo.

**MACS Orientation/Exercise AAR**

Chief Johnson will take on creating new 209's and describe the process. Color card system (attach to door)

**OPS Team Agenda**

New tasking Chief Kuempel and Chief Cruz will take on ICS 400-1 page 2 origins and definitions (descriptions) to Typing of Publications

Cal Macs exercise at the end of the month.

Statewide rollout with 209's (209's where does it go, who reads them, prioritize for resources, mission task, for federal resources must have a presidential declaration).

## Liaison Reports

### **Aviation:** (Enos/Barrera)

Night flying guidelines-page 13 why are we adding HELCO? It is difficult for air attack to manage low flying helicopters.

ICS 800 completed.

SMS White paper-for all agencies to follow SMS (this is a no go list risk assessment)

Working on the new invasive species document.

Next month conference call to discuss Day/Night Hoist guide. In draft hoping to complete by November.

Next meeting November date to be determined in LA

### **Communications:** (Gogna/Cruz)

Meeting was held on April 12-13

Completed 2017 state load, talked about data usage on incidents working with the EIT specialist group, SCOUT issues, and mobile radios to have a larger capacity load to 500+.

Next meeting will be after fire season

### **Safety:** (Holly/Enos)

Flagging white paper Chief Holly will present at next meeting.

FIRESCOPE to adopt 2017 NWCG Red Book. Incidents need to communicate definition of color taping.

Have specialist group write up on how to disseminate information to field.

Have the CWCG safety group to add identification to color of flagging.

Pulled Flagging document from Ops team agenda.

Health and Firefighter Awareness information to push on getting on the FIRESCOPE website.

### **EMS:** (Barnett/O'Brien)

Meeting next week, working on a global view of EMS documents.

### **GIS:** (Horton/Gogna)

No updates, next call July 6<sup>th</sup>

Chief Horton will have a discussion with specialist group on all hazard symbology and provide a draft.

New member for approval BLM employee Steve Walters. Resume and letter of support provided with supervisor approval.

### **Predictive Services:** (O'Brien/Ricci)

Next meeting in November no set date.

Working on a position description for IMET's and Air Quality, this will eliminate using THSP.

Make a recommendation to be placed under Plans.

**Haz Mat:** (Kuempel/Horton)

Haz Mat group met May 18th-19th at Orange County Fire Authority.

The Group has two new members present, Matt James from Santa Clara County Fire and Scott Alderate of Santa Barbara County.

The Lesson Plans are complete and in final review for posting to the web. (Actually it's done now)

The Group began working on the Operating System description and Mass Decontamination documents, but will wait to finalize until the revision of the 400-2.

The 400-2 should be ready to review by the Task Force in September, and serve as the template for all the disciplines various OSD's.

The group had a representative Scott Johnson (OCFA) from Emerging Information Technologies present and enter the discussion regarding interoperability and data sharing related to Haz Mat monitoring devices.

Next meeting is scheduled for September 7th at the Continuing Challenge Conference in Sacramento.

**US&R:** (Cruz/Kelly)

Working with OES on a joint strategic plan.

Still working on Mud and Debris flow.

**High Rise:** (Kelly/Gerboth)

Next meeting Oct 12-13 in Sacramento

Created a google email account for their documents

Plan of work- research elevator and case studies high rise incidents

Met May 18 in Orange County. Adding the Rapid Assent team to the OSD. Looking at using the forum available on the website for inter-group communication.

Group requesting approval to create Polo Shirts for their group. We have asked them to write a white paper with standards.

**EIT:** (Newman/Birchfield)

No updates, no EIT members has replied back to Chief Ricci.

Next meeting sometime in the fall

**STEAC:** (Lozano/Barnett)

Meet on 14<sup>th</sup> Chief Johnstone will get back with us. Checking with Chief Zagaris if STEAC can approve the high rise PD

**Meeting adjourned at 1730**

**June 14, 2017**  
**Meeting called to order 09:00**

Guest-Caroline Jacobs gave a updated SCOUT presentation

Chief Ricci will update GISS, EIT regarding SCOUT

Presented a Appreciation plaque from FIREScope to Brad Darbro

**Adjourned 1200 hrs.**

**Upcoming Meetings:**

**Task Force**

June 13-16	San Francisco (Franklin)
July 18-19	Lake Arrowhead (Birchfield)
August 15-16	Dana Point (Cruz)
September 19-20	Monterey (Barnett)
October 17-18	Lompoc (Enos)
November 14-15	TBD (Holly)
December 12-13	Ventura (Horton)

**Future Board of Directors and Operations Team Meetings**

July 14	Board of Directors, Sacramento
October 11	Board of Directors, Burbank