



**TASK FORCE  
Lake Arrowhead, CA  
July 18-19, 2017**

**Minutes**

Sean Fraley (KRN)

Tim Kelly (LFD)

Grant Hubbell (BDC)

John O'Brien (LAC)

Ken Cruz (ORC)

Shanna Kuempel (CNT)

Dan Horton (VNC)

Dave Gerboth (SND)

Elizabeth Barrera (USFS)

Cathy Johnson (CalOES)

Eric Holly (SFW)

Andrew Henning (STF)

**Not Present:** David Barnett (SJS), Nate Gogna (DOI), Jenn Ricci (CalFire) and Woody Enos (SBC)

**Guest:** Jim Johnstone (CalOES) and Shawn Newman (CalFire)

**July 18, 2017**

■ **Call to order: 0900 by Sean Fraley**



**Reviewed June Minutes**

**Welcome and Logistics** (Hubbell/Fraley)

Chief Bob Evans (BDC)

**Moment of Silence:** (All)

Edward Swaitalski, Comstock Township Department of Fire and Rescue, Comstock, Michigan

Jeffery M. Sanders, Mayview Fire Protection District, Mayview, Missouri

John C. Cammack, Nara Visa Fire Department, Nara Visa, New Mexico

Ronda S. Varnado, Washington Parish Fire Protection District #2, Franklinton, Louisiana

William "Bill" Jaros, Six Rivers National Forest, Eureka, California

Frank Anaya, Cal Fire, Sacramento, California

John Kemper, St. Louis Fire Department, St. Louis, Missouri

As well as all law enforcement officers killed in the line of duty throughout the United States

**Agenda review and Additions** (Fraley)

None

**Review and Approval of the June Draft Minutes** (Barrera)

Reviewed June minutes made minor edits.

Chief Kelly motion to approve, 2<sup>nd</sup> Chief O'Brien

Recognition of FIRESCOPE Task Force service of Chief Jeff Birchfield

## **Task Force Update (Fraley)**

### **Task Force Roster Update (Fraley/Johnson)**

All members reviewed.

### **BOD Report (Fraley/Johnson)**

Night flying held back due to some questions on how many night HELCO in state?

SMS document- bottom line vendor checklist

Social Media document held back need more time to review.

OES Letter

Forest service 6% cut 20% cut to other areas. Concerned about FF conditioning.

DOI big cuts don't know what next year holds.

Chief Tetter-CWCG difficulties succession planning with IMT. Working on a whitepaper to combined T1 IMTs with T2 IMTs

Chief Zagaris compiling notes from the summit meeting, will create a few sub committees.

Staffing challenges are huge issue.

Cal OES-NIMS refresh pulled back from all the OEC.

STEN of cop cars can be a Resource Team.

National qualifications system-FEMA views as a minimum.

Chief Bozarth discussed replacement of ROSS with IROC maintenances.

All items/documents that were approved, task force needs to send to Don Wiess in a clean format.

### **Cal OES Update (Johnson)**

First Net presentation AT&T roll out –routing 911 to correct centers, public safety communications system. 5 yr. build out. About a 97% coverage to population.

Chief Zagaris concern of number of engines available to mobilizing –different units having mobilizing is due longer fires, aging workforce, many factors. Need to work on it to resolve it.

Joining OES staff are Chief Dave Franklin as Assistant Chief for Region 2 and Chief Kit Bailey as Assistant Chief for Region 4.

Ops team met in June discussion regarding the Task Force/Ops 2018 January meeting.

Requesting to move date to February and change venue from Pismo to Morro Bay or Pasadena.

Specialist Groups are not posting meeting flyers to FIRESCOPE website. Per the MACS 410-6 and In the Orientation guide it states FIRESCOPE groups are requested 45 days' notice for dates of meeting. Chief Johnson is the point of contact to receive FIRESCOPE minutes and Flyers that are to be posted to website.

### **State Fire Training Update (Henning)**

**Firefighter I-** staff is updating curriculum and related documents based on new edition of NFPA 1051 For Wildland Fire Fighter. Goes to STEAC in Oct and SBFS in Nov.

**Chief Fire Officer and Company Officer-** updated curriculum and related documents based on new edition of NFPA 1051 For Wildland Fire Officer. Approved by STEAC on July 14 and goes to SBFS for approval on Aug 17.

**Fire Marshal-** new course and certification. 5 new Fire Marshal courses and 4 additional courses required for certification. Curriculum and certification went to STEAC on July 14 for the first reading.

**S223 Update** (Barnett\O'Brien)

Waiting until CICC's guide is with STEAC

**REMS Working Group Plan of Implementation** (Cruz)

Pending approval, will re-write Position manual. Chief Cruz will work with Chief Barrera on ROSS request to change REMS from "O" to "E".

Matt Peterson from FIRESCOPE to CWCG and NWCG to revamp the self in the hotshot crew. Matt and Oscar will work on. Presentation and recommendations at least everyone aware. Will have to create a TB. Need process on getting the new 223-revised and up and running. Need implementation dates. Next month Chief Cruz will provide a draft.

**Old Business/Projects:**

**AR STEN Curriculum** (Hubbell)

**ICS Forms Review** (Cruz)

No updates, options to get from App or Web base page

**Standard Wildland Preplan** (Ricci)

On hold for now

**DINS Task book Revision** (Holly/Henning)

**Notes in my email**

The curriculum development is progressing and we are hoping to finalize the DINT course, with Task Force input, by December. We are unsure if the DINS course will be finalized by December.

A pilot/Beta DINT Course offered by CAL FIRE end of May in Sacramento, and the student input is being incorporated into the course.

The group last met on July 11, and the next meeting is August 23 at LA County Fire Camp 2. We plan to bring DRAFT DINT documents to the August Task Force meeting for preliminary feedback. The goal is to get the DINT course at a minimum to the January Ops and BoD meeting.

**WUI SD Guide Revision** (O'Brien)

Pending review for 400-1

**ICS 010-1 Glossary of Terms** (Holly)

Put the WUI into the document.

Should have done by August.

**ICS Fillable Forms** (Hubbell)

Need web base form.

**Letter of Appreciation (Kelly)**

Chief Kelly has the letter in a draft and the whitepaper. Task Force will be the keeper and take to BOD meeting for signature.

**New Business/Projects:**

Define components of Blue and Green Sheets, provide examples. Course of action would be to define B&G sheets bring take back to Ops.

**SART Templates: (Fraley)**

Recommendation a chapter in the FIREScope FOG to assist incidents commanders to navigate through a complex fire investigation scene.

The DO and DON'Ts checklist

Start as a document.

Out of the norm to take from an individual, maybe if he belonged to a group (arson group) maybe it can come through that route.

Chief Kelly will do some more research and get back with the group.

**Smart Sheet: (Kelly)**

Presented how program can be utilized, tracking of projects. Chief Kelly will do a little more research on program along with cost.

**Standardize documents: (Fraley/Johnstone)**

Bio of task force new members (template) Chief Johnstone will get provide template and Chief Fraley will write a whitepaper.

How we share it is to be discussed. New BIO's from task force and then specialist. Annually review.

**Dropbox Clean up and Organization (Fraley/Johnson)**

Go into your group's specialist folders clean up and archive any non-current document or remove duplicate documents. Multiple copies may be deleted. Chief Johnson has organized 4 folders (Archived, POW, Charter, Roster) Chief Johnson will work with Chief Fraley with the naming convention on the files.

Documents that are ready to be presented to the BOD will be sanitized. All documents need to be tested and converted to PDF.

In addition to current plan of work and charter TF will create templates for whitepaper, BIO, guidelines, position descriptions, agency support letter, lesson plans, letter of appreciation, Orientations, meeting fliers, agendas and minutes.

**S219 (Fraley)**

Chief Gerboth Live burns are difficult to get anyone qualified.

Chief O'Brien Mandating firing requirements are putting a burden on getting folks qualified.

We encourage live burning, but not make it a requirement

**Meeting adjourned at 1730**

**July 19, 2017**  
**Meeting called to order 09:00**

Conference call with Chief Vail-S234 is no longer supported by NWCG. Task Force supports everything that was added with the exception of the live burning component.

**Liaison Reports**

**Aviation:** (Enos/Barrera)

Next meeting November date to be determined in LA

**Communications:** (Gogna/Cruz)

No update

**Safety:** (Holly/Enos)

Nothing changed. Hoping to have their next meeting in October or November

**EMS:** (Barnett/O'Brien)

Met in Tahoe we set our plan of work for the year. Next meeting in December in San Francisco

**GIS:** (Horton/Gogna)

EIT and GIS had a conference call.

GIS had conference call 6<sup>th</sup> July discussed S341 looking at having the training on March 5-9

Creating a best practice all hazard data map

Looking for Forest Service representation

**Predictive Services:** (O'Brien/Ricci)

Next meeting in November, working on white paper for IMET and Air resource advisor

**Haz Mat:** (Kuempel/Horton)

Next meeting Sept 7<sup>th</sup> in Sacramento, continuing Challenges, we will have a 2 hour de-brief making changes to SEL

Meeting set for Sept 25 and 26<sup>th</sup> in Fresno will be postponed

New member Scott Alderates. Chief Kuempel sent Battalion Chief Scot Alderates resume to Task Force group for approval of membership to the Haz Mat Specialist Group.

Recommend to have an OES representative attend the Haz Mat meetings.

**US&R:** (Cruz/Kelly)

Group is on a hold with the Strategic plan.

Mud and Debris project almost complete.

Next meeting September, date to be determined.

**High Rise:** (Kelly/Gerboth)

Last meeting May, Next Oct 12-13in Sacramento

Gave direction on whitepaper for the apparel

**EIT:** (Ricci/Hubbell)

Next October 24-26 to be in Los Gatos or Pismo.  
Discussion on SCOUT to share on how to be utilized for the fire service  
Will bring an update roster to the August meeting.  
Will present an update on SCOUT.

**STEAC:** (Lozano/Barnett)

Met last Friday several items have been pushed thru  
State fire instructor's training have been approved by STEAC  
Reduced the amount of hours for Instructor courses to 40 hours.  
Dec 31<sup>st</sup> 2018 will be the last date to accept Instructor  
H330 was approved.  
Fires Marshall Curriculum has no textbook.  
SFT News email

**Adjourned 1200 hrs.**

**Upcoming Meetings:**

**Task Force**

July 18-19	Lake Arrowhead (Birchfield)
August 15-16	Dana Point (Cruz)
September 19-20	Monterey (Barnett)
October 17-18	Lompoc (Enos)
November 14-15	Murphy (Holly)
December 12-13	Ventura (Horton)

**Future Board of Directors and Operations Team Meetings**

October 11	Board of Directors, Burbank
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