

**DRAFT**  
**FIREScope Task Force Meeting #99-1**  
**January 26-27, 1999**  
**Morro Bay**

**Present:**

Chris Wurzell, CDF  
Keith Larkin, CDF/SFM  
Rachel Parks, OES Support  
George Ewan, USFS  
Greg West, LFD  
Andy Rosenberger, SBC  
Mike LaPlant, VNC

Gary Glotfelty, OES  
Jon Olney, KRN  
Lynn Caldwell, CNT  
Neil Honeycutt, OES  
Tony Marrone, LAC  
Mike Colgan, ORC

**Absent**

Rich McKinney, SCR

**INTRODUCTION**

Group reviewed minutes.

**BOD 1/13/99**

George Ewan gave a briefing on BOD.

- Chief Freeman elected Chair, Chief Richards Vice Chair.
- Reports on Weapons of Mass Destruction
- SFM Certs and Quals,  
Small group (San Ramon, Livermore, etc) of training officers is trying to put together a program on interagency certs and quals, petitioning through Cal Chiefs. May see classes (NWCG), no STEAC Certs only NWCG, until more formalized. 130, 131 to STL. Concern where is this leading with C&Q, where will SFM certify? Cal Chiefs may recommend to State Board of Fire Services, Dan Francis to continue following. Small groups, good intentions. This regional activity will force the formal groups to get moving and formalize. Dan Francis to report on this issue at Joint Ops Team Meeting 1/28-29/99. Keith Larkin offered to report back to Task Force on Wildland Training Advisory Group, which is advisory group to STEAC and State Board of Fire Services.
- OES Engine Committee Report  
BOD sub group strongly used to get funding for new engines, and long term funding for engines each year. Committee certified what OES was doing was proper and needed. Money can only be used for engines. Strong support from new Director of OES. 17 year replacement cycle will be put into place and when fully realized the OES fleet will all be under 7 years old. Old engines that are taken out of service will be sold to other agencies through the SAFE Act (\$15,000).
- Florida Fire Siege - Pat O'Bannon
- Anthrax Scare Discussions

**USCG**

Implementing ICS. Chris Wurzell working with them to help.

**Letter from Task Force on Certs and Quals**

George Ewan spoke on 11/5/98 letter from Task Force to Dan Francis regarding if FIREScope is represented on the statewide Certifications and Qualifications Group, and if we are represented at what level. He and Dan spoke briefly, and Dan felt FIREScope is covered in this area.

**FIREScope Work Plan 1998-99**

George Ewan passed out the standing plan for the group to review (8/27/98). Would like to look at what has been done, and possibly revise some of the dates.

<b>Action:</b> George Ewan to make suggested changes and bring revised document to the next meeting.
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### US&R Report

George Ewan gave a brief history of the US&R change to Technical Specialist recommended by the Task Force at back meetings. The Ops Teams/BOD recommended the Task Force work with the term US&R and make Technical Rescue a component within the document. Task Force to re-vitalize the FIREScope US&R Specialist Group, and give direction to the group which modules to develop (swiftwater, high angle, trench, etc.)

Jon Olney briefed the group on 12/98 Swiftwater Meeting, next meeting will be in 2/99. Group is still interested in finishing the project, have invited law enforcement to participate with them before they complete project. Passed out swiftwater/flood rescue OSD, dated 12/98. Group concerned about not having a document to work under during this flood season. Law has concerns as to "who is running who". With new appointment of new AC and DC within OES, F&R, hope to meld the OES US&R and FIREScope US&R as one group. From SEMS, Search & Rescue Committee. Have 1 OSD for all types of rescue. Task Force needs to review original US&R OSD for possible addition of Swiftwater/Flood Rescue module to OSD, and later when other disciplines such as trench, angle, confined space are entered into the US&R OSD (equipment, procedures) OSD may be too specific. Other agencies are waiting for this document (FEMA, NFPA, etc) to review and work on their own standards from FIREScope standards. Jon would like to review the document, thinks the document will change significantly after the 2/99 meeting. If any agency has members that are involved in this discipline give them a copy of this document for their review. Take this item forward to next meeting for another report from Olney/McKinney. In the revitalized group need to get members from areas that have Heavy Rescue, not just US&R. Talk with Task Force Chiefs for their input to this project. FIREScope does not need to write procedures, just write management structures. The "how to's" are written within the individual agencies.

### STEAC Review CSTI Curriculum

Keith Larkin to build charter to take to STEAC. Recommend 2 Task Force members to be in the group. Mike Colgan and Pat Cooney with Keith as lead. Will not submit charter until 4/99 STEAC meeting.

**Action:** Keith Lark to report back to Task Force on this issue after the next STEAC meeting.

**Action:** OES representatives to check with OES to finalize member.

### TECHNICAL SPECIALISTS GIS

Chris Wurzell passed out revised documents charter, training topics, kit items, and position description (12/3/98) from the last meeting. Changes recommended by the Task Force were incorporated in these documents. The GIS Technical Specialist is the only document that would go into the ICS Technical Specialist ICS-221-5 document. Chris would like to bring in Jim Kniss to show his mapping product which is just a layer that goes over ArcView. Dorothy Albright has contracted through Vistra for another product which is similar. GIS Specialists Group feels the product which Jim Kniss has developed will be the better program to use, but the FS will probably use the program they have paid to develop. CDF has committed to putting a Technical Specialists GIS on each of its teams this fire season, they would like a simple entry level tool (point and click). The intermediate level would be similar to Kniss/Albright product. The higher level would be the line scan. After they have used they will draw comparisons and see if it is a valuable tool. Also wants to see if this tool helps with Damage Inspection. Each agency can pick the standard they choose to use. FIREScope is not endorsing either program. 2/25/99 GIS Specialist Group meeting in Ventura. The Task Force approves of the work the GIS Specialist Group is accomplishing. Some of the group needs I-100 and 200 training. Chris would like to sponsor training for members in southern California at OCC with the help of Gary Glotfelty, possibly in March. Neil to help when the training is sponsored in northern California. In the future the group would like to look at satellite imagery. OES has a mapping trailer that will be available. This will be made available as a resource to go out to an incident through an incident and resource order. This group has went to incidents informally in the past, now need to be formalized. Let them know the rules of the road. 2/3/99 Map Catalog Meeting at the OCC.

**Action:** Present GIS Position Description to Ops at 1/28-29/99 meeting. After Gary Glotfelty researches header to used on document, the document will be presented for approval at next BOD meeting.

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### TECHNICAL SPECIALIST DAMAGE INSPECTION

Chris passed out documents, Position Description, Forms, etc. OASIS can be filled out from DI forms. OASIS was short stopped by SEMS. This could be a good time to take FIREScope forms back to SEMS. These forms were created to meet the needs of the Incident Commander only. If other groups see how well they are organized they will want to use. The group felt the position manual and forms could be presented to the Joint Ops for their action at the next meeting. Chris to report back at next Task Force meeting. Some of the members would stay on to prepare the training, possibly 16 hour course. The Task Force feels this would be more than appropriate to keep the group together and pursue the training package.

**Action:** Present Damage Inspection Position Description to Ops at 1/28-29/99 meeting. After Gary Glotfelty researches header to used on document, the document will be presented for approval at next BOD meeting.

### RESEARCH TITLES ON ICS DOCUMENTS

Gary Glotfelty volunteered to research which title should be on the ICS documents, some document have National Interagency Incident Management System, Incident Command System, NWCG, etc). This is confusing, need to set standard.

**Action:** Gary Glotfelty to research header used on documents.

### 3 LETTER ID

Gary Glotfelty made progress, incorporated changes from the last Task Force Meeting. Will have guidelines ready for the next meeting in 2/99. Fog will have revised 3 Letter Ids. When FIREScope 3 Letter ID document is approved, mail to Washington, Oregon, Nevada, and Arizona. STRESS Program is also having problem with 3 Letter Ids.

### FIREFIGHTER SAFETY AND ACCOUNTABILITY SUB GROUP

George Ewan spoke on the work of this group regarding terms "Mayday" for aeronautical and nautical. "Emergency Traffic Firefighter Down" will be the term for other incidents. Definitions will be standards for the glossary. Presented to BOD at 1/99 meeting, and will allow the FF group terminology to move through the FIREScope Decision Process. Mike LaPlant reported on 1/25/99 sub group meeting. Document is almost finished, not ready to hand out. Firefighter Incident Safety and Accountability Report is the name of the new document. Only a model not a directive. Will receive document in February.

### J-430

This is a tool to support S-430. Some changes already marked in the document. The group suggested changes to the document which Gary Glotfelty marked. Group to get comments to Gary by next meeting.

**Action:** Gary Glotfelty to incorporate groups changes and bring to the next meeting.

### FIREScope Website

Chris Wurzell submitted a letter dated 1/8/99 written to Gary Glotfelty regarding the FIREScope Website.

**Action:** Neil Honeycutt to contact Ray Manzo to have all core documents locked until FIREScope/OES documents are reviewed for accuracy. Neil Honeycutt to review and give Ray Manzo correct documents and changes. After the changes the Task Force will look at the site and recommend changes.

### FIREScope ORIENTATION PACKAGE

New packets being developed for new members that are not familiar with the program. Will have draft for BOD by April meeting.

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### FIRE WEST - 4/16-21/99 - SAN JOSE

SFM will not be represented this year. Will be at Symposium in Fresno, which is less commercial, more of a real training officers meeting. SFM would be willing to display FIREScope products with their own. Neil Honeycutt has been in contact with Fred Bunker that may need a subject and speaker for FIREWEST. He will recommend FIREScope. The booths at FIREWEST cost \$1200. Will FIREScope want to participate now that FIREWEST is commercialized.

**Action:** George to take this conversation to the Joint Operations Teams on 1/28-29/99. At Joint Operations Team meeting it was decided FIREScope would not participate at FIREWEST. In the year 2001 the decision will be based on the SFM interpretation of the commercialization of this event.

### DISCUSSION ON HOW MEMBERS COME TO AND LEAVE THE FIREScope LEVELS - BOD, OPS, TASK

**Action:** Neil Honeycutt to research this item

### HISTORICAL DISCUSSION

Mike Colgan gave a brief history on why NIIMS is on some documents and others are not. Some documents NWCG took the lead to develop, some FIREScope took the lead on. Not all documents from each group were adopted by the other group. Some of the documents each group would not be needed or used by the other group. NFA needs to look at all our documents. In the past there was a strong link between FIREScope, NFA, and NWCG with sharing of information, somewhere this link is lost. It is now more a personal link, and if this link moves or transfers, could be completely lost. Need more formalized links with these groups for better coordination of documents, training, etc. When product is formalized at BOD level needs formalized delivery system to NFA and NWCG. The group feels this is a process the Task Force needs to look at, and put into work plan as a development project to eventually be included in the FIREScope Policies and Procedures Guide. Dougherty, Honeycutt, Alworth revised the Decision Process it was trimmed down, some procedures need to be inserted. Flowcharts (who are they, where do they come from, who represents which groups), group lists, reps on other outside groups. Does FIREScope have representation on all working groups in NWCG. Need to get reports back from groups. Need lines to be clearly drawn as to representatives to important groups.

**Action:** Andy Rosenberger to draft a basic flowchart, Colgan, West/Creasey to try to get historical information to Andy. Bring Document Control list back to Task Force revision.

- If a document enters the process at a level other than the Task Force, should the document filter down to Task Force before it travels through to the BOD. The group felt it did not, they were comfortable with the fact that the Ops Team members would come to Task Force representatives for their input, before pushing to BOD.

### MACS EXERCISE

Gary Glotfelty passed out a document on the MACS Exercise scheduled for 5/11-12/99. Task Force members will be trained as coaches to help with their own agencies, and any other agencies that may need assistance. At February Task Force meeting will make further plans. The group suggested to Gary that 2 incidents be presented. The first one being very simple, short, generic, get participants on their feet. The second incident will be more complex and stressful, really work the group. This will be discussed more at next Task Force meeting. The video from the last exercise is being circulated to Task Force members for pre viewing before the pre planning for exercise begins.

### HIGH RISE

Tony Marrone to make contact with Dave Wilson, Chair of High Rise, to proceed with the Lesson Plans. Keith Larkin to help get a coach for the group. The Task Force was given a recommendation from the Specialist Group for the ICS-HR-222-3.

**Action:** The Task Force felt this issue should go to the Joint Ops meeting on 1/28-29/99 for discussion.



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### LEICS

Andy Rosenberger attended meeting with Pat Cooney. Andy passed out a letter from Pat Cooney dated 1/14/99, a brief critique of the meeting.

### AGENCY UPDATES

#### PIE

Andy Rosenberger passed out a letter from PIE South Specialists Group dated 1/4/99 regarding CSTI Article Regarding ICS Proposed Change. The Specialist Group feels this issue should be entered into the Decision Process for review at the Joint Ops but the Task Force suggested the letter wait until the Executive Coordinator and Chief Roper have time to react at a lower level with CSTI.

#### SEMS

With new administration within OES, SEMS may slow down. FIREScope has a representative at each level of SEMS, reps are not active with the levels. Have to get a handle on what is being taught at CSTI. This was not achieved in the past, and this is a very good time to proceed. FIREScope and SEMS are parallel groups. The law states what should be in FIREScope, so it could never be incorporated into SEMS. Great opportunity right now, try to get BOD to recommend that CSTI curriculum be reviewed. CSTI curriculum is suppose to be reviewed by STEAC, which has not occurred at this point. CDF Task Force representative is working on this project. There may be a law that lets CSTI write the training for Hazmat and they may feel they do not have to clear through STEAC. This needs to be addressed at the BOD.

### FUNDING ISSUE

Wait until Director gets more familiar with the agency, in six months ask for funding. OES gets mitigation money from FEMA, and filters out to agencies, with established direction. Try to get FIREScope in the loop for possible funding. Legislation is already in place, just need to follow through with it.

**ACTION:** Keith Larkin will check with Ron Coleman on past attempt to try to get funding.

### FIREScope LIBRARY

Gary Glotfelty explained that the library is moving along well, with the assistance of a FS employee that is on loan. A new project is to build a Disaster Library, as a resource library, Gary requested agencies to send any information to him. Some of the agencies explained that they already send this to OES Sacramento. Mutli Hazard Functional Plan should already be in place in the counties. Need to research and see what already exists.

**ACTION:** Gary will request more direction from OES Sacto on specifics of this new project.

### WHITE 1 & 2

Chris Wurzell passed out issue paper on OES/Fire and Rescue Radio Network Frequencies. The word White should be taken out of this document. These are strictly OES frequencies. White Frequencies are for Mutual Aid only. Refer to Communication Specialist Group South and North to look at high band/low band, white frequencies, how to integrate with EOC/OCC from the various frequencies, how FIREMARS is used. Need common terminology. This issue will not go away, needs to be address, before it gets worse.

**ACTION:** Mike LaPlant to take these issues to Communications North and South to address:

1. FIREMARS liability
2. Radio system usage guide
3. Expand Appendix A in FOG
4. Communication center integration
5. Is low band still out there - what do agencies have

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### **FIRESCOPE PRESENTATION AT TRAINING OFFICERS SYMPOSIUM**

November 7-10, 1999, if FIRESCOPE would like presentations need to get to Keith Larkin as soon as possible, for FIRESCOPE in general, and some of our new products, if approved at that time. 1 hour presentation and refer to the booth if they have questions or would like more information. The group thinks it is a good thing to do, get approval from Ops, and BOD. Task Force would probably have to write, with a BOD or Ops representative making the actual presentation. Ask the BOD Chair to present or appoint a rep to make presentation. George Ewan to present to Joint Ops at 1/28-29/99 meeting.

**Action:** George to take this conversation to the Joint Operations Teams on 1/28-29/99. At Joint Operations Team meeting it was decided FIRESCOPE would participate at the symposium.

FIRE RESCUE WEST, San Jose - does FIRESCOPE want to present. Neil to check with his contact to see if FIRESCOPE will fit into his program, and bring back to the Task Force to present to Ops Team for approval.

**Action:** George to take this conversation to the Joint Operations Teams on 1/28-29/99. At Joint Operations Team meeting it was decided FIRESCOPE would not participate at FIREWEST. In the year 2001 the decision will be based on the SFM interpretation of the commercialization of this event.

### **209**

Intelligence Officers, group of people who are being tasked to develop a means of providing data that will allow a manager to look into the future to allow the manager to make decisions. They will provide the information to the manager, not making the decisions. Making contacts with technology industry and may get outside of the Decision Process. They have come up with a 209 continuation sheet, or would like to change the 209. They were told they could not do neither. Purpose is to be able to move resources around the country based on this group's recommendation. At the going incident, it is Plans responsibility. Should FIRESCOPE change 209 to accommodate these Intelligence Officers. The 209 meets different agencies' needs at different levels within those agencies. The group feels this is a good form and should not be changed. The group feels the Intelligence Officers may need to create their own form/narrative for submittal to Decision Process.

**ACTION:** George Ewan to go back to Intel and let them know the standing 209 will not be changed.

### **ELECTION**

Gary Glotfelty nominated George, second by Colgan. George accepted with the agreement that the group support him as in the past.

Jon Olney nominated Chris Wurzell. Greg West second.

### **SPECIALIST GROUP REPORTS**

Hazmat: has not met, Andy will make contact with group.

Urban Intermix: no report.

Weather: 3/99 meeting, Chris Wurzell will report after meeting.

Training: Keith Larkin, groups going well. Fire Command 1B is out and being presented in the state. SFM Training Bulletin would publish any FIRESCOPE documents, have to submit 1 month in advance. Any agency allowed to submit. No booth at FIREWEST.

CDF- No news on director for CDF or SFM. Chris Wurzell passed out Fire Safe meeting information for 3/2-4/99.

### **AGENCY REPORTS**

Andy Anderson - Keith Simmons retiring.

Mike LaPlant: No big organizational changes

Mike Colgan: Deputy Chief retired, Chief may reorganize. In middle of equity study with cities. Testing for Battalion Chief and Captains.

OES FIRESCOPE South: Situation Status Technician at OCC retiring in April.

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OES FIREScope North: Waiting for positions to be filled soon 90-120 days. 2 US&R Task Forces sent to Columbia.

USFS: budget sound, maintain same as last year. Flown vacant Deputy Director position at OCC, hope to fill by 5/99. Training Officer South vacant, Mobilization Coordinator retiring 12/99. CWCG agencies have agreed to hire another Meteorologists, total 4 at OCC. Forecasters at OCC are predicting below normal rain, the trend is falling, serious fire year. Type 1 team selection 3/11/99.

CNT: no changes. Moving along with secure budget.

LFD - Trying to pass bond in 4/99 to build and maintain more stations and Air Ops. Lost another helicopter, Fire 4 had a hard landing. Claude Creasey has 40 years this Friday with the agency.

KRN: budget problems with oil being so low priced. Looking at pursuing a FPD. 3 inches of snow in Bakersfield.

LAC - budget stable.

### Next Meetings

<b>2/22/99</b> 10-5 OCC, Riverside, Glotfelty	<b>6/29-30/99</b> Los Angeles -LFD - West	<b>10/6-7/99</b> SFM (Pacific Grove) - Larkin
<b>3/15-16/99</b> Palm Desert, Los Gatos - Wurzell	<b>7/20-21/99</b> Big Bear - Glotfelty	<b>11/9-10/99</b> Fresno - Olney
<b>4/6-7/99</b> Palm Desert, Ontario, Wurzell	<b>8/17-18/99</b> LAC - Marrone	<b>12/1-2/99</b> SBC - Rosenberger
<b>5/ 11-13/99</b> Riverside, Glotfelty	<b>9/14-15/99</b> VNC - LaPlant	<b>1/2000</b> SLO