

MINUTES

FIRESCOPE MEETING

Joint Task Force and Training Work Group

Los Angeles Forest Headquarters

January 24, 1978

ATTENDANCE: M. Scherr, OES; A. Masoner, USFS; K. Metcalfe, CDF; T. Haney, SDC; L. Rambo, CDF; G. Lund, V.Co.; N. Motler, SDC; G. Dinger, L.A. City; C. Mills, USFS, J. Lewis, L.A. Co.

- I. Discussed organization of Technical Advisory Unit in Plans Section. SDC will prepare draft for review at February 6 & 7 meeting.
- II. Reviewed and revised Document Control System. SDC will prepare final draft for review on February 6 & 7.
- III. Discussed organization of communications in the ICS. Most agencies were not satisfied with it being split between Plans and Logistics.
  - A. Options
    1. Combine as unit in Plans
    2. Combine as unit in Logistics →
    3. Combine as branch in Logistics
    4. Create a Communications Section
    5. Leave alone
  - B. Agencies will be prepared to decide on organization at next meeting.
- IV. Agenda for February meetings will include:
  - A. OCC/Agency procedural review
  - B. Review of positional manuals for:
    1. Incident Commander
    2. Suppression & Rescue Chief

MINUTES

FIRESCOPE MEETING

Joint Task Force and Training Work Group

Los Angeles Forest Headquarters

January 25, 1978

ATTENDANCE: M. Crook, V. Co.; J. Haney, SDC; G. Dinger, L.A. City; D. Dow, SDC; J. Lewis, L.A. Co.; B. Ferris, SDC; L. Rambo, CDF; M. Scherr, OES; P. Salas, S.B. Co.; R. Russell, SFT; C. Mills, USFS; K. Metcalfe, CDF; G. Luns, V. Co.

- I. Reviewed and discussed how the ICS training material will be developed.
  - A. Lesson "Plans" vs Lesson "Guides" - There is some discrepancy, by State Fire Training definitions, as to whether we are developing plans or guides. Agreed to continue the use of term "Lesson Plan". Reemphasized content was more important than title, since most agencies would probably reorganize training material to their presentation needs anyway.
  - B. Reidentified "unit" level lesson plans.
    1. Sitstat \*
    2. Restat
    3. Fire Behavior \*
    4. Communications (pending organization changes)
    5. Document Control \*
    6. Ground Support
    7. Medical Support
    8. Base \*
    9. Supply
    10. Helicopter Support
    11. Technical Advisory

\* Drafts distributed for review.
  - C. Identified individual positions that will need Lesson Plans. These may differ from "unit" level Lesson Plans.
    1. General Staff
    2. Command Staff
    3. Branch
      - a. S & R
      - b. Logistics
    4. Division (S & R)
    5. Strike Team Leaders
    6. Air Operations
  - D. Lesson Plan drafts will be provided by SDC to Training Work Group and Task Force for review as developed.
  - E. Final publication of lesson plans will not be produced until agencies have actually done training with material.

- II. Reviewed and revised Instruction Guide. This guide provides a general overview of the whole training course.
  - A. Summary
  - B. Guidelines
  - C. Suggestions
  - D. Basic requirements
- III. Reviewed Pre-Lesson Test. Agencies suggestions on questions to be added or delited are to be forwarded to SDC by February 1, 1978.
- IV. Reviewed and revised Lesson Plans for Fire Behavior and Situation Status Units. Process identified areas of each positional manual that needs further work.

Minutes submitted by George Lund, Task Force Chairman.