



**TASK FORCE  
Pismo Beach, CA  
January 17-18, 2017**

**Minutes**

Jeff Birchfield (BDC)  
Ken Cruz (ORC)  
Jim O'Brien (LAC)  
Tim Kelly (LFD)  
Eric Holly (SFW)

Sean Fraley (KRN)  
Elizabeth Barrera (USFS)  
Woody Enos (SBC)  
Nate Gogna (DOI)  
Mike Lozano (SAC)

Brad Darbro (CNT)  
Steve Winter (VNC)  
David Barnett (SJS)  
Shawn Newman (CALFIRE)  
Dan Horton (VNC)

**Not Present:**

**Guest:** Chief Zagaris (CalOES)

**January 17, 2017**

■ **Call to order: 0900 by Sean Fraley**

■

**Reviewed December Minutes**

**Welcome and Logistics (Enos)**

**Moment of Silence:** Donald Brenner, Speedwell Engine and Hose Company, Lebanon, PA  
Tracy Sanders, Mount Olive Volunteer Fire Dept., Ohatchee AL  
Amy Dimmery, Marion Rural Fire Department, Marion, SC  
Louis Kelly, Union County Fire Office of Emergency Management, Westfield, NJ  
Jeffery A. Worsham, Whitesville Rural Volunteer Fire Department, Mocks Corner, SC  
Ruben E. Mast, Wayne Township Volunteer Fire Department, Dundee, OH  
Ray Rubio, Redmond Smokejumpers, Redmond, OR  
Arthur "Art" Brault, Cumberland Head Volunteer Fire Department, Plattsburg, NY  
Richard Rehm, McCordsville Volunteer Fire Department, Plattsburg, NY  
Fred A. Newton, Sr., Somerset Township Fire Department and EMS, Somerset Center, MI  
Donald "Reid" Key II, Whispering Pines Fire Rescue Department, Marion, SC

As well as all law enforcement officers killed in the line of duty throughout the United States

**Agenda review and Additions (Fraley)**

**Election of Officers (Fraley)**

Chair Chief Sean Fraley, Vice Chair Chief Jeff Birchfield, and Secretary Chief Elizabeth Barrera

## **Specialist Group Liaison Assignments (Fraley)**

Assigned new members to specialist groups

**Aviation** - Enos/Barrera

**Communications** – Gogna/Cruz

**Safety** – Holly/Enos

**EMS** – Barnett/O'Brien

**GIS** – Horton/Gogna

**Predictive Service** – O'Brien/Newman

**Haz Mat** – Darbro/Horton

**US&R** – Cruz/Kelly

**High Rise** - Kelly/Webber

**EIT** – Newman/Birchfield

**STEAC** – Lozano/Barnett

## **OES Support Staff Meeting Update (Fraley)**

Chief Fraley met with Cal OES Yesenia Serafin management services technician and Don Weiss associate program analyst in Riverside

Recommendation to Ops group is to have Chief Zagaris send email out when FOG books are ready to be disseminated out.

## **Joint Chair Meeting Update (Fraley)**

A few Issues were addressed, meeting notes not being posted to timely. Comms didn't have an understanding of what was needed from the group. Clarification was given.

Recommending writing a whitepaper for data transfer.

With all the technology out on incidents (Network in a box) whitepaper needs some editi

All three groups working on connectivity.

Discussed radio channel paper that the group presented to the Task Force in April 2016. We had provided direction at that time, but the group never received that input.

From COML Best Practices for KNG Ops Manual/Best practices

OES channels are not being utilized in mutual aid incidents. WIFI is an issue.  
The Task Force needs to develop a list of items that require symbology.  
CTSI folks need to be working in Comms.

Recommend to EIT to come up with a white paper regarding where IT resides under. IT needs to be in the ICS.

Have your groups go back to research from your Plans, to see where they think IT should be.

Suggest that we develop standards of readiness for documents needing posting.

### **Cal OES Update (Zagaris)**

Cal OES has 8 vacancies. Started interviewing process for a few position. Interviews should be done by end of the month. Deputy Chief Ralph Domanski's job should be flown soon.  
Governor's office working on the budget.

On the Federal side with the new administration they will see what the future will hold for them.

BOD meeting a lot of discussions regarding staffing of equipment. Why we are having problems staffing. This is affecting all agencies.

Typing standards adjustments made by the BOD. Changes will not be reflected in the new FOG version.

As we bring new members in FIRESCOPE groups reminded them to read the 410-1.

Chief Zagaris biggest challenge is HAZMAT by Rail.

Next challenge is 911 funding.

State will start pushing for consolidation of centers. Mandate dispatch training is a recommendation. Communication centers need to improve on sharing information.  
Communication Specialists need to be knowledgeable about the operations of dispatch centers.  
Chief Zagaris recognizes issues with ROSS. All centers need to train in ROSS.  
Mutual Aid Net used by 27 states. Chief Zagaris met with DHS looking at long term and exploring different avenues.

SCOUT executive are ready to meet. AVL combined with SCOUT is the wave of the future. I would like to see FIRESCOPE use SCOUT.

## **State Fire Training Update (Henning)**

Chief Andrew Henning Acting Chief Fire Training

New Fire Marshal

Chief Mathisen was appointed as the SFM on February 10, 2017

Retired Certifications

Fire Instructor II, III, Fire Officer, Fire Apparatus Driver/Operator I, and Public Education Officer I retired on December 31, 2016.

Certifications Deadline (Jan 2017)

Certification Deadline extended for Training Instructor to December 31, 2017.

Certification deadline extended for Chief Officer to December 31, 2018

Course curriculum for these tracks retired on December 31, 2016.

Fire Fighter I Certification Update (Jan 2017)

Old Fire Fighter I (2001) curriculum was retired in 2015; applicants have until December 31, 2017 to submit for certification

Fire Fighter I (2013) is nationally accredited through ProBoard and IFSAC since early 2016.

ARTP's and ALA's are gearing up for certification exam process

Full implementation of certification exam requirement scheduled for January 2019

IFSAC and Pro Board reciprocity and upgrade procedures have been finalized can be found on our website.

Additional Information:

[Sign up for E-News \(Monthly SFT Updates\)](#)

[Fire Fighter I - Implementation of New Curriculum and Certification Requirements](#)

[Fire Fighter I - Frequently Asked Questions](#)

[Fire Fighter I - Reciprocity/Upgrade](#)

[Fire Fighter I Certification Examination Implementation Time Line](#)

## **Task Force BOD Update (Fraley)**

Safety Group and CWCG Safety will place a paragraph in both Charters regarding sharing information.

Larry Collins now Deputy Chief for OES in charge of HazMat and US&R

Chapter 13.2 will need to make changes to Resource Typing/Staffing levels in next FOG version. BOD made the changes.

Chief Zagaris had 3 Assistant Chiefs retire, In the process of interviewing the Assistant Chiefs positions. Working on the 2 Deputy positions.

**MACS 405 (In MACS 400-3) update** (Fraley)

**ICS Fillable Forms** (Birchfield)

Chief Fraley will reach out to Ralph Domanski to see if vendor can take care of.  
Project is currently on hold.

**HAZ Mat (Operational Systems Descriptions (OSD) and Lesson Plans** (Darbro)

Lesson plans have been sent out for review and should be completed at the March Haz Mat Specialist meeting.

**DINS Symbology White Paper** (Winter)

Document is ready to send forward to Ops group

DINS symbology document is mainly set standards for the DINS map.

Hazmat group wanted to make changes to page 3 Specialist Group to (and Working Group)

**Operational Area Boundary White paper** (Winter)

Document ready for submission to Ops group.

**IT rostered under Communication** (Winter)

**Specialist Group Orientation Paper** (Winter)

**S223 Update** (Barnett)

5 recommendations made to Fireline Medic document.

**Old Business/Projects:**

**AR STEN Curriculum** (Birchfield)

Ready for Ops team to approve

**ICS Forms Review** (Cruz)

What do we want to do with the ICS Forms?

Have our own templates and users can use any shared areas.

Our ICS forms are being used for templates. In google doc you can convert PDF

**Standard Wildland Preplan** (Newman)

Ready to present to the Ops group

**DINS Task book Revision** (Holly/Henning)

First meeting in Monrovia January 31<sup>st</sup>

LA County, Orange and San Bernardino County are interested in attending.

This is going to be very aggressive with all the meetings; the goal is to be completed by July

**ICS 010-1 Glossary of Terms** (Holly)

Identify documents with glossaries

We need to look thru all of our documents to see which ones have glossaries.

**High Rise Position Manuals** (Kelly)

Wired charts need to add to the document. Will get help from Yesenia (OES)

Ground Support minor edits made to document.

**REMS Working Group Update** (Cruz)

We have had 4 calls to date. Will meet in next month Feb 16<sup>th</sup> in Alameda

Reviewed the draft –Risk Management, cost comparison, module vs 2 person

Members are Clayton Thomas from EMS medical group, John Walch Safety group

Matt Peterson representing Division and Oscar Vargas representing IHC

**New Business/Projects:** (Fraley)

**Social Media** (Birchfield)

Ready to present to Ops group

**Meeting adjourned at 1700**

**January 18, 2017**  
**Meeting called to order 08:30**

**Liaison Reports**

**Aviation:** (Enos/Barrera)

Next meeting February 15-16 in Camarillo. Plan to meet in April to work on Night and Day hoist project. They will complete the resource availability.  
April annual review for the State next ordering of aircraft where is Cal Fire going.

**Communications:** (Gogna/Winter)

Next meeting February 1 -2 in Walnut Creek.  
Comm group had issue with 1A-1B radio.  
People want to use OES radio frequencies. The issue is difficult to retrieve the OES frequencies when we want to use them.  
First Net needs to be looked at by Com group. First Net- is a bigger issue long term. We might maneuver to First Net. I strongly recommend engaging to reach out to Cal chiefs.

**Safety:** (Fraley/Enos)

Next meeting March 1- 2 in Arroyo Grande.  
Chief Fraley will no longer be the liaison to the group.  
Chief Zagaris asked that a paragraph be added to the Charter of the Safety group.

**EMS:** (Whittle/Barnett)

NWCG issued a letter and are incorporating expiration dates in IQS.  
Will be using the correct numbering system EMS

**GIS:** (Winter/Birchfield)

Met last month all documents presented to group

**Predictive Services:** (Barrera/Newman)

No spring meeting date

**Haz Mat:** (Darbro/Barnett)

Met Dec. 8-9 in Camarillo. Next meeting March 7-8 will work on Lesson plans, OSD will also be updated. Elections Brad Halderman reflected as Chair, Vice Chair-Pete Jensen from Ventura.

The group had a vendor presentation, regarding Instrument systems allows them to talk to each other.

**US&R:** (Cruz/Kelly)

Meeting 7<sup>th</sup> LA County is to host the meeting.  
Election will take place at next meeting  
Will make sure numbering is all taken care of.  
New liaison OES Task Force and Ops group

**High Rise:** (Kelly/Whittle)

Next meeting Feb 2 in Santa Barbara at the Allen Hancock training center.  
Discussed succession planning 2 members leaving. New member Brian Price from Fresno letter given to Chief Fraley.  
They submitted an agency template letter. Chief Zagaris will send template to Chief Fraley  
Discussed lesson learned reviewed website, docs from 1999

**EIT:** (Birchfield/Darbro)

Looking at align their meeting with Comm group  
Continue to reach out to GIS and Comm to work on network.

**STEAC:** (Lozano/Barnett)

Removing rank from certifications. Task book can be completed if approved by department chief.  
Looking for monies for water rescue training  
State fire training is to meet with Cal Fire looking for training for dispatchers

**Adjourned 1200 hrs.**

**UPCOMING MEETINGS:**

**Task Force**

January 17-18	Shell Beach (Domanski)
February 22-23	San Diego (Barrera)
March 14-15	Half Moon Bay (Darbro)
April 18-19	Redding (Gogna)
May 16-17	Riverside (Newman)

**Future Board of Directors and Operations Team Meetings**

January 11	Board of Directors, Burbank
January 19-20	Ops Team Meeting, Shell Beach
April 12	Board of Directors, Sacramento
July 12	Board of Directors, Burbank
October 11	Board of Directors, Sacramento