

MINUTES

FIRESCOPE MEETING

Joint Task Force and Training Work Group

Ventura County Fire Department Headquarters, Camarillo

January 4, 1978

Attendance: G. Dinger, L.A. City; M. Scheer, OES; B. Newby, CDF; L. Rambo, CDF; J. Lewis, L.A. Co; J. Kopes, SDC; J. Cole, SDC; A. Masoner, USFS; D. Dow, SDC; D. Alexander, USFS; K. Metcalfe, CDF; B. Ferris, SDC; C. Mills, USFS; D. Campbell, USFS; G. Lund, Ventura Co; T. Haney, SDC; M. Crook, Ventura Co; R. Russel, SFT.

George Lund assumed responsibilities of Task Force Chairman for period of January 1 through March 1978. Glen Dinger, Vice-Chairman.

1. Inspirational by T. Haney
11. T. Haney conducted a review and training session for new Task Force members and Training Work Group.
 - A. ICS Operational System Description (FP 520-1)
 1. General Introduction
 2. System Characteristics
 3. System Organization
 4. System Operations
 - B. OCC/MACS Discussion

MINUTES

FIRESCOPE MEETING

Joint Task Force and Training Work Group

Ventura County Fire Department Headquarters, Camarillo

January 5, 1978

Attendance: B. Newby, CDF; M. Crook, Ventura Co; O. Dame L.A. Co; A. Masoner, USFS; T. Haney, SDC; C. Mills, USFS; J. Lewis, L.A. Co; D. Alexander, USFS; G. Girod, Ventura Co; K. Metcalfe, CDF; M. Scheer, OES; B. Ferris, SDC; R. Russel, SFT; P. Salas, SB Co; G. Lund, Ventura Co; L. Rambo, CDF; J. Kopes, SDC; D. Campbell, USFS; J. Cole, SDC; D. Dow, SDC.

1. Reviewed slide-tape orientation program. M. Crook agreed to assemble revised program and rework narrative. SDC will mail revised narrative to Task Force before final review of program 2-14-78.
11. Continued training and review from previous session on ICS Operational System Description (FP 520-1)
 - A. System Operation
 1. Resource acquisition
 2. Span of control
 3. Strike teams
 4. Dispatch assignments
 - B. ICS Facilities
 1. ICP
 2. Bases
 3. Staging areas
111. SDC will update Operational System Description (FP 520-1) and present to Task Force for review.
- 1V. J. Cole presented first two lesson plans for Sitstat Unit and Fire Behavior Unit training for Training Work Group and Task Force review.
 - A. Steps to lesson plan completion (7 week time cycle)
 1. SDC will prepare 2 drafts in format every 2 weeks with content from position manual.
 2. Training group will review objectives and lesson content.
 3. Task Force will review for technical content.
 4. Task Force will coordinate SDC and agency work group members.
 5. Joint session with SDC for comments and compaction.
 6. Final draft issued for Task Force concurrence.

- V. Identified critical differences in map symbology between USFS and CDF systems. Other agencies indicated they were flexible in symbology needs. One system needs to be identified by January 19th.
- VI. Discussed problem of requiring Restat Unit in Plans Section and Ground Support Unit in Logistics Section to maintain separate status systems when not co-located. Agreed to change organization so that Restat has primary responsibility for resource status keeping.
- V. Discussed combining some of the lesser used units ("Resource Utilization", "Environmental Analysis" and "Water Resources") in the Plans section. Agreed to combine the three into one unit and call it the "Technical Advisory Unit". SDC will make changes and produce draft.
- VI. Discussed the need for the "Cost Analysis Unit" in Plans Section. Agreed to eliminate it from Plans and to include it in Finance Section to be developed.
- VII. Discussed, again, the need to make the Air Division Supervisor a Branch Director. Agreed to leave it where it is.
- VIII. Discussed the air operation areas of the ICS. Task Force will research their respective agencies regarding operational procedures and be prepared to address organization on 1-11-78.
 - A. Does "Air Support Unit" belong in logistics section?
 - B. Is S and R Section organized correctly?
- IX. Discussed whether or not "Communications Unit" in plans should be combined with "Communications Support Unit" in logistics. Task Force will be prepared to address this issue to a conclusion 1-11-78. Alternatives:
 - Combine both in "Plans Section".
 - Combine both in "Logistics Section".
 - Have a separate "Communication Section".
 - Leave communications as is.

Scheduled Meetings

- January 10 & 11 - L. A. Co. Camp 2
Ortho-photo presentation 1-10, 0930 hours
- January 17 & 18 - Orange Co. CDF Headquarters
Joint Operations Team and Task Force meeting
- January 19 & 20 - Orange Co. CDF Headquarters
Task Force meeting
- January 24 & 25 - Pasadena, Angeles Forest Headquarters
Task Force meeting

January 31 & - San Bernardino CDF Headquarters
February 1 Task Force meeting

Minutes submitted by George Lund, Task Force Chairman.