



**TASK FORCE  
San Diego, CA  
February 22-23, 2017**

**Minutes**

Jeff Birchfield (BDC)  
Ken Cruz (ORC)  
Jon O'Brien (LAC)  
Tim Kelly (LFD)  
Eric Holly (SFW)  
Andrew Henning (STF)

Sean Fraley (KRN)  
Elizabeth Barrera (USFS)  
Woody Enos (SBC)  
Nate Gogna (DOI)  
Mike Lozano (SAC)

Brad Darbro (CNT)  
Steve Winter (VNC)  
David Barnett (SJS)  
Shawn Newman (CALFIRE)  
Chris Webber (SDF)

**Not Present:** Dan Horton (VNC)

**Guest:** Scott Vail (CalOES)

**February 22, 2017, 2017**

■ **Call to order: 0900 by Sean Fraley**

■

**Reviewed January Minutes**

**Welcome and Logistics** (Barrera)

**Moment of Silence:**

David Moorman, Los Angeles Fire Department, Los Angeles CA  
Sara Thomas, Cal Fire, Riverside CA  
Vince Cohee, Operations Southern California, Riverside CA  
Rodney Menne, Eldorado Volunteer Fire Department, Eldorado, WI  
Daniel Havicus, Tracey Fire Department, Tracey, CA  
Ryan Moyer, Waldo Fire Department, Waldo, WI  
John Cummins, Homer Fire Protection District, Homer, IL  
Ehtan Cunningham, Syracuse Fire Department, Syracuse, NY  
Douglas McCauley, Des Moines Fire Department, Des Moines, IA  
Bill Mathews, Bassfield Volunteer Fire Department, Bassfield, MS  
Keith Boyer, Whittier City Police Department, Whittier, CA

As well as all law enforcement officers killed in the line of duty throughout the United States

**Agenda review and Additions** (Fraley)

Kelly Zombro might be the representative for San Diego

### **Task Force Update (Fraley)**

Feb. 7<sup>th</sup> sent all documents to Chief Richardson the documents are ICS 900, Social Media, DINS, Next call Wednesday March 7<sup>th</sup>

FOG APP link – fillable forms PDF will not work that well.

At this time, we will not be able to give the Specialists group a copy of the new FOG.

Chief Vail will relay to Chief Zagaris the importance of giving the FOG to the specialist groups.

### **Cal OES Update (Vail)**

Chief Vail is the point of contact until a replacement behind Chief Domanski's position In the process of hiring six field Assist Chiefs.

The Deputy Chief Job closed Feb. 21. Hoping to have job filled by the end of May.

Haz Mat by rail –Chief Larry Collins is the USAR rep.

Orville Dam is keeping OES busy.

Trying to get the Type 3 teams organized.

Chief Vail (CICCS) met with Chief Henning State Fire Marshall trying to work out some policies and procedures.

Type 6 engine is an experiment, working through the procurement issues. The goal is to have 10. Type 3 engines 2 strike team for each region. We have a mobilization guide to be presented next month to FIREScope.

Qualification guide close to being completed. Before we get the guide out we will do a road trip. CICCs will be attending your meetings.

### **State Fire Training Update (Henning)**

Chief Mathisen promoted to State Fire Marshal in January. Chief Richwine will be helping with overseeing SFT operations. SFT is looking to add two additional staff members to the Field Operations. The Office of the State Fire Marshal is also in the hiring process for a Career Executive Assignment (CEA) position who will serve as the Chief of Fire and Life Safety, State Fire Training, and Code Development and Analysis.

SFT is limiting the amount of new courses being added to the SFT catalog. SFT has several historical classes that were brought to SFT, but were never updated throughout the years. SFT would like to explore the option of adding some of the new proposed FIREScope classes (Fire line EMT/EMP, DINS, REMS) to the SFT system, with continue support of FIREScope to update the curriculum. This will need to be further discussed to determine the workload and how to implement.

### **REMS Working Group Update (Cruz)**

Created an executive summary review and send any updates back to Chief Cruz. We didn't want to lose the original intent.

Recommendation to add Dutch Creek to page 2 Background to keep the legacy.

In chapter 13 of FOG include REMS

- #1 Explore if we can change “O” to “E”-reason is to have agency to provide vehicle with all the SEL, 4WD to get into areas that a 2WD pick up cannot get into.
  - #2 Number of personnel increased from 2 to 4. To bring a leader as one of roles.
  - #3-Reviewed Standard Equipment List (SEL) to include lighter weight components
  - #4-Recommendation is to add an education component to the RT130 curriculum for all agencies
  - #5- Change the minimum training requirement for at least one team member from Low Angle Rope Rescue Operation to High Angle Rope Rescue Operations. Preferably 2 qualified LARRO minimum for all.
- Will give an update to the Ops group on conference call.

### **Hillside Home Structure Fires (Fraley)**

Once completed document will be numbered under 500  
Needs to be in alignment with the structure document. Numbered and format.  
Chief Kelly will compare the ICS 500 document and Hillside document. Will have first draft of document to Task Force group at the April meeting.  
Leaning towards keeping the documents separate.

### **HAZ Mat (Operational Systems Descriptions (OSD) and Lesson Plans (Darbro)**

March 7<sup>th</sup> will have update

### **S223 Update (Barnett)**

Chief Kehmna received approval from BOD to work directly with the Task Force on this project.  
The task book going to CICCIS. Curriculum will be downloaded under the EMS section.

### **Specialist Group Orientation Paper (Gogna)**

Movement of ITSS (CTSP) from Logistics to Plans  
Suggestion have the IT group place this on their plan of work  
Nate will make edits.

### **MACS Exercise Prep (Gogna)**

#### **Attendees**

Nate Gogna, Sean Fraley, Eric Holy, Jeff Birchfield, Elizabeth Barrera, David Barnett, Jon O'Brien and Scott Vail

#### **Purpose and End state**

To establish roles and responsibilities of Task Force members and GACC employees related to spring MACS exercise. To be transparent between GACCS. To be professionally prepared and organized the Task Force's body of work.

#### **Agenda Items**

Review AAR notes from 2016

Review video/power point, make updates if necessary; Identify who will present power point at NOPS and SOPS 2017 MACS to Exercise.....  
Power point to MACS Exercise.....(Birchfield)

Announcement and involvement from GACC folks, we should make those personal contacts....these exercises are in their house, what is their involvement.  
(Fraley, Vail, and Barrera)  
Dry run and coaching guides for MACS at March meeting at 1500

Identify format and build agenda for exercises.....(Eric)  
Review the process for all Task Force members.....(Group)  
Identify exercise coach's...roles and responsibilities.... (Gogna)  
Coaches and cheat sheets..... (Group)  
Create a package for now and in the future..... (Group)

Spokesperson for SOPS (Newman) and NOPS (Gogna)

Dave, John, and Elizabeth

Future events outside of these two MACS exercises.....IMT meetings, safety conference, etc.....

April 25.....CAL Fire IMT meetings in South

Teaching aids.....flip cards, posters, handouts, etc.....

Newman made flip cards. Gogna will have Large Posters. Have all documents laminated.

### **Old Business/Projects:**

#### **AR STEN Curriculum** (Birchfield)

Chief Birchfield met Chief Bondshu. Document is going through final formatting phase. Hoping to have completed document for the April BOD meeting.

#### **ICS Forms Review** (Cruz)

No new information

#### **Standard Wildland Preplan** (Newman)

Preparing for phase 2. Presented an instructors course for SCOUT.

### **DINS Task book Revision** (Holly/Henning)

The first DINS meeting was January 31, we had participants from San Bernardino County, LA County, Orange County, and CALFIRE. During the first meeting each agency outlined what their DINS program looks like (who collects data, what data is collected, how data is collected, incident types, etc.). All of the agencies programs were very similar. The working group's next meeting is March 7th in Monrovia. The group will be putting together a Task Book, course plan, and Course Information and Required Materials (CIRM). The group plans to bring a rough draft of the documents to the Task Force in April.

### **ICS 010-1 Glossary of Terms** (Holly)

Chief Holy has prepared a spread sheet, will bring to next meeting in March. Will post in drop box.

**Meeting adjourned at 1700**

**February 23, 2017**  
**Meeting called to order 08:30**

### **Liaison Reports**

#### **Aviation:** (Enos/Barrera)

Group met last week, good turnout. Group updated the NVG guide.

Recommendation from the Aviation specialist group is all fire aviation units shall maintain and participate in a Safety Management System (SMS) as an operational safety standard.

Hoist (day and night) guidelines document being developed, hope to have a draft by May Task Force meeting. Aviation SG next meeting will be April 26-27 at the Orange County Fire Authority Headquarters.

#### **Communications:** (Gogna/Cruz)

Met Feb. 1-2 less than half of the group attended.

Group updated the Charter and plan of work for 2017. Group is ready to move forward on working their project.

Next meeting April 12-13 unknown location.

Group has invited a smokejumper representative to give a presentation about their SMJ guide.

**Safety:** (Holly/Enos)

Will meet March 1-2 in Pismo

Will give an update at next meeting.

**EMS:** (Barnett/O'Brien)

EMS charter is done, with no changes. The plan of work is light for this year. Received four letters of support to forward up.

In March we will have a conference call. Next meeting will be in June at South Lake Tahoe

**GIS:** (Horton/Gogna)

Conference call March 9th

**Predictive Services:** (O'Brien/Newman)

Spring meeting date set for May 3-4 McClellan

Reviewed and updated charter, roster and plan of work

**Haz Mat:** (Darbro/Horton)

Next meeting March 7-8 in Castaic

The group will work on lesson plans and update the OSD

**US&R:** (Cruz/Kelly)

Met 7<sup>th</sup> Feb. in LA County

Reviewed the REMS SEL

Setting up a meeting with Chief Larry Collins to give perspective on FIRESCOPE

Recommending the region taskforce to mirror the national type 3

Finishing up the Mud and Debris document. Group is looking to pair up a USAR Company and Type 2 SF-S&R Team.

OSD will be completed and ready our next meeting.

**High Rise:** (Kelly/Webber)

Met February 3rd in Lompoc

Elections, Chair Chief Guy Tomlinson, Vice Chair Chief James Henrey, and Secretary Chief Brian Price

Reviewed the charter, plan of work and roster

Went over FIRESCOPE meetings notes, reviewed MAC401.4 and Orientation

Upcoming meetings are March 30-31 in San Luis Obispo and May 18-19 in Orange County

Position manual is finished, need to re-number

**EIT:** (Newman/Birchfield)

Next meeting has not been set. The charter, plan of work are good. Group working on updating their roster.

**STEAC:** (Lozano/Barnett)

No changes from last meeting. Making a presentation at the next STEAC meeting regarding the dispatcher course. Next meeting is more of an informational meeting, and discussing the need for dispatcher training and consolidation of centers.

**Adjourned 1200 hrs.**

**Upcoming Meetings:**

**Task Force**

March 14-15	Half Moon Bay (Darbro)
April 18-19	Redding (Gogna)
May 16-17	Riverside (Newman)
June 13-16	San Francisco (Franklin)
July 18-19	Lake Arrowhead (Birchfield)
August 15-16	Orange (Cruz)

**Future Board of Directors and Operations Team Meetings**

April 12	Board of Directors, Sacramento
July 12	Board of Directors, Burbank
October 11	Board of Directors, Sacramento