

TASK FORCE MEETING 94-6

OCTOBER 24 & 25, 1994

VENTURA COUNTY FD HEADQUARTERS

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NOT

PRESENT:

Al Wilsey, VNC
John Tucker, LAC
Dave Bianchi, SBC
Mike Dougherty, USFS
Mike Scherr, OES
Ralph Alworth, CDF
Mike Colgan, ORC
Claude Creasey, LFD

GUESTS:

Jim Jeffrey, OES Fire
& Rescue Division

**APPROVED BY TASK FORCE
ON 1/24/95**

TASK FORCE MEETING 94-5

Meeting minutes from the September 28 & 29, 1994 Task Force meeting held at the Solvang Fire Department, Santa Barbara County were passed out for review and approval. The motion was made by Bianchi with a second by Creasey to approve meeting minutes as written.

FIELD OPERATIONS GUIDE (FOG)

As agreed at the last Task Force meeting, the following assignments were made to review FOG position checklists to incorporate changes made by NWCG where appropriate:

Incident Commander/Command Staff....Dougherty & Jeffrey

Operations SectionWilsey & Bianchi

Planning SectionJeffrey & Dougherty

Logistics SectionCreasey & Tucker

Finance/Admin Section.....Alworth & Jeffrey

Jeffrey was also given the assignment to review the FOG Glossary of Terms to compare content with the terminology used in the NWCG Fireline Handbook. Jeffrey reported that all Task Force input has been incorporated into the most current FOG document being reviewed at this meeting.

During document review, the following additional changes were identified:

- All position checklist will include a bullet point which references the FOG chapter on "Common Responsibilities".
- Change title of "Unit Log" to "Unit/Activity Log".
- All position checklist for Unit Leader will include a bullet point which references FOG chapter on "General Responsibilities for Unit Leader Positions".
- Incorporate those changes to resource typing standards approved by Task Force for Hazardous Materials as submitted by CEPRC Training and Equipment Subcommittee.

Once these above-mentioned changes are made to the FOG document, Jeffrey will hand-deliver the document to State Printing.

OES WHITE FIRE FREQUENCIES

An issue paper prepared by the Communication Specialist Group was handed out as information on a problem which currently exists with the use of OES white fire frequencies. Users of these frequencies need to be reminded that OES White Fire #1 is not for tactical use but to support interagency coordination.

These frequencies are also not for coordination with non-fire users (ei: ambulances, law enforcement, etc...). Changes to OES Fire & Rescue Operations Bulletin #28(White Fire Frequencies Radio Communication) have been recommended by the Specialist Group to address this problem.

OIL SPILL PREVENTION AND RESPONSE (OSPR)

Cal Fish and Game has provided the Task Force with a draft copy of the OSPR Field Operations Guide (FOG) for review and endorsement.

While this document does outline position responsibilities for an oil spill response using ICS, OSPR may want to consider using excerpts from the recently revised FIREScope FOG. A modular development scenario similar to ones found in FIREScope developed Operational Systems Descriptions (OSD) should be added to provide an example of how an oil spill response may be expanded.

In reviewing the document's organizational diagram, operational elements which could be organized as either a division or group need to be identified to reflect this need (ie: Salvage Division/Group). This diagram does establish a chain of command and lines of supervision.

Before an endorsement can be provided, a FIREScope position needs to be established with OSPR on local government's involvement in oil spill responses. Under the OSPR plan, local government interests will be represented by the Cal Fish and Game Incident

Commander. Colgan will prepare a letter which will recommend the above-mentioned changes be considered and establish a FIREScope position on local government's involvement in an oil spill response under the OSPR plan.

NWCG CURRICULUM

The first instructor handoff course for the generic "I" courses will be held in Boise during the week of November 14th. Alworth and Colgan will be serving as instructors for this handoff.

Instruction will cover a three-day period with I-100 and I-200 modules being taught the on first day. The second day will be instruction on the I-300 modules with the last day covering the I-400 modules as well as I-401 and I-402 modules.

Once this training has occurred, a working group needs to be formed to develop a delivery system for getting this curriculum out to California's fire services.

HAZARDOUS MATERIALS (HAZ MAT)

The SFM has provided a statewide mailing of the Haz Mat Operational System Description to all California fire agencies.

CALIFORNIA EMERGENCY PLANNING & RESPONSE COMMISSION (CEPRC)

At a meeting of the CEPRC Equipment and Training Subcommittee, Mike Boyle from the Haz Mat Specialist Group was asked to represent the Task Force in discussions involving Haz Mat typing standards. Boyle reported that several changes and additions to these standards were provided by this subcommittee for Task Force consideration. In review of CEPRC input, several of these recommendations were accepted and will be included in the resource typing standards.

SENATE BILL 1841 (SEMS)

As part of SEMS training, the NWCG Module #17 (ICS for Executives) will not be used as part of SEMS orientation. Selected topics found in this module will be included in this orientation.

The document which addresses SEMS training and guidance will be completed by the December, 1994 completion date. This document does place emphasis on EOCs being points of coordination and not command. At the regional EOC level, the use of ICS Command and General Staff titles are being considered.

STRUCTURE FIRE OPERATIONS GUIDE

LFD recommended that all references to "Standard Operating Procedures" be changed to "Standard Operating Guidelines".

This change is in response to recent court decisions which have determined that procedures constitute official direction which must be followed.

Discussion also centered around the use of "Command" verses "Incident Command" throughout this document and the inclusion of "Passing Command" as an option to "Transfer of Command". It was pointed out that these terms were included in part as a compromise with Fire Ground Command and any changes of significance may impact relations with the IMS Consortium. It was also discussed that if this document is being sponsored through FIRESCOPE, it needs to maintain its ICS consistency.

Alworth will review this document and make changes as deemed appropriate. Changes being recommended will be highlighted and discussed at the next Task Force meeting.

TASK FORCE/SPECIALIST GROUP LIAISON

With a recent change in Task Force membership and addition of a specialist group, the following Task Force liaison assignments have been made to those specialist groups currently active:

Specialist Group	T/F Liaison	T/F Alternate
Urban Search & Rescue	Creasey	Tucker
Training	Colgan	Scherr
Hazardous Materials	Alworth	Bianchi
Communications	Wilsey	Russell
Information	Scherr	Alworth
High Rise	Tucker	Creasey

HIGH RISE (HR)

Tucker will serve as the Task Force's primary liaison for the HR Specialist Group, replacing Wineman. Meetings are currently being held every other month, rotating between north and south. Specialist group is reviewing all available documents on high rise to identify commonalities and significant differences.

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FEMA

Scherr and Alworth will be providing ICS training to FEMA Region IX personnel at the Presidio of San Francisco. Curriculum to be used will be the NWCG modules covering I-100, I-200, and the module on Unified Command.

GENERAL ITEMS OF INTEREST

Information was handed out on the following topics:

- Executive Briefing on the Multi-Agency Incident Response System (MIRS).
- FIREScope Recommendations on 1993 Fire Siege After-Action Report which identify those areas which may warrant FIREScope involvement.

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FIREScope TASK FORCE MEETING 95-2
February 23-24, 1995
ORC Fire Station #53, Yorba Linda

PRESENT:

Guest:

Al Wilsey, VNC
John Tucker, LAC
Mike Dougherty, USFS
John K. Linder, OES
Ralph Alworth, CDF
Claude Creasey LFD
Ray Russell, SFM
Mike Colgan, ORC

Dave Wilson
Jim Jeffery

- Reviewed Minutes from 94-7 meeting, November 22 & 23, 1994, LAC Station #64, San Dimas. Creasey moved to approve the minutes, seconded by Tucker, approved by T/F.
- Dougherty gave a report on the OPS Team appointing him as OPS Team South Chair. Alworth has been asked to be the Task Force Chair if OK with the rest of the T/F members. Linder has agreed to take the notes of the meetings.

Dougherty moved to appoint Alworth to chair T/F, second by Wilsey, motion Approved.

Mike Dougherty agreed to be Vice. Chair to the T/F

- Added items to the agenda.
- Hazmat, Alworth gave a report on changes made to the FOG before it went to print, see Alworth on the change. Need to change the OSD to reflect the changes.
- Alworth handed out a Sample Site Safety Plan Paper. Question, do we need an ICS form like this? Need to assign an ICS number to the form, Linder to check with Document Control for proper ICS number. Alworth will have someone in CDF get with the Specialist Group to put form in ICS format.
- OPS Team Meeting Report By Dougherty, Changes were suggested to the January OPS Team Minutes.

Discussion on Kern Co. request to be FIREScope Partner Agency. Copies of the March 1985, FIREScope PROGRAM MEMBERSHIP BASIC MINIMUM CRITERIA agreement was handed out. Linder was asked to see that Chief Neil Honeycutt, OES was provided a copy of the agreement. Also Task Force needs to look at MACS 410-4.

- Bob Browning of Hemet Valley Ambulance Service, gave a presentation on there Medical Unit Trailer, to be used as an emergency medical treatment center on incidents. Task Force members were given a tour of the unit.
- 1350 hrs. Mike Colgan joined meeting, gave an update on ORC financial problems as they relate to the Fire Dept.
- Dougherty handed out minutes from the Nov. 94 Board of Directors Mtg. and gave a report on the meeting.

Wildland Urban Interface issues, T/F will probably be asked to do the staff work on this project.

Letter from Jerry Smith to Chief Coleman, State Fire Marshal, and Coleman's response to Mr. Smith was handed out and discussed.

White Fire Radio Frequency Resolution 1995-3 from California Fire Chiefs Association, and OES Operations Bulletin #28 were discussed.

93 Firestorm After Action Report update, Board agreed to adopt the document in principle and to put the working group back together for implementation recommendations.

US&R, OES Swift Water Rescue Caches. US&R will now report to the Board not the US&R Committee. (Note Linder check with Mark re US&R Training documents, ICS compatible)

CDF/SFM REORG./ CONSOLIDATION

OES Fire Reorganization

MIRS, Report was given by Chief Honeycutt, OES, to the OES Fire Advisory Board/FIRESCOPE Board of Directors. Dougherty spoke to what the USFS is doing regarding MIRS.

New FAA regulations as it relates to Surplus Air Resources.

NWS dropping there Fire Weather program.

SFM Incident Command System Training Executive Briefing paper. Copies given to Task Force members.

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FRIDAY FEBRUARY 24, 1995

Ray Russell Absent

- FEMA paper regarding: Development of a manual detailing the physical characteristics needed to develop or enhance the occupational safety and health for fire and EMS responders in fire and EMS stations.
- Alworth gave a report on US Coast Guard ICS Task Force for Oil Spills, inclusion of State and Local Government in unified command in their FOG.
- Alworth gave a report on Hazmat and other corrections made to the FOG prior to sending proofs to the printer.
- NWCG Hand-Off of ICS curricula report given by Alworth.
- ICS High Rise Working Group Report by Dave Wilson, ORC. The Task Force conceptionally accepted the use of Systems unit under Logistics and that "Stairwell Transport Manager" is part of the Ground Support Unit.
- 41 Fire After Action Final Draft report was passed out.