

Minutes

FIRESCOPE Task Force Meeting

February 21, 1978

Angeles Forest Service Center, Arcadia

Attendance: B. Irwin, USFS; M. Scherr, OES; G. Lund, Ventura Co.; A. Masoner, USFS; S. Brown, CDF; N. Moelter, SDC; K. Metcalfe, CDF; T. Haney, SDC; C. Mills, USFS; D. Alexander, USFS; J. Ley, USFS; G. Dinger, L.A. City; J. Englund, L.A. Co.

- I. Board of Directors meeting of February 15, was reviewed by Bob Irwin
 - A. 1978/79 Budget. Board directed Program Office to go for the 3.7 million projection.
 - B. 1977 "Core Area" will be the prime area for testing and implementation of weather system, mapping and ICS evaluation. Expanded testing and evaluation will occur as partner agencies indicate their readiness.
 - C. Program "Action Plan" was reviewed, amended, and approved by Board of Directors.
- II. Distribution of updated documents for Task Force review. Comments by March 8.
 - A. Planning Section Chief Manual (FP 221-1)
 - B. Suppression and Rescue Section Manual (FP 222-1)
 - C. ICS Operational System Description (FP 120-1)
 - D. ICS Glossary of Terms (FP 010-1)
 - E. ICS Forms
 1. Organization Assignment List (203)
 2. Division Assignment List (204)
- III. Review and comments on cover letter for Document Control System. M. Scherr will check on letterhead.
- IV. Establish guidelines for ICS Exercise design meeting March 15 and 16 at SDC.
 - A. Weather conditions. Local conditions for July-August period (non-Santa Ana)
 - B. Prime jurisdiction
 1. Fire "A" start on San Bernardino Forest burning toward CDF jurisdiction
 2. Fire "B" agency participation, still undecided
 3. Fire "C" start in Ventura County burning toward Los Padres Forest

Handwritten signature

FIRESCOPE Task Force Meeting Minutes
Page Two
February 21, 1978

- C. Design team members shall come to March 15 and 16 meetings prepared to identify:
 - 1. Fire location
 - 2. Initial attack resources
 - 3. Agency policy on initiating I.C.S.

- V. Air Operation organization
 - A. Air Operation's position manual will place emphasis on planning and logistics, not tactics.
 - B. Helispot Operations will be placed under Helibase Operations instead of directly under Helicopter Support.

- VI. ICS Organization Chart
 - A. Units will be arranged by priority rather than alphabetically
 - B. Priority positions will be blocked boldly for Field Operations Guide Organization Chart
 - C. Finance Section will appear on the chart the same as other sections

Minutes

FIRESCOPE Task Force Meeting

February 22, 1978

Angeles Forest Service Center, Arcadia

Attendance: N. Moelter, SDC; K. Metcalfe, CDF; J. Haney, SDC; C. Mills, USFS; G. Dinger, L.A. City; G. Lund, Ventura Co.; M. Scherr, OES; L. Rambo, CDF

- I. Review of ICS updated documents
 - A. Incident Commander Position Manual
 - B. Logistics Section Chief Position Manual
 - C. Incident Briefing (Form 201)
 - D. Incident Action Plan (Form 202)

- II. Training Advisor Checklist review and comments
 - A. Basic functions
 - 1. Coordinate and assist trainees with trainee function
 - 2. Monitor operational procedures (line and support) and evaluate training needs
 - B. SDC will modify checklist to incorporate additions and changes

- III. Publication order of final ICS documents
 - A. Operational System Description Procedures
 - B. General Instruction Manual
 - C. Glossary
 - D. List of Resources
 - E. General Staff
 - F. Command Staff
 - G. Air Operation
 - H. Lesson Plans
 - I. Forms Manual

- IV. Updated drafts to be mailed by SDC to Task Force week of February 27.
 - A. Ground Support Unit manual
 - B. Communications Unit manual
 - C. Chapter 3 of Restat Unit manual

file

Minutes submitted by George Lund, Task Force Chairman

GLS