



FIRESCOPE



TASK FORCE

Los Angeles County, CA

February 19th-20th, 2008

Attendees

Greg West - LFD
Tom Drayer - OES
Jerry Kruas-SBC
Deneen Phillips-OES

Jack Froggatt-KRN
Andy Parr-LKS
Orbrad Darbro- CNT
Jeffrey Carle- SND

Dave Rocha-ACF
Dave Stone - LAC
Jim Hollingsworth- CDF

Agenda Items

Agenda Review and Additions

Review and Approval of Minutes

- Review of Plan of Work

Strategic Plan Goal A

- Plan of Work Review/Level in Decision Process
- Review FIRESCOPE Orientation Package/Due date 05/01/08
- FIRESCOPE Communications
- FIRESCOPE Program Organizational Overview for New Members
- Update of Specialist and Working Groups
 1. Hazmat
 2. Communications
 3. EMS
 4. High-rise
 5. Safety
 6. Aviation
 7. Predictive Services

ICS forms update/due date 04/01/08

ICS 205 AND ICS 217A, EXCEL/WORD DOCUMENTS

Website Update

Fog Update

Develop a list of items for the management team meetings

Structure Fire Document Review- Stone

Strategic Plan Goal B

- NWCG Representation- Training working team
- IMWG Issues for Discussion and FIRESCOPE Input
- Blue Ribbon Task Force
- Fire Service Ambulance Strike Team Development

Strategic Plan Goal C

- MACS Exercise North
- MACS Exercise South
- MACS Activation-BOD Examination of MACS Actions
- NWCG Resource Typing Update/ Hollingsworth
- FEMA Search and Rescue Credentialing and typing

Strategic Plan Goal D

- CICC task Force
- 410-2
- Assistant Safety Officer Position Task Book

New Business

Guest Speakers



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Old Business
Agency Updates and Round Table
Upcoming Meetings
Adjournment

March 19th, 2008

Meeting called to order at 0915 hours.

Welcome to Los Angeles County Fire Department.

Dave Stone gave introduction, Logistics and welcome.

Task Force distributed and reviewed agenda from December 2007. The minutes were approved.

Discussion of changes to the Plan of Work

The Task Force discussed putting the Plan of Work in the BOD packets. The discussion of adding the Ops Team information to the Plan of Work was considered.

- **Action Item** *At the next Ops Team conference call Chief West will address this idea.*

CWCG Recommendations

CWCG have made about 15 recommendations to the FOG. It is currently too late to add them.

- **Action Item** *Chief Darbro and Deneen Phillips will keep a list of additions to the next FOG.*

The Task Force is to monitor CWCG.

ICS 205 & ICS 217A, Excel/Word Documents

- General discussion from the group.
- It is agreed that it is OK for them to use the forms in the excel format.
- Task force will add the excel version to the website but the word version will still remain.
- FIRESCOPE is to make a column on the right for check-in/check-out on the 204's to help meet people's needs.

- **Action Item** *Chief Hollingsworth will draft a 204 with the check-in/check-out box. This draft document is to be reviewed at the next meeting.*

Develop a List of Items for the Management Team Meetings

Federal Team meetings are going to be in April. They are going to give FIRESCOPE a chance to meet with them and give a presentation.

- Night flying guidelines
- NEIM



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- 3 Stripes You're Out!!

Art Torrez is to discuss these items at the meeting.

Structure Fire Document Review

Chief Stone gave the group an update on the document. Chief Stone is still currently working on this document. The terminology on this document seems to need some updating. After he has completed reviewing the document he will bring back a draft to the Task Force for review.

NWCG Representation-Training Working Team

Geoff Wolford from Kern County will retire on March 29 2008 but will stay on till June 2008. His last meeting that he will attend with us will be January 2009. FIRESCOPE needs to find an appropriate person to replace him. The group is remaining active as far as work products. We would like to see someone from a member agency take this position.

- **Action Item.** *Chief Kruas will talk to Woody about taking on this position. Task Force members will canvas their departments for an appropriate nominee. This item will be on the April agenda.*

FIRESCOPE WEBSITE- DRAYER

Website was reviewed.

- Three stripes your out is now on the web.
- Removed 02-1
- Removed the Fire Weather.
- Postings will be updated every 3 months.
- Hazmat Roster is to be updated on the website.

Chief Drayer shared with the group a preview of the feedback form, this product is to be used if you have a problem with being dispatched thru ROSS. This item is to be included in the Plan of Work (FIRESCOPE RESOURCE ORDER COMMENT/FEEDBACK FORM).

Suggestions to the Resource Order Form:

- To Remove FIRESCOPE off of the feedback form. (ROSS is not a FIRESCOPE product)
- Link should reside in OES Fire Website and the FIRESCOPE website.
- The status options on the forms should be "under review" and "close".

- **Action Item** *Chief West is to communicate these recommendations and changes to the Ops Team.*

FIRESCOPE Program Organizational Overview for New Members

Chief Drayer passed out the Draft of the FIRESCOPE orientation folder which included the Specialist Group Charters & Plan of Work. The Task Force reviewed this item. We will take the new member folder to the Ops team for them to take a look at.

- **Action Item** *Deneen is to review rosters and add tabs to the folder to have a completed product.*



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MACS Activation-B.O.D. Examination of MACS Actions

At the BOD meeting in January the board discussed the idea of putting together the MACS representatives from the 2007 fire siege to figure out what could be improved on. This meeting was held in February at South Ops; Chief Dan Drake facilitated this group. Chief Drake is putting together an issue paper that will be taken back to the board.

MACS AFTER ACTION BRAIN STORM ISSUES DISSCUSSED

Facilitated Discussion and ideas from the group;

Facility:

- Horseshoe operation with facilitator seating in the center of the group.
- IT controller position
- Station computer connections
- More TV monitors
- Plenty of wall space/ multiply monitors
- Smart boards to display maps
- Would like the room to be both high tech and old fashion
- Would like break rooms adjacent to the MACS room, at least 2 or 3.
- Theater seating behind the horseshoe for additional attendees.
- Additional seating behind glass with projectors and video.
- Full equipped kitchen
- Sleeping facility for MACS members so they can stay close.
- Accessible parking and access to the MACS facility.

Staffing:

- Skeletal Planning Section (CWN)
 1. Plans Chief
 2. Display processing
 3. IT support
 4. Sit stat/ Restate
 5. ROSS Tech Specialist
 6. GIS
 7. Liaison from OCC
 8. Liaison from Intel
 9. Liaison from Military
1. Task definition of the Facilitators job description
 - 1 Permanent staffing
 1. Manager
 2. Intel Section
 2. Same Faces showing up that have a clear understanding of the MACS process
 3. Expand Section C on the 410-1
 4. Number of people in the agency that qualifies to be a part of the MACS group. They need to be able to come to the table and have the power to make decisions for their agency.
 5. **Depth-** Pre identify Intel and support for the MACS group.
 6. Pull off assignments if needed.
 7. Member agencies to support Intel.

Staffing Continued:

8. IT to be able to fix and set-up.



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Technological:

- Real time video/data from the fires
- Network capacity
- Staffing and interrupters for these displays.
- Email limits bandwidth
- Internal agency policies
- SAT phone
- Back-up systems
- Permanent computers at the facility. (have your own server and T1 line)
- Access to a printer in the MACS conference room.
- Copy machine that scans, faxes, copies all in one.
- Tele-conference abilities
- Net meeting (video conference)
- Interoperability with the military

Procedural:

- Decision making process and relationship
- DOC/EOC relationships connect and reinforce.
- Train EOC staff on connection
- Insure communication flow between all involved
- To reinforce the information needed at each level. The informational need to go from us to the JIC. MACS information agreed to be set as the standard.
- Security of information
 1. Restrict access to the 209's
- Agreed that the 209's are the output of choice.
- Change the 209's times to 1200 and 2400 hours and have updates as needed.
- Who's in the room?
 1. Closed section and open section.
- Commit to sending qualified individuals even if you have to pull them from other functions.
- Access to group after hours
 1. Central sleeping
 2. Availability
 3. Commit to MACS group
- Commitment from partner agencies as far as resource allocations
- Reinforce incremental buildup which gets to MACS at some point.
- Development of Regional and Operational area draw down matrix for MACS use
- Discuss variability based on COST and Local issues.
- Prior recommendations from 2003 and after action report. (What happened to those recommendations?)

Procedural Continue:

- Having a system that can implement these types of things. (ROSS unable to keep up)
- Objectives of the MACS group.
 1. Review 410-1
 2. Allocating resources- *Who's position is it to do this?*
- Ensuring the allocations of critical resources based on established priorities.
- Should the documents "shout out" the North and South geographical boundaries?
- **410-1 Review**
- Consistencies of the definitions especially in the MACS 429.

Ex: incident complexity and safety (more detail is needed)
- Isolate decision making from political pressures.

Materials:



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- Forms need to allow for all-hazard.

System Components Value Added Characteristics

Review MACS planning cycle

2008 MACS Exercise/ Orientation & Working Group

We are going to keep some of the suggestions for changes separated from the MACS exercise this spring. MACS work group will meet at South Ops on April 18th @ 9am to work on the MACS orientation.

- **Action Item.** Chief Drayer is to put an email out regarding the planning of the MACS exercise.

The Task Force would like to make sure the whole state is involved in the MACS exercise. We also need volunteers to help Chief Drayer get things together for the MACS exercise. Pat suggested North Ops orientation to possibly be in Contra Costa County, so that we can get the Bay area involvement. Instead of doing it in Redding the Task Force discussed holding a MACS training in Contra Costa County in hopes to increase the amount of attendees from that more populated area. The task force would like to see Chief O'Bannon to be the facilitator of the group in the North.

March 20th, 2008

Meeting called to order at 0830 hours.

FOG UPDATE

The FOGS will be available as of April 7th 2008.

ROSS TASK GROUP

The meeting accrued yesterday. Met with John Shields regarding ROSS issues. Mobilizing local folks is a really big problem that we are facing. When the new ROSS 2.8 came out it only allowed for 1 entry in the system. We want to resolve this issue by making it a dual entry, but having the team id attached to the duplicate to be able to recognize it. A white paper was made regarding this.

In Reno they went thru the issues that were coming up with a resolution to the issues with ROSS. Team members will provide in the ROSS system as a dual entry. We have members that are not covered by ROSS but we will be working thru it. Another meeting will be held regarding this issue. The date has not been confirmed yet but we are looking at the second week in April.

Urban Search and Rescue

At the last Task Force meeting this item was discussed. We set up a conference call for last Monday. Regarding Credentialing and typing. We discussed the 4 levels of US&R operational compatibility identified by FIRESCOPE. We took a good look at resources typing. Chief West passed out a draft letter to Al Fluman which the Task Force reviewed.

- We agree with the swift water document.
- In regards to structural collapse we are looking at not going with the 4 types.

Updates of Specialist and Working Group

Communications

- *Their plan of work and roster is on the web.*



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- They revised the MACS 411 and it is now on the web.
- Their next scheduled meeting is in Fresno in April and Southern California in Oct.
- They would like to start working on updating Communications Unit Leader along with the State Fire Marshall.

Hazmat

- Their next scheduled meeting is April 7, 2008.
- At the April meeting they will be introducing new members.
- They have reviewed and updated their charter and are working on their plan of work.
- Kelly is leaving the group and they have a captain who is willing to fill the position
- They are continuing to work on Decon typing.

EMS

- They are continuing to work on their charter and mission statement.
- They have completed a draft of the Fire line Medic.
- Dave Rocha is the lead on this group from Alameda County.
- The group has only had 2 meetings, next meeting scheduled for April 21-22nd in Santa Ana.
- The chair will be attending the EMSAC meeting
-

Safety

- They have updated their roster.
- Their next scheduled meeting is April 14, 2008 in San Diego.
- There is also a safety conference April 15th and 16th.

High Rise

- Currently updating their plan of work and roster
- The Chair is currently working with State Fire Training.
- LA county looking for a replacement

Aviation

- Group met in Camarillo Yesterday.
- They are working on getting a list of military managers it is not available in ROSS.
- They recently completed all items on their plan of work
- The group was meeting quarterly now they are meeting every two months
- Their next scheduled meeting is May 21, 2008 at Los Alamitos.

Predictive

- They are currently meeting twice a year
 - Their next scheduled meeting is May 13th and 14th, 2008.
 - They recently updated their charter, roster and their plan of work
 - Due to the budget Chief Torrez has been tasked to work on justifying the need for four meteorologists in North Ops and in South Ops.
- **Action Item** Deneen Phillips will work with Don Weiss on getting the updated rosters and charters on the FIRESCOPE website.

CICCS

They have developed a list of Frequently Asked Questions on CICCS. Once these questions are finalized they will be posted to the web. Their next meeting is scheduled for April 28th @McClellan.

TASK FORCE MEMBERSHIP

Discuss vacancies on task team

Review of open seats

AGENCY UPDATES AND ROUND TABLE



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All members updated the Task Force on current events within their respective agencies.

Thank you for coming and we look forward to seeing you in Atascadero.

UPCOMING MEETINGS

- | | |
|-----------------------|---------------------------------|
| • APR. 24 & 25, 2008 | ATASCADERO |
| • MAY 21 & 22, 2008 | NORTH OPS |
| • JUNE 10,11&12, 2008 | BUCKS LAKE (will discuss w/Ops) |
| • JUL. 23-24, 2008 | LA |
| • AUG 13- 14, 2008 | SANTA CLARA |
| • SEPT 17 -18, 2008 | ORANGE CO. |



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