



**TASK FORCE
San Diego, CA
February 19, 20, 2014**

Minutes

Kirk Wells (ORC)	Mike Lococo (CalOES)	Brad Darbro (CNT)
Chuck Butler (LFD)	Sean Fraley (KRN)	Dave Stone (LAC)
Marc Hafner (CDF)	Woody Enos (SBC)	Ken Hood (BLM)
Steve Winter (VNC)	Elizabeth Barrera (USFS)	Gary Lane (NCF)
Mike Garcia (SFM Trng)	Cole Stratton (DAL)	

Members Not Present:

Ralph Domanski (CalOES) Steve Davis (OLC)

Guest:

Bob Bell (USFS) Pam Greenwood (USFS)

February 19, 2014

■ **Call to order: 0914 by Chief Wells**

The Task Force (TF) was greeted by Gary Lane. Covered Logistics and thanked Miramar College for use of the meeting room.

Introductions:

New Task Force member, Elizabeth Barrera was introduced to and welcomed by the group.

Agenda Review and Minutes Approval (Wells)

The January 2014 Task Force meeting minutes were reviewed and approved with minor corrections.

Cal OES Updates (Lococo)

16,492 FOGs have been sold to date.

The App and E-book contract is moving forward. One vendor fell off because they are not a “small vendor.” Once an addition vendor is located, the project will move forward.

Specialist Group Chairs will be invited to the next BOD meeting on April 8, 2014 (the day before the next BOD meeting. Task Force members are requested to be at this meeting.

A multitude of documents are being placed onto the website. Cal OES is working toward streamlining the process to get documents up on the website.

OES has two vacant positions at this time.

California State Fire Training (SFT) Update (Garcia)

Chief Fire Officer and Executive Fire Officer have been pulled back for now. Chief Officer courses are being pared down to probably four classes.

A STEAC meeting on Feb 28. Trench Rescue Instructor curriculum is up for approval. Wells will handle providing the Task Force’s comments.

Plans of Examiner for Curriculum Development is up for approval.

Fire Service Instructor I and II is up for review and will most likely be combined into one course.

FIRESCOPE Chair Meeting

April 8 in Mather at OES headquarters

Ops Team Meeting Report

Looking at changing October meeting to April or May

Discussed that some documents don’t fit into a specific Specialist Group and asked the Task Force to work toward including any affected groups. An example is the Tactical LE document. The Ops team has directed the Task Force to ensure coordination between the Specialist Groups.

Several documents that the Taskforce wanted approved were not approved because the Ops team was not supplied the documents. 400-1 document was approved with suggestion to group according to function.

217A was approved. Letter will be sent out by OES regarding the timeline.

Special Events Planning Guide basic premise was approved. The Task Force needs to clean up the matrix and send it back to the Ops Team for review.

TEMS document has received some push back from Law Enforcement. Ops Team Chair suggested that a member of the Task Force attend the train the trainer class. This document is on hold.

410-4 was approved. Discussed where letters of support are stored.

Discussed State-Wide Draw Down. Task Force will work on developing a guideline document.

Area Command was discussed. Discussion now focuses on Zones. The Task Force will review this document upon receipt.

Discussed moving next year's Ops Team meeting to another time. Perhaps the two days prior to the Task Force meeting.

NIMS forms have some inconsistency with ICS forms. The Task Force has been directed to work with NIMS for consistency. Dave Stone is working with the NIMS group.

10:45-1100 Break

Social Media/Website

Mission Statement review for the website. Task Force approved the final Mission Statement.

“The mission of the FIREScope.org website is to promote awareness of FIREScope and provide access to FIREScope information, products, and services through a common voice for the California Fire Service”.

Template package is now on the website for use by the Specialist Groups. It is located in the Specialist Groups.

Approved minutes will now be put on Facebook.

ICS 223-10, FEMT Manual (Stratton)

Ops team reviewing for approval

Special Events Planning Guide

Butler revised the Planned Event Commitment Worksheet as directed by the Ops Team. Task Force reviewed current version and offered suggestions. Butler will make changes and return to the Task Force for final approval.

Lunch 1145- 1315

MACS 410-3, CA Fire Weather Program Risk Preparedness Guide (Lane)

Approved by the Ops Team. Moving forward to the BOD.

MACS 410-4, Organization

Approved by the Ops Team. Task Force discussed methods for archiving Letters of Department Support and Resume's. Decision was made that these documents will be provided to the Task Force in pdf. format and stored in Dropbox.

ICS for Structure Fire Operations (ICS-SF) (Fraley)

Progress was made since the last meeting. Hard copies will be provided to the Task Force at the March meeting.

Rapid Extraction (Darbro)

Group read through and made minor adjustments. Document will be submitted to the Ops Team. The Task Force was concerned about changing “must” to “should” regarding having decontamination set up prior to initiating rapid extrication. Consensus was that it should stay a “must”, but needs to be specific—Emergency Decontamination.

Draw Down Guidelines (Wells)

Discussion regarding the definition of Draw Down. Winter will discuss this further with the Ops Team for clarification.

Area Command/NIMS: Zones (Wells)

A presentation was made at the Ops Team meeting. The Task Force would like to look at this document for review.

Ongoing Project Updates

S330 AR STEN Curriculum (Stratton)

Met with Cal OES on the 17th and 18th. FEMA course will be the template and will be updated by the sub-committee. The group will meeting again next month in Los Gatos. This will be a bigger project than originally anticipated. The goal is to have a final product by the end of the year.

ICS 900 (Hood)

Final updates on the document are almost complete, waiting for clarification on some issues. Chief Hood suggested that an annual update of the document should be done to assure alignment with the mob guide.

Large Fire Lessons Learned (Stone)

Continued discussion on this project. The Task Force would like to add links to AAR's on the website instead of creating a stand-alone document. The Task Force will request permission from some websites to put a links from Cal Fire and Federal Lessons Learned sights on FIRESCOPE.ORG.

Fire Following Earthquake (Butler)

Chief Butler is completing his research and will present his findings to the Ops Team.

Tactical Medic Position Manual (Stratton)

TEMs curriculum is on hold awaiting the arrival of the Cal JAC program.

Working on a companion paper to go with the Tactical Law Enforcement Guidelines.

217-A/441 Documents (Stone)

A letter has been drafted to send out to the California fire service. Stone will follow-up with Cal OES to ascertain the status.

Medical Specialist Scope of Practice (Winter)

On the agenda for the next US&R Specialist group meeting for discussion.

Meeting Adjourned 1615

February 20, 0800

Call to order 0800 by Chief Wells

Absent Bob Bell (USFS), Mike Garcia (SFM Trng), Marc Haffner(CDF)

MACS 400-1, MACS Document Control System (Wells)

Reviewed revisions to the document numbering system. Numbering system has been adjusted to group by function. There are some documents that appear to the Task Force to be obsolete. Chief Wells will create a list of these documents and send them to the Specialist Groups for review.

Rapid Extraction (Darbro)

The group reviewed the changes suggested at yesterday's meeting. Final draft was approved to be moved to the Ops Team.

SPECIALIST GROUP REPORTS:

Prior to the Specialist Group reports, it was decided that each member of the specialist group would need a new letter of support to set a baseline. Retired members will need an annual letter of support from their agency.

Aviation: (Hood) The next meeting is planned for April 17, 2014 at Camp 2.

New air to ground frequencies have been announced and are under review.

Communications: (Stone) Met in January 2014 in Sacramento. Their next meeting is planned for April 8-9. This meeting will be rescheduled due to conflict with the Specialist Group Chair meeting.

Received letters of support and resume's from prospective members were received and under review.

Safety: (Enos)

The group met on Feb. 3-4, 2014. Next meeting will be on April 14 in San Diego.

Some members will be attending Unified Response to Violent Incidents class.

Working on flagging tape color standardization.

Members will be attending 22nd Annual California Interagency Wildland Fire Safety Workshop in San Diego April 15-17. Group would like to review 215 and 215A forms. Task Force approved that the group add this to their plan of work.

EMS: (Stratton)

The next meeting is planned for March 17-18, 2014.

Revised the Response to Tactical Law Enforcement document. The document will be place in Drop box for review by the Task Force.

GIS: (Hafner)

No report

Predictive Services: (Lane)

The Group's last meeting was Nov. 20-21, 2013.

Haz Mat: (Darbro)

Next meeting date of March 3-4 in Los Angeles.

Chief Domanski is planning to attend the meeting as a CalOES Liaison.

US&R: (Winter)

The next SG meeting is planned for March 5-6, 2014 in Marin County.

Chief Lococo will attend the next meeting.

Met with the SG Chairman, CICCIS and TF members on Jan 29 to discuss proposed position qualification requirements for RTF level positions. Decisions made at this meeting will be discussed by the Specialist Group at the next meeting.

The group will be refining the SEL for review at the Task Force's April meeting.

High Rise: (Butler)

January meeting cancelled. New date TBD

Looking at "Rapid Ascension"

Working on proper format for Roster and Plan of work.

IT: (Hafner)

No report.

Spec Group Liaison Assignments for 2014

Group	Primary	Alternative
Aviation:	Hood	Fraley
Communication	Stone	Stratton
Safety	Enos	Fraley
EMS	Stratton	Enos
GIS	Hafner	Lane
Predictive Services	Lane	Hood
Haz Mat	Darbro	Garcia
US&R	Winter	Butler
High Rise	Butler	Stone
IT	Hafner	Darbro

Upcoming Meetings

- **March 19-20, 2014** **Los Gatos**
- **April 15-16, 2014** **San Simeon**
- **May 6-7, 2014** **Riverside ****
- **June 24-25, 2014** **San Francisco**
- **June 26-27, 2014** **San Francisco, (Ops Team)**
- **July 15-16, 2014** **Redding ****
- **August 19-20** **Orange County**

**Note date changes for North and South Ops MACS training in 2014.

Roundtable Discussion

Meeting adjourned by Chief Wells at 1115 hrs.

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