



**TASK FORCE MEETING
Ventura, CA
December 11-12, 2018**

Minutes

Tim Kelly (LFD)	Jon O'Brien (LAC)	Andrew Henning (SFM)
Grant Hubbell (BDC)	Shanna Kuempel(CNT)	Woody Enos (SBC)
Jim Tomeselli (USFS)	Sean Fraley (KRN)	Matt Levesque(ORC)
Cathy Johnson (CalOES)	Kyle Heggstrom(LNA)	Dan Horton (VNC)
David Barnett (SJS)	David Gerboth (SND)	

Not Present: Van Arroyo (DOI), Jenn Ricci(CALFIRE)

Guest: Jim Johnstone (CalOES), Les Matarazzi (DOI), Tom Gikas (LFD), Ira Peshkin(KRN)

December 11th, 2018

- **Call to order: 0900 by Tim Kelly**
- **Reviewed October & November Conference Call Minutes**

Welcome and Logistics (Horton)

Moment of Silence:

Tom Henrich – Earling Fire & Rescue Department (Earling, IA).....October 20, 2018
Ken Hood – Cal OES Fire & Rescue Division (Mather, CA).....October 24, 2018
Dustin Grubbs – Magee Vol. Fire Department (Magee, MS).....November 3, 2018
Dennis Straight – Charlotte Road-Van Wyck Vol. Fire (Lancaster, SC).....November 7, 2018
Michael Lubig – Detroit Fire Department (Detroit, MI).....November 12, 2018
Daniel J. Lucas – Carroll Township Fire and EMS (Oak Harbor, OH).....November 15, 2018
Michael Galay – Green Knoll Fire Rescue (Bridgewater, NJ).....November 22, 2018
Christopher J. Roy – Worcester Fire Department (Worcester, MA).....December 9, 2018

As well as all law enforcement officers killed in the line of duty throughout the United States

Agenda review and Additions (Kelly)

- Contact person for REMS- TF discussion with Fraley as the contact
- NIMS Hazmat typing documents
- MACS 400-2 Review
- 2019 Elections and nominations for TF

Review and Approval of the October/November Draft Minutes (Hubbell)

Reviewed and approved. Motion to approve October minutes by Enos and seconded by Fraley. Motion to approve November conference call minutes by Barnett and seconded by Kuempel.

Recognition of Retiring Task Force Member(s) (Kelly)

- Barnett, Ricci, and Fraley are retiring from Task Force. Letter of recognition and FIRESCOPE mug presented to Barnett. December 2018 is his last meeting.
- Last meeting for Ricci and Fraley will be in January 2019

Task Force Update (Kelly)

- Task Force Conference Call Review November 30, 2018.
- Quarterly Briefing Review- January 2019 Due Date for completion
- New member Specialist Group Liaison Assignments- Assignment sheet developed that listed projected and suggested primary and alternate liaison assignments for 2019. Could be impacted by TF elections to Chair, Vice-Chair and Secretary. Recommended changes: James Tomaselli – Primary Safety, Alternate Predictive Services; Ira Peshkin – Primary EIT, Alternate Aviation
- Task Force BoD Briefing folder created in Dropbox.
- \$240.00 collected for FIRESCOPE Gift Fund to Jim Johnstone: Paid: Kyle Heggstrom, Woody Enos, Jenn Ricci, Cathy Johnson, Les Materazzi, Tim Kelly, Shanna Kuempel, Sean Fraley, Matt Levesque, Dave Gerboth, Andrew Henning, Dave Barnett, Jim Tomaselli, Jon O'Brien, Jim Johnstone, Dan Horton, Grant Hubbell.
- Task Force Memorial Pine Tree for Chief Hood. \$6.00 to be paid by each member.

Cal OES Update (Johnson/Johnstone)

- South Ops project- February 2019 move in. July BoD meeting will be hosted by South Ops
- Zagaris is a retired annuitant and interviews are currently being completed for an eventual replacement
- NIMS document- several comments were received by TF members and incorporated into document.
 - Lack of governance structure in NIMS presents a problem

- Objective was to represent FIRESCOPE and the CA fire service with the comments that were made
- Comments were presented and reviewed by TF. Task Force collaborated on response to STEN Structural and Firefighter Structural. FEMA engagement feedback form completed
- Additional comment was added to Strike Team section: “Utilize NWCG, NFPA 1710 and FIRESCOPE strike team engine typing/staffing standards. Do not use “types” for training or certification level as this may cause confusion for engine typing. As practiced all resources should be referred to as national standard type and kind.”
- Suggestion from TF is that an objective and goal should to be proactive and work collaboratively within the NIMS governance structure while documents are being developed versus providing comments when documents are already completed.

State Fire Training Update (Henning)

- Retiring certifications- Chief Officer, Fire Inv. I and II, Fire Marshal
- Firefighter I Certification- 2018 has been a transitional period. Jan 1, 2019 changes will be implemented requiring the State’s capstone testing.
- Instructor registration process will change Jan 1, 2019. Instructor I and II certification tracks, with task books, required to teach CFSTES and FSTEP courses. No changes for existing current instructors.
- State Fire Training User Portal- Starting Jan 1, 2019 no scantrons or Social Security numbers will be used. Students will need their SFT ID#. Students can look up their number on SFT website if they don’t know it. Students can print course completion diplomas at home.
- SFT fee adjustment- anticipated to go into effect Jan 1, 2021
- Procedural manual and Title 19 California Code of Regulations is in a public comment period beginning December 21, 2018 until 5:00 PM on February 4, 2019.
- New curriculum being rolled out for numerous positions

FOR ADDITIONAL INFORMATION REFER TO APPENDIX DOCUMENT “SFT REPORT”

STEAC Update (Barnett)

- Discussion regarding being able to use a portion of the \$450 million dollars worth of hazard mitigation funds at a more global or widespread level at FIRESCOPE, CICCIS, State Fire Training, etc. versus local agencies applying for those funds.
- Johnstone indicated that he will discuss this topic with Zagaris
- Task Force emailed SFT (STEAC) notification letter placing Kyle Heggstrom as Primary Liaison to STEAC for Task Force. No Alternate Liaison identified at this time due to Task Force vacancies.

COPs & Decision Support Applications Integration into GIS Presentation (Gikas)

- Objectives- present recommendations, provide overview of the state of incident GIS, discuss challenges facing GISS at incidents, answer any questions

- Recommendations: 1) FIRESCOPE agencies need to enter into an incident GIS data sharing agreement which promotes the standardization of the incident GIS data and the exchange of GIS data between agency COP applications 2) Require agencies using COP applications at an incident and any associated incident GIS data collected by the application to meet technical application and data standards to ensure interoperability 3) Place responsibility to manage the content of the Incident COP Application 4) Ensure the integrity and chain of command in the ICS is maintained with the adoption of strict standards with respect to the access and release of incident data for personnel working outside of the incident
- Platform for SCOUT needs to be improved to better integrate
- Challenges: 1) Increased demand for GIS technology 2) Technology has placed greater expectations from internal and external stakeholders for incident data 3) Current FIRESCOPE Standards only define map content and symbology no data sharing requirements
- COP to COP issues will be harder to solve than CAD to CAD issues will be if not standardized early
- White Paper presented to TF as part of GIS presentation
- Task Force discuss having EIT Group review White Paper.

Old Business/Projects:

Messaging/Marketing (Horton/Enos)

- White Paper Draft revision on cost analysis, implementation plan, and recommendation on need for marketing and messaging specialist group etc. Review December meeting.
- November conference call canceled due to fire activity. Conference call completed yesterday and another one scheduled in January 2019.
- Video interviews completed with editing still to be completed
- White Paper completed and edited down somewhat to keep it concise
- Cost analysis is still a little unclear on what parameters to consider which could include a full-time position managing FIRESCOPE website
- Timelines for project still need to be developed
- Suggestion from Horton is that SG be developed due to constant attention that is needed for this project
- Question was raised on how we measure our effectiveness on whether we (TF and working group) are meeting the objectives that were given for this project
- Conversation amongst TF on who will continue to carry the messaging and marketing on a continual basis
- Suggestion to keep working group together for now and then potentially move to a SG after examining all the pro's and con's
- Mail chimp and constant contact could be a vehicle and tool to share approved documents. People who sign up can receive documents directly
- White Paper revisions were presented to TF

- OES position can be designed/re-designed to further this project and work directly with SG/Working Group
- Recommended to list short term strategies on White Paper with cost analysis in order to meet Ops Team Objectives: 1)Video completion, 2)FaceBook and Twitter account revision, 3)Website revision. Will bring these back to January meeting for further discussion
- Horton and Enos to revise White Paper to include cost projections on Cal OES PIO staff v. recommendation to stand up Specialist Group; ask Working Group for recommendation, Breakout short term strategies (e.g.; website redesign, FIREScope video, social media outreach) and long-term strategies. Will have completed and ready for review in January meeting.

CISM/Peer Support Working Group (Gerboth)

- Status on White Paper progress
- White Paper will be complete by the end of the year- 2018
- Two methodologies between ICISF and IAFF programs on CISM and Peer support that are conflicting which is slowing down progress
- Some pending legislation is also affecting progress

CAD to CAD Interoperability (Fraley)

- White Paper Update. Sean to research collaborating with Cal Chiefs - Chief Munsey. Sean with follow up with Chief Gardner as liaison to CAD-to-CAD working group. Johnstone to discuss CAD to CAD and Resource Ordering Overhaul; set up conference call with Dustin Gardner.
- Gardner and Fraley have had multiple conversations and Gardner has had discussions with Chief Munsey
- Recent consolidation of CAD companies has occurred impacting group moving forward
- Projected timeline of project is 5-10 years where working group might not be the right answer for completion
- Suggestion to terminate the working group and create a subcommittee under EIT to move forward due to extended completion time
- White Paper was completed in June 2018
- Need to revise White Paper for completion in January 2019 to present to Ops Team
- Suggestion to use SME's from Cal Chief's Ops Team to add to the EIT SG with the purpose to support this project. Would need to go through normal process of submitting letter of interest, resume, and letter of support with SG and TF approval

Resource Typing Decontamination Unit and Rehab Unit (Enos/Fraley)

- Sean and Woody to craft language for directive to send assignment to Safety Group. Develop typing for rehab/decontamination units predicated on number of personnel serving on

incident. Safety Group to then develop SELs that would indicate resource typing for agencies to produce apparatus specifications; include best practices. Draft of directive to be reviewed December. Add to existing POW.

- Fraley met with Chief Marshal and his intent was only an SEL for a rehab unit. Project somehow transformed into an SEL for a decontamination unit/rehab unit.
- Official motion from Ops was for the TF to gather information on a rehab vehicle
- Suggestion to develop an SEL for typing (# of people and what type of rehab) of a rehab vehicle that will be completed by the Safety SG. SEL update to be housed under ICS 020-1
- Project will be added to the TF 2018-19 POW

Standard Wildland Preplan (Ricci)

- Project placed on hold by Ops Team – Form number will likely change to ICS 256. Richardson, Kelly, Barnett to follow up with Chief Sanchez OCFA; add Jenn Ricci or her replacement to conference call. Task Force to develop contingency plan based on information from Chief Sanchez.
- On Ops Team Agenda for 12/12/18. Sanchez to provide more information during call. Ops Team Conference Call Ops Team direct not to entertain third party document. Task Force to develop; discuss in January 2019.

US&R Specialist Group Title Change (Gerboth)

- White Paper discussed recommended change by Larry Collins during November 30th Task Force Conference Call. USAR Specialist Group revise to “Technical Search & Rescue” after discussion during December 3rd meeting. Present to Ops Team in January 2019.
- USAR SG supported change
- 400-2 was also updated to “Technical Search & Rescue”
- DRAFT OSD is complete with further editing needed. Will be worked on during next meeting in February over two days
- Will be presented to OPS Team in January
- Task Force approved change to White Paper name change to Specialist Group. Revised MACS 400-2. Discussed with Ops Team during conference call. Approval to move forward with including in MACS 400-2 while white paper gets approved.

Fire-line Flagging Tape White Paper (Fraley)

- Group member Don Reyes completed ICS910 language. Task Force to review December meeting. Will submit White Paper to Ops Team in January 2019.
- Question was raised if revision complies with national standard in red book. Answer was yes it does.
- Revised ICS910 with White Paper will be presented to the Ops Team in January 2019. Task Force approve language in ICS910 as submitted.

Smartsheet Orientation (Johnson/Hubbell)

- Transition Tutorial (2-hour block). Tutorial exercise for each member with a Dropbox folder in 2018 Current Work to move it to a SmartSheet. Housekeeping of Dropbox files needed.
- Links were sent out to each TF member for all the SG's
- Tutorial email was also sent out to each TF member
- Transition plan was not really discussed in detail
- Discussion occurred regarding process for full transition and ways to organize Smartsheet
- It is proposed that the TF work under the Task Force Plan of Work Sheet and move all documents from #2018 Current Work DropBox folder to Smartsheet. Barnett and Kelly to work on making sure most updated version of documents are in DropBox that can be moved over to Smartsheet
- Between now and Jan 2019 each TF member needs to ensure they have access to Smartsheet with invites that were sent. Review Smartsheet tutorial, and ensure most updated copy of documents are currently in DropBox
- Will begin to transition documents to Smartsheet. Cathy, Grant and Tim to work on integrating specialist group docs and work flow.

SCOUT Procedural Manual (Ricci)

- Cal FIRE IMTs emailed questions related to SCOUT. Jenn received responses and will compile/provide update to Task Force in December.
- Ricci absent- no current update
- Ricci still compiling data and will bring to January meeting.

FIRESCOPE Website Redesign Update (Johnson)

- Met with CalOES IT twice and completely went through current FIRESCOPE website. Redundancies were focused on with the idea to consolidate to seven key areas
- Redesign is open for TF discussion
- Seven key areas are proposed to be: Leadership, Publications, FOG manual, Behavioral Health, Situational Awareness, Training, MARS
- Johnson presented proposed redesign of webpage
- Contact Us will have a monitored email address
- Area on home page will have a Leadership section that allows a user to click on BoD, Ops Team, etc to reach all relevant information on their own page
- Examples of proposed pages for different areas of the website were presented to TF
- Objective for redesign is one and done. Only click once for a user to get the information they desire
- One key objective is to redesign and improve the search functionality of the website
- Working on building home page now and could have a screen shot to present at January 2019 meeting
- Concern with IT on having a blog due to the lack of a moderator. An improved contact us direct link was the solution
- Desired completion date is the end of April with a full two-week testing period. Launch date is June 30th

- Analytics with new website will be a huge improvement over what we have now in order to determine how often website is visited, from where, how long a user spends, etc.
- Goal is to tie in messaging and marketing working group with website redesign
- Suggestion is to have pre-positioning documents have its own place on new website
- IT suggested to have a live twitter feed on homepage
- Current FIRESCOPE documents will be converted by Cal OES contractor; non ADA documents will be removed; Cal OES ADA contractor to work with Task Force on prioritizing documents to be converted and posted back to website; use analytics to determine priority.

ICS Forms Review (Gerboth)

- ICS 225 Update – Dave Gerboth to talk with Scott Vail to see about having draft by December Task Force meeting.
- No update- will discuss again with Vail and complete project with completed DRAFT to present at January 2019 meeting.

ICS 010-1 Glossary of Terms (Fraley)

- Progress Update
- Several revisions being made to document
- Final DRAFT in January 2019

Incident Communications Advisory Council (Johnstone)

- Monthly Update – Seattle Meeting
- FIRESCOPE as well as NWCG and IMT groups are opposed to creating a Comms section
- NIMS NIC does not have a governance structure and are very interested in learning about or adopting a FIRESCOPE type or similar governance structure

Meeting adjourned at 1700

December 12th, 2018

Meeting called to order 08:00

Work to Be Implemented:

Polo Shirts (Levesque/Johnstone)

- Discuss specifications, preview sample product, activate website. Notify FIRESCOPE Groups.
- Discussion to have the option to add a member's name above "Task Force" on right side of shirt.
- TF members will need to forward ordering information to SG members
- Members have the ability to pick up shirts that were ordered in person from the shop in Riverside to avoid shipping costs (\$12.00)
- Kelly to forward ordering information to TF members

Member Biography (Kelly)

- Task Force Members and Specialist Groups. Preview BoD members that have completed. Discuss with Chrome server issues identified by Don Weiss.
- Remind SG's to have their biographies completed and forwarded to TF liaison for eventual submittal to Tim Kelly
- When TF biographies are complete- forward to Tim Kelly
- Kelly to send to Cathy for posting to public rosters.

ADA Document Compliance Requirements (Johnson)

- Compliance date July 1, 2019. Discuss on Process.
- 400-1 has been changed to have ADA compliance procedures added
- 90% of compliance is formatting the document properly
- Johnson gave a presentation on properly formatting a Microsoft Word document for ADA compliance
- Documents should be forwarded in Word document format and once it is approved by the BoD, then OES will change to PDF format and then assure document is ADA compliant for posting
- OES is working on plan to convert thousands of old FIRESCOPE documents to make sure they are compliant by July 1st, 2019 deadline. Until documents are compliant, they can't be posted onto website
- Fraley recommend posting ADA tutorials on website as part of marketing and messaging.
- Johnson will send out ADA Microsoft Word document formatting compliance tutorial videos to TF members that will help train SG members.

ITSS-COML Position White Paper (Kuempel)

- Review Implementation Plan (2019 IMT Briefings, 2019 Position Description, 2021 FOG Update).
- CWCG Ops Group stated that they didn't know anything about this project and change. Indicative of a disconnect and communication failure
- Transformed White Paper to a directive format from BoD.
- TF discussed 400-1
- Fraley recommended creating BoD orientation document to improve communication throughout all the FIRESCOPE groups. TF to consider

Evacuation/Repopulation and LELO Position Description White Paper (Johnstone)

- Status update on Roster, Plan of Work, Implementation Plan, Meeting Schedule and Flyers once LELO personnel identified. Task Force to discuss new SoCal rep representative to replace Jenn Ricci and replacement for David Barnett.
- Law enforcement is having a hard time in figuring out how to cooperate with us on evacuations and repopulation.
- Project has stalled somewhat
- Zagaris has reached out to law enforcement Cal OES Law Chief in an attempt to move this forward
- Suggestion to expand this project by creating a working group with the goal to improve unified command as well as overall law enforcement working relationship.
- Dave Gerboth to invite IMT member to Joint Task Force meeting in January meeting to overview of Law and Fire search and Rescue operations.

New Business/Projects:

2021 FOG 420-1 Revision (All)

- All Task Force members reminded to track 2021 FOG revisions on projects they are working on. Dropbox FOG folder utilized to store updated material for 2021 revision. Create Smartsheet Project Tracker.

FIRESCOPE 2018 Plan of Work Review (All)

- Add Rehab unit to POW and start to coordinate the planning of 2019 POW

Preparation for 2019 North and South MACS Exercises (All)

- Further discussion to follow
- Pushed to January meeting for pre-planning

Aviation Air to Ground Communications White Paper (Enos)

- Enos will send out DRAFT document to TF and discussion in January 2019

Task Force Elections 2019 (All)

- Chairperson- Fraley nominate Tim Kelly and seconded by Enos. All in favor.
- Vice Chairperson- Barnett nominate Kuempel and seconded by Heggstrom. All in favor.
- Secretary- Kuempel nominate Hubbell and seconded by Horton. All in favor.

Specialist and Working Group Reports:

Aviation: (Enos/Fraley)

Update on meeting in November 7-8 Solvang

Communications: (Kuempel)

Update on meeting October 24-25 San Diego. Channel Load Survey. Dec 19th conference call scheduled. VFIRE21 paper on Santiago Peak and a common channel name working group is currently being worked on.

Safety: (Fraley/Enos)

Next meeting December 12-13 Solvang. SAR will be presented to be added to POW.

EMS: (Heggstrom/O'Brien)

Update on Conference call for October 31st. EMS to review NFPA 3000 and compare to 701 Tactical EMS. No further report.

GIS: (Horton)

White Papers on 1) SCOUT integration from GIS perspective and 2) Suppression Repair. Present to Task Force possibly by November. Meeting November 27, 28 and 29 was cancelled. Next meeting Jan 22 – 24th. Suppression repair White Paper created but needs final edits for submittal to January. Horton shared White Paper and PowerPoint with TF.

Predictive Services: (O'Brien/Tomaselli)

Update on Meeting Nov 7-8 in San Diego. Steve Leach North Ops GACC will be interim chair. New chair will be selected in the Spring. Rob Crone Vice Chair.

Haz Mat: (Kuempel/Horton)

Next meeting December 3rd and 4th in Santa Clara. NIMS conference call to work through hazmat typing. Had Type I classification removed. Talked about how to involve FIREScope earlier. Worked on mass Decon OSD's. February 7-8 next meeting in Los Angeles.

US&R: (Gerboth/Levesque)

US&R Specialist Group Meeting scheduled for December 3rd in Los Angeles. Next meeting February 5-6 in Long Beach. Concentrate on DRAFT OSD.

High Rise: (Levesque/Gerboth)

Next meeting is end of January or early February

EIT: (Ricci/Hubbell)

Conference all 10/18/18. Ricci is having them analyze feedback from Scout integration manual and will prepare a report for the TF. Next meeting is TBD, but will be in January or February. Elections will occur for Chair and Vice Chair.

Roundtable:

Need to fill vacancies for Volunteers Department and Cities North position on Task Force.

Ops Team – December 12, 2018 (1000 hours 2nd day of Task Force meeting). Documents submitted for approval:

- **Revised MACS 400-1 Document Control System** – Cathy to cover with Ops Team ADA compliance procedures. Date Change on Header/Footer required. Approved as submitted.
- **MACS 405 Resource Status Form** – Jim Johnstone to review changes. Approved as submitted.
- **MACS 400-2 Document and Forms Description Revision** – Shanna to review with Ops Team; Summary Sheet. Reviewed additional verbiage that was added to 200 Section. Discussion regarding slight renumbering plan for Section 200 section by Barnett for Command, Logistics, Finance, Operations and removing some verbiage. Barnett presented changes to 400 section to streamline presentation. Discussion occurred regarding formatting and leaving “VACANT” and “Not currently assigned” documentation within document. Consensus was to leave these in with the purpose to provide a framework for future planning purposes. Approved as submitted. Discussed name change white paper on USAR Specialist Group.

- **Channel 3 Load Survey** – Shanna to cover with Ops Team. Goal to send out survey in January with February 1st deadline. Task Force to analysis result and present to Ops Team in March and then to BoD in April 2019. Shanna to manage survey work with Cal OES Johnstone and Johnson. Approved to move forward with survey as written. Shanna to manage.
- **2018 Hoist Guidelines** – Woody to cover with Ops Team. Approved as submitted.

Ops Team Conference Call Notes

- Cal OES putting together small working group to look at revisions needed to Pre-position guidelines. Working on revisions for fire and mud and debris flow criteria.
- ICAC Update; SAFECOM interested in implementing Communications Section in ICS. Reviewed BoD approval to submit letter to ICAC to oppose or not support initiative.
- CAD to CAD Update. To large of project to get handle on. Discussed forming a subcommittee under EIT Group or move to Cal Chiefs Ops Team who is interested in looking at project. Poirier motions to keep work group intact while exploring other options. Fraley recommended transitioning assignment to EIT Group and develop subcommittee as long-term project. Gardner motion to roll CAD to CAD working group into EIT Specialist Group and form subcommittee and expand SMEs to include Cal Chiefs Ops Team member(s). Motion carried
- Area Command and MACS Exercise. Area Command exercise tentatively scheduled for March 2019. 39 candidates for ICS620. CAL FIRE, Federal.
- Biography reminder for January 2019.
- Polo Shirts; Jim to send email to Ops Team on instructions how to order polo shirts.
- Kendall would like to bring CARR Fire IC to do review of incident

Meeting Adjourned at 1200 hrs.

UPCOMING MEETINGS:

Task Force

January 22-23, 2019	Pismo Beach (Enos)
February 19-20, 2019	San Diego (Gerboth)
March 12-13, 2019	Santa Cruz (Kuempel)
April 16-17, 2019	Redding (Johnson) North Ops MACS Exercise
May 14-15, 2019	Riverside (Ricci) South Ops MACS Exercise
June 11-12, 2019	San Francisco (Coordinate with Ops Team – Chief Velo)

Future Board of Directors and Operations Team Meetings

January 24-25, 2019	Ops Team, Pismo Beach
January 9, 2019	Board of Directors, Burbank FD
April 10, 2019	Board of Directors, Cal OES Headquarters
July 10, 2019	Board of Directors, Burbank FD
October 9, 2019	Board of Directors, Cal OES Headquarters

APPENDIX

CAL FIRE – Office of the State Fire Marshal

State Fire Training Report

December 2018

A. Retiring Certifications (September 2018)

- Chief Officer – certification retires 12/31/2018 (courses retired / allowed time for degree)
- Fire Investigator I and II – courses and certification retires 12/31/2018
- Fire Marshal – certification retires 12/31/2019

B. Fire Fighter I Certification Update (Jan 2018)

- Now through December 31, 2018- applicants are required to complete Fire Fighter I training, task book, and experience (6 months full-time / 12 months part time or volunteer). *Certification exam is optional.* Application and required information must be postmarked to SFT on/before December 31, 2018.
- Certification exam **mandatory** for all applicants who apply for certification starting January 1, 2019
- For additional Fire Fighter I information please see:
<http://osfm.fire.ca.gov/training/firefighter2013>

C. Instructor Certification vs. Instructor Registration (Oct 2017)

- Instructor Registration will continue in the same way through December 31, 2018
- Instructor Certification will be required beginning January 1, 2019
- Existing Registered Instructors and Instructors who apply for registration on/before December 31, 2018 will not be required to become certified.
- Please see the informational bulletin on SFT's website:
<http://osfm.fire.ca.gov/training/pdf/IB-InstructorChanges-2017.pdf>

D. Fire Fighter 1/2 Instructor Changes (Nov 2018)

- Starting January 1, 2019, new instructors for Fire Fighter 1 and Fire Fighter 2 academies will be required to be certified Instructor I and take ethics.
- Existing instructors (Training Instructor 1A/1B) will be historically recognized.
- All fire agencies and accredited academies will be required to submit a complete list of their Fire Fighter Instructors to SFT by Friday February 1, 2019
- Please see the informational bulletin on SFT's website:
<http://osfm.fire.ca.gov/training/pdf/FF-Instructor-HR-IB.PDF>

E. SFT User Portal (Nov 2018)

- SFT launched a new Records Management System that includes a SFT User Portal.
- This portal allows personal access to professional certifications and training history.
- Starting January 1, 2019 students will be required to have their SFT IDs to complete SFT courses will no longer be using SSNs to track students. SFT IDs can be found using the SFT User Portal or the Online Legacy SFT ID Look Up.
- SFT will be transitioning to electronic course returns for all courses starting on January 1, 2019. Informational guides will be available in later this month to provide an overview on the process for instructors. Instructors will return the course material through the SFT User Portal, and students will be able to print their training history and course completion diplomas directly from the portal
- Online Legacy SFT ID Look Up: <https://apps.cce.csus.edu/sites/stateFire/>
- SFT User Portal: <https://osfm-sft.acadisonline.com/acadisviewer/login.aspx>
- Information Bulletin: <http://osfm.fire.ca.gov/training/RMS-OnlineUserPortal.pdf>

F. SFT Fee Adjustment (Sept 2018)

- SFT is a special funded and is funded 100% by user fees. The last fee adjustment was in 2008. SFT contracted with Sacramento State to provide an independent review of the current fees, and to set up Activity Based Costing for the new fee structure. STEAC has formed an Ad-Hoc working group to review the fee adjustment. The fee adjustment will then go to STEAC/SBFS for approval. The fee increase goes through the Office of Administrative law rulemaking process. The anticipated implantation of the fee adjustment is January 2021.

G. Emergency Vehicle Technician I / II / III Curriculum and Certification (Sep 2018)

- New EVT curriculum and certification is available. Based off NFPA 1071.
- Existing Fire Mechanic Certifications and courses retire on January 1, 2020.
- Please see the SFT EVT websites:
 - i. EVT I- <http://osfm.fire.ca.gov/training/EVT-I>
 - ii. EVT II- <http://osfm.fire.ca.gov/training/EVT-II>
 - iii. EVT III- <http://osfm.fire.ca.gov/training/EVT-III>

H. New and In-Development Curriculum (Sep 2018)

- Confined Space Awareness Curriculum (2017)- updated curriculum based off latest editions of NFPA 1006 at 1670.
 - i. Old Confined Space Awareness (1995) retired on August 31, 2018
- Damage Inspection Specialist (DINS) and Damage Inspection Manager (DINM)
- Aircraft Rescue & Firefighting Awareness- new FSTEP course for non-ARFF fire fighters responding to aircraft and airport incidents. Seeking SBFS approval in Feb 2019.
- Two new Open Water Rescue Boat Operator FSTEP courses. One is for Small Vessels and the other is for Large Vessels. Seeking SBFS approval in Feb 2019.
- Wildland Firefighting – Firing Operations (CA-219)- uses S-219 as baseline but requires live fire component. Seeking SBFS approval in Feb 2019.

- River/Flood Rescue Technician- new FSTEP course. Going to SBFS for the first reading in Feb 2019 and STEAC/SBFS Approval in April/May 2019.
- Ethical Leadership in the Classroom- curriculum update. Going to SBFS for the first reading in Feb 2019 and STEAC/SBFS Approval in April/May 2019.

I. Office of Administrative Law Proposed Rulemaking – Title 19

- The State Fire Marshal (SFM) is providing notice to adopt proposed regulations related to revisions to the certification and training standards for the California fire service.
- The written comment period regarding this proposed regulatory action is December 21, 2018 until 5:00 PM on February 4, 2019.
- Updates to the Procedure Manual, CIRM, forms, CTS, and title 19 language.
- Notice of Proposed Action:
http://osfm.fire.ca.gov/codedevelopment/pdf/title19/_NOPR_SFTFinal.pdf

J. STEAC / SBFS

- Next STEAC Meeting- January 11, 2019
http://osfm.fire.ca.gov/advisorycommittees/advisorycommittees_steac
- Next SBFS Meeting- November 15, 2018 /
<http://osfm.fire.ca.gov/boardfireservices/boardfireservices>

K. Stay Engaged

- For new information see the Latest News section on our homepage:
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