

Hand

Task Force Meeting Summary

12/8/78

Attendance:

G. Vickery, LAC
G. Lund, VNC
C. Mills, USFS
T. Haney, SDC
M. Harris, CDF

General activity update discussion on schedules, etc. - Harris.

Present to T. Haney any visuals or ideas for same. These are to be used in lesson plans due 1/3/79.

Discussion on general message form. Letter-Gram form to be modified.

Work on MACS functions matrix.

Completed:

- (1) Facility Maintenance
- (2) Data Processing
- (3) Facility Administration
- (4) Administration of MACS contracts and agreements

Prepared by J. M. Harris
Task Force Chairman

JMH:bab