

Task Force
December 2-3, 1998
98-12

Present:

G. Glotfelty, OES
N. Honeycutt, OES
A. Rosenberger, SBC
R. Parks, OES Support Staff

R. McKinney, SCR
C. Wurzell, CDF
T. Marrone, LFD
M. LaPlant, VNC

Task Force Vacancies

Brief discussion on Ellis and Wilkinson vacant positions. Ellis, volunteers north; Wilkinson, special fire districts north rep. Chair to check with executive coordinator. Tom Bramel - Livermore is interested. Take to next BOD meeting. Request letter from Ops to districts soliciting nominations for Task Force members. No representation at BOD. For volunteers, write letter to Brannon from Task Force Chair soliciting a member from volunteers in northern California, cc: Executive Coordinator, BOD Chair, Ops Chairs.

Action: George Ewan to write letter to Brannon requesting member from volunteer fire departments north. George Ewan to contact Executive Coordinator regarding fire districts north, whether to take matter to Board or representative that should handle on the Board.

Review minutes of #98-10.

Group reviewed and accepted minutes.

Action Items from #98-10 Task Force Meeting

- ICS Funding Issue: Keith, George, & Lynn to research and get back to Task Force. ICS Funding Issue paper needs to be presented at 1/26-27 meeting.
- STEAC Review of CSTI Curriculum: Continue as Action Item. Colgan, Glotfelty, Larkin to report at next meeting. Larkin to chair group. Neil Honeycutt to replace Gary Glotfelty on this group. ~~Called Task Force Subcommittee CSTI Curriculum Review.~~ The group will be called STEAC (State Training & Education Advisory Committee) Subcommittee for CSTI Curriculum. Sub chair or specialist group liaison cannot make to TF meeting submit a report to the TF chair.
- Tracking of Issues: Would like Task Force listing to include subgroups. If member cannot attend contact chair 1 week before to have member submit report to chair, chair will submit report.
- High Rise Module: No action - Continue.

- Technical Rescue: Will not be Technical Rescue, will go back to US&R. Vittum will make report to clarify this issue. R. McKinney spoke with Jay Bowdler (Swiftwater), will mail out swiftwater OSD to members of the swiftwater group. Group has slowed their work since DC position is vacant. OES Policy: Continue as action item at 1/26-27 Task Force meeting.
- NWCG Document Control Point: Gary Glotfelty has person and contact number. Gary to give to Document Control.
- NWCG from R. Alworth: Continue to next meeting.
- SFM Certs & Quals: Remove Glotfelty and replace with Honeycutt. Larken will stay with this group.
- MACS Exercise: May 11-12, OCC. Gary Glotfelty will be facilitator. Passed out MAC Exercise White Paper and MAC Agency Representative Packet. Agency Reps will be in MAC Center, extra observers will be allowed to be in Media Center to view on television. Forms need to be made generic, not just 8 core agencies, maybe leave blank. New members of Task Force might want to review the 95 MACS Exercise, Gary Glotfelty has tapes he could loan out to review. Lynn, Tony, Rich, and Mike will get loans.

Action Item: After the MAC Exercise this year, next year a CalMAC Exercise needs to be put into the Work Plan 2000. This can be either an exercise or a conference call. Neil Honeycutt to chair this project.

- FOG: Current FOG cover did not holdup under normal wear and tear. Gary Glotfelty made a presentation to group on available products, covers and bindings. Put date on cover. Pewter gray. Layout flat, detached binding. Round corners. Stay with colored pages. High Rise will be goldenrod.
- Certs and Quals: George Ewan sent out letter to Dan Frances. Continue to 1/26-27/98 meeting.
- ~~S430 Software~~: Incident Qualifications System Software Manual: Keith Larken mailed to all group members, which were received. Complete project.
- 3 Letter ID: Gary Glotfelty passed out packet on 3 Letter ID. Discussion was based on the 3 Letter ID White paper which was included in the packet. Some agencies will need 3 letter ids for cost apportionment, disaster, . Agencies that have 3 letter id will be able to retain. New agencies coming in will have to meet the suggested criteria. Fire or related to fire (hazmat included). Save 3 letter ids, put a * by ID if it is inactive. No privates will be given ID's unless they have jurisdictional responsibility areas.

If they represent a government entity the private contracting agency will use the governmental 3 letter ID, if one is not issued they will request one through the governmental agency.

Private vendors or contractors will have PVT followed by their name.

Any suggestions made need to be researched before any approval is given of these recommendations.

Evaluation Guidelines for 3 Letter ID -

- The requesting fire agency is signatory to the State Master Mutual Aid System/ or
- requesting fire agency participate in the Fire & Rescue Mutual Aid System.
- Be recognized by the Operational Area Fire and Rescue Coordinator and County
- must have emergency fire-rescue-hazmat jurisdictional responsibility

Note: private vendors utilized on emergencies will carry the identifier of PVT followed by company name.

Note: local jurisdictions contracting with a private fire and rescue contractor/vendor will use the local jurisdictions 3 letter identifier.

Action: Gary Glotfelty to rework his document and present to the Task Force Meeting on 1/26-27/98.

Personnel Accountability

On conference call. FIREScope needs a model for agencies that do not have an example. LAC, ORC, CDF have already did a lot of footwork on this issue. Has to be user friendly. Work Group (Higuchi to take lead) will meet 1/6/98 at OCC. Work already done, just put in format for Joint Ops Team meeting in January. Evacuation (Fireground evacuation alarms) will also be worked on by this group. Have a proposal for the Joint Ops Team.

US&R vs Technical Rescue

1. New members for specialist group
2. Title change - Ops felt US&R is too universal to change. Emergency community might not be willing to accept new terminology. Technical Rescue will be a part of US&R.

J-430 (J stands for Job Aides)

Gary Glotfelty passed out this document, he pre-marked some changes he felt needed to be made. Group to review and bring to meeting tomorrow.

FIREScope Pins

OES will be getting pins which will be sold for \$3.00 - will be 7/8 inch.

FIREScope Orientation Packet

Neil Honeycutt and Gary Glotfelty are preparing a packet to brief new FIREScope players. The group felt this packet and orientation would be beneficial to any person that would request it. Hope to a draft copy to Task Force for review at 1/26-27/98 meeting.

Action: Develop orientation package for new BOD members. Forward to Neil on 12/5/98 for review. Neil will forward his comments to Gary to change document, and have updated copy for 1/26-27/98 Task Force meeting.

ICS Technical Specialists GIS

Chris Wurzell passed out new position description, training topics, kit recommendations, and charter for this position. Group reviewed document with a lot of conversation. Chris Wurzell and Rachel Parks wrote all changes in master lists and will combine changes.

Action: Make changes and forward to Ops for review at next meeting. Chris Wurzell to coordinate.

Should training topics be passed off to training group or should specialist group do. Task Force felt GIS Specialist Group should write lesson plans with the help of a qualified coach.

Damage Inspection

Chris Wurzell passed out new position description, training topics, kit recommendations, and charter for this position. Group reviewed document with a lot of conversation. Chris Wurzell and Rachel Parks wrote all changes in master lists and will combine changes.

Action: Make changes and forward to Ops for review at next meeting. Chris Wurzell to coordinate.

J-430

Action: Members review and mail suggestions to Gary Glotfelty within 1 week.

Next Meeting

Task Force will meet January 26-27, 1998 in San Luis Obispo.