

FIRESCOPE TASK FORCE MEETING #87-3

CDF TRAINING FACILITY
RYAN FIELD

APRIL 28-29, 1987

ATTENDING: JOHN LINDER, OES, (Chairman)
DAN CASTLEMAN, CDF
MARTY BARROWS, USFS
LARRY MILLER, LAC
JIM FARREL, ORC
CLAUDE CREASEY, LFD
BOB CRIM, VNC

GUESTS: BETH PAULSON, USFS

- I. Chairman Report on the March 30, 1987, Operations Team Report
 - A. MACS/GHQ Forms Packet (MACS 400-3) sent to the Task Force for review and recommendations.
 - B. Task Force to review and update MACS 410-1 and MACS Mode 3-4 Agency Assessment Form prior to the MACS/GHQ Training.
 - C. Task Force to review and make recommendations to the Operations Team on adoption of ICS Forms developed by NWCG and inclusion of same into the FIRESCOPE Document Control System. If they are to be included the Task Force is to provide written direction for completion of the forms.
- II. Minutes of Meeting #86-10
 - A. Minutes of the December 16-17, 1986 Meeting were submitted for approval by Marty Barrows.
 - B. **Jim Farrel moved to approve the minutes of Meeting #86-10 as submitted. The motion was seconded by Claude Creasey and the motion carried.**

III. Minutes of Meeting #87-2

- A. Marty Barrows recommended changing the word "Mary" to "Marty" on page 3, item c, line 6.
- B. Marty Barrows noted that the detailed process on how the ICS sub-system standards were to be completed were omitted from the Minutes of #87-2. He suggested that they be included in the minutes of the current meeting.
- C. **Jim Farrel moved to approve the minutes of Meeting #87-2 with the above recommendations. The motion was seconded by Larry Miller and the motion carried.**

IV. Semi-Annual Report July 1, 1986 to December 31, 1986

- A. Marty Barrows submitted the Semi-Annual Report for approval.
- B. **Marty Barrows moved to approved the Semi-Annual Report July 1, 1986, to December 31, 1986, as written and submit same to the Operations Team. The motion was seconded by Claude Creasey and the motion carried.**

V. ICS Sub-System Standards Development Procedures

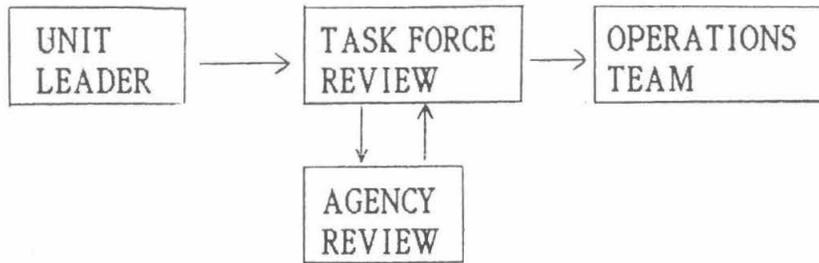
A. Objective

- 1. Develop generic ICS All Risk Sub-System Standards. One Sub-System at a time.

B. Identify lead person for each Sub-System

- | | |
|-------------------|---------|
| 1. Hazmat | Miller |
| 2. High Rise | Creasey |
| 3. Multi-Casualty | Farrel |
| 4. Earthquake | Crim |
| 5. Wildland | Barrows |

C. Sub-System Standards Development Flow Chart



D. Priority

1. Multi-Casualty
2. High Rise
3. Hazardous Materials

E. Sub-System Leader will be responsible for recording document development. OES/OCC Staff will provide word processing support for draft and final camera-ready documents.

VI. Final Review-Compensation/Claims Unit Leader (I-363)

Task Force reviewed I-363 and Beth Paulson noted all changes and will make changes in the master document and prepare for distribution.

VII. NWCG Developed ICS Forms

- A. A discussion was held on the Need for "Crew Performance Rating (ICS 224)" and "Incident Personnel Performance Rating (ICS 225)" Forms to be included in the FIRESCOPE Documentation System. It was the consensus of the Task Force, in order to be consistent with NWCG, it was in the best interest of the FIRESCOPE Program to include the forms in our Document Control System.
- B. It was felt that instruction for completing the forms needed to be written for inclusion in the ICS Forms Manual.
- C. **Dan Castleman moved to have Marty Barrows write the instructions and the Chairman write a letter of approval for inclusion of the Forms in the FIRESCOPE Document Control System to the Operations Team, with a copy of the instructions. The motion was seconded by Bob Crim, and the motion carried.**

VIII. MACS Procedures Guide (MACS 410-1) Review

- A. John Linder suggested that page 6, Reports and Services Available to MACS Coordination Points and Incidents, be updated to show what is available on FIMS today. Also, update names and telephone numbers on Appendix B, page B-1.

- B. **Marty Barrows moved to make the changes as suggested and approve the Document for distribution. The motion was seconded by Larry Miller, and the motion carried.**

APRIL 29, 1987

ATTENDING: JOHN LINDER, OES, (Chairman)
DAN CASTLEMAN, CDF
MARTY BARROWS, USFS
JIM FARREL, ORC
CLAUDE CREASEY, LFD
BOB CRIM, VNC

IX. FIRESCOPE Training Request Porcedures

- A. Task Force reviewed a draft copy of the document as submitted by Dan Castleman. Minor changes were suggested by the Task Force Members.
- B. **Marty Barrows moved to approve the document with the suggested changes and submit to the Operations Team for their approval and implementation. The motion was seconded by Jim Farrel and carried by voice vote.**

X. ID's for Resource Kinds

- A. Task Force Members reviewed the Matrix of Resource Kinds, Identifiers, and Radio Calls. It was agreed that the Task Force would only address Resources, not people, positions, etc.
- B. It was suggested that ICS and MACS Documents that deal with resources be researched for Resource ID and Radio Calls that are already in the system, i.e., Field Ops Guide, MACS Procedures Guide, etc.
- C. A discussion was held on ID and Typing of ambulances, ground, air, and rescue.
- D. It was felt by the Group that some of the ID and Typing will need to be considered while developing All Risk ICS Sub-System Standards.

XI. Mode 3-4 Agency Assessment Form

- A. **Jim Farrel made a motion to adopt the form as is, write instructions on completion and use of the form, assign a MACS Form Number to the form, and incorporate the**

instructions in the MACS/GHQ Representative Training. Barrows seconded the motion, and the motion carried.

B. Marty Barrows volunteered to write the instructions.

XII. MACS General Headquarters Forms Packet

A. A discussion was held on how MACS Form Numbers are assigned. It was the consensus of the group that the same criteria used for assigning ICS Form Numbers should be used for MACS Forms.

B. **Claude Creasey made a motion to re-number the forms consistant within the ICS criteria, to approve the MACS Forms Packets as originally submitted and include the instructions for the Incident Priority Rating Matrix. The motion was seconded by Dan Castleman, and carried by voice vote.**

C. It was the consensus of the group that the Generic Resource Matrix for the GHQ Wall Display could be modified on an interim basis because of budget constraints.

XIII. Specialist Group Reports.

A. Communication Specialist Group Report by Dan Castleman

1. Communication Unit Leader short course will be held June 9-10, 1987 at LAC Training Facility.
2. Communication Unit Leader Course held in March had 18 students attend.
3. The Communications Specialist Group strongly recommends use of the Student Trainees from the course on incidents this season.
4. Communications Expo had 35 attendees. Next year the Expo will be held in OES Region VI.

B. Information Specialist Group Report by Jim Farrel

1. Group met at the OCC, April 27, 1987, and finalized preparation for putting on a 4 day course at Crafton Hills College on June 8-11, 1987.

2. Expressed concerns over lack of response to their letter dated March 3, 1987, regarding "FIRESCOPE Media Event".
3. Next meeting will be held June 22 at Camp 2. The Agenda for the meeting is:
 - a. MACS Training
 - b. Critique Class held at Crafton Hills College June '8-11.
 - c. Presentation on "How To Set Up a Meeting with the Press".

C. Training Specialist Group Report by Marty Barrows

1. The group met at Marty's office on April 23, 1987.
2. The main thrust of the meeting was to get all members up to speed and back into the Training Specialist Group.
3. Jim Stumpf, USFS, has agreed to chair the group.
4. The Minimum Cost Project List was discussed and priorities for completion was set.
5. Next meeting July 7, 1987, ORC.
6. Southern California Training Officers Meeting, June 18-19, in San Diego. Marty Barrows will send out information.

D. Hazardous Materials Specialist Group by Claude Creasey

1. No meeting since last report.
2. Next meeting scheduled for May 8, 1987, at the OCC.

E. Mapping Specialist Group by John Linder

1. Last meeting was held April 22, 1987, at LAC Camp 2.
2. San Bernardino County has distributed their Valley Response Books. Will complete the Mountain Zone by the end of the year (training).
3. VNC has gone to print.

4. Developing a Response Book Evaluation Form.

5. No date set for next meeting.

F. Weather Specialist Group Report by Bob Crim

1. No meeting.

XIV. Minimum Cost Project List Status Reports

A. Chairman Linder asked that each Task Force Liaison to Specialist Groups turn in their Minimum Cost Project List Status Reports to him by May 30, 1987.

B. Reports have not been turned in for the following Specialist Groups:

1. Communications - Castleman
2. Data Processing - Miller
3. Information - Farrel
4. Weather - Crim

XV. Next Meeting

June 8-9, 1987, 0900 hours, ORC Headquarters, 180 South Water Street, Orange, CA, 714-538-3551.