

FIRESCOPE  
 TASK FORCE MEETING  
 4/26/77 Ventura Co. Fire Department  
 Camarillo

MEMBERS PRESENT: (Both Days)

- F. Borden - LA City
- C. Mills - USFS
- J. Smith - Ventura Co.
- M. Scherr - OES
- Keith Metcalfe - CDF
- Absent LA Co.
- T. Haney - SDC
- N. Moulter - SDC

1. Worked on GROUND SUPPORT UNIT LEADER position. Draft of work forthcoming from S.D.C.

4/27/77 -Camarillo:

1. Additional work performed on Logistic's Section. GROUND SUPPORT UNIT LEADER.  
 Manning & Title Description worked on.

RESOLUTIONS:

1. Ground Support Unit Status Keeping on Personnel Equipment and out of Service Resources will be colocated with Plans/Restat Activity.
2. Status will be kept on all unassigned Personnel and Equipment to include amounts locations and availability.
3. "Combined" Restat must be provided with all Personnel and Equipment orders and E.T.A.'S.

MINUTES CONT:

4. Restat must be provided with any changes to Assignments made at time of Order.
5. Physical check-ins (Not made through Div. Supervisor, Communications Unit, staging area Managers etc) Must be provided to Restat by check in. (Message Center Operator)

MANPOWER REQUIREMENTS (GROUND SUPPORT)

	1	5	10	15	25
G.S.U.L.		1	1	1	1
Stg Aren MGR					
Asst.			AS NEEDED		
Status Recorder		1	1	1	1
Equipment Manager		1	PER CAMP		
Equipment Timekeeper			1	PER CAMP	
MECHANIC(Agency) (Assigned to base)		1	3	5	7
Agency Drivers		1	2	4	6

TASK FORCE recognizes the problem area of <sup>G</sup>F.S.U. providing Logistical Support of out of Service Units. This should be put under a Service function (ie feeding). This problem needs to be addressed by the Task Force in Fall of 1977. (OSD 3-6 4-4)

We also recognize the problems in check in are not fully resolved.

The Plans/Restat & Ground Support/Restat interaction needs work.

2. REVIEW OF DRAFTS ON THE FOLLOWING SUBJECTS:

- a. Situation Status Unit Leader
- b. Documentation Units Leader.

3. KITS DISCUSSED AGAIN (See 4/20/77 minutes)

OES TO DEVELOP 2 KITS:  
Bulk Item Agency Functional Kits

Set up by Section - 4 Required  
For each Command Team

- 1. Command
- 2. Plans
- 3. Logistic's
- 4. Finance

Each Agency will Store, Maintain & Transport these Kits.

Kits to include

- Agency Forms
- Pencils
- ETC.

Display board to be made using design in I.C.P. Standards 4-2  
Need 3 made up.

ACTION: CDF will check out in Camp project.