

FIRESCOPE

TASK FORCE MEETING

April 25, 1978

Angeles Headquarters - Pasadena

ATTENDANCE: G. Lund, VNC; M. Harris, CDF; L. Rambo, CDF;
M. Scheer, OCC; E. Vickery, LACO; G. Dinger,
LACity; N. Molter, SDC; D. Dow, SDC; T. Haney, SDC.

I. Agency resource status reporting to O.C.C. (0900).

T. Haney will prepare draft of procedures reflecting the concept that Mode 2 is an inventory (negative reporting on static figures) and Mode 3 is active status keeping.

II. Orientation slide tape completed and SDC will provide each agency with one set (text, slides, two cassettes) by first week of May. Program will reimburse SDC for cost.

III. Special Committees.

Task Force concerned with committees' not operating under Task Force direction. Task Force to attend first Communications Committee meeting to provide direction.

IV. Report by SDC on documentation status.

Total package of position descriptions, lesson plans and forms (revised) to be complete by middle of May. SDC will keep master and two copies for each agency but will provide each Task Force member with a copy as they are completed.

V. Lesson Plans for I.C.S. "Managers".

Concept of two proposed by SDC:

A. General Staff and Command Staff Lesson Plan.

B. S&R Section "Managers" Lesson Plan.

SDC will send a draft of one lesson plan to Task Force for review to validate the concept for these Lesson Plans.

VI. Discussed Command Team Training Exercise.

A. Orientation.

B. Training session.

C. Handouts - O.S.D., position manuals, Field Operations Guide, I.C.S. updates and test area procedures.

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TASK FORCE MEETING

April 26, 1978

Angeles Headquarters - Pasadena

ATTENDANCE: G. Lund, VNC; E. Vickery, LACO; G. Dinger, LACity; M. Scheer, OCC; T. Haney, SDC; C. Mills, USFS; M. Harris, CDF.

I. OCC modes of operation.

Discussed and made minor changes.

II. Manning of OCC SITSTAT by agency in Mode 3 and 4.

Jurisdictional agency that generates work load supplies additional manpower. SITSTAT at OCC will generate request to that agency.

M. Scheer to compile list of duties and responsibilities of the additional manpower needed to identify type or qualifications required. Request to agency will indicate what "ability" personnel should have.

III. Evaluation Procedures.

Approved evaluation Team procedures draft.

IV. Evaluation Checklist and Report.

SDC will update and provide review for Task Force.

V. OCC/MACS Exercise.

Task Force to decide on objectiveness at next meeting.

VI. Unit training - general discussion.

A. Desirability of joint training.

B. SDC available to assist.

C. Discuss unit training needs on 5-18-78.

VII. OCC site selection criteria for final OCC.

Agencies to provide list of potential sites utilizing criteria presented. Options: (1) build, (2) commercial lease, and (3) government provides for fee (city, state, fed).

MINUTES PRESENTED BY
G. DINGER, TASK FORCE CHAIRMAN