

OPERATIONS TEAM MEETING  
ONTARIO AIRPORT CONFERENCE ROOM

OCTOBER 11, 1983

In Attendance:

E. Anderson, USFS  
F. Borden, LFD  
R. Griggs, CDF  
R. King, LAC  
R. Montague, USFS  
D. Perry, SBC  
M. Scherr, OES, Chairman  
M. Sellers, VNC  
B. Tonguet, OES

C. Anderson, OES, Task Force Chmn  
K. Hammond, VNC  
J. Uribarri, OES

I. APPROVE MINUTES FROM PREVIOUS MEETING

Under item XII, Accountable Property Placement, the wording "Barrows suggested that" was changed to "The Operations Team approved the recommendation that". Motion by King, second by Montague to approve the minutes as amended. Passed

II. PREVIOUS MEETING ACTION ITEMS

1. ADP Specialist Group - All agencies will designate members by 10/13. Done
2. Decision Process Phone Lists - Pending Distribution. Done
3. Hazardous Materials Meeting - All members have been identified. Meeting will be scheduled.
4. Red Flag Committee Reactivation - CDF is pursuing. The PIO Group will be involved.
5. Purchase of IFSTA Documents - Not yet ready for purchase.  
\*\* Scherr will draft a letter to the State Fire Marshal, stressing that these documents should not be brought back into California. Comments will be sought from Operations Team members.  
\*\* Motion by Perry, second by E. Anderson, that a letter be sent to IFSTA and to the N.F.P.A. Forest Committee stating that any manual, standard, or guide making reference to the Incident Command System, FIREScope or N.I.I.M.S. shall be program specific and not diluted or modified in any way. Passed
6. Cal Chief's T&E - Letter to Chief Adams has been written, and follow up is pending. It is possible that FIREScope may provide a newsletter to be included with the Cal Chief's publication.
7. ADP Program Integration - All programs have been turned over from the Program Office to OES. The status of each program is not yet determined. The EDS programming contract ended 9/30/83.

8. National Weather Service Bulletins - Scherr distributed Uribarri's letter on the status of gaining access to the NOAA Weather Wire. Scherr reviewed the NWS product list, saying that we can be providing the service to our users.   
\*\* Motion by King, second by Montague, to postpone connection to the NOAA Weather Wire until the National Weather Service upgrades the circuit (scheduled for Jan 1.) and to compile data over the next three months regarding information available and any costs involved. Passed  
This matter will continue to be pursued with the Weather Specialist Group.
9. TELENET Charges - Uribarri reported that, beginning 1/1/83, TELENET charges are computed on a usage basis. The average bill received to date has been around \$3,000. The Forest Service feels that the current usage should be more closely monitored. Caution notices should be sent to terminal locations advising them to be aware of their usage. The Operations Team would like to know if there is a Board policy relative to computer usage. We will check.   
\*\* Motion by Montague, second by Perry that we:  
1. investigate the possibility of alternative networks sources and costs;  
2. review written instructions to date and compare with current usage;  
3. initiate letters of caution to users who have abnormally high TELENET usage;  
4. send a letter of usage intent to all MACS Coordination points.  
Passed

### III. TASK FORCE REPORT

- C. Anderson reviewed the materials included in the meeting packet.
- He reviewed the Task Force Plan of Work;
  - He reviewed the approval cycle for documents which are generated from Ione. The cycle flow chart was distributed later in the meeting.
  - He reviewed the progress on the 1984 OCC exercise, noting that Orange County has become a "real" player.
  - He discussed the Decision Process Historical File proposal. He mentioned the need for an archive and suggested the SSM/OCC as the most logical responsible party.   
\*\* Motion by Griggs, second by Montague, to implement the Historical File, and possible means of material storage should be investigated. Included in the File should be the Program Office material in Marty's Office. We should also communicate with the Specialist Groups to send us relevant materials. Passed
  - The Training Specialist Group should be selecting a new chairman at their meeting on 10/13.

#### IV. REVIEW BOARD OF DIRECTORS MEETING

Scherr reviewed the September 30 meeting of the Board.

- Meeting logistics were discussed. It might be better to have subsequent meetings in the vicinity of LAX.
- Tonguet reviewed the OES Budget Change Proposal (BCP) situation. It no longer looks like a mid year budget adjustment will be possible. The submission will be for the 1984-85 Fiscal Year. The Department of Finance is acting favorable toward us.
- Statewide product transfer is a real concern. Should the Operations Team be looking at it? What is the Board's direction?
- Montague would like the group to be looking at statewide transfer, to provide input to those (CDF, USFS, OES) who have the charge. For statewide possibilities, USFS, CDF, and OES will meet as a subgroup to develop a white paper on product exportation.
- The Operations Team feels that there is a "lot of latitude" regarding direction from the Board.
- The Operations Team would like to see a map of the Mapping program, showing what has been done and what is left to do.
- IEMS (Integrated Emergency Management System) is to All-Risk as FIREScope is to Fire.

#### V. FIREScope PROGRAM COMPONENTS

Scherr reviewed the view graph which lists completion percentages for the various FIREScope program components:

ICS - 95	ADP Hardware - 70	Met System - 25
MACS - 40	ADP Software - 30	Communications - 40
Mapping - 95	ADP Data Bases - 55	Training - 60
Infrared - 75		

- The opinion was given that these figures are essentially meaningless to us. SBC would like an updated narrative on each component and its status. We need to differentiate between percent of development completed and percent of implementation completed.
- Scherr recommended a joint Operations Team - Task Force working subgroup for tackling each component.
- Grigg's proposal:
  1. Review the purpose and validity of each component;
  2. Add associated costs;
  3. Determine various levels of sophistication;
  4. Establish priorities and ratings;
  5. Determine sources of funding;
  6. How does each agency need and/or use each component in Initial and Extended Attack?

- Deciding what parts of each component are necessary is the hard part. We need to look at various levels of sophistication.
- The results of the Top Hat exercise should be the minimum level of sophistication.
- \*\* - The Mapping Specialist Group should evaluate the experiences of Santa Barbara and Ventura Counties, and it should propose alternatives, levels of sophistication, and assign associated costs. Size, bulk and durability need to be addressed.
- Training is not really a program component, because it encompasses all the other sections.
- Suggestion that Task force and Operations Team subgroups draft a document which reviews program component objectives, validates needs, and gives positive direction for action by the Specialist Groups.
- Suggestion that the SSM prepare the drafts and pursue completion with the Task Force and the Specialist Groups.
- The Specialist Groups should only be concerned with providing "finished" products to the user.

OPERATIONS TEAM MEETING

DRAFT MINUTES

OCTOBER 12, 1983

CDF REGION VI CONFERENCE ROOM

In Attendance:

E. Anderson, USFS  
F. Borden, LFD  
R. Griggs, CDF  
R. King, LAC  
R. Montague, USFS  
M. Scherr, OES, Chairman  
B. Tonguet, OES

C. Anderson, OES, Task Force Chmn  
D. Castleman, CDF  
K. Hammond, VNC  
J. Uribarri, OES

VI. PROGRAM COMPONENT EVALUATIONS

The assembly divided into workgroups to handle their respective component assignments. The workgroup's reports are attached.

The meeting reconvened at 1000. Discussion regarding the workgroups followed:

- The weather discussion centered around the mobile weather stations and response times. Urban applications (i.e., the application of weather to hazardous materials situations) must be included.
- The communications discussion raised the question of the need for the continued existence of the radio caches.

Scherr discussed the format of the product which the Specialist Group will present to the Operations Team. They need to address the following: "What is the current status, what else needs to be done, what priorities should be assigned (to specific elements within each component), and how much will it cost?"  
The due date for the reports to be back to the Operations Team is December 15, 1983.

NEXT MEETING

Date: December 15-16, 1983

Place: Near Los Angeles International Airport. Exact location to be announced.