

DRAFT MINUTES

CALFIRMS AND FIRESCOPE OPERATIONS TEAM MEETING

MAY 14-15, 1987

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JOINT MEETING
OF
CALFIRMS AND FIRESCOPE
OPERATIONS TEAM

OES REGION V OFFICE
FRESNO, CALIFORNIA

MAY 14-15, 1987

ATTENDANCE: R. G. Barrows, OES (Executive Coordinator)

CALFIRMS

D. Geldert, MRD (Chairman)
M. McMurray
S. Lake, CDF
P. O'Brien, RWO
P. Beckstrom, SFM
W. Brock, OES
E. Phipps, SFR
K. Blonski, USFS

FIRESCOPE

M. Scherr, OES (Chairman)
P. Delaney, LAC
F. Borden, LFD
D. Wilson, VNC
D. Perry, SBC
J. Radley, ORC
G. Wayne, CDF
J. Bryant, USFS

GUESTS:

G. Newcombe, BDO
G. Cullen, SFR
B. Gerber, OES (State Mapping Coordinator)
J. Linder, OES (Task Force Chairman)
M. Sellers, VNC (Retired)

- I. Meeting was called to order at 1235 hours.
- II. Self introductions were made.
- III. Opening Remarks

Barrows, OES, spoke to the personal pride we should all feel in what we are here to do today. It was a commitment to the FIRESCOPE Program that brought people together to work on common problems.

Today is a historic event and we must all commit to talking and listening to resolve our problems.

We need more interface between agencies in California. Grass root support to carry FIRESCOPE technologies to Northern California.

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- V. Panorama Fire, ICS as seen from a non-FIRESCOPE Member Agency
- A. Gerry Newcombe, Chief of San Bernardino City Fire Department (BDO), showed 35mm slides of the Panorama Fire interface with the city of San Bernardino.
 - B. The fire was managed with the Incident Command System using the Unified Command structure, USFS, CDF, and BDO.
 - C. The advantage of using the Unified Command structure is that all agencies with jurisdictional responsibilities have input in determining incident objectives, selection of strategies, joint planning for tactical activities, and ensuring that integrated tactical operations are conducted.
 - D. Over 200 fire agencies assisted in combating the fire.
 - E. BDO Dispatch Center lost their White Frequency during the fire, but were able to work without it.
 - F. The first Incident Command Post (ICP) was set up at the CDF, San Bernardino Ranger Unit (BDU). It was later moved to Glen Helen Park.

- V. OES Fire and Rescue Advisory Committee/FIRESCOPE Board of Directors Report
- A. Barrows, OES, reported on the last Committee/Board meeting. He gave a brief history of the combining of the Advisory Committee and the FIRESCOPE Board of Directors.
 - B. Barrows, OES, went over the proposed changes to the Master Mutual Aid System as submitted by the Bay Area Fire Agencies. It has been agreed to allow requests for resources from one Area Coordinator to one adjacent Area Coordinator and then notify Region.

VI. Mapping

- A. Bob Gerber, OES Orthophoto Mapping Coordinator, read a draft letter written for John Englund, Chairman of the OES Fire and Rescue Advisory Committee/ FIRESCOPE Board of Directors, signature to H.E. Fiebelmen of USFS. The letter requests revisions of USFS topographic quadrangles in specific areas of California. Bob stated that there was an urgency to the request.
 - 1. A discussion was held and because of the time constraints in making the request to USGS, it was decided there would not be time for approval by the Board of Directors for Chairman Englund's signature. Therefore, the Operations Team revised the letter for signature of both Chairpersons of CALFIRMS and FIRESCOPE Operations Team.
 - a. STAN LAKE, CDF, MADE A MOTION TO SEND THE LETTER WITH JOINT SIGNATURES FROM CALFIRMS AND FIRESCOPE OPERATION TEAM

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CHAIRMEN TO H.E. FIEBELMAN, USGS. REQUESTING REVISIONS OF SPECIFIC QUADRANGLES AS REWRITTEN. (SEE ATTACHED LETTER)

THE MOTION WAS SECONDED BY DON PERRY, SBC.

A UNANIMOUS VOTE WAS CAST BY THE MEMBERS PRESENT OF BOTH CALFIRMS AND FIRESCOPE OPERATIONS TEAM.

2. Stan Lake, CDF, requested that it be noted in the minutes of this meeting that this is a historical event in that this was the first Joint Action by CALFIRMS and the FIRESCOPE Operations Teams.
 - B. Bob Gerber, OES, advised the Operations Teams that the last request for revisions of 96 orthophotos has been completed.
 - C. Bob Gerber, OES, reported on the San Bernardino County Mapping and Response Book Program. He stated that they are incorporating training with issuance of the Response Books.
 - D. VNC Response Books should be out within the next two (2) months.
 - E. Mike Scherr, OES, reported that the FIRESCOPE Mapping Specialist Group will be recommending that Bob Gerber be permanent Chairman of the FIRESCOPE Mapping Specialist Group.
 - F. It was suggested by Greg Wayne, CDF, that a Mapping Project similiar to San Bernardino and VNC be established in the Northern part of the State as a model for other agencies to look at.
- VII. General Discussion by the Group on the Incident Command System (ICS)
- A. Need for ICS to expand to All Risk.
 - B. Survey conducted in the northern part of the State showed that over 90% of the agencies that responded were in favor of using the Incident Command System (ICS).
 - C. There is a misconception that ICS is for Wildland fires only.
 - D. CALFIRMS representative agencies must commit to the use of ICS on a day-to-day operation in order to sell the concept to other fire organizations in Northern California.
 - E. Make presentations at special district associations, local and State Chief's Associations to promote and get endorsement at the grass root level.
 - F. ICS Training Needs
 1. Must be taught as a system not as Wildland Fire Management.

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2. Need to involve municipal fire personnel in ICS Training to instill the All Risk adaptability.
 3. The SFM has trained 1200 persons in I-220 in the northern part of the State.
 4. Training needs to start with I-220.
 5. Must train to Company Officer level.
 6. Need a systematic approach to training with an Implementation Plan.
- G. M. Scherr, OES, gave a set of ICS All Risk Sub-System documents, that have been collected by the Task Force, to Dale Geldert. He informed the group that the Task Force has been tasked to develop generic standards for each discipline. He invited CALFIRMS to provide input and participation in the process.

VIII. General Discussion on Coordination of Efforts between CALFIRMS AND FIRESCOPE Operation Teams.

- A. CALFIRMS has no funds. SFM has offered the use of their newsletter for informational distributions.
- B. Need method for coordination of projects between North and South.
- C. Importance of Liaison representation between CALFIRMS and FIRESCOPE.
- D. CALFIRMS needs to assess their goals and objectives and prioritize them.
- E. How do we implement FIRESCOPE technologies in Northern California?

IX. Incident Status Summary Report (ICS209), known as INC209 Reports

- A. M. Scherr, OES, passed out copies of the ICS 209 Form along with the MACS Procedures Guide (MACS 410-1).
- B. M. Scherr, OES, gave a brief background and history of the form. He stated it had undergone about eight (8) changes. The form was developed for Wildland incidents, but it has been used successfully for All Risk.
- C. M. Scherr, OES, had the group turn to page 5 of the MACS 410-1, and went over the criteria for providing Initial, Update, and Final INC209 Reports.
- D. A discussion was held on implementation of INC209 Reports in the northern part of the State.

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MAY 15, 1987, DAY TWO

- X. FIRESCOPE Needs Assessment and Study Report by Ryland Research
 - A. Ryland's job was to see if we needed to complete the projects as outlined in the original Program Design.
 - B. Review of the Final Draft Report has been completed and is in the fine tune process.
 - C. Final Report must satisfy the State Department of Finance.
 - D. Money needs must be identified and the report must show what the money is for.
 - E. The report should be completed by the end of the month.

- XI. Hazardous Materials
 - A. M. Scherr, OES, gave an overview of how and why the FIRESCOPE Hazardous Materials Group was formed.
 - B. The Hazmat Group identified the needs of Fire Service First Responders.
 - C. Evaluated several Hazmat Programs for First Responder needs and cost effectiveness.
 - D. The Hazardous Materials Specialist Group, at their meeting on May 8, 1987, voted to recommend putting the data from the NOAA CAMEO Program on FIMS to the the Decision Process.
 - E. M. Scherr, OES, explained NOAA's CAMEO Program, stating the system is to be expanded to 3,000 chemicals.
 - F. NOAA's target date for having CAMEO ready to load on the FIRESCOPE PRIME Computer is June 1, 1987.

- XII. Implementation of the CAMEO Program
 - A. M. Scherr, OES, explained that agencies with PRIME Computer access capabilities will be able to access the CAMEO Data and pass the information by radio to the user at the incident.
 - B. For those agencies that do not have access to the PRIME Computer, should go through their Area Dispatch and request the information.
 - C. Agencies may elect to purchase the hardware and software for a stand alone CAMEO Program.
 - D. CSTI will be the focal point for training on the total CAMEO Program.

E. A discussion was held on CALFIRMS organizations for implementation of the CAMBO Program. The following was suggested as an implementation method:

1. SELECT Representatives to a CALFIRMS Hazmat Group.
2. TASK
 - a. CAMBO Orientation By:
 - b. Develop Training Material. CALFIRMS SPEC. GROUP
 - c. Develop method of transfer. AND
 - d. Develop Evaluation of use. FIRESCOPE SPEC. GROUP

XIII. FIRESCOPE Task Force Report by Task Force Chairman

A. Accomplished Projects since July 1986.

1. Final Lesson Plan Review of I-354 Facilities Unit Leader and I-430 Operations Section Chief.
2. Developed criterial for "Issuing Resources Three (3) Letter Identifier".
3. Develop sample 209 for Earthquake, Flood, Hazmat Spill, etc.
4. Develop "Tentative Release List" ICS Form 223 (Hand Out).
5. Develop Task Force 1987 Work Plan.
6. Made recommendation to NWCG ICS Working Team to reduce the number of levels in the ICS Complexity Paper (Handout).
7. Reviewed and recommended approval of ICS and MACS Documents and Forms Manual, MACS 400-2 (Handout).
8. Revised the Resource Status Form MACS-405 (Handout).
9. Updated the Task Force and Specialist Group Rosters.
10. Reviewed and updated MACS Procedure Guide MACS 410-1 (Handout).
11. Final Lesson Plan Review of I-363 Compensation/Claims Unit Leader.

B. Projects in Progress

1. All Risk Sub-System Standards.
2. All Risk ID and Radio Calls for Resource Kinds.
3. Status Report on Minimum Cost Project List.

4. Training Procedure Guide.
 5. Review of Finance Section Lesson Plans.
 6. Agency Assessment Briefing Form Instructions.
 7. MACS GHQ Forms Packet.
- C. Specialist Groups Reports
1. Communications Specialist Group
 - a. Accomplished Projects
 - aa. Communications Expo, March 24, 1987, VNC, 35 attended. Next year will be at OES Region VI.
 - bb. Communications Unit Leader Course, March 30-April 2, 1987, (Instructors Jeffery, LFD, and Wingate, USFS), 18 students, 18 passed.
 - b. Projects in Progress
 - aa. Communications Unit Leader Short Course (for applicants that may not have an active field involvement), June 9-10, 1987, LAC Training Facility.
 - bb. Communicatons Resources Survey of FIREScope Region to determine the communication resources available for Mutual Aid. Target date for completion is August 1987.
 2. Hazardous Material Specialist Group
 - a. Identified Hazardous Materials data base systems that are currently available.
 - b. Determined what type of Hazmat information is needed by FIREScope Member Agencies First Responders.
 - c. Evaluted three Hazardous Materials computer programs.
 - d. Anticipate making a recommendation to the Decision Process on a Computer Program within the first quarter of 1987.
 - e. In the process of developing a Hazardous Material Incident Status Report (INC209) for Hazmat incidents.
 3. Information Specialist Group
 - a. Information Officers Training Course (I-403), Crafton Hills College.

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4. Mapping Specialist Group

- a. San Bernardino County has distributed their Valley Response Books. Will complete the Mountain Zone by the end of the year (training).
- b. VNC has gone to print.
- c. Developing a Response Book Evaluation Form.

5. Training Specialist Group

- a. Has been inactive, met April 28 and re-established the group.
- b. Will be addressing those items in the Minimum Cost Job List to start with.
- c. Other items to be addressed:
 - aa. State Fire Marshal ICS Training.
 - bb. Review of TSG Charter.

6. Weather Specialist Group

- a. ALERT Warning System use as a reporting system for Fire Weather.
 - aa. Some existing locations can be used for full Fire Weather outputs.
 - bb. Other locations would require modifications.
 - cc. Modification cost approximately \$2,500.00 per station.
 - dd. VNC could be brought up to full automation for approximately \$7,500.00.

7. All Specialist Groups have been requested to submit a Status Report on the Minimum Cost Project List responsibilities.