

OPERATIONS TEAM MEETING
LOS ANGELES COUNTY FIRE DEPARTMENT
LAC CAMP #2

MARCH 30, 1987

ATTENDANCE: M. Scherr, OES (Chairman)
J. Linder, OES (Minutes & Task Force Chairman)
F. Borden, LFD
J. Bryant, USFS
G. Wayne, CDF
L. Miller, LAC, (for P. Delaney)
J. Radley, ORC
R. Barrows, OES
G. Newcombe, BDO (Guest)

I. Minutes

J. Bryant moved and G. Wayne seconded a motion to approve, as submitted, the minutes from the Operations Team Meeting of February 24, 1987. The motion carried unanimously.

II. MACS/GHQ FORMS PACKET (MACS 400-3)

- A. Scherr reported that he requested the SSM to develop a packet of all the MAC/GHQ approved forms used in a Mode 4 operation, assign a MACS Document Number to the packet and a MACS Form Number to each form.
- B. After review of the draft Forms Packet MACS 400-3, M. Scherr suggested the document be sent to the Task Force for review and recommendation. The Operations Team concurred.
- C. L. Miller requested six (6) packets for LAC of the final approved document.

III. MACS/GHQ TRAINING

- A. M. Scherr, OES, recommended that MACS/GHQ Training be conducted again this Spring. **G. Wayne, CDF, moved and R. Barrows, OES, seconded to conduct MACS/GHQ Training at the OCC no later than May 30, 1987. The motion carried unanimously.**
- B. R. Barrows requested that a special invitation be extended to W.M. Mediogovich, Director OES, to send representatives to the MACS Training. The Operations Team concurred, and M. Scherr was asked to draft the letter for R. Barrow's signature.
- C. M. Scherr requested that the Task Force review and update the MACS Procedure Guide (MACS 410-1) and the MACS Mode 3-4 Agency Assessment Form prior to the MACS Training. The Operations Team concurred.

IV. CALFIRMS

- A. J. Radley reported on the March 20, 1987, CALFIRMS Meeting. He stated an excellent presentation was given on ICS use on Initial Response to complex incident.

Dave Nelson, USFS, also gave a presentation on the Incident Complexity Proposal. Radley stated he felt the presentation was overwhelming for the group.

Radley reported that the members of CALFIRMS expressed a great deal of enthusiasm over the upcoming joint CALFIRMS/ FIREScope/ Operations Team Meeting. They would like to discuss ICS All Risk Sub-Systems.

Radley shared a copy of the the draft logo for CALFIRMS with the Operations Team.

- B. J. Bryant offered to provide a USFS aircraft for transportation to Fresno. He requested those flying to contact M. Scherr.
- C. In order to provide time for travel, J. Bryant suggested the joint meeting start at 1300 hours on May 14, 1987, and end at 1400 hours on May 15, 1987. Chairman Scherr will check with CALFIRMS.

- D. J. Bryant stated this would probably be Paul Delaney's, LAC, and Mike Sellers, VNC, last meeting. He suggested a dinner meeting May 14, 1987, in their honor to show Member Agency appreciation for their participation in the FIREScope Program. The Operations Team concurred with the suggestion. M. Scherr is to coordinate with CALFIRMS.
- E. The Operations Team discussed items to be considered for the Agenda for the joint CALFIRMS/ FIREScope/ Operations Team Meeting. It was felt that time frames should be placed on each Agenda item. The Operations Team Chairman is to coordinate the Agenda items with the CALFIRMS Chairman.

The following is a list of suggested Agenda items:

1. All Risk Sub-Systems
 2. Publicity
 3. 87 Response Drill
 4. ICS Training
 5. OES Fire and Rescue Advisory Committee/Board of Directors
 - a. Joint Plan/Assignments
 - b. 209's for All Risk
 6. CAMEO/HAZMAT
 7. Update on Statewide Mapping
 8. Ryland Final Report on the FIREScope Needs Assessment and Study
 9. Other
- F. G. Newcombe offered to do a presentation on "Joint Command using ICS from a non-member stand-point", (Panorama Fire).
- G. It was felt that R.G. Barrows, OES, should be the facilitator of the joint meeting. M. Scherr is to confirm this with CALFIRMS.

V. NWCG COMPLEXITY ISSUE

- A. F. Borden, LFD, discussed his letter to David Hansen, LAC, of the NWCG ICS Working Team, and his telephone conversation with Chief Hansen regarding Incident Complexity and Typing of Incident Commanders.
- B. R. Barrows stated it was his understanding that NWCG had decided to go with three (3) incident types instead of five (5).

VI. ICS FORMS DEVELOPED AND APPROVED BY NWCG

- A. The Operations Team reviewed and discussed a letter from Marty Barrows, USFS, with enclosed ICS forms developed and approved by NWCG. M. Barrows requested the forms be added to the FIREScope Document Inventory and to the ICS Form Manual.

R. Barrows, OES, made a motion to give the request to the Task Force for review and recommendation to the Operations Team. If the Task Force recommends adoption of the forms into the FIREScope Document Control System, the Task Force is to provide written direction for completing the forms for inclusion in the ICS Forms Manual (ICS-230-2). The motion was seconded by G. Wayne. A unanimous vote was cast in favor of the motion.

- B. The Task Force Chairman was directed to have the Task Force set priority for completion and to include in the Task Force Annual Work Plan.
- C. J. Linder was asked to look at the FIREScope ICS Form Numbers for assignment to the forms if adopted.
- D. R. Barrows, OES, recommended prefacing all FIREScope ICS Form Numbers with "Ca", so we can distinguish FIREScope Products from NWCG.

J. Bryant, USFS, suggested that he could contact Marv Newell, NWCG, before the Operations Team takes action on this item.

The item was tabled until the next meeting.

J. Linder, OES, was directed to provide the two forms to the Task Force, but to hold any action on them until the Task Force receives further direction from the Operations Team.

VII. NWCG FIRELINE HANDBOOK QUESTIONNAIRE

J. Linder, OES, directed the Operations Team's attention to the letter in their packet dated March 20, 1987, addressed to M. Scherr.

J. Linder, OES, informed the Operations Team that the Task Force recommendation is that, if individual FIREScope Member Agencies feel a need to respond to the NWCG Questionnaire those individual agencies should let their concerns be known to NWCG directly.

G. Wayne, CDF, stated that he agreed with the Task Force recommendation. The rest of the group concurred with G. Wayne's statement.

VIII. OES Fire and Rescue Advisory Committee/FIREScope Board of Directors Report

A. R. Barrows reported on the following items from the March 4, 1987, OES Fire and Rescue Advisory Committee/FIREScope Board of Directors Meeting.

1. Senator Campbell was unable to attend the meeting. Assemblyman Roos, on behalf of the Joint Committee on Fire, Police, Emergency and Disaster Services, presented each of the FIREScope Member Agencies, and the California Fire Chief's Association, with a resolution expressing gratitude and appreciation for outstanding service, devotion, and dedication.
2. Chairman Englund's letter to OES Director Medigovich, was discussed. The letter requested a personal commitment from Mr. Medigovich to use the influence of OES to promote, support, and further develop the Incident Command System for application throughout California in All Risk Emergency Management.

Mr. Medigovich expressed the support of OES.

3. R. Barrows reported the OES Fire and Rescue Advisory Committee/FIREScope Board of Directors agreed with Ryland Research on the need for a Seminar on the FIREScope Needs Assessment and Study. R. Barrows stated it could be at their meeting in June.
4. The OES Fire and Rescue Advisory Committee/FIREScope Board of Directors accepted and agreed on basic policy for the Fire and Rescue Mutual Aid Plan.

5. There were 11 recommended changes to the California Fire and Rescue Emergency Plan, one of which was to change the name to "California Fire Service and Rescue Emergency Plan".

The sub-committee is to finalize the list for consideration at the next meeting of OES Fire and Rescue Advisory Committee/ FIREScope Board of Directors.

IX. MEMORANDUM OF UNDERSTANDING BETWEEN USFS/CDF/OES

R. Barrows, OES, reported on the rewrite of the three party MOU. The MOU will be in two (2) parts. Part "A" applies to OES owned equipment and Part "B" applies to locally owned equipment.

X. FIREScope NEEDS ASSESSMENT AND STUDY FINAL REPORT

A review of the final report in its draft form was conducted in Sacramento, March 26, 1987. There were considerable changes recommended to Ryland Research. Ryland will be calling for final review of the draft report by OES this week. The final report should be ready for presentation to the FIREScope Decision Process by April 10, 1987.

XI. EXEMPLARY PRACTICES IN EMERGENCY MANAGEMENT: THE CALIFORNIA FIREScope PROGRAM

A. M. Scherr, OES, will send five (5) copies of the monograph to each Member Agency.

B. R. Barrows, OES, suggested if the Member Agencies had a need for more copies, they should request them from FEMA.

XII. Task Force Report

J. Linder, OES, reported on the following items from the March 4-5, 1987, Task Force Meeting in Orange County.

1. Task Force Chairmanship Rotation.

- a. J. Linder read the letter from the Task Force to the Operations Team on the above subject, stating that the current position of the Task Force is to rotate the Chairmanship on a two (2) year basis, that the established rotation concurs with the Decision Process.

- b. L. Miller, expressed Paul Delaney's feeling that he felt the Task Force Chairmanship term of office should not be more than one year.
 - c. The Operations Team concurred with the Task Force letter and recommendation.
- 2. Minutes of Task Force Meetings to the Operations Team.
 - a. J. Linder expressed the concerns of the Task Force regarding the Operations Team receiving the draft Task Force Minutes before they have been approved by the Task Force membership.
 - b. The Operations Team agreed to accept the final approved minutes from the Task Force.
- 3. FIREScope Award, News Release
 - a. Linder went over the proposed media event from the Information Specialist Group, and stated that the Task Force concurred in concept with the proposal, although it did not meet the direction from the Operations Team.
 - b. R. Barrows recommended that OES write an article for release in Fire Service periodicals, with photos. These would be distributed to each Member Agency so they may use the information to formulate news releases to suit their own needs.
 - c. The Operations Team concurred with R. Barrow's recommendation.

XIII. NEXT MEETING

- A. Joint Operations Team and CALFIRMS, May 14-15, 1987, in Fresno.
- B. The Operations Team requested that the Agenda packet be out by April 20, 1987.