

NORTHERN CALIFORNIA "CALFIRMS" COMMITTEE
MEETING OF MAY 24, 1985
OES HEADQUARTERS
SACRAMENTO, CALIFORNIA

M I N U T E S O F M E E T I N G

COMMITTEE MEMBERS PRESENT

Jim Dykes, Chairman - Assistant Chief, California Department of Forestry
William Neville, Jr., Vice-Chairman - Chief, Hayward Fire Department
R. G. Anderson, Chief - Quincy Fire Department
Merrill McMurray, Battalion Chief - Rancho Cordova Fire District
Jack Haslem, Dist. Fire Mgmt. Officer - Susanville, Bureau of Land Mgmt.
Jim Pennington, Chief - Rocklin Fire Department

COMMITTEE MEMBERS ABSENT

Dale Geldert, Chief - Merced County Fire Department
Peter O'Brien, Chief - Redwood City Fire Department
Ken Clark - U. S. Forest Service

OTHERS PRESENT

William Powell, Chairman - OES Fire & Rescue Service Advisory Committee
Stan Lake, State Forest Ranger II, Calif. Dept. of Forestry, Sacramento
R. G. Barrows, Chief - OES Fire and Rescue Division
John Linder, Support Services Manager - FIREScope OCC, Riverside
Bob Gerber, Orthophoto Mapping Coordinator - OES Fire and Rescue Division
Will Brock, Assistant Chief - OES Fire and Rescue Division
Diana Armendariz, Recording Secretary, OES Fire and Rescue Division

The meeting was called to order at 0915 hours. Chief Barrows reviewed the first minutes of the meeting with committee members. Minutes were approved by members.

Chief Barrows then briefly discussed the Region IV Fire Coordinators' Meeting with committee members, stating it was the best regional meeting with very active participation.

Chief Barrows then turned the meeting over to Chief Powell who suggested the committee members begin by electing a committee chairman. He stated the members should get together (informally) and discuss who wants to, and who can be chairman before electing one. Chief Barrows and Chief Powell left the conference room during this process.

Following detailed discussion between committee members, Chief Barrows and Chief Powell re-entered the conference room.

It was the consensus of the committee members to elect Jim Dykes as chairman and Chief Bill Neville as vice-chairman, and on a rotating basis every four months the vice-chairman would automatically become chairman and a new vice-chairman would then be selected. It was also the consensus of committee members to continue having OES provide secretarial assistance.

Chief Barrows then suggested the possibility of an official letterhead for the committee. He noted FIRESCOPE had letterhead and offered to provide such if needed.

After a short break Chief Barrows introduced Bill Medigovich, Director of OES; John Linder, Support Services Manager; and Bob Gerber, Orthophoto Mapping Coordinator to committee members.

At this time, Chairman Dykes referred to item #3 of the last minutes - final commitment of members. All members agreed to final commitment to attend future meetings.

Chairman Dykes then went on to item #1 - committee charter. Chairman Dykes looked to committee members for suggestions on charter. After some discussion, it was agreed by members to have a small sub-committee put together a draft and report back for next meeting. Chairman Dykes, Chief Pennington and Chief McMurray were appointed on sub-committee. It was decided between the three to meet on May 29 at Rancho Cordova F. D. to work on charter.

At this time, Chief Neville presented the group with a roughly sketched out mission statement which read: "The mission (goal) statement of this ad hoc committee is to foster the coordination of emergency resources through (and) the application of existing (common) emergency management technologies through Northern California." Discussion between committee members on the mission statement -- word changing.

Chairman Dykes questioned item #5 - committee rules and regulations for operation. Is it any different from the charter?

Suggestion was made to call the charter a mission or goal statement and include operating rules as part of it.

Members were presented a copy of a memorandum dated July 24, 1984, regarding FIRESCOPE extension. Chairman Dykes gave a brief background on the memorandum. He stated a sub-committee consisting of himself, Bill Tonguet, and Ken Clark got together to come up with ideas for organization and coordination on the extension.

Chief Neville suggested the possibility of staying away from words such as "shall", "must" and use words as "coordinate" when preparing the charter. Chairman Dykes stated the sub-committee will also address the operating rules and within that the membership criteria and alternates.

At this time discussion was held between committee members on the alternate member issue. Members were concerned that if they were not able to attend a meeting, they felt an alternate should represent them in their place.

Committee members then moved on to item #4 - membership criteria. Discussion was held concerning the possibility of a member dropping from the committee. They concluded it should be the agency or regional coordinator's responsibility to find a replacement for their representatives and the OES Fire and Rescue Service Advisory Committee Chairman's responsibility to appoint the two fire department representatives.

Item #6 - committee name. Committee members discussed selecting a committee name. Several names were suggested, but at this time, members could not come to agreement on any one in particular. It was agreed members would give consideration to this issue and discuss at next meeting.

Bob Gerber, Orthophoto Mapping Coordinator, briefed committee members on the mapping program. Mr. Gerber then showed slides of various orthophoto maps to the members.

Meeting was then turned over to Chairman Dykes who stated he would obtain the FIRESCOPE Task Force 10 Year Report and Addendum 1 to that report from Mr. Linder and distribute it out to members for review at next meeting. He asked members if they had any suggestions for the agenda on the next meeting, to let him know.

Chief Barrows suggested the need to establish a boundary line for north and central California.

Meeting was adjourned at 1:40 p.m.

Respectfully submitted,

JIM DYKES, CHAIRMAN
Asst. Chief, Calif. Dept. of Forestry

BY Diana Armendariz
DIANA ARMENDARIZ
Recording Secretary
OES Fire and Rescue Division