



**FIRESCOPE OPERATIONS TEAM
MEETING MINUTES**

San Francisco, CA
0900 June 14, 2018
0800 June 15, 2018

Members Present:

David Richardson (LAC)	Steve Oaks (SBC)	Mark Kendall (Cal Fire)
Dustin Gardner (VNC)	Eric Walder (Region IV)	Bob Neamy (NIMS Consortium)
Jim Johnstone (OES)	Al Poirier (LFD)	Ray Barber (Region III)
Randy Skelton (USFS)	Jose Velo (SFFD)	Don Trapp (BDC)
Jim Call (ACF)	Mark Sanchez (ORC)	Mike Minton (US Park Service)

Task Force Members Present:

Tim Kelly (LFD)	Dave Barnett (SJS)	Sean Fraley (KRN)
Grant Hubbell (BDC)	Andrew Henning (SFM)	Cathy Johnson (OES)
Jon O'Brien (LAC)	Shanna Kuempel (CNT)	Kyle Heggstrom (LNA)
Dan Horton (VNC)		

Specialist Group Members / Guests:

Mike Towns (FCFD)
Caroline Thomas Jacobs (OES)

Thursday June 14, 2018

1. 0900 hours – Welcome, Introduction, and Logistics.....Richardson
2. Agenda Review /Additions.....Richardson
3. Review and Approval of Minutes.....Poirier offered brief review of minutes.
Motion by Neamy to approve both January 2018 and March 2018 minutes. 2nd Dustin Gardner -
unanimously approved
4. Roster review and update.....Jim Johnstone



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5. April Board of Directors (BOD) meeting report - Richardson / Johnstone
 - CICCIS / IROC upgrade
 - Apparatus pre-positioning for all-hazard incidents
 - New Type 3 and Type 6 OES apparatus
 - Cap and Trade
 - Task Force Documents

6. Alert and Warning Specialists Committee.....Caroline Thomas Jacobs
 - Discussion on draft of best practices
 - Seeking standard for alert and warning system

7. Cal OES Report.....Johnstone
 - Video of FIRESCOPE “Past, Present, and Future” produced by Task Force

8. SCOUT Platform - broad discussion on vision, use / update.....Caroline Thomas Jacobs
 - Discussion of funding model, discussion on competing situational awareness tools/models.
 - Motion by Tim Kelly for Emerging Information Technologies Specialist Group to identify and engage SME and stakeholders to explore creating a SCOUT procedural manual. 2nd Steve Oaks, unanimously approved.

9. FIRESCOPE website review and discussion.....Johnstone

10. CAD to CAD interoperability working group white paper and discussion....Fraley / Gardner
 - Recommendation brought forth to “expand the CAD to CAD working group’s scope of work to include collaboration with the FIRESCOPE Resource Ordering Overhaul working group.” Broad discussion and scope. **Motion** by Dustin Gardner to move forward with this recommendation, 2nd by Don Trapp. Unanimously approved.

1130-1300 Lunch

11. FIRESCOPE Task Force Report.....Tim Kelly
 - Challenges, successes, lessons learned. MACS Exercises at North and South Ops.
 - Cal Chiefs Technology Summit
 - MACS 400-1 Document Proposals, Distribution, and Filing (Task Force submitting a proposed revision). This is intended to enhance and standardize the document distribution process (including a quarterly cover letter and briefing).
 - Marketing and messaging.....Barnett discussed this issue and indicated project coordinators have been identified (Van Arroyo and Woody Enos).
Motion by Mark Kendall to move forward to BOD with caveat that BOD has latitude to decide who will generate and sign the letter, 2nd by Bob Neamy, unanimously approved.
 - Additional MACS 410-1 discussion and multiple document edits review by Johnstone



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- North Ops and South Ops version of 410-1 discussed. **Motion** by Eric Walder to move forward to BOD at next meeting, 2nd by Ray Barber, unanimously approved
 - Biography implementation - progress and overview discussed by Johnstone
 - CISM Peer Support and Behavioral Health - Tim Kelly discussed white paper on Behavioral Health including mission, goals, and response structure and several other components the working group is involved with. This was an update, no vote needed. - Dave Richardson reminded us to be cognizant of potential conflicts with IAFF, IAFC, and other entities who are developing policies and guidelines in this same arena.
 - Evacuation/Repopulation and Law Enforcement white paper and discussion.....Dave Barnett discussed the working group and the goal of bringing this under FIRESCOPE and finding Law Enforcement partners (representatives) to be re-organized with FIRESCOPE representatives at the Task Force, Ops Team and BoD Levels to vet out issues such as common terminology, standard GIS symbology, guidelines and procedures related to evacuation and re-population. **Motion** by Poirier to bring this before the BOD at next meeting, 2nd by Oaks, unanimously approved.
 - Discussion on purchase and wearing of FIRESCOPE polo shirt.....Tim Kelly **Motion** by Trapp to move polo shirt concept forward to BOD at next meeting, 2nd by Kendall, unanimously approved
 - Discussion on COML duties and qualifications white paper. **Motion** by Walder related to the proposal to move ITSS under Logistics/COML with an implementation plan which should include consideration of impacts to COML qualifications requirement - will go forward to BOD at next meeting, 2nd by Neamy, unanimously approved.
12. CFMA: California Cooperative Fire Management Agreement discussion by Mike Minton / Richardson / Kendall
 13. CA Mutual Aid Pre-Incident Preparedness Guideline Discussion - Richardson covered the document and the “point system” and categories (mild, moderate, severe) that was voted on by the BOD. Chief Walder offered discussion on evolution of the document and mentioned pre-positioning technologies.
 14. The pre-positioning document related to mud and debris flow incidents was also discussed.
 15. Operations Team meeting schedule was discussed. Richardson and Johnstone led discussion on quarterly meetings versus current pace. Will be raised and discussed with Chief Zagaris.
 16. Cal Fire Update.....Mark Kendall discussed fixed wing and pilot status. Cal Fire is experiencing a pilot shortage. Department is looking at dispersing six (6) fuels crews across the State. Mentioned CFMA agreement. They have placed an additional order for Blackhawk helicopters. Funding and adding additional crews. Cal Fire is experiencing a reduction in “low level offenders” who are in custody and available to work on inmate crews.

Adjourn Thursday Meeting - 1630 hours



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FRIDAY JUNE 15 - 0830 HOURS

17. S-219 White Paper discussion - Tim Kelly discussed that the S-234 course has been discontinued. Hence the Task Force explored the concept of adding a live fire requirement to the NWCG S219 curriculum to meet the training needs of agencies that would need a live fire component to fulfill the relevant section in the STEN task book. Broad discussion with the group on S-219, former S-234, Firing Boss or STEN needs or objectives. Motion by Trapp to bring this topic before the BOD, 2nd by Neamy, unanimously approved.
18. Standard Wildland Preplan - Tim Kelly presented a proposal from the Task Force to create an ICS form (maybe ICS 267) that would eventually be electronically fillable. They have a very rough template that has community risk assessment matrix and other WUI components. This was a discussion only, no vote required. Richardson and Johnstone plan to discuss with Chief Zagaris and return with further direction.
19. Tim Kelly gave an overview of the approved Task Force 2018 Plan of Work
20. State Fire Training update - Henning covered multiple topics. Instructor qualifications, impending course fee increases, and a number of other program updates.
21. Channel Limitations Statewide Channel 3 Load - Tim Kelly gave an overview of a white paper by Communications Specialist Group and there was a group discussion on channel load.
Motion by Gardner to allow Task Force to conduct survey and gather data to further their research on this topic. 2nd by Trapp, unanimously approved.
22. USFS/DOI - Randy Skelton provided a detailed update on funding, staffing, CFMA, tankers, and other topics.
23. NFPA and NIMS Update- Bob Neamy. Spoke about the effort to consolidate multiple manuals and books from various disciplines (Haz Mat, US&R, High Rise, etc) into a single NIMS manual. Discussed prior Law Enforcement and Public Works Unified Command books. Suggestion to move Mario Rueda to “primary” on NFPA 1500 Committee in anticipation of the Governor transition in 2019.
24. Roundtable
25. Meeting Adjourned - 1100 hours