

OPERATIONS TEAM MEETING
LOS ANGELES CITY FIRE DEPARTMENT
STATION #49

JULY 28-29, 1986

In Attendance: M. Scherr, OES (Chairman) G. Wayne, CDF
R. Manzo, OES (Minutes) M. Sellers, VNC
J. Bryant, USFS F. Borden, LFD
C. Anderson, OES, (Guest) D. Geldert, MRD, (CALFIRMS)
P. Delaney, LAC J. Linder, OES
J. Radley, ORC D. Barrows, OES
M. Barrows, USFS (T/F Chairman) G. Newcombe, SBO

I. Previous Minutes

The group reviewed and discussed the previous meeting minutes and approved them as written.

The Board of Directors Minutes (draft copy) were also reviewed.

II. MACS/GHQ Training Report

M. Scherr (OES) informed the group of the successful MACS Mode 3-4 Orientation and Training Sessions. A copy of the attendance by agency was handed out. The general feeling of these sessions were that good information was transferred and a better understanding of MACS/GHQ operations.

It was also mentioned that a complete packet of forms required for Mode 3 and 4 operations were given to each attendee. Also, packets are being assembled for mail out to all FIREScope Contact Points.

There was also some information items discussed primarily from the Government Computer News.

III. OES Fire and Rescue Service Advisory Committee

A. CHMIRS

D. Barrows (OES) explained to the group the current status of the California Hazardous Material Incident Reporting System. He mentioned that this system, at least the Input portion would be created and implemented by the Computer Staff at the OCC.

B. CAL-TAX Research Bulletin

M. Scherr (OES) opened up the floor for a discussion on the Gann Initiative and its impact on their agency.

F. Borden mentioned his agency has assigned a small group of selected people to research the initiative. He offered any information his agency has acquired to those that desire it.

The remainder of the group felt this initiative, if adopted, could have a very serious impact on the Fire Service.

C. OES Fire and Rescue Service Advisory Committee

D. Barrows (OES) described to the group what transpired at the last meeting. He mentioned that the merger of the Board of Directors and OES Fire and Rescue Service Advisory Committee was a good move and the entire State Fire Services would benefit from the merger.

D. Barrows (OES) passed around copies of the Charter and Organizational Chart created for the newly combined group. He pointed out specific areas that may require special attention. Copies were mailed to the members of both groups for their review and approval, but the response sheet has not been received.

D. Barrows (OES) discussed AB-2986 (Ader) and the CAL Chiefs Resolution 86-9, concerning the issues of a Mutual Aid Fund for reimbursement and the proper utilization of resources order for Mutual Aid.

J. Bryant (USFS) expressed his feelings on the use of an Ordering Form being used for Mutual Aid. He feels such a form could rectify some of the problems mentioned in Resolution 86-9.

D. Barrows (OES) mentioned that written feedback on this Resolution, expressing concerns or recommendations, should be mailed to his office by September 10, 1986.

After a discussion on the Resolution by the group, it was suggested that a correspondence be drafted in response to the Resolution 86-9 pointing out specific issues mentioned. It was then agreed that P. Delaney (LAC) and G. Wayne (CDF) would get together and draft the letter, to be presented at the next meeting in order to finalize it.

It was also agreed that the current Order Processing Form, used by the USFS, would be distributed to all OES Region Coordinators with instructions for use and implementation.

IV. Request for Proposal (RFP), FIREScope Needs Assessment Study

D. Barrows (OES) informed the group that Harvey Ryland has been awarded the contract. The bid was \$43,000 and the study will begin on July 30, 1986.

It was also mentioned that the group who evaluated the bids was made up of J. Linder (OES), M. Barrows, (USFS), M. Harris (CDF), and C. Creasey (LFD).

M. Scherr (OES) informed the group he has been contacted by Dr. Steinberg of URC and FIREScope has been recommended for a special award and FEMA is considering establishing a FIREScope Course at the Fire Academy. It was also mentioned, that if there is an award, a special presentation will be held, and that it would be nice if as many members of FIREScope, as possible, could be present.

V. CALFIRMS Orientation

D. Barrows (OES) explained the presence of D. Geldert (MRD) by stating that since the integration of the Board of Directors and the OES Fire and Rescue Service Advisory Committee, it was agreed upon that a CALFIRMS member would be present at the Operations Team Meeting. An Operations Team member will also be present at the CALFIRMS Meeting in order to maintain information transfer lines open.

It was suggested that M. Scherr (OES), as Chairman of the Operations Team and one other group member, be present at the CALFIRMS Meetings. It was also suggested that maybe the Task Force Chairman be the other person that will attend.

D. Geldert (MRD) briefly described the proceedings of the first meetings held by the CALFIRMS Group. He mentioned how the group was experiencing the same type of growing pains as the Operations Team had. He also mentioned some of the projects his group has undertaken.

A copy of the 1985/86 CALFIRMS Annual Report was handed out and explained in detail.

IT WAS MOVED BY F. BORDEN (LFD), SECONDED BY P. DELANEY (LAC), AND UNANIMOUSLY CARRIED THAT A LIAISON BE APPOINTED TO MAINTAIN CONTACT WITH THE CALFIRMS GROUP AND FIREScope CHAIRMAN FOR INFORMATION TRANSFER, ALSO THAT COPIES OF EACH GROUP'S PACKETS AND MINUTES BE INCLUDED AT EACH GROUP'S MEETING. FINALLY, THAT A MEMBER FROM EACH GROUP ATTEND THE OTHER GROUP'S MEETINGS AS MUCH AS POSSIBLE, WITH THE COST BEING PICKED UP BY OES.

M. Scherr (OES) informed the group the SFM would like to have access to the FIREScope System in order to enter course information into the ICS Training Schedule Program.

It was agreed that M. Scherr would discuss this issue with D. Walitzer (SFM) to set up some type of inputting procedure.

There was a discussion on the subject of 3-letter ID assignments. The feelings are that there should be a single point designated to this task.

It was agreed that the SSM would be the designated person to issue or allow changes of 3-letter ID's.

IT WAS MOVED BY M. SELLERS (VNC), SECONDED BY J. BRYANT (USFS), AND UNANIMOUSLY CARRIED THAT THE TASK FORCE BE ASSIGNED TO CREATE GUIDELINES AND CRITERIA FOR ASSIGNMENT AND ISSUANCE OF 3-LETTER ID'S.

VI. WAR Program

R. Manzo (OES) and M. Scherr (OES) informed the group of the meeting held at the OCC between Bruce Hunt (ORC), Bill Williams (ORC Systems Analyst), Chris Torres (OES Programmer), and Ray Manzo (OES FIRSCOPE Systems Administrator) concerning changes on the WAR Program.

The group then agreed that the WAR Group test the current program and evaluate it, then submit recommendations for changes to the Operations Team after a reasonable test period. M. Scherr (OES) will draft the correspondence explaining the Operations Team decision on this issue.

VII. Task Force Report

Copies of the Task Force Semi-Annual Report were handed out by M. Barrows, Task Force Chairman. M. Barrows (USFS) then explained the report.

M. Scherr (OES) discussed the issue of the INC209 Form needing to be redesigned for "All Risk" use.

IT WAS MOVED BY P. DELANEY (LAC), SECONDED BY G. WAYNE (CDF), AND UNANIMOUSLY CARRIED THAT THE INC209 FORM BE EXPANDED TO HANDLE "ALL RISK" INCIDENTS AND THAT THE TASK FORCE BE ASSIGNED THE TASK OF STUDYING AND RECOMMENDING THE NECESSARY CHANGES TO THE FORM.

VIII. Next Meeting

The next meeting will be held on September 3, 1986. The location will be LA Camp #2. The starting time will be 0930 hours.