

OPERATIONS TEAM MEETING
Ontario Airport Conference Room
July 19-20, 1982

Attendance:

M. Barrows, USFS	C. Anderson, OES
F. Borden, LFD (1st Day)	R. Irwin, USFS
R. Land, OES/SSM	J. Monesmith, USFS
J. Letson, CDF	M. Newell, FIRETIP
R. Perry, VNC	G. Ross, CDF
C. Philpot, USFS (1st Day)	J. Uribarri, OES
W. Tonguet, OES	

I. Minutes of June 21-22 Meeting

Motion by Letson, second by Borden, to approve the minutes as written. Unanimous approval.

II. Action Item List

Land distributed the list of previous meeting action items. Each item was discussed and is considered in the "Working" stage.

III. Board of Directors Meeting Notes

Irwin reviewed the minutes from the June 29, 1982 BOD meeting.

ACTION: Operations Team members are reminded to have their respective Board members submit comments on the notes to Irwin as soon as possible.

EXTRA: Role of Forest Service Research in the Decision Process

Irwin explained the value of Forest Service Research participation in the FIREScope Decision Process, regardless of the level of upcoming Federal Funding. Philpot discussed the short term future of Research at Riverside and presented several options relative to Research's participation in the Decision Process.

ACTION: Forest Service Research will continue to participate, with meeting attendance delegated to a single individual.

IV. Resource Designation Ad Hoc Committee Report

Preliminary discussions surfaced the fact that there is still confusion regarding the method(s) of designating resources by the various agencies during fire season 1982.

Participants stated as follows:

VNC - will use 410-2 internally and whatever LAC assigns externally.

LFD - will use whatever LAC uses.

CDF - will continue to use the CDF system.

USFS - will use 410-2.

OES - will use the same system as last year.

SBC - 410-2 (probably. No representative present)

LAC - will use last year's system.

Any further discussion requires both the ad hoc committee report and the full participation of the Ops Team members.

V. Review of MACS Goals

This item is tabled until the next meeting, when full participation of the Operations Team members is possible.

VI. Revised FIMS Login Policy

Uribarri presented the latest revision in computer access policy. Discussion centered around both the proposed policy and the Board's ranking of priorities for computer use (see June 29 BOD notes). Most of the discussion revolved around the Program Office's contention that development and testing Login Identifiers were not subject to Decision Process approval. Continued discussion led to the conclusion that the annual operating plan, developed jointly by OES and USFS, will be vehicle by which the Decision Process will have some measure of influence over computer usage in the future.

ACTION: Uribarri to redraft policy incorporating the Annual Operating Plan, provisions for Staff Programmers, and the Board of Directors's priorities for use.

VII. ICS Advisors

OES personnel at the OCC will manage and update the computerized Advisor data base.

ACTION: Agencies will send letters to SSM directing appropriate updates of their respective agency advisor lists, and indicate whether or not another ICS Advisor Seminar should be scheduled.

VIII. "TOP HAT" Evaluation

Perry reported that the written evaluation of the OCC exercise has been received by the Task Force from the contractor. The Task Force is currently finalizing the action list. This item will be on the next Ops Team agenda.

IX. Document Control

Land reported that Field Operations Guides and T-Cards are currently being printed. Most recent projected completion dates are 8/2/82 for the T-Cards, and 8/15/82 for the FOGS. Contractor Terry Haney is updating some documents to incorporate NIIMS terminology, and upon completion, SSM will reissue the "White Book".

Land presented the options for revised document covers. Marv Newell presented the NIIMS point of view. Concern was expressed that confusion could result if the same document had two different covers in different parts of the country. Questions arose whether FIREScope had the "license" to print and distribute documents with the NIIMS name. Continued discussion resulted in the following compromise:

Motion by M. Barrows, second by Philpot that future ICS publications use the "Word" version of the NIIMS cover, with the word "PUBLICATION" removed, and that the Task Force will prepare a clarification of the NIIMS/ICS confusion for inclusion inside the cover of all ICS publications. Unanimous vote.

ACTION: Task Force to draft "clarification" verbage.
ACTION: SSM to revise 440-1 to describe new cover.

X. ICS Training

At the request of the Board of Directors, the Task Force is staffing a southern California Training Plan, focusing on "Zones of Influence" and "Zone" representatives. General discussion followed, centering around class needs, course cancellations and scheduling, and agency and individual responsibilities.

ACTION: Task Force report will be on the next agenda.

XI. Meeting "Facilitator" Concept

Land discussed his contacts with Interaction Associates, Inc., a firm which both provides facilitators and recorders, and also provides training in these fields. Land listed possible options:

- agencies could individually send participants for training.
- agencies could pool resources and have an instructor on site for all.
- we could have one individual trained and certified as a trainer, who could then train the rest of us.

Discussion followed. Irwin advised caution regarding the facilitating firm and individual(s) chosen, given the fact that this association (FIREScope) is voluntary.

ACTION: Arrange for an Interaction Associates demonstration at a joint Ops Team/Task Force meeting.

XII. FIMS Management Agreement

Irwin reviewed the situation and objectives of the proposed "Computer Systems Management Agreement", and the accompanying Memorandum of Understanding. General discussion followed. It was emphasized that this agreement was between the OES and the Forest Service, with the rest of the membership being kept informed of the progress.

ACTION: Irwin agreed to have Jerry Cook finalize the wording, add the "boilerplate", and start the agreement through the Forest Service legal channels.

XIV. Interfacing with Other Emergency Service Practitioners

Irwin reviewed the Board's comments for the Ops Team. During discussion, Ross brought up the issue of the possibility of an ECC Specialist Group to coordinate progress on a regional basis. It was decided that the "Action Plan" and the Timetable for completion were Operations Team responsibilities.

ACTION: Irwin will clean up the typing and provide to SSM for inclusion in the next meeting. Space for the action plan and the timetable will be included.

EXTRA: FIRETIP Progress Report

Marv Newell, from FIRETIP in Boise, presented a status report on the national extension effort. In general, progress is more rapid than expected. Staffing remains at a low level, with just two people assigned. The primary concern in the short run seems to be devising some method of "Publications Management" (Document Control), given probable national demands and staffing levels.

XXV. Next meeting

Dates: 8/30-31/82

Location: Ontario Airport Conference Room

Agenda Topics:

- | | |
|---|------------|
| 1) Resource Designation Ad Hoc Committee Report | Barrows |
| 2) Computer Access Policy | Uribarri |
| 3) Review of MACS Goals | Land |
| 4) "Top Hat" Evaluation | Perry |
| 5) ICS Training Report | Perry/Land |
| 6) Interfacing with Other Emergency Services | Irwin |
| 7) Facilitator Demonstration | Land |
| 8) Task Force Plan of Work | Perry |

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Irwin explained the value of Forest Service Research participation in the FIREScope Decision Process, regardless of the level of upcoming Federal Funding. Philpot discussed the short term future of Research at Riverside and presented several options relative to Research's participation in the Decision Process.

ACTION: Agreed that current Research Ops Team member would be Philpot, but that attendance at some meetings would be delegated to a single individual.

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