



## **FIRESCOPE OPERATIONS TEAM**

### **MEETING MINUTES**

Pismo Beach, CA

0900 January 25, 2018

0800 January 26, 2018

#### Members Present:

David Richardson (LAC)	Steve Oaks (SBC)	Mark Kendall (Cal Fire)
Bob Neamy (NIMS)	Dustin Gardner (VNC)	Eric Walder (Region IV)
Jim Johnstone (OES)	Brian Young (ORC)	Ray Barber (Region III)
Randy Skelton (USFS)	Jose Velo (SF-Region 2)	Mike Miller (KRN)
Al Poirier (LFD)	Van Arroyo (BLM)	Don Trapp (BDC)
Jim Call (LAC-Region 2)	Dustin Gardner (VNC)	Mike Leonard (USCG)

#### Members Absent:

Aitor Bidaburu (USFA)    Kevin Lynn (USCG)

#### Task Force Members Present:

Tim Kelly (LFD)	Dave Barnett (SJS)	Sean Fraley (KRN)
Grant Hubbell (BDC)	Ken Cruz (OCFA)	Cathy Johnson (OES)
Jennifer Ricci (CDF)	Jon O'Brien (LAC)	Elizabeth Barrera (USFS)
Matt Levesque (OCFA)	Shanna Kuempel (CNT)	Kyle Heggstrom (LNA)
Woody Enos (SBC)	Dan Horton (VNC)	Dave Gerboth (SND)

#### Guests:

Ray Dampier (CDF)                      Gwen Sanchez (USFS)

Caroline Thomas Jacobs (OES)



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**THURSDAY, JANUARY 25, 2018**

1. Welcome, Introductions, and Logistics.....Richardson
2. Agenda Review, Additions, Roster Review..... Richardson
  - Review Bio link on Task Force FIRESCOPE Members (includes white paper and template electronically)
3. Review and Approval of the June 2017 Ops Team Minutes and September 2017 Conference Call Minutes.....Poirier
  - i. Motion by Chief Trapp
  - ii. Second by Bob NeamyApproved
4. January BOD 2018 (Jan. 10) Meeting Report.....Richardson/Johnstone
  - A. REMS ICS 223-12 Document - Approved
  - B. Letter of Appreciation – White Paper and Template now in effect
    - Presentation made to Ken Cruz
  - C. ICS 800 - Approved
  - D. Aviation Night Flying Guidelines – Approved
  - E. Social Media Policy – Approved
  - F. Summit (Mutual Aid System) to be scheduled in Summer 2018
5. Cal OES Update..... Zagaris/Johnstone
  - A. All OES Apparatus, both staff and Engine Apparatus have AVL
  - B. Blue Ribbon report – 106 OES Engines short of the goal that was established:
    - Continue to replace Type 1 Apparatus when timed out but we don't intend to purchase additional Type 1 Apparatus. Focus to be on Type III and Type VI
    - We continue to search for funding
    - South Ops is moving this summer 2018 to a new site close to the March Air Force Base.
6. Chief Zagaris has retired effective December 31, 2017. He was immediately brought back on board as a retired nuitant. So he is officially an R.A.
7. Deputy Chief Lorenzo Gigliotti of Administration has taken a position as Fire Chief of Apple Valley Fire. So in the interim, Scott Vale is our Interim Deputy Chief of Administration.



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8. ICS 900

Document.....Johnstone/Richardson

- Designed to assist all California Fire Service Agencies in negotiating Cost Share Agreements. Document had gone to the TF, came back to OPS Group and after discussion a Working Group was assigned to Chief Johnstone, Chief Richardson, Chief Miller, Chief Kendall, Chief Skeleton and Chief Arroyo for an update to be made to the document after the CFMA is completed.
- - Come up with template, revision, and draft and update the Ops Team.  
Seek BoD approval at the July Meeting

9. CFMA Update.....Task Force

- Reviewing language and to be routed for signatures. Currently being negotiated.
- Projected to be finalized by March 2018.

10. CISM Update.....Richardson

-Asked the Task Force to look at the CISM component.  
Throughout California, primarily and beyond, tragic circumstances/incidents have occurred and also with individual agencies with fallen firefighters due to suicide. LA County has had about 5-6 suicides within the last 3-4years. A significant impact occurs to our folks. Debriefing is the biggest component to provide. USAR teams able to travel internationally and where there is a lot of death and destruction. They return and you try to reach out to a lot of our folks. Developing teams with mental health professionals to provide that assistance to people coming back. Teams were sent up to assist with all the personnel for some sort of debriefing and peer support. Task Force has identified on the FIRESCOPE Website where people can go. Is there something we can do as FIRESCOPE, not so much as to dictate as how somebody manages something on an individual agency, but provide a greater framework if you will of what steps can be taken? If an agency wants to develop a peer support with best practices, in the past or how to reach out to mental health professionals.

- Need for spousal/family support as well.
- Work force is changing; higher expectations of fire services; society is changing.
- Departments provide behavioral counseling annually to be required and implemented as a Standard by the NFPA by the year 2020.
- Multi-Generational Communication Class revealed a Military training, “Resiliency Training” given for their soldiers and their families but it is presented long before Deployment so after the Deployment everybody may get pushback. Present to new hires and this is part of the training of what you are going to be facing before they ever do it.
- Fire Depts. new hires may be Military Vets and due to the military structure may cause some firefighter Military Vets to struggle.



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- Ad-Hoc Working Group concept. Ad-Hoc Group in conjunction with the Task Force begin an Operations System Position Descriptions Manual for personnel we can utilize.
- Labor Organization involvement.
- LAFD and LACoFD have a robust Peer Support Program; LAFD has a full-time Psychologist specifically for that component; Labor Organization has a full-time Mental Health Professional.
- Mechanism to be determined as support staff from Labor Mgmt.
- Peer Support model be researched towards a Peer Support Organization.
- Elements that make a model program that have been identified.
- LAFD and LACoFD will assist/provide peer support group without cost until a program is put in place.

- i. Motion to have the TF develop a guidance and document to CISM addressing and providing the framework for program development, access, and references for California’s fire service. – Chief Richardson
- ii. 2<sup>nd</sup> – Poirier

Approved.

11. Task Force Report..... Fraley
- 2018 Plan of Work that was sent out is a working document we will complete together today. Beginning items have been in for years. This is a four-part document. Task Force builds this and assigns this but this becomes the Plan of Work for ALL of FIRESCOPE.
  - Blue Ribbon Commission recommendations and the BOD has taken control of this. Sub-committees have been made on the BoD.
  - Stay engaged with ICS and NIMS initiatives.
  - Specialist groups annually give TF updated plans, charts, work and rosters completed and placed on the website which is due this year by May 1, 2018.
  - 2017 FOG is being distributed. Updated version is scheduled for January 2021.
  - UAV Policy will come to movement and action in the future.
  - Standard Wildland Tree Plan - Tree Mortality.

- Scout Presentation .....Carolyn Thomas Jacobs
- Technical – adjustable layer where you can set-up a link that opens up a PDF.
  - Scout Form (Document Library/Bookshelf) was discussed as a future enhancement or it can be an external from SCOUT to link to.
  - SCOUT is All-Hazard based.
  - Simplified form.

-All Hazard 330 Strike Team Leader Curriculum Rewrite/ Course is completed



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-Hillside Structured Fire Guide – Completed and on Website

12. DINS.....Fraley/Task Force  
- Damage Inspection is being used more frequently over the past 2 years, and it provides critical information to the incident on damage and destroyed structures and other items deemed relevant. The Ad-Hoc Working Group was assigned to collaborate with State Fire Training and CICCS to update the Damage Inspection course and position. A new position is being created, Damage Inspection Specialist (DINS), who will oversee the Damage Inspection Technician (DINT). The Working Group has finalized a draft Course Plan for the DINS and DINT positions. This Ops Team report is just an update and the Damage Inspection documents will be finalized by the March 2018 conference call. By this time, the document in its entirety will include: DINS Course Plan, DINT Course Plan, Task Books, and CICCS position manuals. The main sticking point is the training component, we have these technical experts that learn how to do damage inspections but may not have Wildland Fire Fighting Training. Typically, they don't go to where the fire is actively burning, but there must be basic knowledge. Decision has been made that if they don't have the Firefighter I training, that they will be required to take the 8-hour Hired Equipment Vendor Course.

13. FIRESCOPE Bio Update .....Johnstone  
-Appreciation Letters was approved by the BoD. A need was identified to recognize those who are currently serving on FIRESCOPE at all levels. Specifically, to provide a template and Biography on each member currently serving FIRESCOPE to be listed on the roster with a link for Bio Info. Once the link is opened the bio info will be displayed for that member. Up for review and then to be sent to the BoD. (New Business – Member Bio)

Task Force is going to be trying a product called Smart Sheet. It is an electronic document management/work organizing applications. Three members to be trained. Project's on track. (New Business)

MACS Training (Twice a year)  
-North Ops – April 25, 2018 in Redding at North Ops  
-Riverside – May 16, 2018

Scout Update .....Caroline Thomas Jacobs  
-Web Browser based system  
-Purpose: Tactical Incident Coordination and Collaboration  
-Shared worked space for those responding to an incident and being able to collaborate on that platform.  
-NIX Software  
-16 AVL  
-Basic User Training



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-Administration Training Program

14. Incident within an Incident (Command Control-Terminology).....Neamy

-After Action Review of a medical emergency poisonous snake bite incident within an incident. BLM incident near terminal California. One IC not multiple IC's is the concern. Noting an IC or Medivac IC is another concern.

15. FirstNet Nationwide Public Safety Broadband Network.....Zagaris

-Update given by Chief Zagaris via phone.

16. National Mutual Aid System Proposal.....Zagaris/Johnstone

-Update given by Chief Zagaris via phone.

17. TEMS Refresher.....Richardson

-Response to Tactical Law Enforcement Document was reviewed after Las Vegas Incident and revisions were not necessary at that time.

18. Emergency Managers and ICS/Incident Management Richardson

-Emergency Managers developing around us. On incidents there are conflicts on who is managing the particular incident, is it the IC or is it the Emergency Manager who's managing a particular incident. We have unincorporated areas which fall under the County of LA. Office of Emergency Management, Emergency Managers have a role in managing. Primarily for us in those areas, it falls on fire and law enforcement shoulders and then the back-end for the recovery phase or OEM engages. We also provide service to cities. Those cities have their own public safety directors, their own emergency managers that manage their EOC where they take more of a prominent role in managing their cities. We basically have a seat at their table providing assistance. Dialogue, communication, understanding roles, and responsibilities can become challenging.

19. Area Command and MACS.....Kendall

-Update given by Chief Kendall. Area Commanders will meet with MACS SME's at MACS Exercises in April and May.

New Business

• NMAC Frequency Distribution Letter.....Johnstone

– Communications Task Force Chairman had some concerns and wrote a letter in regards to FIRESCOPE documents posting an NMAC requirement.

• Cal Chiefs Ops Group



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- Wanting to start the group up again.
- Redundancy in comparison with the FIRESCOPE Ops Team.
- Brought to the attention at the Bod Meeting specifically to just share info.
- Letter to be created and addressed to the BoD with concerns.

### **FRIDAY JANUARY 26, 2018**

1. Discussion led by Dustin Gardner VNC on Resource Ordering
  - resource ordering overhaul - ROSS
  - shortcomings / challenges of resource ordering
  - current policies and procedures
  - attitudes / culture and other human factors

Motion to establish a working group to explore challenges, special issues, and problems with resource ordering (ROSS). Seek to identify commonalities that can be trained on to educate and improve. Identify best practices using case studies. – Motion by Poirier, 2<sup>nd</sup> Gardner - approved

2. OIC directed audit related to CFAA. USFS Audit Team completing the audit and local agencies have been selected to be part
3. NFPA Update by Bob Neamy
  - Committee discussion and update
  - NFPA 1500 and 1561 standard documents
  - Discussion on apparatus specs and limitations
4. NIMS Update Bob Neamy
  - Law Enforcement ICS book discussed and distributed
  - 22 copies disseminated
5. Chair Dave Richardson review of documents
  - Jim Johnstone discussed the 2018 Plan of Work
6. Roundtable
  - Open discussion
  - Concerns on OSHA violations during emergency operations
  - OCFA and OC Sheriff Helicopter conflict and other controversial issues discussed
  - LACoFD Update
7. June Meeting Dates – June 12-15
8. Meeting adjourned – 1045 hours