

OPERATIONS TEAM NOTES  
CDF HEADQUARTERS  
January 26-27, 1981

ATTENDANCE:

Halliburton	Biddison
King	Irwin
Borden	Cook (1st day)
Monesmith	McElwee
M. Barrows	Montague (F.S. Washington Office)
J. Newcombe (1st day)	M. Newell (FIRETIP)
R. Barrows	Letson
Land	Sellers
Griggs (2nd day)	J. Uribarri
W. Knieriem	H. Nelson (2nd day)
T. Haney (2nd day)	M. Scherr (2nd day)

FIRST DAY

1. TASK FORCE CHAIRMAN SCHEDULE

Halliburton and Borden reported on their agency's commitments to the Task Force chairman schedule. Both agencies intend to meet their commitments to the chairmanship as identified in the schedule.

2. GOVERNOR'S TASK FORCE

As a result of last season's fire activities, the Governor requested a Task Force to review potential improvements in suppression and protection. Three subcommittees were organized.

- a) Risk Reduction, Rating, and Regulations - Chairperson--Bragdon
- b) Fire Command System - Chairperson--Biddison
- c) Vegetative Issues - Chairperson--Hammock

The first Committee reports on these assignments are to be presented to the Task Force Oversight Committee chairperson, David Pesonen, on February 27, 1981, with the final report to Governor Brown by March 31, 1981. Steve Olivia, executive officer for the committee or Rex Griggs, Vice Chairman, of the Oversight Committee may be contacted for information.

3. COMPUTER PROGRAM AND TERMINAL ORIENTATION

Jerry Cook began the orientation by reviewing the Revised ADP Plan of Work for 1981-84 including the assignment of personnel to complete the various tasks. The team approved the revised plan of work as presented.

R. Barrows indicated there was a need for a policy statment covering criteria for issuing login I.D.'s and allowing agencies access to the FIRE-SCOPE computer system. Uribarri reported a rough draft policy has been drafted and will be reviewed by the Task Force at their next meeting. It will then come to the Operations Team for approval.

John Uribarri covered the roles of the computer staff in the Program Office and the present and anticipated staff for the OCC supported by the O.E.S. He explained the staffing will be based on the development of programs by the Program Office, which will be transferred to the OCC for follow-on operations and maintenance. Several recommendations were made for improvements to the Viewgraph Staffing Chart to clearly indicate the above.

John also covered anticipated computer related training needs.

Cook reviewed the plans for hardware expansion. The second module is planned for installation next year. There is still a question as to where the second module should be located to assure a backup system is available in the event of a disaster. Both systems would be on TELENET, therefore the second module could be located anywhere. It would cost an additional \$200,000 to place the second module at a different location.

The existing hardware and hardware costs were discussed. This included the Prime, various terminals, digitizers, and miscellaneous other equipment and attachments. TELENET is about 50% complete with an anticipated completion date some time in March. TELENET will require an additional I.D. in order to access and utilize that system.

Uribarri reported on computer program usage. A total of 480 hours was logged in a 15-day period (11/15-30/80).

The remainder of the session was a hands-on experience with the existing programs. The Operations Team identified the need for a common terminology identifier for "Regional Staging" versus incident staging. In addition, the Computer Programmers were directed to investigate a simpler way of updating the resource portion of the INC209.

#### 4. PANORAMA REVIEW

Chief Newcombe gave an interesting recap of the Panorama Fire. Some weaknesses identified were: tracking incoming resources (check-in); roles of Incident Commanders (joint I.C.'S. etc.); billings between F.S. and local fire departments; training at the Chiefs' level; adequate communications and substitution of local people with an outside organized team.

Some of the attributes were: extensive mutual aid, cooperativeness, common terminology, and the movement of Strike Teams.

#### 5. FY 81 BUDGET

Irwin presented the budget plan for FY 81. The following priorities were identified for the \$110,000 balance:

- a) agency support
- b) maps
- c) radios

Biddison moved to recommend to the Board of Directors to approve the presented budget, including the priorities identified above. Seconded by R. Barrows, unanimous vote (King absent).

## SECOND DAY

### 6. STRIKE TEAM DESIGNATION SYSTEM

Mike Scherr gave a presentation on Strike Team designation systems starting from an original system developed in 1974.

A follow-up package on S/T systems will be provided to the Operations Team. All agreed with a recommendation to not make any changes in the Strike Team designation system this year. It was recognized that changes will be necessary following further development of MACS procedures, RESTAT, etc.

### 7. PROGRAM OFFICE REPORT

- a) P.I.O Guidelines - Present to the Board at February meeting.
- b) S&R Section Training Development - Present to the Board as information.
- c) Action Items - A progress report on past meeting action items was reviewed by Irwin (results are attached).
- d) Board of Directors Agenda - Irwin reported on the agenda. Recommended additions to the agenda were:
  - 1) State agencies statement of intent.
  - 2) Governor's newly formed Task Force.
  - 3) National Interagency Incident Management System.
- e) MACS Development and Task Force Time Requirements - Irwin explained the workload needs and requirements relative to Task Force participation. The problem is difficult because manpower is short and not all agencies can provide full time Task Force membership. All agreed to support as much as possible. The Program Office is to report on any slippage in programs.
- f) Specialist Group Chairman Meeting - The agenda was reviewed. No additions or recommendations were made.

### 8. OCC REMODELING

Rex Griggs informed the group that they plan to accomplish the OCC Phase I remodeling through daylabor rather than contract. Rex also presented a recommendation for a small modification to provide for needed P.I.O. space during Mode 4 situations.

King moved to approve Griggs' recommendation and proceed with the project. Seconded by Biddison. Unanimous vote.

### 9. FINAL OCC FACILITY

Harold Nelson presented a detailed step-by-step process for planning the final OCC. The planning scheme was presented to the Operations Team as information because it had already been approved by the B.O.D. Time restrictions had generated a need for B.O.D. review prior to the Operations Team. The B.O.D. selected the Forest Service to serve as the lead agency responsible for carrying out the planning sequence.

The group agreed that the initial staff work should be assembled by Nelson, Haney, and Monesmith, and coordinated with the Task Force. Key areas requiring decision will be passed through the decision process as they are staffed out.

#### 10. TASK FORCE REPORT

- a) ICS Advisors - A list of recommended advisors was presented. Herb McElwee, from Santa Barbara County Fire Department, was added to the list. This fulfilled the Task Force responsibility. Agencies are to add to this list as personnel become qualified.
- b) ICS Technical Content Groups - M. Barrows presented a Task Force recommendation for the endorsement of forming technical content groups to continue ICS course development already in progress at the CDF Fire Academy. The Operations Team supported the recommendation based on the Task Force providing a list of needed personnel and time requirements to the Operations Team members through their Task Force member.
- c) Multiagency Training Needs - Marty also presented a list of problems resulting from last season's activities which could be resolved through training. A recommendation for spring interagency training needs was then presented.

Biddison indicated S&R, Branch, Division and other on-the-line personnel need training also. The Operations Team strongly indicated the need and support for multiagency division supervisor training this spring. The SSM was directed to add this training to the spring training plan. Marty Barrows will serve as course coordinator. Recommended instructors were: B. Cowie-CDF R-VI, G. Davis-USFS BDF, and R. Shackelford, L.A. County.

Any materials developed by the group will be made available to all agencies via SSM. Some of those items would probably include the OSD, position descriptions, training aids, etc.

Biddison moved to accept the training plan with the addition of division supervisor training. Seconded by Halliburton - unanimous vote.

- d) S&R Section Training Development - A step-by-step process for developing the S&R training packages was presented. King moved to approve the recommended process. Seconded by Biddison - unanimous approval.

#### 11. N.W.C.G. NATIONAL INCIDENT MANAGEMENT SYSTEM

Terry Haney explained his involvement in producing a contract document for the National Wildfire Coordinating Group (NWCG) which relates to a recommended Incident Management System for national application. The presentation included the scope of the contract, the recommended system (National Inter-agency Incident Management System-NIIMS) operating requirements, summary of major organizational and operational changes in NIIMS from the FIREScope ICS, and a NIIMS organizational chart.

Some implications identified were:

- a) Conflicts with existing development of ICS training.
- b) Impacts on FIRESCOPE Program and operation documents and guidelines.

Dick Montague explained the position of NWCG. Two systems exist on a national level, 1) National Interagency Fire Qualification System (NIFQS) and (2) National Interagency Incident Management System (NIIMS). The qualifications system may or may not apply to everyone; however, the NWCG Task Force was required to satisfy the needs of both.

The NWCG has accepted the contract proposal in concept. Line acceptance from NWCG representative agencies, however, has not been acquired. A decision is expected by the end of May. The NIIMS system is expected to be approved. NWCG is asking for review and comment prior to the end of May. The FIRESCOPE B.C.D. is expected to make a reply with the assistance of the Task Force and Operations Team.

Any system adopted nationally would not be implemented for approximately 2 years or more.

Copies of the contract packages are attached.

12. NEXT MEETING

March 11, 12, 1981  
Location: LA Camp 2



ROBERT L. IRWIN  
Program Manager

OPERATIONS TEAM NOTES

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NWCG IS ASKING FOR REVIEW & COMMENT PRIOR TO THE END OF MAY. THE FIREScope B.O.D. IS EXPECTED TO MAKE A REPLY WITH THE ASSISTANCE OF THE TASK FORCE & OPERATIONS TEAM.

Any system adopted nationally would not be implemented for approximately

2 years or more.

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## 12. NEXT MEETING

March 11, 12, 1981

Location L.A. Camp #2

ROBERT L. IRWIN  
Program Manager