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Agenda Item/Minutes:

1. Chair Cary Eckard called the meeting to order at 0930.

Agenda reviewed and request made for additional items. The new IMS Consortium Liaison, George Maier, Nassau County, New York training officer and a FDNY BC, was introduced. George gave a brief overview of his experience with IMS, Nassau Co., and FDNY. (Agenda Item 3.)

OES DC Pat Cooney sends his regrets he is unable to attend the meeting. He is doing great. Treatment going well. He thanks JOT for their thoughts and prayers.

2. Chair Eckard announced that he retired on 1/12.  
He conducted the election for his replacement on the Southern Operations Team. Steve Vittum was nominated, and elected unanimously.

The JOT voted to have Steve Vittum to fill the remaining year as their Chair (2002 - 2003). Steve Vittum assumed the role as JOT Chair. Cary Eckard thanked the members of the JOT for their professionalism and cooperation during his tenure as Chair. He was applauded for his service to FIREScope and the JOT, and was wished a long and happy retirement.

3. Discussion: Members commented the IMS liaison will be a welcome addition to the JOT. This will enhance our image with IMS, and will improve our communication with the fire service in the United States. This resulted from direction from the FIREScope Chair, P. Michael Freeman, LAC, after he attended an IMS meeting. Chief Freeman wants the fire service to know that we are open to input from those outside California. Bob Neamy explained the history and relationship of IMS and ICS (FIREScope). The "Decision Model" and how to make it more effective were discussed. Mike Colgan, IMS Chair, gave an overview of these issues. Discussion continued. George Maier responded that the perception that FIREScope is a closed system is incorrect, and as the "keeper of the keys" we have an obligation to insure the system remains intact. Since FEMA, NFA, USCG and others have adopted ICS this becomes more important.

Action: Mike Colgan to draft a letter to Chair Freeman.  
Subject: to IMS Consortium in appreciation for their support by assigning George Maier to the JOT.

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4. FIREScope BOD Report (Honeycutt) Overview of BOD meeting with assistance from other attendees.

(Next Item taken out of order)

7. NWCG Representative. Cary Eckard explained how the process to fill this position, vacated by the retirement of Dan Francis last year, was progressing. The BOD directed Geoff Wilford, KRN, to attend the meetings until a replacement could be identified. Members of the JOT were asked to provide potential candidates for this position. Discussion on the position, qualifications, etc. continued. The qualifications of four candidates were discussed:

Dave Golder, CDF, San Bernardino Unit

Charley Handley, Santa Rosa Fire

Loren Snell, CDF, Nevada Yuba Placer Unit

Geoff Wilford, KRN

All agreed that each of these candidates were well qualified for this position. Discussion on specific issues relating to NWCG, Working Teams, travel, per diem, etc.

JOT motion by Andy Anderson, and seconded by Bill Dean to recommend to the BOD that Geoff Wilford be appointed to fill this vacancy. Consensus.

Steve Vittum will write required letters to BOD and NWCG.

Jon Olney: The Task Force recommends that the NWCG Reps report to the Task Force (as point of contact). JOT agrees and directs TF to revise language in MACS 410-4 to that effect.

Bob Neamy: Discussion on Area Command, I 400, Module 15.

LFD application of Area Command explained. Bob expressed concern that the language in Module 15 (and other places) needs to be clearer: i.e., the role of the EOC, ACOM, and IC's should be explained. Reporting relationships must be made clear. Recommend language changes.

Task Force will review this issue and report back to JOT.

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(Next Item taken out of order)

10. National ICS 209 Project: Bill Plough (w/handout)

Bill demonstrated the current 209 via modem [www.famweb.nwcg.gov](http://www.famweb.nwcg.gov). He reported on the progress of the national 209 Beta Test during 2001, and the changes expected for this (2002) fire season. He discussed all aspects of using the program, giving detailed information on use, pull down menus, types of reports, USF support, reporting capabilities, etc. The program will go on line nationwide in March 2002. Discussion followed Q & A.

Discussion: USF: new versions of electronic ICS 209 will focus on "all risk"; to include hazmat, US&R, structure, and earthquake. Incident type will trigger resource list.

1230 - 1330: Lunch Break.

5. 2002 MACS Exercises (north and south)

Discussion: Due to an early 2001 fire season the MACS orientation and exercises were cancelled. Consensus: due to the large number of personnel changes it was agreed to conduct a full day orientation and exercise walk-thru in both north and south this year, reverting to the original schedule of orientation/exercise, odd/even, north/south, next year. Task Force will design and execute program.

Tentative Dates: Riverside OCC: Wednesday, May 22  
Redding NCSC: Wednesday, June 12

6. Task Force Report: Jon Olney (w/handout)

Jon highlighted the report he made to the BOD. Jon thanked the members that contributed to the FIREScope 30th Anniversary Celebration and Picnic. \$1008.81 contributed to the Alicia Ann Rush Burn Foundation.

Discussion on the MCI issues: Medical Unit vs. Medical Branch. The current MCI OSD needs to be revised. TF wants to use subject matter experts, recommends four TF member agencies (LAC, LFD, ORC, VNC), and four others with northern California representatives (i.e. Elk Grove, Alameda County) Task Force to put working group together, start the process.

Discussion: MISSION, VISION, and STRATEGIC PLANNING DOCUMENTS. JOT reviewed documents and made recommendations.

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#### 6. Task Force Report, continued

Follow the discussion, the JOT directed the Task Force to make minor language changes in the Strategic Planning documents. Wording in Goals B and C will be made, and the TF will add "explore cooperative use of resources" in place of "explore new mutual aid options". When completed the TF will insure the documents are forwarded to the BOD in advance of the April 9th meeting.

Action: TF revise documents, and forward to the BOD.

Jon outlined the Task Forces work on marketing issues; magazine articles, etc.

Grant writing proposal explained. Attempt to obtain FIREACT monies to allow FIREScope to reach its full potential.

Discussion: members providing suggestions on how to capture some grant money. Many Grants are available to fire service. Suggestions: USCG, NTSB, others, etc.

TF requests that all members identify Grant writers in your organization that may be able to assist the Task Force.

TF requests approval to forward Fireline EMT (FEMT) OSD to NWCG. JOT: Permission granted.

Jon explained how TF vacancies impact the work we have to do. Asked JOT members to assist in filling vacancies.

TF requested names for HazMat Spec. Group. Names to Jon.

Discussion on IIFWU funding: CDF applied for a grant from the US FWS to purchase supercomputer hardware and software to provide state of the art forecasting on meso and micro scale.

Action Item: Calabasas Report: 12 Issues to review with JOT.

1. "Planning/Ops" position: 215A meets this need
2. Resume @ Check-In: CICCIS will accomplish this
3. Open Cabs: Add language to 5 Party Agmt.
4. Long Sleeve T's: Calif. SAFER/ 5 Party Agmt.
5. Structural PPE: Training/annual meetings
6. Emergency Vehicle Repair: Ground Support Unit
7. Bandanas: Safety Issues: CAL-OSHA

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8. WUI Qualifications/Assignments: CICC
9. Training: S 215 SFM Training Division
10. Training: S 215 & new NFA UWI classes
11. Training requirements: SFM Training Div.
12. Pre-attack plan symbology: GIS Spec. Group.

TF request the Calabasas Report be removed from their Plan of work.

Action: Remove Report from TF Plan of Work. Jon Olney to draft letter to BOD for Steve Vittum.

1700: Adjourn. Be back at 0800 1/25.

January 25, 2002

0800 Meeting called to order by Chair Steve Vittum

9. ICS 230 Contractor/Vendor Performance Evaluation  
(Bill Plough)

Discussion: Members with experience using this form spoke in support of moving the final form in the system for this fire season. Bill explained the various options for using the form, stating that CDF had field tested it last year.

Consensus: Send to Document Control. Place into system.

12. Operations Team Effectiveness (Steve Vittum)

Chair Vittum led an open discussion on how to improve the effectiveness of the JOT. He asked for input on the following ideas: 1. The teams (north and south) be consolidated as one Operations Team. 2. The team meet four (4) times a year. 3. The meeting is held before the BOD. 4. Is the JOT meeting its stated objectives as outlined in MACS 410-4? The JOT concluded that the teams should remain separate to provide regional representation, they will meet quarterly before the BOD meetings, and will hold conference calls if needed to discuss urgent issues. Chair Vittum will continue this discussion at future meetings.

13. Information: Cary Eckard, Deputy Chief, KRN will be honored at a retirement dinner on January 29, 2002 in Bakersfield. Call 661-399-7020 for tickets.

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14. OES update: CDF HQ Communications (Sacramento) will relocate to the new OES Headquarters Building. The consolidated communications center is intended to improve the coordination of state fire agencies, resources, and information. The Command Center will be adjacent to the OES Fire and Rescue offices.

15. Round Table:

ORC Bill Dean: A new 17 acre Headquarters and training complex is being built. Lots happening.

USF Susie (Stingley) Russell: New R5 Forester. Operating at 95% MEL, 700 new positions. Handout: Crew Standards. Discussion on Type I and Type II Crew differences. New Type II IA.

LAC Darrell Higuchi: Promotions: Gary Lockhart new Chief Deputy, AC and BC promotions. Chief Freeman celebrates his 13th year. More changes, ongoing process

SFR Bob Navarro: New Chief Trevino making changes in department. Mgt. Audit indicated 72 needed changes. Reorganization; Safety Division and Special Operations. Integrating EMS into department. Working with Oakland on WMD Issues. ICS forms introduced, incident action plans and Unified Command. Lots more to come.

CDF Kerry Elite: "changing face" impacting all areas of department. Budget impact on services. DOF imposed a \$20 million reduction, expecting local govt. to reimburse CDF for services. Lots of discussion. SOPs to move to March AFB (2005). CALTRANS encroaching on OCC.

CDF Ken McLean: North Ops report. Hosting the NASF Complex IMT Command Course at Redding in February. Based on the 520. He is happy to be on JOT. He introduced Dan Turner, SLU. welcomed all to SLO. Lots of local issues following 9/11, Diablo Canyon NPP, CNG Camps Roberts and SLO. Large areas to protect.

SBC Steve Vittum: New positions, promotions, etc. Emergency Funding, proposed Special Ops BC position placed first real (tillered) truck company in service. working on joint Helo program with LPF.

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- VNC Darrell Ralston: New regional comm. center, 2 helos, capital fund projects: stations, 3rd hand crew, fire boat, paramedic service.
- BLM Les Matarazzi: Budget at 85%. High turnover, new retention programs, "all risk" programs. Gary Pavusko now at FWS in Sacramento.
- KRN Jon Olney: New DC. Budget is oil dependent. 2nd helo on hold, current helo will have winch and short haul capability by this fire season. Expect management changes soon. Retirements, etc.
- CNT Hal Chase: Chief Sporleder retired, Ben Lopes acting. Special Ops Team developed (hazmat-rescue-truck)
- SFFD Jim Cavelinni. Retired. Thanks for the memories. Will be missed at Buck's Lake festivities.
- DAV Jack Hickey: new equipment, training personnel.
- QUI Andy Anderson: communication network combined. July meeting will be held in Quincy at Fire Station.
- IMS George Maier: High Rise, DOT contract, EMS, area and unified command out soon.
- MAP Blaine Schultz: Joint project with USFS, helo at Mariposa County Airport. Joint stations w/ USFS. New Engines.
- Brian Kelly: Mutual Aid Plan for Alameda County. Dispatch center. Chief Dan Lydon FRF retiring (39 yrs).

Next Meeting: Sacramento, OES HQ, April 9, 2002.

Meeting adjourned at 1130 hours.



Joint Operations Team Meeting  
Pismo Beach, January 24 - 25, 2002  
Attendees:

Brian Kelly	Chief, Union City Fire	N.Ops
Mike Colgan	Battalion Chief, ORC	FTF
Blaine Shultz	Chief, Mariposa County Fire	S.Ops
Andy Anderson	Chief, Quincy Fire	N.Ops
Jack Hickey	Division Chief, Davis Fire	N.Ops
Jim Cavellini	San Francisco, retired	
Marv Moneymaker	BC, Santa Barbara Co. Fire	FTF
Hal Chase	BC, Santa Clara Co. Fire	FTF
Jon Olney	BC, Kern Co. Fire	FTF
Les Matarazzi	Bureau of Land Management	S.Ops
Bill Plough	DC, CDF	FTF
George Motschall	AD, USF	S.Ops
Cary Eckard	DC, Kern Co. Fire, retired	
Fred Batchelor	Region Chief, CDF	S.Ops
Ken McLean	DC, CDF	N.Ops
Kerry Elite	Asst. Region Chief, CDF	S.Ops
Jim Marquis	AC, OES	N.Ops
Bob Navarro	BC, San Francisco Fire	N.Ops
Steve Vittum	DC, Santa Barbara Co. Fire	S.Ops
George Maier	BC, FDNY IMS Consortium	
Bob Neamy	DC, Los Angeles Fire	S.Ops
Darrell Higuchi	DC, Los Angeles County Fire	S.Ops
Darrell Ralston	DC, Ventura Co. Fire	S.Ops
Susie Stingley-Russell	AAD, USF (for Pat O'bannon)	
Dave Pierce	DC, ORC	
Bill Dean	DC, ORC	S.Ops

Minutes: Neil Honeycutt, AC, OES FTF

To Chair Vittum: February 14, 2002