

OPERATIONS TEAM MEETING
LOS ANGELES COUNTY FIRE DEPARTMENT
LAC CAMP #2

JANUARY 13, 1987

ATTENDANCE: M. Scherr, OES (Chairman)
J. Linder, OES (Minutes & Task Force Chairman)
D. Perry, SBC
F. Borden, LFD
M. Sellers, VNC
J. Bryant, USFS
D. Castleman, CDF, (for Greg Wayne)
P. Delaney, LAC
J. Radley, ORC

I. FEMA Award

- A. M. Scherr, OES, reported on his trip to Emmitsburg Maryland and Washington D.C for acceptance of the FIREScope Exemplary Practices in Emergency Management Award, and his presentation at EMI.

Scherr stated a similar award was presented to each of the five recipients to this year's award. He reported FEMA plans to continue the Exemplary Practices Program Award next year.

Scherr reported his presentation on FIREScope at EMI Course, Contemporary Issues in Emergency Services, was well accepted. The course will be given three more times at EMI, February 9-13, May 11-15, and September 14-18, 1987. The course will be extended to a 2 hour presentation from the original 50 minute allotted.

- B. M. Scherr, OES, presented the FEMA Award (a large plaque), he received on behalf of the FIREScope Program, to the Operations Team. A small photograph of the award was given to each Operations Team member to take back to their agency until better photos could be taken. J. Radley, ORC, offered to provide a large photo of the award to each Member Agency.

A discussion was held on sharing the award with each Member Agency. It was decided that the agencies could pass the award from one to the other but must notify the Support Services Manager at the OCC when it changes hands. J. Radley, ORC, took the award and will provide the photographs he offered to each Member Agency.

- C. M. Scherr, OES, explained his proposal for permanent display of the award at the OCC. The display will include uniform patches along with emergency action photographs of each Member Agency. The members concurred with Scherr's recommendation.
- D. A discussion was held regarding news releases and the need to write an article for Fire Service periodicals concerning the FIREScope award received from FEMA.

It was suggested that each Operations Team Representative impress upon their Task Force and Information Specialist Group Representative the importance of this task that was assigned to them.

Scherr passed out excerpts from the monograph done by EMI on the FIREScope Program and suggested it might help the Information Group in their task of preparing the news release and article for Fire Service periodicals.

The Operations Team requested the Task Force, through the Information Specialist Group, prepare a news release and story/article for publication in Fire Services periodicals with photos, and submit to the Operations Team by April 15, 1987. Also, provide a suggested list of publications to submit the story/article to.

- E. M. Scherr, OES, passed out copies of the three (3) volume set of binders that were prepared for the FIREScope Exemplary Practices Program Award to each of the Member Agencies and complimented J. Linder and the OCC staff for its development.

II. Minutes

The minutes of the Operations Team Meeting dated December 10, 1986, were approved as written.

III. Computer-Aided Management of Emergency Operations (CAMEO)

- A. M. Scherr, OES, reported that Ray Manzo, FIREScope Computer Systems Administrator, and maybe a Hazardous Materials person from LAC will be going to Seattle, Washington, on February 22 for further assessment of the CAMEO Program. They will report their findings to the Hazardous Materials Specialist Group. The Hazmat Group should then be ready to make a recommendation to the Task Force as to which Hazmat Program to provide on the PRIME Computer.
- B. M. Scherr, OES, also stated that Edward AFB is interested in the CAMEO Program and they will be coming to the OCC on January 27, 1987, for a look at the demo program that we have.

IV. NOAA Weather Wire in PRIME

- A. Scherr updated the group on the status of putting NOAA Weather Wire on the PRIME Computer. He advised that we are having difficulty transferring the data. PRIME is assisting with the problem. It is anticipated that implementation could be in three phases:
 - 1. By Broadcast.
 - 2. By Agency Requested Geographical Location.
 - 3. By Weather Forecast Zones.
- B. J. Bryant, USFS, advised the group that the National Weather Service is now providing incident site weather utilizing Air Mobile Units. The Agency ordering a Weather Air Mobile Unit must provide office space for the Weather Forecaster. Order requests for Incident Site Weather Forecaster should be placed through the OCC Dispatch.

V. Cooperative Agreement between USFS and OES for FIREScope Program

- A. M. Scherr, OES, handed out copies of the agreement with a cover letter to R.G. Barrows from Richard E. Montague dated January 2, 1987.
- B. Scherr requested that the Task Force Chairman provide copies of the agreement to the Task Force Members.

VI. Incident Complexity

- A. J. Bryant, USFS, handed out and explained the content of a packet from the Incident Command System Working Team (ICSWT) of the National Wildfire Coordinating Group (NWCG) regarding Incident Complexity recommending typing of incidents. A discussion followed and concerns were expressed.
- B. **J. Radley, ORC, made a motion to have the Task Force review the packet on Incident Complexity from NWCG. Each Task Force Member is to review the Task Force findings with his Operations Team Member for concurrence. The Task Force is then to submit comments and suggestions to NWCG through David Hanson, Assistant Chief LAC Fire Department and member of the Incident Command System Working Team by February 15, 1987, and provide such comments and suggestions at the next Operations Team Meeting.**

Seconded by D. Perry, SBC. A unanimous vote was cast in favor of the motion.

VII. ICS and MACS Document and Forms Description (MACS 400-2)

- A. M. Scherr, OES, handed out a draft copy of a new ICS and MACS Document and Forms Description Manual (MACS 400-2) He advised the Group that he has received inquiries for ICS and MACS Documents and Forms. When he would send a copy of the Inventory List, he would receive a second call requesting information on the purpose of the various documents and forms. Scherr stated that he felt there was a need for a description document and that he had asked the Support Services Manager to draft a manual so the Task Force would have a base to start from. The Task Force Chairman was asked to take the draft document to the Task Force for finalization, and submit back to the Operations Team for approval.
- B. The Task Force Chairman was asked to assign a MACS Number to the Decision Process Document and include the document in DOCON Inventory.

VIII. OES Fire and Rescue Advisory Committee/CALFIRMS

- A. M. Scherr, OES, advised the group that Dave Geldert, Liaison from CALFIRMS, could not make it down for this Operations Team Meeting. CALFIRMS will be meeting January 15, 1986. Scherr asked if any of the Operations Team could attend. D. Castleman, CDF, stated Greg Wayne was in Sacramento and could attend the CALFIRMS Meeting as FIRESCOPE Operations Team Representative.
- B. Scherr advised the group that the next CALFIRMS Meeting would be March, 20, 1987. It will be hosted by the United States Forest Service at the SFO Office.

IX. Operations Team Chairmanship

J. Radley, ORC, asked what the Decision Process stated as far as the Executive Coordinator Position and the Operations Team Chairman was concerned.

M. Scherr read Section 2.2, Executive Coordinator Position, and Section 3.2 Operations Team of the Decision Process as adopted December 3, 1986.

It was pointed out that the Executive Coordinator of the Decision Process was the Chief of the OES Fire and Rescue Division and was a non-voting member of the Operations Team. Effective January 1, 1987, the Chairman of the Operations Team will be elected by members of the Operations Team for a two-year term.

A discussion was held as to who would be the OES Voting Member to the Operations Team. It was felt by the group that most likely it would be Michael Scherr.

Nominations were requested from the floor.

D. Castleman, CDF, placed G. Wayne, CDF, name in nomination. Seconded by J. Bryant, USFS.

J. Radley, ORC, placed M. Scherr, OES, name in nomination. Seconded by F. Borden, LFD.

A vote was taken by secret ballot and was in favor of M. Scherr, OES, as Chairman of the Operations Team.

P. Delaney moved to cast a unanimous ballot in favor of M. Scherr, OES, as Chairman of the Operations Team. Seconded by J. Bryant, USFS, vote was unanimous in favor of the motion.

X. Task Force Representatives

- A. P. Delaney, stated a final decision has not been made yet as to who the LAC Task Force Representative will be. He said that most likely B/C Larry Miller will be appointed.**
- B. D. Perry, SBC, stated that SBC has not chosen a replacement for Herb McElwee who has accepted the position as Chief of the Montecito Fire Department.**
- C. P. Delaney advised the group that he plans to retire before July 1, 1987.**

XI. All Risk Application of the Incident Command System

- A. J. Bryant, USFS, lead a discussion regarding Sub-Systems to ICS and the need to standardize them, i.e., High Rise, Mass Casualty, Hazmat, etc.**

A discussion followed.

- B. J. Bryant, USFS, moved to have the Task Force assemble All Risk ICS Sub-Systems from FIRESCOPE Member Agencies and include them in the Document Control System and identify contact persons from the agency to answer inquiries.**

Further, the Task Force is to compile All Risk ICS Sub-System Documents for acceptance as standards by the FIRESCOPE Member Agencies. This project is to be completed by January, 1988.

Seconded by F. Borden, LFD. Unanimous vote in favor of the motion.

- C. M. Scherr, OES, was directed to contact CALFIRMS and ask for representative assistance in this project at the Task Force level and to see if they would accept responsibility in ICS development in some All Risk applications.

Also, Scherr was asked to set up a joint meeting with CALFIRMS, possibly in Kern County, the week of May 11, 1987

XII. Task Force Report

John Linder, Task Force Chairman, reported on the following.

1. Discussion with Harvey Ryland regarding FIREScope Needs Assessment Study.
2. Specialist Group Report.
3. Resource Kind ID.
4. Passing of Ken Boyd, LAC, Task Force Representative

XIII. Good of the Order

- A. M. Scherr informed the group that the National Emergency Training Center will be added to the FIREScope Document Control List.
- B. J. Bryant, USFS, asked that Operations Team Members re-emphasize agency support and commitment to the FIREScope Program with all Specialist Groups.

The Support Services Manager is to send copies of the latest Specialist Group Roster to the Operations Team Members.

XIV. Next Meeting

The next Operations Team Meeting will be February 24, 1987, at LAC Camp #2. Starting time will be 1000 hours.

XV. Adjournment

The meeting was adjourned at 1400 hours.