

OPERATIONS TEAM MEETING  
CDF Region VI  
January 13 & 14, 1982  
Number 21

I. Attendance:

Monesmith	Uribarri
Irwin	Land
R. Barrows	Philpot
Biddison	Haney
Ross	Perry
Letson	Masoner
King	Borden (1st day)
Creasey	Anderson
	Santa Barbara (absent)

II. Previous Meeting Notes:

Biddison moved to approve the notes as written. Second by Perry, unanimous vote. CDF and Santa Barbara absent. After Letson arrived he reminded the Group that the moratorium indicated in section V of the notes should have had an ending date of 1986. The minutes were so amended.

III. Previous Meeting Action Items:

The current status of the previous meetings action items are shown in the attachment.

It appears very little progress has been made in the coordination of statewide ICS training by the State Fire Marshal. Roger Land agreed to contact the State Fire Marshal for a status report to be presented at the next Operations Team Meeting.

IV. Login ID for Los Angeles County Sheriff:

Chief King announced that the fire department was greatly concerned about the events that lead up to a request for a login ID by the Los Angeles County Sheriff. The major issue was the number of previous negotiations and meetings that occurred with the Los Angeles County Sheriff without appropriate liaison or coordination with the Los Angeles County Fire Department. All agreed a mistake was made and that directions should be developed which clearly outline the proper coordination procedures to follow when responding to requests from other than the partner agencies.

Uribarri agreed to provide Los Angeles County Fire Department with a written scenario outlining the situation, negotiations, and meetings that brought about the request for a login ID by the Los Angeles County Sheriff.

R. Barrows moved that the next Operations Team Meeting include an agenda topic on the development of a "policy for communications with other fire

service and emergency organizations". A draft proposal is to be prepared for that meeting by SSM, R. Barrows and the Program Office. Second by Letson, unanimous vote. (Santa Barbara absent)

R. Barrows also moved to have John Uribarri write an appropriate memo to the Los Angeles County Sheriff indicating the Operations Team had reviewed their request for a login ID but denied for the present. The reasons for the denial are: (1) the Program is in a transitional period, (2) funding is questionable, (3) not ready for all risk considerations, (4) etc. Second by Perry, unanimous vote. (Santa Barbara absent)

#### V. OES Budget Outlook

Barrows reported that the OES was successful in acquiring an additional \$186,000 to cover operations and maintenance for State FY 82/83. This is in addition to a previous \$200,000 allocation.

A plan has been developed for \$2.1 million to continue development in the short term and begin statewide extension of program products.

#### VI. Recap of Forest Service Washington Office Meeting

Irwin and Biddison reported on their meetings in Washington. They said that the Chief of the Forest Service requested a plan for his review that outlined what the Forest Service should do in implementation of FIREScope components and technologies service wide.

Lynn stated the Forest Service will be adopting the NIIMS system (ICS and qualifications) service wide. The State of Florida will be implementing the NIIMS system in October. The Colorado front country will begin next spring. He also indicated that Forest Service Region 5 committed to finalizing those training packages which will not be accomplished through FIREScope grants at Ione. They will need contributed help to accomplish the development and preparation of these lesson plans which are basically the Finance and Command Sections.

#### VII. Concerns about Changes to ICS

It was Ione's understanding that changes were going to be proposed to the ICS system. In a memo from Ione, it was pointed out that any changes generate considerable problems in course development because of the time required to continually update the materials. A great deal of discussion followed including a review of the Field Operations Guide and Operational System Description which had been revised by the Task Force to reflect the transition to the National System.

Biddison moved that we adopt the January 1, 1982 FOG and the December 12, 1981 OSD as recommended by the Task Force with a moratorium on changes until January 1, 1986. Also Ione need not make any changes in previously developed course materials below the Unit Leader level. Agencies will continue to have the prerogative of implementing only those positions necessary for their operations. Second by Barrows, unanimous vote. (Santa Barbara absent)

### VIII. Decision Process for Operations and Maintenance

The Group agreed there are various options for future decision processes contingent on acquisition of funding.

Decision Process(es) for:

- A. Operation and maintenance in southern California.
- B. Operation and maintenance and development in southern California.
- C. Operation and maintenance in southern California with extension of existing technologies and systems statewide.
- D. Operation and maintenance in southern California with extension of all technologies and systems statewide.

Because of the questions on funding the Group agreed to restrict their analysis to a decision process for continued operations and maintenance in southern California only. ("A" above)

The Team then reviewed a proposal developed by the Program Office and reviewed by the Task Force. Many revisions to this document were agreed to. The Program Office was to make the revisions and present the package for final review at the next Operations Team Meeting.

### IX. Progress Report on Turn Over of Computer Responsibilities

A progress report was given on the turnover responsibilities for the management of the computer system from the Program Office to the OES. Uribarri reported that the Systems Programmer has been hired. Also the necessary preliminary work has been accomplished to hire an Operator except for acquiring the funding. The funding for this position will not be available until at least July 1, 1982, the projected date of need for the Operator. Because of the problems of acquiring funding in a timely manner it may be necessary to make adjustments in the tasks under the GSA contract. Right now it is too early to tell if any adjustments will be necessary. Land and Irwin agreed to meet and try to work out a solid plan that will assure operations as the Program Office phases out.

### X. Inclusion of other Emergency Service Practitioners

Barrows moved to establish Regional orientation seminars and develop an informational document to notify all emergency service practitioners of the proper locations and people to contact for correct information concerning FIREScope components and training. Second by King, unanimous vote. (Santa Barbara absent)

During the discussion of this subject the Group determined that the uncertainties and problems involved are significant enough that the Board of Directors should be asked to reaffirm their direction concerning the inclusion of other emergency service practitioners.

XI. Next Operations Team Meeting

DATE: February 11, 1982  
PLACE: Courtyard Suite  
Holiday Inn, Ontario, California  
1801 E. "G" Street  
(714) 983-3604

TIME: 10:00

Agenda Topics:

- A. Review Board Meeting agenda and subjects
- B. 1982 MACS Procedures
- C. State Fire Marshal's involvement in the coordination of statewide ICS training.
- D. Policy for communicating with other fire services and emergency organizations.
- E. Operation and Maintenance Decision Process review

FIREScope OPERATIONS TEAM  
ACTION LIST  
FOR  
January 13 & 14, 1982 Meeting

WHO	WHAT	WHEN	STATUS
SSM	Contact State Fire Marshal for the status of his coordination of statewide ICS training and report at the next meeting.	2/1/82	
Computer Systems Admin.	Respond to the Los Angeles County Sheriff denying his request for a login ID.	2/1/82	
Computer Systems Admin.	Provide Los Angeles County Fire Department with a written scenario of the events leading to the request for a login ID by the Los Angeles County Sheriff.	2/1/82	
Program Office	Make necessary revisions to Decision Process for operation and maintenance as recommended by the Operations Team.	2/1/82	
Program Office	Ask the BOD to reaffirm their direction concerning the inclusion of other emergency service organizations.	3/3/82	
SSM, OES, Program Office	Develop a proposed policy for communications with other fire service and emergency organizations.	2/1/82	

OPERATIONS TEAM MEETING  
ONTARIO ARIPORT CONFERENCE ROOM  
JANUARY 14, 1982

In Attendance:

C. ANDERSON, OES  
E. ANDERSON, USFS  
F. BORDEN, LFD  
R. GRIGGS, CDF  
R. KING, LAC  
R. LAND, Chairman

A. MONCRIEF, Task Force  
J. MONESMITH, FPO  
J. URIBARRI, OES  
R. MONTAGUE, USFS  
M. SELLERS, VNC

I. APPROVE MINUTES OF PREVIOUS MEETING

In III, change "flow chart on Lesson Development" to "flow chart on review process on Lesson Development".

Motion by Borden, seconded by Griggs, to approve as amended.  
Passed unanimously.

II. ACTION ITEMS (Attached)

OCC Exercise - Cancelled for 1983

Property Transfer Agreement - Still Working

Operations Team Conference System - Uribarri to examine the need and feasibility.

Specialized Equipment List - King and Borden presented a "white paper". Work is continuing.

"Wildland" Qualls System - Done

III. REVIEW AGENDA AND SET PRIORITIES

Consensus to proceed with the agenda as is.

IV. SPECIALISTS GROUP REPORT

Task Force Chairman Moncrief presented a report on the current status and the plans of work for the various specialists groups. (See the attached "Specialists Group Report").

Much discussion followed concerning the continuity and the composition of the Training Specialists Group. Motion by Griggs, seconded by Montague, to assess the needs of training, redevelop the charter of the Training Specialists Group, and

reconstitute the group if necessary. Passed by unanimous vote. (Montague suggested that he and Griggs, along with the help of Land, be responsible.)

#### V. LESSON PLAN DEVELOPMENT

Monesmith presented two possible review processes (attached) which could be used to coordinate comments and other inputs relative to the lesson plans as developed by Ione. Motion by King, seconded by Griggs, to approve Process B, which calls for the inclusion of the Task Force in gathering comments from the Program Office, the Training Specialists Group, and themselves. Unanimous vote.

#### VI. DOCUMENT CONTROL REPORT

Land reported on document Control and the Revolving Fund. The fund was originally \$12,850, but has been augmented this year to \$20,000. From July, 1982 to January, 1983, 85 agencies have requested documents from the Document Control Unit:

- 12,264 Field Ops Guides have been printed
- 12,117 FOG's have been sold
- 12,000 more FOG's have been ordered
- 72,000 T Cards were printed and sold
- 72,000 more T Cards have been ordered
- income from all sales has exceeded \$16,000.

Land also reported that the Position Manuals are being updated to reflect any changes necessary because of the adoption of 410-2 (Resource Designation System). Also, the covers are being changed and the ICS clarification language is being added to the front of the manuals.

#### VII. BOARD OF DIRECTORS MEETING

Land reviewed the December BOD meeting:

- OES agreed to present an "Executive Summary" of the progress to date of the FIREScope products;
- OES agreed to provide a draft of the statewide decision process options;
- Land presented the proposed ICS Training vehicle
- Program Office report. Monesmith reported that he alone is left at the Program Office. There is no additional funding coming for the program.
- OCC staffing plan. Land presented his annual report on staffing at the OCC for the information of the Board. The alteration of the original funding pattern accelerated the staffing.
- Operations Team meeting. It was agreed that the Board would receive final minutes of the Ops Team meetings and that the chairman of the Ops Team will give a report at each BOD meeting.

#### VIII. TASK FORCE PLAN OF WORK PRIORITIES

This item was tabled until next meeting. It will be included in the Action Item List.

#### IX. DECISION MAKING PROCESS

Land presented concerns about "Operations & Maintenance" being responsible for items which are not yet completed. Fuels data base development was presented as an example. Monesmith reminded Operations Team members to return their comments on the "Final Report". Monesmith will present an up-to-the-minute status report for discussion. Everyone is concerned about losing work done to date. This item will be the main agenda item for the next meeting.

#### EXTRA:

- Griggs updated the group relative to the National Weather Service proposal. The idea is now in the hands of NWS, Washington.
- Borden presented information on the "International Earthquake Conference". Members were invited to attend.
- FCAST, the Firecast computer login identifier, was extended to January, 1984 as the result of a motion by E. Anderson, a second by Montague, and an affirmative vote by all.
- Monesmith asked for assistance relative to establishing the validity of the Urban Fire Spread Model.

#### NEXT MEETING:

Time: February 24 & 25, 1983  
Place: OCC Conference Room, Riverside  
Agenda: Task Force Plan Of Work Priorities  
Work Session on Future of Decision Making Process