

OPERATIONS TEAM MEETING
ONTARIO AIRPORT CONFERENCE ROOM
AUGUST 30-31, 1982

Attendance:

M. Sellers, VNC	M. Barrows, USFS
R. Montague USFS	C. Anderson, OES
R. King, LAC	J. Uribarri, OES
C. Creasy, LFD	J. Monesmith, FPO
R. Land, OES	R. Irwin, FPO
R. Perry, VNC (T.F. Ch)	
R. Barrows, OES	
J. Letson, CDF	
E. Anderson, USFS (2nd day)	

I. Minutes of July 19-20, 1982 meeting

Motion by King, seconded by Letson, to approve as amended.
Unanimous approval.

II. Action Item List

Field Operations Guides have been delivered.

OCC analysis (discussed under agenda item VII)

Operations Team conference system
(Uribarri and Cook to review and report back)

Advisor data file. Three agency letters received

SSM's development of a "busy chart" on training is
under agenda item VIII.

Research participation - reviewed decision process
regarding their attendance. SSM will change D.P. to
reflect their presence.

III. Review Agenda

Agenda was followed as outlined.

IV. Resource Designation Ad Hoc Committee Report

R.G. Barrows discussed the evolution of events which led to the
development of resource designation criteria.
The King 5/11/82 note contains those criteria, but statewide
application is presenting the difficulty. Barrows indicated
that a "relatively" short meeting could iron out any problems.

Action: Barrows to meet with Task Force in an effort to
discuss 410-2 and alternatives.
This item will appear on the next OPS team agenda.

V. Computer Access Policy

Uribarri presented and discussed a proposed "Computer Use Policy". Members felt that they wanted to see both the 'use' policy and the 'access' policy together before any decision is made.

Action: Uribarri to present both policies at the next meeting.

VII. Top Hat Evaluation Report

Perry discussed the Top Hat evaluation report; emphasis was on section 4 (specific actions). Specific discussion was on composition of MACS GHQ (who in each agency should be the representative), and on completing the actions & dates columns. Follow-up was expressed to be a possible problem.

Motion By barrows, second by Montague for the Task Force to proceed. Unanimous vote.

Action: Task Force will accomplish those items it can, and provide staff work for others, with a due date of 12/1/82 for a progress report.

Motion by King, seconded Creasy, for an annual OCC exercise and evaluation. Unanimous vote.

VIII. ICS Training Report

Perry Reported:

1. The use of Cal Chiefs Training Officers Association for ICS training. Meeting scheduled.
2. State Fire Marshal recommitted to statewide coordination of ICS training.

Barrows discussed the evolution of training problems Re: SFM and the State Board of Fire Services, specifically the twelve (12) hour orientation course.

Recording participants & coordinating training information should be the responsibility of the S.F.M.

Statewide system is moving forward.

Cal Chief's meeting is in support of state system.

IX. Interfacing with others

Final report submitted, with space for "responsibility" and "target date". Report sent to SSM & to Task Force for staffing out "resp" & "target date" columns. Due back 12/1/81 to OPS team.

X. Task Force Plan of Work

Perry reported that the plan is not yet ready. It will be on the next OPS team agenda.

XI. Document Control Report

A. NIMS document language

Land reviewed the background of having a paragraph in the front of each document describing the origin of the document. Three possibilities were presented by the Task Force. The OPS team amended alternative #2 to read as follows:

"This document contains information relative to the incident command system (ICS) component of the National Interagency Incident Management System (NIIMS). This is the same Incident Command System developed by FIRESCOPE. Additional information and documentation can be obtained from the following sources:

1. Agencies within California

State Board of Fire Services
State Fire Marshal
7171 Bowling Drive, Suite 600
Sacramento, CA 95823
(916) 427-4166

or

Support and Services Manager
Operations Coordination Center
P.O. Box 55157
Riverside, CA 92517
(714) 781-4174

2. Agencies Outside California

FIRETIP Program
U.S. Forest Service
Boise Interagency Fire Center
3905 Vista Ave
Boise, ID 83705
(208) 334-9455

Motion to approve Alt #2 as amended made by Barrows, seconded by Creasy, unanimous approval.

Land distributed a current list of documents.

B. ICS Advisor Manual

Land explained the changes in the current version of Advisors guide ICS 230-4. The OPS team made clarifying word changes to 1-2.

Action: Back to T.F. to distinguish between ICS advisors & section (functional) advisors.

R. G. Barrows asked for "blessing" on the 12 hour ICS orientation course. He said it should be approved for distribution by the State Board of Fire Services.

Action: Land to get a copy for decision process review.

Discussion ensued involving the approval of lesson plans and the distribution of approved plans. As long as SFM is on the distribution list, everything is fine.

XII. Info Sharing

A. TF & Spec Group Chairman meeting for plans of work October 14-15, 1982

B. Lesson plan covers

- The NIIMS logo on the cover was discussed
- Does IONE have contract to put the cover on in the first place?
- Regardless of what IONE produces, SSM will distribute with approved cover.
- Irwin to write a clarifying letter to IONE saying the cover will be a plain cover with the course title.

XIII. Program Office Report

Irwin distributed "FIREScope Fy 83 Carryover Tasks" dated 8/26/82. Discussion expressed concern over "picking up the pieces" after computer funding stops.

Irwin distributed "developmental work required to complete FIREScope design". He said that this will be used as the basis for the final program office report.

1. If \$0 funding, the carry over tasks & final report will be completed.

2. \$300 - 500,000, order processing, data base retrieval, urban fire modeling, and initial attack assessment will be pursued.

Discussion followed over who makes the decision on the uses of the money - the priorities.

3. If the funding is \$1-2 million - the "work required" sheet will be used as the basis for further priorities.

Discussion centered around the role of the decision process in both a R&D and an O&M mode. Does the "development team" answer to the decision process? For input influence, yes.....for decision, no.....

Other Topics.

Land expressed concern regarding the amount of time allocated to such large and important topics as MACs goals. Since the time remaining in this meeting was not sufficient to do justice to the topic, MACS goals was deferred until next meeting.

King discussed Task Force responsibility and to whom the T.F. answers. Specific concerns were related to T.F. projects for NIIMS & TEMJAM. It was decided that input to the decision process should be directed to the executive coordinator who would in turn give direction to the Task Force or bring the item to the Operations Team for clarification.

Task Force & Spec Groups plans of work were judged to be the vehicles for keeping the OPS team informed. The Task Force report should be on the OPS team agenda on a regular basis.

Next meeting scheduled for October 14-15, 1982, in OCC conference room.

Agenda Topics:

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|---|-----------|
| 1. Resource Designation System
410-2, criteria, alternatives | Perry |
| 2. Computer Access Policy | Uribarri |
| 3. Task Force Plan of Work | Perry |
| 4. Task Force Report | Perry |
| 5. MACS Goals | OPS Team |
| 6. FIREScope Decision Process | Land |
| 7. Basic ICS Trng | Land |
| 8. Status of AFOS
(Automatic Field Observation
Weather Program Station) | Monesmith |

GENERAL INFORMATION - ROUNDTABLE