

MINUTES OF APRIL 25, 1985 OPERATIONS TEAM MEETING

OPERATIONS TEAM MEETING
LOS ANGELES, CAMP #2
APRIL 25, 1985

In Attendance: M. Scherr, OES (Chairman) J. Radley, ORC
R. Manzo, OES (Minutes) J. Harrison, SBC (Guest)
D. Montague, USFS F. Borden, LFD
C. Creasey, LFD M. Sellers, VNC
J. Linder, OES (SSM) G. Wayne, CDF
K. Hammond, VNC (TF Chairman) P. Delaney, LAC
H. McElwee, SBC

I. Opened Meeting and reviewed Minutes from last meeting.

The Task Force Chairman (Ken Hammond, VNC) requested a change be made to the January 30 and 31, 1985 Meeting Minutes. The change was on Page 1, under the Topic; Task Force Report (Addendum #1), sub-topic Program Administration Component. The word "management" in the first sentence of the first paragraph to "administration".

M. Scherr, OES (Ops Team Chairman), told the group the change would be made to the File Copy, but no change copies would be sent out. Changes should be penciled in.

M. Scherr, (OES), also asked that the Task Force Chairman be added to the list of members receiving a copy of the draft minutes.

No changes were made on the March 5, 1985 Minutes. J. Radley, ORC, made the motion that the minutes be accepted as is. The motion was seconded and all voted in favor.

II. Correspondence

- A. Letter to Chief Newcombe of San Bernardino County Fire Department concerning his acceptance as an Associated Member of the Operations Team.
- B. Letter to Chief Griswold of Compton concerning the rejection of a 3-Letter ID access to the FIREScope Computer System.
- C. Letter to Don Banghart of Fire Warden of San Bernardino County concerning the assistance of Ken Miller in Mapping Presentations.
- D. Letter to Mike Scherr of Office of Emergency Services concerning his Mapping Presentation at the March SCCAMA Meeting.
- E. Letter and enclosure to Mike Scherr of Office of Emergency Services concerning the Basic Minimum Criteria for Membership to FIREScope.

III. Reduced 201 Form

M. Scherr, (OES), informed the group a great deal of enthusiasm has been demonstrated concerning the Reduced 201 Form. Various agencies have voiced the usefulness and approval of this form.

M. Scherr, (OES), informed the group he would provide copies of the form. The form will be mailed out with the Draft Minutes.

D. Montague (USFS) made the motion of accepting the use and distribution of the Reduced 201 Form. F. Borden (LFD) seconded the motion and all members voted in favor.

It was mentioned that some students and agencies have expressed the possible reduction of the 209 and 215 Forms.

IV. Support Services Manager (SSM)

John K. Linder (OES) was formally introduced to the group as the new Support Services Manager of FIREScope. John Linder is the retired Chief of Big Bear Lake Fire Department.

V. Task Force Report

A. Lesson Plans

I-333, I-334, and I-335 Lesson Plans are ready for distribution and are ready to be sent to Distribution Points. The Document Control Technician is waiting for duplication of slides that are an integral part of the package.

The Task Force Chairman asked that I-400 be sent back through the system for corrections. The issue of Optional Testing for this Lesson Plan was discussed and the Operations Team seemed to express the feeling of not making Testing optional. The Task Force's opinions are in accordance with the Operations Team.

D. Montague informed the group Bob Hall (a USFS employee) is presently working for the Fire Marshals Office. He will concentrate his efforts on better assisting the FIREScope Program.

The group was informed that the Document Control Technician at the OCC is the California contact and distribution point. FIRETIP will handle national distribution.

M. Scherr (OES) suggested the Operations Team direct him to send correspondence inviting Bill Vandervort and Bob Hall from the State Fire Marshals Office to the next Operations Team Meeting and brief the Operations Team on the current status of their office.

B. Communications Specialist Group

1. Frequencies: A list of newly assigned frequencies for a 32 channel synthesizer was handed out and reviewed. M. Sellers (VNC) made a motion that the list of frequencies be accepted. D. Montague seconded the motion and all approved.
2. D. Montague made a motion that the Operations Team draft correspondence to send to the OES Communication Group and the OES Fire Advisory Committee asking a FIREScope Communications Specialist Group Representative sit on the OES Communication Group. P. Delaney seconded the motion and all approved.

3. Information Specialist Group Charter

After receiving the Charter, F. Borden (LFD) made the motion it be accepted. P. Delaney (LAC) seconded the motion and all approved.

4. Computerized Order Form

After reading the findings of Marty Barrows (USFS, Task Force Member) on Computerized Order Forms, the Operations Team decided to wait and see how the current program being developed by the USFS and CDF works out, before making any suggestions.

VI. Hazmat Specialist Group Report

C. Creasey (LFD, Task Force Member) provided the Operations Team with a report on the Hazmat Group's current status.

A couple of important issues came out of this report and M. Scherr shed more light on the issues discussed.

After a brief discussion the Operations Team decided to let the Task Force pursue and solve the issues.

VII. Review and Approve Addendum #1

- A. Program Administration Component was accepted with no changes.
- B. Incident Command System Component was changed as follows; on page 4, the Recommendations was changed to read:

Seek the commitment of national organizations and the State of California to accept and adopt Alternatives 3 and 4 of this component.

- C. Multi-Agency Coordination System (MACS) Component was changed as follows; on page 5, second paragraph under "Where Are We" was changed to read:

The FIMS and MACS extensions Statewide is being made possible by the Office of Emergency Services.

Also on page 6, the letter "d" was added to the word "formalize".

- D. All Risk Component was changed as follows; on page 8, under "Where Are We", added to the end of the second sentence was the following sentence:

Other types of incidents such as earthquakes, and Search and Rescue are currently being addressed in the same manner.

On page 9 under "Alternatives:", item 1 was changed to read:

1. Maintain two major components of ICS and MACS as is presently designed.

Also the "Recommendation:" was changed to read:

Solicit and encourage Office of Emergency Services support to accomplish the three alternatives in this component.

- E. No changes to page 10 of Addendum #1.

- F. On page 11, item 2, under ADP Specialist Group was changed to read as follows:

2. Coordinate with all Specialist Groups.

No other changes were recommended.

D. Montague made the motion to accept Addendum #1 as ammended.

G. Wayne seconded the motion and all approved.

It was suggested that group members review the No Cost Project List and ask the Task Force to report on what the status of those projects are.

VIII. WAR Update

Ray Manzo (OES) informed the group that verbal clearance from D. Striepeke (CDF) on the information was given by the Department of Justice. Also, as soon as the written approval is received a copy would be forwarded to Ray Manzo.

The policy and procedures were to be the principle items for discussion at the April 25, 1985 meeting of their group. Also, as soon as these procedures are drafted a copy would be mailed to Ray Manzo.

The actual program work has begun by the U.S.F.S. Programmer. Currently, the completion date has been pushed back, because of training and familiarization with the FIREScope Computer System.

IX. Sacramento Computer System

Ray Manzo (OES) informed the group the Sacramento Prime Computer has been installed and is currently up for use. Connection between Southern California FIREScope Prime Computer and Sacramento Computer have been established. All the information from the Southern California Computer is currently on the Sacramento Computer. Complete automatic file transfer has not yet been established, but information can be and is being transferred.

X. 3 Letter Identifiers

It was identified that several departments statewide require 3 Letter Identifiers. M. Scherr suggested that one consolidated list of all Northern and Southern California departments be presented in order to assign 3 Letter Identifiers.

XI. OES Fire Advisory Board Minutes

A copy of the OES Fire Advisory Board Minutes was given to each member for review. The intention of these minutes were simply informational.

XII. Mapping Program Information

M. Scherr updated the group on the current status of the Mapping Program. M. Scherr mentioned that B. Gerber (OES) has been working extensively with USGS to get the Southern California Ortho-Photo Mapping completed.

M. Scherr and R. Manzo shared information on the new Earth Resources Data Analysis System (ERDAS) that was demonstrated to them. The group was also informed that this system can work as a stand alone system and as a data entry/retrieval system for ESRI and ARC/INFO System.

XIII. Closing and Set Next Meeting

F. Borden (LFD) and P. Delaney (LAC) informed the group about the progress made during the Earthquake Exercise they had.

M. Sellers (VNC) informed the group of an upcoming Hazmat Exercise at Los Virgines scheduled for May 7, 8, 9, 15, 16, and 17. All agencies were invited to attend. The group was informed a video cassette would be made of this exercise.

Next Meeting: June 6, 1985

Time 0800

Location: Operations Coordination Center in Riverside