

Operations Team Meeting Notes from March 1, 1978

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Attendance:

U.S. Forest Service

Richard Millar
Chuck Mills
Bob Irwin
Arnie Masoner
Charles Philpot
Earl Anderson
Dick Chase

California Department of Forestry

Mike Schori
Keith Metcalfe
Joe Springer

Ventura County

George Lund

Office of Emergency Services

Dick Barrows
Mike Scherr

Contractors: Aerospace

Hugh Carmichael
Clair Ellis
Karl Wedemeyer
Guy Kuncir

Systems Development Corporation

Terry Haney
Murray Rosenthal
Nick Moelter

I. Update on B.O.D. Meeting of February 15, 1978 - Irwin

A copy of the B.O.D. Meeting notes will be mailed by March 6, 1978.

The B.O.D. basically approved the "Core Area White Paper." Still emphasized the need to concentrate in one area.

Fire analysis not accepted as presented. Need to redo this analysis. This will require more agency specialist's time to do properly.

B.O.D. wants current information and more progress reports on the mapping program and other actions.

B.O.D. approved establishment of formal Communications Group to work on specific tasks.

Overall, the "Action Plan" was approved subject to some of the items listed above.

II. Contract Updates Introduction - Irwin

Prior to the Contractors' presentations, introductory comments covered the following points:

- A. S.D.C. Contract Charge. Show best mix of practicability and Research design, and assure integrated systems.

Operations Team Charge. Learn the details of the alternatives. Understand that this is a set of RECOMMENDED alternatives; it is not time for commitment. The product is to be used for economic analysis.

- B. Aerospace Contract Charge. Use the S.D.C. output to cost out the recommendations and provide matching cost-benefit analysis.

Operations Team Charge. Understand the approach Aerospace will use and provide specific information such as historical costs, proven benefits and values assigned, and other current agency information that will provide a data base for the Contractor. This is a must if the product is to provide the desired value.

Summary: The combination of these two products will provide the information to make valid final decisions.

III. Systems Development Corporation Contract Update - Terry Haney

Discussed the ICS and OCC Exercise Design and information needed. Very important to have full participation from agencies. Still some question about Los Angeles County's involvement.

S.D.C. will have all unit lesson plans completed by end of March.

FIRESCOPE System Configuration Project update presented by Murray Rosenthal. A copy of the S.D.C. presentation is enclosed for review (see enclosure #1).

IV. Aerospace Contract Procedures Review - Hugh Carmichael

A brief overall review of the format for accomplishing the contract was presented by Mr. Carmichael. Specific economic procedures were discussed by Clair Ellis. A copy of the outline is enclosed for review (see enclosure #2). Strong emphasis on the need for agencies to supply Aerospace with historical and other specialized data to make the final output as useful as possible.

Operations Team Meeting Notes from March 2, 1978

Attendance:

U.S. Forest Service

Richard Millar
Chuck Mills
Bob Irwin
Arnie Masoner
Earl Anderson

Ventura County

George Lund
Stan Masson
Max Crook

Contractor

California Department of Forestry

Mike Schori
Keith Metcalfe

Hugh Carmichael (Aerospace)

Office of Emergency Services

Dick Barrows

I. Slide-Tape Orientation Program - Max Crook

The Program was approved as presented, with some minor editorial changes made.

II. FIRESCOPE Management - Irwin

Heavy "regular" workload exists for all; competes with time required for FIRESCOPE.

It is a critical time for understanding the information presented and making decisions.

The Task Force workload, considering current and future demands and the time deadlines to meet, may be more than is practical to do.

The Operations Team needs to improve contacts and alignments with B.O.D. members.

Progress is weakened by lack of participation and/or substitutions by some partner agencies.

Ways and means to improve:

1. Use "Action Plan" as a checkpoint at meetings.
2. Continue Contractor updates.
3. Agency progress reports.

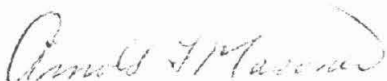
III. Selection of OCC Support Services Manager - Barrows

Several candidates are being interviewed. If a selection from "outside sources" is not made by March 15, 1978, we will explore the possibility of filling it with someone from one of the agencies. (NOTE: Roger Land has accepted this position as of March 7, 1978)

IV. High Priority Items of Work

- A. Establish formal Communications Committee. Tom Hensley (USFS, R-5) will be the Chairman. Dick Millar is to contact Hensley to set up a meeting in the near future. Bob Irwin to attend first meeting.
- B. Update and agree on operation procedures for OCC; fire season is approaching. This is part of the S.D.C. contract, and will require agency participation. Task Force and S.D.C. to work on this.

The next Operations Team meeting will be on April 18 and 19, 1978, at OCC in Riverside, starting at 1000 on April 18, 1978.



ARNOLD F. MASONER
Assistant Program Manager

Enclosures 1 and 2