



HIGH RISE SPECIALTY GROUP MEETING  
OCFA FACILITY  
IRVINE, CA  
MAY 9, 2013

MINUTES

DAN TALBOT (X)	CHUCK TOBIAS (X)	BOB FISHER (X)
JAMES HENERY (X)	KIM IANNUCCI (X)	SCOTT CAMPOS ( )
TONY WHITTLE (X)	PAT RUSSELL ( )	KIRK WELLS (X)
DAVE STONE ( )		

May 9, 2013

**Called to order: 0910 Kirk Wells**

Welcoming by OCFA Assistant Chief Kinoshita.

Kirk Wells welcomed everyone and made his introduction to the Group.

Round table introductions by all members.

Kirk Wells reviewed the proposed agenda for the meeting for the day.

Kirk Wells explained the importance of keeping an accurate Roster and that this Roster is to remain confidential and that only High Rise Specialty Group Members will have access to the entire roster.

Kirk Wells gave an overview and history of Firescope and how Specialty Groups are formed and their purpose. He explained some of the political forces pushing Firescope and some of the challenges Firescope faces regularly.

Kirk Wells reviewed and discussed in great detail the Firescope Organization chart and where we fit in and how the information flows up and down. He explained that at different levels within the organization that “Consensus” must be reached before the subject can move to the next level.

Kirk Wells passed several handouts: Task Force Report, March Meeting Minutes, and the MACS 410-4 document. He explained in detail each document and how it was put together and how the information is used inside and outside of Firescope such as changes in Fire Codes or State Fire Training.

Kirk explained in detail the MACS 410-4 document and how membership to Firescope is accomplished and who is guaranteed to always participate in Firescope.

Kirk Wells advised us that our group is not complete yet and that members from San Francisco, Santa Barbara and San Diego would be joining us in the near future.

**Break taken at 1035 hours.**

Meeting called back to order at 1045 hours.

Kirk Wells advised our group that we will need to select officers and that most groups have Chairperson, Co-Chair and Secretary. Although we are only required to have a Chairperson it is advisable to identify and select the other positions for continuity reasons.

Kirk Wells discussed his role to the group as the Liaison and that he is not to manage or facilitate our meetings, only provide information back forth between the two groups.

As a Group we looked at some examples of Specialty Groups Charters and Work Plans. These documents assist and provide guidance to the Specialty Groups as to their purpose and to their area for which they will be responsible for. They also provide a frame work on how we will function and communicate within Firescope and outside of Firescope.

**Lunch taken at 1210 hours.**

Meeting called back to order 1315 hours

High Rise Specialty Group Officers elected: Chairperson Charles (Chuck)Tobias, Co-Chairperson Daniel Talbot and Secretary Kim Iannucci. They will serve for the remainder of this calendar year.

Kirk Wells reviewed the new 2012 High Rise FOG draft with us. Chuck Tobias asked Kirk Wells about the old "Position Manuals" from 1999 still being posted on the Firescope Web site. Wells said he look into it see that it gets changed and reflect the "Position Manuals" from 2007 which was when the last update was done. Daniel Talbot said he had the new "Position Manuals" of 2007 and would email them all to the group.

The High Rise Specialty Group worked on the following items: "High Rise Specialty Charter" and a "Plan of Work".

The High Rise Specialty Group drafted a "High Rise Specialty Charter" and a "Plan of Work", and submitted it to Kirk Wells for discussion and acceptance at the Task Force Level.

**Action Items.**

Kirk Wells to complete the "High Rise Specialty Group" roster by finalizing the additional members from San Frisco, Santa Barbara and San Diego.

Chuck Tobias to send out the FOG Check List to the group.

Dan Talbot to send out the new NIST document on High Rise Firefighting Operations.

Next Meeting is July 18-19, 2013 at CAL-Fire Station 21 located at 4671 Broad St. San Luis Obispo, CA.  
93401 805-544-5105

Meeting Adjourned 1515 hours.

