

Meeting Notes  
FIRESCOPE Board of Directors  
October 22, 1980

I. ATTENDANCE

J. Chaffin	C. Bragdon
R. Griggs	R. Barrows
B. Irwin	J. Gerard
Z. Smith	J. Monesmith
R. Land	B. Callaham
S. Masson	H. McElwee
A. Cunningham	B. Everett
J. Uribarri	A. Carroll
H. Kevich	H. Nelson

II. FIRESCOPE FUNDING

Chairman Smith described the status of the FY 81 FIRESCOPE funding. The House has approved 2.4 million and the Senate--no funding. Until final allocations are determined, FIRESCOPE will be operating in an operation and maintenance mode. This means the FIRESCOPE program will not be able to provide funds to support agency participation at this time. The Forest Service's 25 percent operation and maintenance share should be available from regularly appropriated funds.

III. MACS' GOALS

Irwin presented expanded interpretations of the MACS' goals which were developed by the Task Force and revised by the Operations Team.

The Board's improvements are noted on the MACS' goal statements (see copy attached). In addition, the Board directed that the Task Force develop a glossary of terms. Some of the terms needing definition are: non-partisan, disaster, available, appropriate, previously, and allocation.

Chief Bragdon suggested the Task Force reconstruct the evolution of the development of the FIRESCOPE program and relate this to how we can expand the goals beyond the inclusion of the seven major partners to encompass all fire services in the development and operations of the program.

Cunningham volunteered his agency to develop a system for informing and hearing the concerns of all fire services. The proposed system will be presented at the next Board meeting.

Smith and Cunningham agreed to meet with F.E.M.A. Representatives (Bob Stevens and/or Bill Patterson) to discuss program coordination efforts.

The Board postponed the approval of the MACS' goal interpretations until further refinements have been completed. However, the Task Force is directed to move ahead with developing the alternatives accomplishing each goal.

#### IV. AUTOMATIC DATA PROCESSING

Irwin discussed the Software Development Process and the Automatic Data Processing Program of Work for Federal FY 81, 82, and 83. The Board supports these programs.

#### V. OCC STAFFING

R. Land presented a plan for staffing the OCC to provide the necessary personnel to accomplish the anticipated Support Function needs.

The Board approved supporting the concepts of the plan which anticipates the sequential organizational development for accomplishing the Support Functions within the OCC in accordance with the future transfer of programs from development to operations and maintenance. It was agreed that more specific decisions will be necessary as the events of the plan develop.

Chief Gerard indicated it would also be important that the Board have the opportunity to make the decisions concerning whether elements are accomplished by staffed personnel or contract.

\*CHIEF BRAGDON PROPOSED THAT THE POSITIONS BE DESCRIBED FUNCTIONALLY INSTEAD OF IN TERMS OF PEOPLE.  
The Board supported the staffing of the two additional personnel presently planned in the O.E.S. budget. Decisions concerning additional positions will be made by the Board before July 1 of the year prior to the planned need for the position.

#### VI. FIRE MARSHAL'S FIRESCOPE TRAINING REPRESENTATIVE

Concerns about providing adequate training to the fire services not directly represented by the seven major partners were pointed out in the May Operations' Team Meeting. It was also brought out that the State Fire Marshal had the responsibility for coordinating statewide training and not the FIRESCOPE program. A meeting was set up with the State Fire Marshal to discuss interfacing of the FIRESCOPE training needs with other statewide training coordination. Since that meeting, the State Fire Marshal has or will staff a position who's responsibility in the first year will be to develop a plan for accomplishing FIRESCOPE training for urban agencies throughout the State.

NOT ONLY  
URBAN,  
BUT ALL  
WHO ARE  
RECEPTIVE.

The Board indicated a concern relative to the FIRESCOPE Program's organizational ability to adequately liaison with the State Fire Marshal's Training Representative. The proper interfacing is needed to provide the representative with adequate familiarization, organization support, and other inroads.

The Board authorized the O.E.S. to meet with the State Fire Marshal to develop proposed guidelines for properly integrating the training representative with the FIRESCOPE program.

#### VII. OCC FACILITY

B. Everett presented the Phase I and Phase II interim facility floor plans.

The Board approved progressing with the reconstruction as designed in the Phase I Floor Plan. Approval was also given for the Floor Plan Design for Phase II, with an addition of identifying needs for the 2nd floor. It was agreed the Phase II development was necessary to meet present, as well as anticipated, needs. The Board requested the O.E.S., as representing the "Lead" State Agency, take necessary actions with support from the Department of Forestry to obtain funding for the expansion in Fiscal Year 1981-82.

Kevich and Nelson presented a detailed sequential system for planning the final OCC facility. The Board agreed to progress with the systematic planning through feasibility testing. A Board-level decision will be necessary prior to commencing with site selection. Authorization was given to the Forest Service to act as the Lead Agency in developing this portion of the planning. The planning effort through the feasibility testing is to be completed by the end of 1981 or early 1982.

Smith pointed out that this decision will obligate some additional commitments by the Board, Operations Team, and other specialists.

It was agreed that the final facility would not realistically be available for 7 - 10 years.

#### VIII. MAPPING

A letter of agreement to progress through implementation of step number 3 (see copy attached) was signed by all partners.

#### XIX. ICS ADVISORS

The Board approved the policy of requiring qualified ICS Advisors to be dispatched to all potentially critical incidents. Chief Bragdon recommended that a list of qualified ICS advisors be available to all agencies.

#### XX. AGENCY ADMINISTRATOR'S SEMINAR

The Board endorsed and agreed to participate in an Agency Administrator's ICS Management Familiarization Seminar. Chief Gerard indicated Los Angeles City would be willing to present a follow-on or parallel seminar for the urban fire services in the Los Angeles areas.

#### XXI. MATCHING FUNDS

Agreement was made to proceed with determining matching funds and present a rough draft of last year's contributions to the Program Office prior to November 20.

#### XXII. NEXT MEETING

Tentative date is February 11, 1981 with February 18 as a backup.

Agenda items:

- Pesonen's charter
- Inclusion of fire prevention in FIRESCOPE
- O.E.S. recommended system for including all fire services
- O.E.S. report on interfacing Fire Marshal's Training Representative

*Bob Irwin*

ROBERT L. IRWIN  
Program Manager