

OFFICE OF EMERGENCY SERVICES
FIRE AND RESCUE SERVICE ADVISORY COMMITTEE/
FIRESCOPE BOARD OF DIRECTORS

MEETING OF MARCH 4, 1987
OES HEADQUARTERS
SACRAMENTO, CALIFORNIA

M I N U T E S O F M E E T I N G

COMMITTEE MEMBERS PRESENT

John Englund, Chairman - Chief, Los Angeles County Fire Department
Don Manning, 1st Vice Chairman - Chief, Los Angeles City Fire Department
William Maxfield, 2nd Vice Chairman - Chief, Contra Costa Co. Cons. Fire Dist.
Ray Charles, Chief - Sacramento City Fire Department
Ken Brown, Chief - Rio Linda Fire Protection District
Loren Pettis, Chief - Montclair City Fire Department
James Z. Brannon, Chief - Linda Fire Protection District
Wesley Kilcrease, Chief - Ventura County Fire Protection District
Jim Radley, Chief of Operations - for Larry Holms, Director of Fire Services,
Orange County Fire Department
Bill Teie - for Dick Day, Deputy Director, California Department of Forestry
and Fire Protection
Dave Walizer, Deputy Director - for James McMullen, State Fire Marshal
Les Tschohl - for Pat Kidder, Fire Mgmt. Officer - Bureau of Land Management
Rich Peterson, Chief - Santa Barbara County Fire Department
Kenton Clark, Asst. Regional Forester for Aviation and Fire Management - U.S.
Forest Service
R. G. Barrows, Chief - OES Fire and Rescue Division

COMMITTEE MEMBERS ABSENT

Chris Cameron, Protection Specialist - National Park Service
Larry Holms, Director of Fire Services - Orange County Fire Department
Dick Day, Deputy Director - California Department of Forestry and Fire
Protection
James McMullen - State Fire Marshal
Pat Kidder, Fire Management Officer - Bureau of Land Management

SPECIAL ADVISORS PRESENT

Harry Steimer - California State Firemen's Association

SPECIAL ADVISORS ABSENT

Brian Hatch - Federated Fire Fighters Association

OTHERS PRESENT

Jeff Hawkins - CDF, Mutual Aid Region II
Gary Buzzini - CDF, Mutual Aid Region III
Michael Dacy, Acting Chief - Rancho Cordova F.P.D., Mutual Aid Region IV
Greg Wayne - CDF, Mutual Aid Region VI
John Passerello, Assistant Director - OES
Bev Passerello, Legislative Liaison - OES
Carol Horne - OES Planning Division
R.D. Starr, Deputy Chief - OES Fire and Rescue Division
W.R. Wirth, Deputy Chief - OES Fire and Rescue Division
Mike Scherr, Deputy Chief - OES Fire and Rescue Division
Charlie Anderson, Asst. Chief - OES Fire and Rescue Division
Rich Aronson, Asst. Chief - OES Fire and Rescue Division
Will Brock, Asst. Chief - OES Fire and Rescue Division
Ray Manzo, Data Processing Mgr. - OES Fire and Rescue Division
Bob Gerber, Orthophoto Mapping Coord. - OES Fire and Rescue Division
Ken Chancellor, Staff Programmer Analyst - OES Fire and Rescue Division
Dianne K. Wirth, Secretary - OES Fire and Rescue Division

OPENING REMARKS

Chairman Englund called the meeting to order at 0930 hours, welcoming Committee members and guests. He introduced Kenton Clark, Assistant Regional Forester for Aviation and Fire Control, as the new member representing U.S. Forest Service, replacing recently-retired Dick Montague. Mr. Clark will also fill the vacancy left by Dick Montague on the CALFIRMS Committee.

OES Director, Bill Medigovich, was introduced and provided a brief summary of OES activities.

ICS - STATEWIDE ALL-RISK EMERGENCY MANAGEMENT

Mr. Medigovich referenced a letter dated 2/3/87 from Chairman Englund. On behalf of the Committee, Chairman Englund requested a personal commitment from Mr. Medigovich to use the influence of OES to promote, support and further develop the Incident Command System for application throughout California in all-risk emergency management.

Mr. Medigovich expressed his support and that of OES in working with local and county officials to update and rewrite planning documents to include ICS. Also, the State Multi-Hazard Functional Planning Guide will be edited and partially rewritten to infuse ICS. At present, the Plan eludes to ICS, but not to the extent necessary. He then requested the Committee provide input as to what the next move should be; i.e., should ICS be a topic at the next Governor's Emergency Council meeting?

Discussion ensued, with the Committee in agreement that the Emergency Council will best expose the ICS process to other disciplines; but the Multi-Hazard Functional Planning Guide is the key -- it should aggressively utilize and highlight ICS in all plans.

Chairman Englund further noted that OES can play a major role in influencing law enforcement and disciplines other than fire in the utilization of ICS.

As another discussion point, Chief Bill Maxfield asked Mr. Medigovich about the possibility of legislation cleaning up the language of Proposition 65 and eliminating some of the mandates. Mr. Medigovich agreed the language is too threatening and the liability is too great. He requested the Committee articulate it's concerns, and OES will report them to the Governor's Office.

APPROVAL OF PREVIOUS MINUTES

Chief Maxfield noted one correction to the minutes of the 12/3/86 meeting on page 5 -- Chief Bill Cullen's correct title is Assistant Chief. The correction was so noted.

IT WAS MOVED BY CHIEF MAXFIELD, SECONDED BY CHIEF BRANNON, AND UNANIMOUSLY CARRIED, TO APPROVE THE MINUTES OF THE DECEMBER 3, 1986 MEETING.

FIRESCOPE CHARTER AND DECISION PROCESS

Chairman Englund requested comments from the Committee relative to the final FIRESCOPE Charter and Decision Process adopted on December 3, 1986. Copies of the documents were submitted with the minutes of the 12/3/86 meeting. The Committee had no further comments, and accepted the documents as adopted.

MUTUAL AID REIMBURSEMENT

On February 23, 1987, the Sub-Committee on Mutual Aid Reimbursement met and formulated recommendations for changes to the California Fire and Rescue Emergency Plan and Mutual Aid Reimbursement. Chairman Englund briefly reviewed the minutes of the meeting and requested Committee input and comments. Discussion of each item ensued, with the Committee agreeing to the following:

FIRE AND RESCUE MUTUAL AID PLAN - 1987 REVISION

Basic Policy:

1. Maintain the present Master Mutual Aid Agreement.
2. Local needs not met by the California Fire and Rescue Emergency Plan should be resolved through development of local, automatic and mutual aid agreements.
3. Mutual aid resources, when committed over 12 hours to an incident or multi-incidents, will be eligible for reimbursement under State or Federal programs as applicable (OES to develop procedures for reimbursement).
4. ICS training, especially for Incident Commander, shall include segment on responsibility involving utilization of mutual aid resources when there is a potential for State reimbursement.

5. Update, strengthen and clarify the California Fire and Rescue Emergency Plan to better assist the established sequence of local-to-area-to-region-to-state mutual aid resource ordering.

IT WAS MOVED BY CHIEF BROWN, SECONDED BY CHIEF MAXFIELD, AND UNANIMOUSLY CARRIED, TO ADOPT THE ABOVE FIVE (5) POLICY STATEMENTS.

Recommended Changes to the California Fire and Rescue Emergency Plan

1. Change name of plan to **CALIFORNIA FIRE SERVICE AND RESCUE EMERGENCY PLAN.**
2. Allow areas and regions to request the next level of assistance for timely response, rather than exhausting all area or region resources first.

Discussion: Chairman Englund feels Item 2 is a major issue which would affect several areas of the Plan. The Item was extensively discussed at the 2/23 meeting. Some concerns expressed were: the absence of night dispatch in Region II; the current Plan states that locals must request mutual aid -- no type of aid can be requested by region or areas; and the lack of local mutual aid plans in Bay Area counties.

3. Require the area and region plans to be consistent with policy of the Master Mutual Aid Agreement and the California Fire and Rescue Emergency Plan.
4. Require utilization of MACS resource ordering form (MACS Form 420 - copy attached). Procedures for use to be developed by OES.
5. State Fire and Rescue Coordinator be authorized to approve payment for resources after 12-hour involvement.
6. State Office of Emergency Services to develop payment plan/procedures.
7. Area/Region Coordinator/State Fire and Rescue Coordinator will monitor and coordinate backup coverage within their respective area or region when there is a shortage of resources.
8. Formulize resource reimbursement cost by surveying the six highest paid departments within each region and develop an average cost. Personnel cost should be figured by adding the Captain, Engineer and Fire Fighter salaries (including overtime) together and dividing by three. Cost to be re-formulated biennially.
9. The local agency receiving mutual aid is responsible for logistic support to all mutual aid personnel and equipment received.
10. Area and Region Coordinators must request justification of time commitment of resources.
11. Area and Region Coordinators to be responsible for requesting mobilization centers as needed (excluding State/Federal wildland agencies).

Chairman Englund stated another Sub-Committee meeting will be conducted to carefully review and finalize these recommendations for action and final adoption by the Advisory Committee at the June meeting.

IT WAS MOVED BY CHIEF BRANNON, SECONDED BY CHIEF KILCREASE, AND UNANIMOUSLY CARRIED TO ACCEPT THE ABOVE 11 RECOMMENDED CHANGES TO THE FIRE AND RESCUE EMERGENCY PLAN FOR FURTHER DISCUSSION AND FINALIZATION BY THE REIMBURSEMENT SUB-COMMITTEE AT THEIR NEXT MEETING.

GENERAL POINTS FOR DELIBERATION AND ACTION - MUTUAL AID REIMBURSEMENT

1. Reimbursement pay shall be provided (by the State) for local-owned resources and personnel in non-State/Federal wildland fire emergencies.
2. Basic criteria for reciprocal mutual aid (free time) versus reimbursable mutual aid: Mutual aid requested and authorized through the existing Statewide Fire and Rescue Mutual Aid system only. (Fire service encouraged to develop and use local agreements to meet daily needs.) 12-hour time factor established as free period time for all mutual aid.
3. Reimbursement formula - Flat rate costs to be determined by survey of six highest paid departments in the six mutual aid regions (36 departments), using the average salary (with overtime) of Captain, Engineer, and Fire Fighter. Such survey to be conducted biennially.
4. Station Coverage - should departments providing mutual aid assistance to another jurisdiction be compensated for personnel and resources needed to cover their station?

Discussion: Some Committee members felt that reimbursement received for resources responding to mutual aid will cover costs of callback personnel for station coverage (i.e., a trade-off).

5. Callback/overtime pay: Should departments who provide mutual aid assistance receive reimbursement for overtime costs related to callback associated with providing mutual aid?

Discussion: Lengthy discussion ensued regarding Items 4 and 5. There was general consensus that Item 5 requires statistics be gathered before a decision can be made.

IT WAS MOVED BY CHIEF PETTIS AND SECONDED BY CHIEF MAXFIELD TO VOTE NO ON ITEM 4; AND NO ON ITEM 5 WITH THE CONDITION THAT STATISTICS BE COLLECTED AND THE ISSUE BE REVIEWED IN 1-2 YEARS. THE MOTION WAS CARRIED, WITH ABSTENTION FROM CHIEF PETERSON.

6. Should local mutual aid resources be called through the Statewide Fire and Rescue Mutual Aid System only for direct response to an incident, or should they be called for assignment to mobilization areas for preparatory use? It was recommended that Regional and/or Operational Area Fire and Rescue Coordinators, with approval of the State Fire and Rescue Coordinator, be authorized to call for mutual aid resources to be placed in mobilization centers in those cases where resources had been depleted; thus providing a viable alternative to actual station coverage.

Discussion: Chief Peterson feels some clarification should be established as to how resources in mobilization centers should be used; i.e., single increments in lieu of entire strike teams.

IT WAS MOVED BY CHIEF BROWN, SECONDED BY CHIEF KILCREASE, AND UNANIMOUSLY CARRIED TO ACCEPT ITEM NUMBER 6 FOR REFERRAL BACK TO CALFIRMS AND THE FIRESCOPE OPERATIONS TEAM FOR FURTHER PROCEDURAL DEVELOPMENT.

OES/CDF/USFS MEMORANDUM OF UNDERSTANDING - REVISION

Chief Barrows reviewed the list of discussion items from a meeting with Kenton Clark, Jim Dykes, John Bryant, Bill Teie, and himself. A copy of the items is submitted with these minutes for information purposes only.

Chairman Englund feels these proposed changes represent a vast improvement in the agreement. With reference to Part "B" of the MOU, pertaining to local-owned resources,

IT WAS MOVED BY CHIEF MAXFIELD, SECONDED BY CHIEF BROWN, AND UNANIMOUSLY CARRIED TO ACCEPT THE 12 HOUR FREE TIME CONCEPT AS IT PERTAINS TO LOCAL-OWNED RESOURCES.

FIRESCOPE EXEMPLARY PRACTICES AWARD

Chief Barrows introduced Jerry Haleva, representing Senator Bill Campbell's Office. Mr. Haleva apologized for Senator Campbell's absence today, but introduced Assemblyman Mike Roos. Assemblyman Roos, on behalf of the Joint Committee on Fire, Police, Emergency and Disaster Services, presented each of the FIRESCOPE member agencies, and the California Fire Chiefs' Association, a resolution expressing gratitude and appreciation for outstanding service, devotion and dedication.

FIRESCOPE NEEDS ASSESSMENT STUDY - UPDATE

In his most recent Progress Report (#6), Harvey Ryland requests a seminar be conducted to establish where we are, what we have done, and how other people can benefit in the future through FIRESCOPE. However, the primary purpose of the seminar is to stress that California must continue in its leadership role.

Discussion ensued with the Committee agreeing they should determine where the seminar is held, as well as the attendees. Some potential attendees were the State Board of Forestry, League of California Cities, CSAC, Watershed Fire Council, and a representative from CALFIRMS.

Chairman Englund directed Chief Barrows to notify Mr. Ryland of the Committee's decision.

CALFIRMS

Kenton Clark reported that CALFIRMS' Annual Report has been distributed to the Northern portion of the state. Also, the Charter has been adopted making CALFIRMS a permanent Committee.

Sub-committees on ICS and training have been established; and large and small departments are becoming more active and enthusiastic.

Chief Radley, Orange County Fire Department, will represent the FIREScope Operations Team at future CALFIRMS meetings.

Chairman Englund announced that Chief Ed Phipps, San Francisco Fire Department, is replacing Chief Bill Neville on the CALFIRMS Committee.

LEGISLATIVE UPDATE

OES Legislative Liaison Bev Passerello distributed a current legislative update of emergency services and associated bills. She also explained a computerized legislative tracking system called "Legitech," to which OES has access. She offered assistance to Committee members when tracking of important legislation is necessary.

NEW BUSINESS

Chairman Englund explained the recent "Lomita Decision" regarding ambulance service and EMS care. The decision places the responsibility for providing these services and care with the county. Discussion ensued regarding objections and problems associated with the Decision.

NEXT MEETING AND CLOSING REMARKS

The next Committee meeting will be Wednesday, June 17 -- location to be announced.

Chairman Englund thanked Committee members for their involvement, decisions and comments on all of today's agenda items.

**IT WAS MOVED BY CHIEF BRANNON, SECONDED BY CHIEF BROWN, AND
UNANIMOUSLY CARRIED TO ADJOURN THE MEETING AT 1445 HOURS.**

Respectfully submitted,

Dianne K. Wirth

DIANNE K. WIRTH
Recording Secretary