

FIREScope Board of Directors
Meeting Agenda
June 27, 1982, 10:00

I. Forest Service Budget Outlook Smith

Action Requested: Information sharing.

II. OES Budget Outlook Cunningham

Action Requested: Progress Report.

III. Managing ICS Training Land

Background: The FIREScope Board of Directors agreed a clear proposal was still needed to get a handle on the management of the ICS Fire Service Training activity. With this in mind the following group met to develop such a proposal. Richard Wharton, State Fire Marshal's Office; Steve Brown, CDF Ione; Gerald Rainsbarger, Riverside Fire Department, representing Cal Chiefs Association; Roger Land, SSM; and Terry Haney, Consultant, representing FIREScope Program Office and Task Force. The involved Agencies are reviewing and costing the proposal.

Action Requested: Information sharing.

IV. Interfacing with other Emergency Service Practitioners
. Irwin

Background: A rough draft staff paper was presented to the Operations Team and Board of Directors concerning a proposal on how we should coordinate the involvement of other emergency service practitioners. Input suggestions were received from both groups, and incorporated into the final document.

Action Requested: Review proposal and approve if acceptable.

V. Statewide Coordination Planning Cunningham

Background: At the July 31, 1981 Board of Directors meeting the members present recognized the need for a comprehensive study of potential Multiagency Coordination Centers throughout the State. The Board, through the Chairman, requested that the OES, CDF and the Forest Service appoint an ad hoc group to undertake a collective study to determine the optimum number and locations for future coordination sites throughout the State. It was the consensus of the Board that the Office of Emergency Services should be the "Lead Agency" for this study. At the March 3, 1982 meeting the Board determined that Dick Barrows should meet with the CDF and Forest Service representatives to begin study on this subject and report their progress at the next meeting.

Action Requested: Progress Report.

VI. Program Office Report Irwin

- Letters of Commendation
- Top Hat Exercise
- Computer Management Memorandum of Agreement
(Information of this subject will be handed out at the meeting)

VII. Next Board Meeting Land

- A. Date:
 - Primary
 - Alternate
- B. Agenda Topics

Meeting Notes
FIREScope Board of Directors
Ontario Airport
June 29, 1982

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I. Those Present:

Dick Barrows	Ron King
Frank Borden	Roger Land
Clyde Bragdon	Stan Masson
Bob Callahan	Bob Paulus
John Chaffin	Bill Patterson
Alex Cunningham	Rich Peterson
Ray Hebrard	John Uribarri
Bob Irwin	Dick Wharton (half day)

- II. John Chaffin, acting as Chairman, opened the meeting with a review of the Forest Service FY 83 budget outlook. There are no certain signals, either positive or negative, concerning FIREScope. Chaffin stated that Regional Forester Smith was analyzing available alternatives to continue the Program Office until the funding outcome is definite.

Alex Cunningham reported on the State budget process. Some key elements:

- The basic \$150,000 (last year's O&M level) is still in the budget.

- The OES' request for an additional \$183,000 for O&M is also still holding in the budget.

- IV. Roger Land led discussion on "Managing ICS Training." Dick Wharton (State Fire Marshal's Office) presented a budget proposal outlining costs for them to accomplish the task on a statewide basis. Funds to accomplish are not available.

Land presented a proposal from Forest Service training officers which received favorable comment. The Board asked that the Task Force review the proposal, and provide recommendations on its

- Practicality
- Document control processes
- Actions required to accomplish

Chief Peterson suggested that contact be made with the Cal Chief's Association advising them of the Task Force effort and the need to work closely with their Training Officer's Sections to get the job done.

Dick Barrows suggested that the Board of Directors should formally inform the State Board of Fire Services of the several problems associated with statewide training, and the current plans to accomplish. Barrows urged that the State Board be encouraged to support a capable, coordinated, statewide fire training system with

adequate funding.

Alex Cunningham agreed to correspond with the State Board of Fire Services regarding these matters.

- V. Cunningham reported only limited progress with the agenda item on Statewide Coordination Planning. It has been difficult to begin the process while uncertainties about state and/or federal funding exist, and while no real structure for a statewide, all-risk decision process is in place.

It was agreed that another effort would be made to study potential Multiagency Coordination configurations throughout the state. This effort will focus on fire services primarily, with the understanding that other emergency services do need to be considered in the future, and whatever fire service configurations are recommended need to be capable of all-risk expansion.

OES will lead this effort with CDF and USFS participation.

- VI. Bob Irwin presented draft letters of transmittal and commendation for agency personnel who have contributed significantly to ICS training.

The letters were approved as written. Ventura and Santa Barbara counties want to correct the insignia for their departments that will be used on the letterhead. Chief's Masson and Peterson are to send correct insignia to the Program Office.

It was agreed that Zane Smith should sign the letters since he was Chairman when the work was done.

Irwin also provided the Board with a summary of the "Top Hat" OCC exercise. This was a well-prepared and executed test of OCC operations. All agencies participated, and many lessons were learned. The Task Force and Operations Team will be studying the evaluation and following through with system improvements.

- VII. Cunningham reviewed his letter to Board members on June 8, 1982. He stressed his concern about:

- The objectives and goals of FIREScope
- Statewide applications
- The role of the Board and the Decision Process versus the Program Office
- The lack of clarity in regard to FIREScope's support to the statewide system.
- Limitations and controls placed on the computer system by the Program Office
- Attitudes and apparent inflexibility of the Program Office

Irwin then reviewed his letter to Board members of June 14, 1982. Bob described previous agreements concerning the Research Design, OES Operations and Maintenance role, and the flow of activities through the four phases of Program Management as they relate to member agency decision making.

After discussion of the issues, the Board reached general (not necessarily specific) agreement on the following:

- FIREScope is a southern-California-specific development and implementation program. Statewide extension of FIREScope products, processes, or components can be done by the OES and others, as they choose.
- The Board supports the continued development of the FIREScope Research Design as funding permits. Development will be aimed at "fire service all risk" needs, meaning those emergencies that fire services must respond to, including floods, earthquakes, etc..
- The OES operation and maintenance role is specific to those components which are now operational, and those that become so, for the southern California "FIREScope region" (OES Regions 1&6)
- Use of the computer system is constrained by Federal regulations, and those constraints will be respected. The Board delineated the following priorities for system use:
 - First priority: Multiagency coordination on emergencies, using existing operational software by current southern California users.
 - Second priority: Development and validation of Research Design software and supporting programs by the Program Office.
 - Third priority: Development of fire service all-risk software applications by others, provided this work does not degrade priorities #1&2, above.
 - Fourth priority: Extension testing and/or demonstration to other emergency services outside the FIREScope membership or region on a controlled and limited basis. Controls and limitations to be set by the Board.
- All existing software, and all developed in the future, will be "public property," available to any requesting public agency.
- The Forest Service will keep the member agencies (and others) informed and involved concerning development efforts. User needs, advice and guidance will be solicited from the Decision Process.
- A different and broader Decision Process is needed for statewide application.

VIII. Irwin presented the draft proposal "Interfacing with Other Emergency Services Practitioners." The proposal was not accepted as written. A number of comments and suggestions were offered for improvement. The proposal will be returned to the Operations Team for revision.

IX. Irwin presented a draft "Computer Systems Management Agreement" for information. This agreement was prepared by the Program Manager and Support Services Manager to define specific roles and responsibilities of the OES and Forest Service regarding the computer system.

The agreement will be forwarded through the Forest Service and OES administrative channels to Chaffin and Cunningham.

- X. Bill Patterson described a meeting held June 24, 1982 between FEMA, the Program Office and the Southern California Earthquake Planning Project (SCEPP). Dick Barrows represented the OES at the meeting. Patterson detailed FEMA's interest in certain FIREScope products and expressed desire to support the Program in cooperation with the member agencies.
- XI. Alex Cunningham is now Chairman of the Board of Directors. Roger Land is still trying to set the date for the next meeting. He will contact the Board members when the date is set.

ROBERT L. IRWIN
Program Manager