

STATE OF CALIFORNIA
GOVERNOR'S OFFICE OF EMERGENCY SERVICES
FIRE AND RESCUE SERVICE ADVISORY COMMITTEE/FIRESCOPE BOARD OF
DIRECTORS

Meeting Minutes
July 14, 1999
Sacramento, California

MEMBERS PRESENT

Dallas Jones, Director - Office of Emergency Services
P. Michael Freeman, Chief - Los Angeles County Fire Department
Russell W. Richards III, Fire Warden, Stanislaus County
Matt Vadala for Charles "Chip" Prather, Chief - Orange County Fire Authority
Steve Vittum for Acting Chief Carl Durtche, Chief - Santa Barbara County Fire Department
Darrell Ralston for Bob Roper, Chief - Ventura County Fire Department
William R. Bamattre, Chief - Los Angeles City Fire Department
Stewart Gary, Chief - Livermore-Pleasanton Fire Department
Daniel G. Clark, Chief - Kern County Fire Department
Michael Dougherty, Chief - OES Fire and Rescue Branch
Ben Lopes for Douglas Sporleder, Chief - Santa Clara County Fire Department
Roger K. Purdie, Chief - Vista Fire Department
Jim Owen, Deputy Director, CDF for Andrea Tuttle
Joan Jennings, Acting State Fire Marshal - Chief Deputy Director - CDF
Ray Quintanar, Director - USDA Forest Service - Fire and Aviation Management
John Jansen, Northern Director - California State Firefighters' Association

MEMBERS ABSENT

James Z. Brannon, Linda Fire Protection District
Brian Hatch, California Professional Fire Fighters
Tom Nichols, National Parks Service
Pat Kidder, Bureau of Land Management

OTHERS PRESENT

Cary Eckard, Deputy Chief - Kern County Fire Department (FIRESCOPE Operations Team South Chair)
Andy Anderson, Chief, Quincy Fire Department (FIRESCOPE Operations Team North Chair)
George Ewan, Deputy Emergency Operations Coordinator, USDA Forest Service (FIRESCOPE Task Force Chair)
Chris Wurzell, Assistant Chief - CDF&FP - South Ops
Rachel Parks, Support Staff - OES Fire and Rescue FIRESCOPE
Neil Honeycutt, Assistant Chief - OES Fire and Rescue - FIRESCOPE North

OTHERS PRESENT (continued)

Gary Glotfelty, Assistant Chief - OES Fire and Rescue - FIREScope South
Gary Pavusko, Deputy Chief - OES Fire and Rescue
Hank Weston, Chief - Grass Valley Fire Department - OES Region IV Coordinator
Glen Newman, CDF, OES Region II Regional Coordinator
Tim Turner, Region Chief, CDF - OES Region V Coordinator
Ron McClain, Montecito Fire Department - Representing CA Fire Districts Assn.
Denise Orsel, Support Staff - OES Fire and Rescue Branch
Lori Abeyta, Support Staff - OES Fire and Rescue Branch
Sharon Baker, Support Staff - OES Fire and Rescue Branch
Ishmael Messer, Assistant Chief - OES Fire and Rescue Branch, Region I
Bill Bondshu, Assistant Chief - OES Fire and Rescue Branch, Region V
Bob Kephart, Assistant Chief - OES Fire and Rescue Branch, Special Operations
Kim Zagaris, Assistant Chief - OES Fire and Rescue Branch, Region IV
Jim Marquis, Assistant Chief - OES Fire and Rescue Branch
Pat Cooney, Deputy Chief - OES Fire and Rescue Branch
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OPENING REMARKS/INTRODUCTIONS

Meeting called to order at 0950 by M. Freeman. Self introductions were made. Lunch and logistics discussed by M. Dougherty. M. Dougherty introduced new OES staff present.

APPROVAL OF JULY 8, 1998 MINUTES

M. Freeman made the motion to approve the minutes of the April 14, 1999, FIREScope Board of Directors Meeting. Moved by S. Gary, second by B. Bamattre. Minutes approved.

OES Director Report

D. Jones, successful in gaining additional funding for Y2K, Hazmat, and communications. Anticipating a busy fire season.

SFM Report

J. Jennings, reported that Craig Anthony has joined SFM in Sacramento to direct training, replaces Dan Francis.

Effective August 2, J. Jennings will be working in a different branch of CDF.

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- 2- Building and Fire Codes - international set of codes is in debate as to which codes California will accept. Right now is standard code, the commission is looking at the international code. Could have implications for California in the years to come.

The BOD wished J. Jennings well and thanked her for her years of SFM service.

Update on FIREScope Website

G. Glotfelty spoke on this issue. Handouts for this subject are in packet.

Public will be able to enter the Website without a password. The restricted side will require a password, which is assigned in advance using the attached form. The form has to be filled out by the agency chief and submitted to either FIRESCOPE Assistant Chief North/South who will then forward to Information Technology Branch (OES) for security processing into the system. Correspondence will be sent to the requesting agency to let them know if they have been accepted.

M. Dougherty questioned why there is not a statewide password to the FIMS. The Task Force felt this was a bad idea due to security parameters, that is why this procedure has been changed. G. Glotfelty explained all the major agencies have access to the Website, and smaller agencies will be added as OES receives requests. ICS 209s are being entered and updated on the Website as of yesterday.

G. Ewan briefly spoke on the Website. This site is dynamic, and will constantly being changed with the FIREScope Task Force and FIREScope Information Technology Group providing guidance and recommendations for the Website.

R. Richards made the motion to approve the FIREScope Website recommendations made by the FIREScope Task Force. Second by S. Vittum. All approved.

Y2K Update

P. Cooney made a video presentation on SEMS Y2K Specialist Committee Findings. This group was given direction by the BOD. Have had several meetings.

Several areas: Utilities, Emergency Human Services, Medical/Health, Transportation, Hazmat, Law Enforcement, Fire & Rescue.

The following definitions have been developed in support of committee findings:

Planning Assumptions: A statement which is considered valid and which provides the basic for planning scenarios.

Planning Scenarios: Descriptions of situations for specific disciplines.

Recommended Actions: Those actions which agencies and organizations may want to take for mitigation or emergency response, based upon an analysis of the planning assumptions and planning scenarios.

Probability of Occurrence: High, Medium, Low

Duration: Long, Short

Committee Members: J. Cavellini (San Francisco City Fire Department), J. Marquis (OES), B. Neamy (Los Angeles City Fire Department), J. Ralston (Ventura County Fire Department, H. Weston (Grass Valley Fire Department, P. Cooney (OES)

General Planning Assumptions used by Committee when developing findings.

- EOC will be activated
- May be complications due to normal disaster activity, and celebrations
- SEMS used
- Will be global (may be able to detect before it happens in California)
- Potential for increased number of incidents, simultaneously
- Some power outages or fluctuations may occur
- 911
- Mutual Aid System may be overwhelmed
- Intense media coverage may escalate anxiety
- Disruptions of fuel supplies
- Consequences may extend beyond December 31-January 1, 2000
- Telecommunications may be impacted
- International travel and shipping may be impeded
- Smart goods movement systems
- Water systems may be at risk
- An increased number of Hazmat incidents may occur
- Some equipment necessary for emergency response may fail
- Public transit systems may be at risk

The following Committee Findings have been submitted to OES Planning and Technical Assistance Branch Committee for inclusion in OES agency report:

- Failure of fire apparatus and associated components
- Loss of communications systems
- Specialized electronic equipment failure
- Loss or overloading of the 911 emergency telephone system
- Loss or failure of public utilities, including electrical, water, gas, telephone, and sewer
- Increased fire dispatcher "call load" due to celebrations, firework incidents, traffic accidents, and associated increased public confusion and activities
- Failure of automatic building and underground rail systems including fire, smoke and heat detection, alarms, sprinklers, and other notification systems
- Insufficient fuel supplies for emergency fire vehicles and specialized emergency apparatus

OES is trying to develop a method for identifying Y2K system failures as they might occur in the Eastern United States during the Millennium Change, so as to pre-warn the California Fire and Rescue Services can be alerted to such system failures. If there are system failures that occur during the change what area's might be of concern to the California Fire and Rescue Services, examples might be (911 system failure, unchecked hazardous materials releases at smaller processing plants, fire apparatus malfunctions that have embedded chips). All of these system failures and the potential for others might be avoided or mitigated if California had a 3-6 hour pre-warning by monitoring what occurs as the Millennium Change occurs through various time zones.

R. Quintanar asked P. Cooney if the committee knows the scale or degree of California's readiness for Y2K problems. P. Cooney referred the question to D. Zocchetti. Governments throughout the state have been surveyed. Local government on mission critical systems are ready. OES is working to see what other agencies are doing to make contingency plans. What is happening in the private sector needs to be known, to overlay on state, county, and local systems. Cannot mislead the public, must let them know in advance.

In May 1999, the first meeting of the Mutual Aid Coordinators, Fire & Rescue and Law Coordinators, Corrections, Fish & Game, CALTRANS. Information sharing on Y2K preparation, key issues, and what assistance they can offer concerning Y2K. Will have another conference closer to the end of the year.

D. Jones spoke on the "Macro level". The Governor earlier this year signed an Executive Order assigning the Department of Information Technology as the lead agency in the state to take care of computer remediation and to work with the business community to do the same. In addition he charged OES with taking care of worst case scenarios and developing consequence management for potential problems. The banks will probably be the best Y2K ready, health services the worst. This is a big issue.

R. Richards requested how the Y2K findings of all the groups will be distributed. SEMS BOD group has to approve this document. All draft findings available right now. P. Cooney passed out the document to the group.

Hazmat Conference

M. Dougherty introduced (Planning and Technical Assistance) Dave Zocchetti. D. Zocchetti passed out documents on Hazmat Response Team, and Year 2000 Issue, and gave a video presentation. D. Jones and M. Dougherty were key note speakers at the conference. 110 registered persons at the conference, 50% of the Hazmat responders in the State. Fire departments, health, environmental specialists, etc. were in the group.

OES is putting together a comprehensive effort to address all the various aspects we think might be involved in Hazmat in Y2K. Everything being done in these particular initiatives are things that will benefit Hazmat responses into the future. Terrorism is also being included in the Y2K planning.

Y2K US&R Team

OES, through a contract, is surveying the OES US&R teams to make sure they are Y2K compliant.

Bob Irwin

Bob Irwin who was one of the main creators of the FIREScope Program is very ill, group to sign card to lift his spirits.

Federal Domestic Terrorism Update

M. Freeman passed a document on Counterterrorism Grant Programs Available to Fire Service FY 1999.

M. Freeman and B. Bamattre attended conference with Law Enforcement about importance of ICS. At the national level, adoption of ICS should be looked at. Terrorism, not only local and state response but federal as well.

Operations Teams Update

A. Anderson (Operations Team North Chair) spoke on FIREScope Operations Team North and South agenda for Bucks Lake.

C. Eckard (Operations Team South Chair) explained this is the basic agenda with tasks from P. Cooney, and a look at the OASIS (Satellite Phone System).

Task Force Update

- G. Ewan (Task Force Chair) spoke on the Task Force Activity Report. Task Force has been very busy. Reviewed the Evaluation Summary of MACS Mode 4 Exercise. The MACS Exercises was an issue that came out of the 1993 After Action Report. The Task Force feels this exercise is important and should take place.
- **GIS Tech Spec**
M. Freeman asked Task Force Chair if he wanted input and approval on this document. G. Ewan passed out GIS Technical Specialist document (previously mailed to members). Both Ops Teams have looked at this document. M. Dougherty stated this has been a strong effort between various agencies.

M. Vadala made the motion to approve and accept the GIS Technical Specialist Position Description. Second by D. Clark. All approved.

- **Damage Inspection Technical Specialist**

Damage Inspection Technical Specialist will be presented to the Ops Teams at the next meeting. Hope to present to BOD in the future for approval.

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Engine Contracts- contract in place, awarded to Weststate. Will be able to build 27 instead of 20, because prices had dropped. P. Beckstrom handling the contracts. Freightliners have been sent out. Finished 1st year of 3 Year BCP. Briefly spoke on the handouts in the packet. Westates, Training Flyer, etc.

New Business

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OES Regional Coordinator

- Region VI: No news is good news
- Region V: 5 Year Average on fire starts. Many lightning hits.
- Region IV- STL refresher courses. Wildland Mutual Aid training with live fires. Annual Region IV meeting conducted. Nevada will probably burn this year.
- Region III: Active, lot of initial attack. Finishing STL training. Area dispatch being surveyed for Y2K readiness. Have vacancy for Solano County Operational Area Coordinator, have called for election.
- Region I- Assistant Chief Ish Messer attended coordinators meeting. August 6 is regional training. Millenium Exercise - all cities 11/17.

Law Enforcement and Fire & Rescue Coordinator Meeting

M. Dougherty announced Oct 14-15 will be the next meeting (San Diego). Formal letter will be issued soon.

NEXT MEETING

Next meeting will be held on October 13, 1999, in Sacramento.

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