

**Office of Emergency Services  
FIRE AND RESCUE SERVICE ADVISORY COMMITTEE/  
FIREScope BOARD OF DIRECTORS**

**MEETING OF JULY 10, 1991**

**MEMBERS PRESENT**

William Maxfield, Chairman - Chief, Contra Costa County Fire Department  
Donald Manning, Vice Chairman - Chief, Los Angeles City Fire Department  
Rich Aronson, Chief - OES Fire and Rescue Division  
Jim Brannon, Chief - Linda Fire Protection District  
Ken Brown, Deputy Chief for James McMullen - State Fire Marshal's Office  
Frank Buscher, Chief - Tiburon Fire Protection District  
Gary Costamagna, Chief - Sacramento City Fire Department  
George Lund, Chief - Ventura County Fire Department  
Merrill McMurray, Deputy Chief for Michael Dacy - Sacramento County FPD  
Loren Pettis, Chief - Montclair Fire Department  
Jim Radley, Deputy Chief for Larry Holms - Orange County Fire Department  
Bill Teie, Deputy Director for Harold Walt - California Department of Forestry

**MEMBERS ABSENT:**

Chris Cameron - National Parks Service, Branch of Fire Management  
Michael Dacy, Chief - Sacramento County Fire Protection District  
Larry Holms, Chief - Orange County Fire Department  
Pat Kidder, Fire & Aviation Officer - Bureau of Land Management  
James McMullen, California State Fire Marshal  
Rich Peterson, Chief - Santa Barbara County Fire Department  
Harold Walt, Director - California Department of Forestry & Fire Protection

**SPECIAL ADVISORS ABSENT:**

Eldon Nagel, General Manager - California State Fireman's Association  
Brian Hatch, Director - California Professional Firefighters

### **OTHERS PRESENT:**

Dick Andrews, Director - Office of Emergency Services  
Dick Barrows, Retired  
Gary Buzzini, Region Chief - California Department of Forestry, Redding  
Will Brock, Assistant Chief - OES Fire and Rescue Division  
John Bryant, Emergency Operations Coordinator - U.S. Forest Service, South  
Mike Dougherty, Assistant Fire Coordinator - U.S. Forest Service, North  
Mike Guerin, Assistant Chief - OES Law Enforcement Division  
Dave Kehrlein, Research Analyst - OES Fire and Rescue Division  
Stanley Lake, Deputy Chief - California Department of Forestry, Sacramento  
Jim Owen, Region V Manager - California Department of Forestry, Region V  
Bev Passerello, Legislative Liaison - Office of Emergency Services  
John Passerello, Assistant Director - Office of Emergency Service, Response & Recovery  
Paul Penn - Office of Emergency Services, Hazardous Materials Division  
Dick Starr, Deputy Chief - OES Fire and Rescue Division  
Sherri Stromlund, Office Technician - OES Fire and Rescue Division

### **OPENING REMARKS**

Chairman Maxfield opened the meeting at 1015 hours, welcoming members and guests, and introducing the new Director of the Office of Emergency Services, Richard Andrews. Dr. Andrews thanked the Board for the opportunity to address them at today's meeting and expressed his desire to ensure that the Office of Emergency Services work closely with local governments and other state agencies to provide professional services within the State of California. Specifically, with regards to the fire service, Dr. Andrews stated that he is looking forward to continuing a close relationship with the California Fire Service in responding to their needs.

### **APPROVAL OF APRIL 3, 1991 MINUTES**

The following correction was made to the April 3, 1991 minutes:

1. Page 1, Members Absent, Michael Dacy - Correct "Sacramento City Fire Department" to "Sacramento County Fire Protection District"

***IT WAS MOVED BY BILL TEIE, SECONDED BY FRANK BUSCHER AND UNANIMOUSLY CARRIED TO APPROVE THE MINUTES OF THE APRIL 3, 1991 MEETING WITH THE ABOVE CORRECTION.***

## **LEGISLATIVE UPDATE**

Bev Passerello updated the Board on a few of the legislative bills in process at this time. SB 1250, the bill that deals with the Seismic Retrofit money, is still being handled through the Office of State Architect. Eighteen million dollars is appropriated for State Facilities. One project is in the Bay Area, the other is in Sacramento. The bill also contains 50 million dollars for local government. The Office of State Architect is moving towards a process to allocate that money at this time. Questionnaires for local governments to apply for that money, when it is available, will be sent out. The Office of State Architect is accepting letters as notices of interest from local government agencies. The contact name and address are: Office of State Architect, Attention: Larry Guthrie, Chief of Architecture and Engineering, 400 P Street, 5th Floor, Sacramento, California 95814. The next step is through the Office of Administrative Law, to hold public hearings. Project criteria is unknown at this time.

The Legislative calendar is set for a July 19th recess, if the budget is signed. The Legislature will be out for one month at that time. The Legislative summary packet contains numerous spot bills, which are just place holders until something is identified. Most of the bills do not have much money in them due to the current fiscal emergency. One bill of interest to the fire service is the bill to outlaw smoking in public facilities. Another bill of interest is Willie Brown's bill for establishing regional governments within the State. OES and CDF are working collectively on a bill for communications vans, which is being carried by Rusty Areas.

Chief Maxfield stated that Contra Costa County just received their first grant for the seismic upgrade, which included \$50,000.00 towards repairs on their communications center.

## **OES BUDGET REPORT**

Rich Aronson reported that the Office of Emergency Services has been asked to calculate a 30% budget cut. A report will be given to the Director next week, identifying recommendations for where those cuts should be made. Some items currently being looked at are: the replacement of the Sharps Unit, the Prime Computer System in Sacramento, the Assistant Chief position and the Computer Operator position in Southern California. In addition, when Mary Smith retires this month, that position will probably not be filled. The Heavy Rescue vehicle acquisition, from the budget last year to purchase 15 vehicles over a 10 year period totalling \$250,000.00 per year, will be lost. The equipment budget, for fire engine replacement will be affected and some fire apparatus will be eliminated. Any reduction in equipment is a one time reduction that will not be reinstated without another Budget Change Proposal. Deputy Chief Bill Wirth will be retiring July 31, and every effort is being made to try and fill that position, however that

may not be possible. The Satellite and Communications Program that was in the budget last year allows the purchase of a hub in Sacramento, some portable units and the ability to hook-up all 58 counties into a system at their EOC levels which allows them to communicate with OES Regions, OES State, and among each other. This was a 15 million dollar project over three years. Last year was approximately 5 million dollars, which was delayed going into this years budget, and it has been cut to 4.5 million, which will save the hub, two portable units, and hook-up for ten counties in Southern California, and ten counties in the Bay Area. These were the counties identified as highly populated areas, for the link. Chief Aronson stated that they will try to hold, in tact, the Fire and Rescue Mutual Aid System and the Microwave System. The Mutual Aid Program will be affected due to the minimal staffing at OES. The Heavy Rescue Program will not be expanded, and the Urban Search and Rescue Program will take an equal cut. Initially, the Mapping Program and GIS were being looked at to be cut, however, a cut in equipment would save that program.

Chief Maxfield asked the Board members if they felt it would be appropriate for the Advisory Committee to make recommendations to Dick Andrews regarding concerns about the Mutual Aid Plan, programs, or the budget. Bill Teie stated that he felt it was appropriate, and the Board should express their concerns. Members agreed, and the Board of Directors will draft a letter to Dick Andrews for his consideration during the budget cut process. Chief Manning asked what the process was for determining priorities in making budget cuts within the Fire and Rescue Division. Chief Aronson stated that he based his decision on his feeling that equipment would be easier to get back than programs, and that was the reason for trying to save the Mapping Program, and instead forfeit some equipment. He also stated that he felt very strongly about developing the Mapping Program and GIS, to standardize mapping throughout the state.

Chief Manning expressed concern about the Board making recommendations to the Director without having a list of priorities and knowing the basis on which those priorities were arrived at. Without having the overall picture, sparing one item may eliminate another item of equal importance.

After discussion, the Board decided their letter should express concerns and general support of the Mutual Aid System and maintaining the integrity of the System, without addressing specific programs.

### **COOPERATIVE AGREEMENT**

Rich Aronson addressed the changes in the Cooperative Agreement and the revised F-42 Form. The reimbursement rate for personnel is \$549.00 per person, per 24-hour shift. Exhibit one is unchanged. Exhibit 2 is now divided into Sections A and B. Section A deals with local jurisdiction and engine companies, and Section B is dealing with overhead

personnel. The rate for overhead personnel is \$707.00 per person, per 24-hour shift, including the Assistant Strike Team Leader. The intent of the Agreement is that the Assistant Strike Team Leader is qualified for that position. If an Engineer or someone else who is not a qualified Strike Team Leader goes as an aid to the Strike Team Leader, they would be paid at the \$549.00 rate.

Chief Maxfield suggested covering the safety issue of tailboard riding at this time. Chief Aronson asked the members for a recommendation on what stance should be taken as to the issue of tailboard riding. During open discussion, the Board decided to take the position that tailboard riding will not be allowed in responding to and from a mutual aid request, except on immediate fireground operations at the scene of an incident. Personnel on State OES engines will be seated and belted at all times. Local Government engines responding to any incident falling under the Five Party Agreement will be required to be seated and belted at all times.

***IT WAS MOVED BY BILL TEIE, SECONDED BY KEN BROWN AND UNANIMOUSLY CARRIED TO ADOPT THE ABOVE POSITION REGARDING TAILBOARD RIDING.***

During continued open discussion, it was decided that the above motion would be amended to reflect "Local Government engines responding to any incident falling under the Five Party Agreement and any response under the Master Mutual Aid Agreement will be seated and belted at all times."

***IT WAS MOVED BY GARY COSTAMAGNA, SECONDED BY LOREN PETTIS AND FRANK BUSCHER AND UNANIMOUSLY CARRIED TO AMEND THE ABOVE POSITION AS STATED.***

#### **OPERATIONS TEAM REPORT - NORTH/SOUTH**

Stan Lake reported that the North Operations Team has not met since just before the last Advisory meeting, however, the South Operations Team met on June 7th. There will be a two-day joint Operations Team meeting starting tomorrow, July 10th, in Quincy. Stan Lake asked John Bryant to advise the Board on the last South Operations Team meeting and the upcoming joint meeting.

John Bryant reported that the two-day meeting in Quincy will be looking at an internal review of the FIREScope Program that is in place today, and clarifying areas such as the decision process, roles, and opportunities for a smoother flow. The system seems to be in need of some maintenance at this time. Mr. Bryant invited anyone who would like to, to attend tomorrow's meeting. In addition to the decision process, the Master Mutual Aid and Mobilization will be discussed at the joint meeting, however, the Mobilization will probably fall back to OES for action; the newsletter, which has never gotten off the



ground; the FIREScope support organization, and what it needs to remain after the budget cuts; specialist groups, working groups, where they fit, how they fit and are they right; and work planning will also be discussed. The North and South Operations Teams are both trying to organize another meeting in September so they can give the Board staff work prior to the next Advisory meeting. The Southern Operations Team had an election of officers and John Bryant was elected Chair.

Mr. Bryant also asked for the Board's support in contracting three outside individuals, John England, Clyde Bragdon, and Dick Barrows to proceed with an external review of FIREScope as they see it today, and present a white paper report on where they see FIREScope going in the future. There would be no out-of-pocket cost to the FIREScope Program. The review would be completed within the next three months. The results of this review would go through the decision process and the Board would have the final say on how to proceed.

***IT WAS MOVED BY GARY COSTAMAGNA, SECONDED BY LOREN PETTIS AND FRANK BUSCHER AND UNANIMOUSLY CARRIED TO PROCEED WITH THE EXTERNAL REVIEW OF THE FIREScope PROCESS.***

### **TASK FORCE REPORT**

Mike Dougherty reported that the Haz Mat Specialist Group has developed a North Specialist Group and would like to complete the project as a North/South Specialist Group. The Task Force has agreed to the North/South joint group.

Several Task Force members have been invited to the ICS/Fireground Command meeting in Chesterfield, however, none of the Task Force members are planning to attend at this time. This issue needs to be addressed further.

The self-paced lesson plan for multi-casualty, to be included in the rest of the multi-casualty package is in draft form, but needs a lot of work. The committee is actively working on this package.

The USAR Group met for three days in Bakersfield, which was their final meeting. They have completed draft documents on typing of equipment and personnel, and recommendations as to what the USAR organization should look like as far as integrating into the existing ICS structure. They will take the large North/South Group and hone it down to three people North and three people South, to complete all the documents and put them in final format for approval through the decision process.

The Communication Specialist Group has put together a Statewide Communication Plan and Cooperative Use Agreement. The Communication Plan is the same plan that is in the

Field Operations Guide, with a couple of minor revisions. The Cooperative Use Agreement has not been reviewed yet, but it has been developed and the Task Force will be taking a look at it and sending it through the process. The Agency Representative Package, the Position Manual, and the Construction Package are all completed and the Task force has forwarded them to the Operations Team and recommended approval. The Operations Team has signed off and is recommending approval of the Agency Representative Package. Copies of this document will be sent to members, with a copy of the minutes from this meeting, for their review prior to the next Board meeting, at which time a vote will be taken to accept this document.

### **ICS/FIREGROUND COMMAND ISSUE**

The National Advisory Committee, Chairman Jerry Knight, has invited those people who participated in the January meeting, and those who participated with Rich Peterson's Sub-Committee and worked with Alan Brunaccini, to attend the meeting in Chesterfield. Rich Aronson advised that he is planning to attend both the meeting in Chesterfield and the Seminar in Phoenix if the budget allows, to observe and represent FIREScope. He stated that he felt it was important for California to stay on top of the situation as they continue to work on the issue of one single management system. The proposed agenda for the Phoenix Seminar is included in the members packets. Mike Dougherty stated that several of the Task Force members are going to try to attend the Seminar in Phoenix if possible, just to keep abreast of the situation. It was agreed by members that Rich Aronson would try to attend the Chesterfield meeting to represent FIREScope's interests.

### **HAZ MAT REPORT**

Paul Penn updated the Board on the progress of the ICS Haz Mat Specialist Group including development of approved modules, and reported on other hazardous materials fire related issues. Hand-out covering all information is attached.

### **GENERIC MACS GUIDE**

Rich Aronson expressed his desire to have the Operations Team develop a Generic Macs Guide. Currently, the only Macs Guide available is very specific to the operations of the OCC in Riverside. A generic document should be developed to use anywhere in California on any type of incident. Mike Dougherty suggested that the Task Force do the development of the document and send it through the decision process to the Operations Team and the Board.

*IT WAS MOVED BY BILL TEIE, SECONDED BY KEN BROWN AND UNANIMOUSLY CARRIED TO PROCEED WITH THE DEVELOPMENT OF A GENERIC MACS GUIDE AS DISCUSSED.*

#### **MAPPING/GIS REPORT**

Dave Kehrlein reported on the Mapping Program and brought the Board's attention to AB 429, a bill in the Assembly, which would establish a Task Force to research statewide mapping and GIS efforts and make recommendations to the Governor and Legislature on the direction the State should take in this regard in the future. A similar bill, containing \$50,000.00 was vetoed last year. If AB 429 is passed a report from the Task Force would be due by July of 1992. Mr. Kehrlein asked for support from the Board to establish ten sub-committees, statewide, to develop a report to submit to the Governor's Task Force representing the fire service's needs. He asked the Board members to submit names of individuals from their departments who would be willing to serve on these sub-committees. The sub-committee's report could also be used in the future to develop FIREScope legislation and the information would also establish statewide requirements for the emergency services community. The Board asked Mr. Kehrlein to submit a paper to the Task Force and let them review it and submit it to the Board at the next meeting for a decision on this issue.

#### **NEXT MEETING DATE**

The next meeting is scheduled for October 2, 1991. Chief Aronson advised members that the Advisory Committee is subject to the State's "committees to be abolished" through the budget process. The Department of Finance is looking at the cost of administering the Advisory Committee, but it is hoped this committee will not be among those abolished. At this time the Director has halted all committee meetings, until the budget is straightened out. The Board will plan to go ahead with the October 2, 1991 meeting and members will be advised if there is a change.

With no other business to discuss, the meeting was adjourned at 1400 hours.