

STATE OF CALIFORNIA  
GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
FIRE AND RESCUE SERVICE ADVISORY COMMITTEE  
BOARD OF DIRECTORS

Minutes of the Meeting  
July 8, 1998  
Sacramento, California

**MEMBERS PRESENT**

William R. Bamattre, Chief - Los Angeles City Fire Department  
James Z. Brannon, Chief - Linda Fire Protection District  
Daniel J. Clark, Chief - Kern County Fire Department  
Gary Costamagna, Chief - Sacramento City Fire Department  
P. Michael Freeman, Chief - Los Angeles County Fire Department  
Neil R. Honeycutt, Chief - Office of Emergency Services - Fire and Rescue  
Charles "Chip" Prather, Chief - Orange County Fire Authority  
Roger K. Purdie, Chief - Vista Fire Department  
Russell Richards, Fire Warden - Stanislaus Consolidated Fire Protection District  
Bob Roper, Chief - Ventura County Fire Department  
Douglas Sporleder, Chief - Santa Clara County Fire Department  
Bruce Ward, Deputy Director - Office of Emergency Services

**MEMBERS ABSENT**

Stewart W. Gary, Chief - Livermore-Pleasanton Fire Department  
John Jansen, Northern Director - California State Firefighters' Association  
Pat Kidder, Fire Management Officer - USDI - Bureau of Land Management  
Tom Nichols, Protection Specialist - National Park Service - Fire Management Branch  
Ray Quintanar, Director - USDA Forest Service - Fire and Aviation Management  
Keith Simmons, Chief - Santa Barbara County Fire Department

**OTHERS PRESENT**

Marla Chase, Office Technician - OES Fire and Rescue  
Patrick Cooney, FIREScope Assistant Chief, North - OES Fire and Rescue  
Michael Dougherty, Assistant Director - US Forest Service - South Op's  
Cary Eckard, Deputy Chief - Kern County Fire Department  
George Ewan, Deputy Coordinator, US Forest Service - South Op's  
Dan Francis, Chief - CDF&FP - State Fire Marshal Office - Training  
Jerry Geissler, Assistant Deputy Director - California Department of Forestry and Fire Protection  
Mark Ghilarducci, Deputy Chief - OES Fire and Rescue  
Gary Gilbert, Region Chief - Sierra South Region - CDF, Fresno  
JoAnn Greene, Legislative Analyst - California Professional Fire Fighters  
Mike Harris, Area Chief, South - CDF&FP OES Region VI Coordinator  
Richard Helton, Office Technician - OES Fire and Rescue  
Darrell Higuchi, Deputy Chief - Los Angeles County Fire Department  
Jeff Jones, Chief of Operations - CDF&FP - Coast Cascade - OES Regions II and III  
Kurt Latipow, California Fire Chiefs Association  
Jim Marquis, Assistant Chief - OES Fire and Rescue Region II  
Glen McCloud - Montecito Fire Protection District

Herb McElwee, Chief - Montecito Fire Protection District  
Ken Mitten, Fire Chief - Merced City Fire Department  
Jon Olney, Battalion Chief - Kern County Fire Department  
Jim Owen, Deputy Director - California Department of Forestry and Fire Protection  
Gary Pavusko, Deputy Chief - OES Fire and Rescue  
Teresa T. Romero, Office Technician - OES Fire and Rescue - FIREScope  
Larry Stanton - El Dorado County Fire Protection District  
Dan Tinnel, Assistant Chief - OES Fire and Rescue Region V  
Steve Vittum, Division Chief - Santa Barbara County Fire Department  
John Walshaw, Chief - El Dorado County Fire Protection District  
Hank Weston, Chief - Grass Valley Fire Department  
Chris Wurzell, Assistant Chief - CDF&FP - South Op's

### **OPENING REMARKS/INTRODUCTIONS** (Neil Honeycutt)

The meeting was called to order at 9:30 a.m. by Chairman Costamagna. Chief Honeycutt announced that there will be a key ceremony and picture taking during the dedication of the new Type I and II fire engines being displayed at Discovery Park today.

Deputy Director Jim Owen attended the meeting on behalf of Director Richard Wilson of the California Department of Forestry and Fire Protection. Chief Dan Francis attended the meeting on behalf of State Fire Marshal Ronny Coleman. Legislative Analyst JoAnn Greene attended the meeting on behalf of Director Brian Hatch from the California Professional Fire Fighters.

### **APPROVAL OF APRIL 8, 1998 MINUTES** (Gary Costamagna)

A request was made to correct the spelling on the Senators and Assemblymembers names who were mentioned in the minutes regarding agenda item of the Fire Apparatus Funding Task Force. Also, it was not Chief Sporleder who stated that Assemblywoman Ducheny had agreed to place this item on the Assembly Budget. The tape will be reviewed and the correct name will be inserted as to who made this statement.

With these corrections noted, Chief Costamagna made a motion to approve the minutes of the April 8, 1998, FIREScope Board of Directors Meeting. So moved by Chief Sporleder and second by Chief Richards. Minutes approved by unanimous vote.

### **DIRECTOR'S REPORT** (Bruce Ward)

**State Budget.** The State Budget has still not been approved, but within the budget there is a \$5 million augmentation to the Fire Engine Program. This was brought about by the large efforts of Chief Roper, Los Angeles County, Sacramento City and everyone's lobbying efforts.

**SEMMS.** Under the Standardized Emergency Management Maintenance System (SEMMS), we are forming two specialist sub-committees. One is to look at search and rescue and the other is to look at the general issue of mutual aid. Both of these meetings will be conducted next Tuesday with representation by fire, law, and emergency medical players.

In search and rescue, there have been conflicts throughout the state since the January, 1997, winter storms where it had been unclear between the law enforcement discipline and the fire discipline as to who had what authority to conduct what part of search and rescue. This issue has come up again recently during the El Nino Storms. So what OES is trying to do under SEMMS is to pull together the appropriate players with the assistance of the State Attorney General to clearly define who has the legal authority for what. It does appear that there are some overlaps. We need to

discuss this and enhance communication between the disciplines and come up with some guidelines that everyone can agree to and be comfortable with. And perhaps, also draft a model MOU like Los Angeles County did between the Sheriffs and the Fire Services regarding search and rescue issues in order to facilitate a way we can all work together.

On the mutual aid issue, there needs to be a more clearly defined understanding of mutual aid. We need to clearly define what mutual aid is and what it isn't. This would allow us to avoid a lot of the conflicts that have come up these past several years between law enforcement, fire, emergency medical, and others.

Some of the participants will be Ronny Coleman for CDF, Ron Collier from Windsor Fire Department, Randy Graham from Carpinteria-Summerland Fire Department, Harold Ritter from Mammoth Lakes Fire Department, Matt Vadala and Chip Prather from the Orange County Fire Authority, Dan Turner from San Luis Obispo County Fire Department, and Kurt Latipow from California Fire Chiefs Association.

#### **PRESENTATION OF PLAQUES** (Neil Honeycutt)

Chief Honeycutt presented Chief Freeman, Chief Costamagna and Chief Roper each with a plaque thanking them on behalf of OES and the fire service for all their support and effort in getting the \$5 million augmented for the OES Fire Engine Program. Chief Honeycutt also thanked Richard Solis from the Los Angeles County Fire Department who was not present for his tremendous time and effort that he had put in as well.

#### **FIRE APPARATUS FUNDING TASK FORCE** (Bob Roper)

Chief Roper thanked everyone for sending in their letters and supporting all their efforts and also thanked all those that called their Congressmen, Senators and Assemblymen which really paid off. The fire service working together pulled this through. Chief Costamagna also thanked everyone for their support and all those who sent a letter to their Senator or Assemblyman in support of the program. Everyone's efforts were greatly appreciated.

#### **1998 RESOURCE ORDER AND REQUEST SYSTEM CHANGES** (Neil Honeycutt)

This has come out of the region meeting discussions and information that has been circulated for the past nine months along with the Task Force and Op's Team who have been working on a couple of projects related to the order and request system changes. We have been working on getting this information out to local government down through the chain via the regions and operational areas that there are important changes and new clues and things to watch for in the resource ordering process. The resource ordering process has been well described in both the Mobilization Guide for the US Forest Service and in the CDF 8100 Manual in terms of assessing and attaching fiscal responsibility to a request. This process now needs to be taught to the California Fire Service at every level so that as resource orders and requests are received, individual fire chiefs can evaluate those requests and understand that it is a mutual aid request or a five-party request or some other type of request.

A number of agencies have begun to change or amend their resource order form with a little checkbox as a reminder to the dispatcher that when they get the order, to ask the question. The Task Force has been working on the document that describes the scenarios. Jim Marquis from OES has also prepared a flow chart to assist in the description of the process. Mike Harris of Region VI, John Linder and forest service staff have been working in Region VI to teach and train the ECC staff on the process. The information has been shared at all the region meetings and will continue to be as soon as the pamphlets are finalized and sent to all fire departments. Chief

Honeycutt just wanted to let the Board know that this information has been shared at the region meetings and will be continued to be shared at the operational areas through the various training programs.

George Ewan mentioned that John Linder of OES, Tim Sappok of CDF along with himself have been going to numerous meetings throughout Region VI giving this training to EOC and ECC staff with their chief officers. This training has been well received and accepted. There were also people from Northern California who came down to preview the training to see if they could take this back to the northern part of the state and begin this training there.

In addition to the pamphlet, there is also a lesson plan which has been completed and will be out soon. The pamphlet is mainly being designed for a chief officer, but there are still some fiscal issues being addressed before it can be completed. It should be completed before we get into the major part of the fire season.

*A finalized copy will be mailed out in October to the Board Members before their October Meeting.*

### **COOPERATIVE AGREEMENT FOR LOCAL GOVERNMENT FIRE SUPPRESSION ASSISTANCE** ( Neil Honeycutt)

The memo from Chief Honeycutt to OES Regional and Operational Area Fire and Rescue Coordinators dated June 4, 1998, was discussed. The subject matter was the Cooperative Agreement for Local Government Fire Suppression Assistance - 1998 Summary of Updates and Changes. The memo listed the 1998 Agreement Updates and Reimbursement Rates.

Chief Honeycutt stated that there was a need to update the agreement to reflect what we really do and how we do it and identify all the processes in the agreement. For this reason it was decided to cancel the old agreement and make the new one for three years effective July 1, 1998, through December 31, 2001. The change to December is reflected back from a fiscal year to a calendar year. Many parts of the agreement had not been updated and the language especially to the fiscal and accounting folks was not absolutely clear, so this is why these changes were made.

Some of the changes were: OES will maintain agency rate of pay records and will soon have this information available on Lotus Notes for other agencies to access to verify information. The revised Form F-42 should be ready for distribution July 31, 1998. Rates have been mathematically corrected and adjusted.

Chief Honeycutt thanked Gary Costamagna from Sacramento City Fire Department, Jim Radley from Orange County Fire Authority, and Jim Brannon from Linda FPD, who were the local government representatives that supported OES in this process.

Chief Honeycutt went on to state that the Five-Party Agreement is in the process of being signed. As soon as that is completed, a letter with more details will go out to all fire chiefs with a copy of the Five-Party Agreement and a summary of all the issues they need to look for. If the pamphlet is finished by then, then we can get it out or mention that it is coming very soon. Chief Costamagna also wanted to include that it be mentioned the importance of getting everyone's Salary Survey back to OES and on file.

### **OES FIRE AND RESCUE BRANCH REPORT** (Neil Honeycutt/Gary Pavusko/Mark Ghilarducci)



**Fire and Rescue.** Chief Honeycutt stated that Paul Beckstrom is in training for the spent nuclear fuel shipments that will be coming up these next few months. This is transportation for spent nuclear fuel from Port Chicago to Idaho up to Oroville and Portola out to Nevada.

We are preparing to revisit all the specs of our engines and hope to have as many features as we can done at the factory so that when the apparatus comes out, the downtime will be reduced as much as possible and have them ready to go as quickly as possible.

There are two Budget Change Proposals. One is a continuation of having OES keeping the Fire Engine Program going. A request has been put in for three additional fire engines per year as part of our normal budget process which will bring us up to a total of seven so that the apparatus replacement program can be brought up to a twenty-year cycle.

There is also a Budget Change Proposal for a Fleet Manager to assist in managing our database fleet needs along the process. If successful in all these areas, OES will have about fifty new engines over the next four or five fiscal years.

**FIRESCOPE/Administration.** Deputy Chief Pavusko mentioned that an instruction sheet will go out with the new Form F-42. The Stress Survey is back in and we have received double the response than we did last year. We are working this into Lotus Notes and trying to get the Directory out within the next month or two. We are also working with the Information Technology Group in OES with the PRIME and the new system to try to test it this summer and work with it. The OCC position in FIRESCOPE has been approved and we are working to fill that. We are beginning to archive all the FIRESCOPE documents from its beginning and maintain a historical library there at the OCC. I plan to bring to the next meeting where we have absent Board of Director's Meeting Minutes, Task Force Meeting Minutes and would like to ask the group here today that if anyone has any FIRESCOPE documents that they are not planning on keeping, please contact Deputy Chief Pavusko so that they may possibly be included in the library. We are also trying to put a FIRESCOPE Guide together which will include Board of Directors, Task Force, Op's Team, Working Groups and Specialty Groups, Regional Coordinators and Operational Area Coordinators into a guide with phone numbers, faxes and everything so that all this information will be in one place and everyone has one.

**Urban Search and Rescue and Special Operations.** Deputy Chief Ghilarducci stated that they sent some overhead personnel to Kansas where they had a major explosion which trapped some people. They sent some operational types to help support the incident along with some overhead personnel. All the new engines will be coming out with Type II US&R capability on them. This means that staff will need to have Rescue Systems I capability in order to respond as an all-risk engine, which will enhance the overall capability of the state. This is consistent with the 120-1 Guidelines for US&R, which all the departments throughout the state have received. Several agencies have begun a process of developing some typing level of US&R capability for their department from basic to heavy. The department contacts us and we go out and certify their type resource and get it incorporated into the system. There are currently twenty outstanding requests for inspection at this time.

The pilot program that was started almost two years ago about incorporating US&R training canines into fire departments which was done in the Sacramento area was an overwhelming success. We are receiving numerous requests for participation into this program throughout the state. Please contact Deputy Chief Ghilarducci if anyone here is interested in participating.

There was a report commissioned by Congress last year to give a very extensive evaluation across the country as to how many US&R resources are necessary. The report is now finalized and in Congress. It stated that 42 to 45 percent of all the US&R resources should be in the State of

California mainly because of the potential threat of earthquakes and terrorism. We are pursuing some additional funding from the federal level for the overall national program as well as for the State of California. We want to expand this program. Mainly, the expansion of the swift water, the typing of the swift water and the training elements of US&R capability to as many departments as possible. The National Advisory Board recently had a meeting and they are looking at taking the 120-1 Guidelines we have in California and making that the general model for all departments throughout the country who want to establish US&R capability, modularize deployment type capability that they could use. With FEMA involved, this would mean that if there is mutual aid requests throughout the country, they would be able to pick an element with US&R resources for that event. They are also looking at incorporating the Swift Water Program as well for the rest of the country. In this way many departments will have mutual aid capability when deployed.

Chief Costamagna went on to state that in regards to the Steering Committee they discussed the modulation of US&R resources. They spent a lot of time on the 1999/2000 fiscal year projected budget for FEMA. We are asking that in the year, 2000 FEMA increase their budget by \$3 million to the US&R Program. Of the twenty-seven teams, all but two are up to speed and all have caches to maintain and training requirements, which will require additional funding. So far most of the locals have supported the program out of their own pocketbook and not a lot has come out of the federal government.

Chief Honeycutt stated that the Type I engines we will see today from Olinda, Sacramento and American River will contain the light rescue component. This will enable engines with light rescue capability to support local US&R needs as well as heavily median responses in either a strike team or task force configuration. This process will continue until one-third of our fleet Rescue Systems I are light rescue equipped within the next two or three fiscal years as the new engines arrive, which will add to our capability statewide.

Deputy Chief Ghilarducci stated that on the 29th through the 31st, the US&R sponsoring agencies fire chiefs will be meeting here in Sacramento and setting the next goals and objectives for the next several years for the program. If anyone would like to participate or provide input as to where the US&R Program is going within the State of California for the next ten years, please contact Deputy Chief Ghilarducci and let him know.

### **TERRORISM ISSUES IN CALIFORNIA** (Gary Costamagna)

Chief Costamagna stated that Bruce Ward sits in on the State Standing Committee on Terrorism (SSCOT). Deputy Director Ward discussed the handout that was given to everyone. Key points of the handout included:

- State Standing Committee on Terrorism (SSCOT) - Purpose and Components
- California Terrorism Response Plan - Purpose and Key Information about the document
- Local Planning Guidance on Terrorism - Purpose and Key Information about the document
- 120 Cities Program - Purpose
- Rapid Assessment and Initial Detection (RAID) Team - Mission Statement
- Metropolitan Medical Strike Teams (MMST) - Purpose
- Training Initiatives
- Terrorism Task Groups

Deputy Director Ward stated that there really is no central focus particularly at the federal level, so this State Standing Committee on Terrorism was formed in order to gather information, plan, prepare and provide for a mechanism to brief the Governor in the event of a threat. The FBI is

working cooperatively with this committee along with law, fire and mutual aid system representatives.

The California Terrorism Response Plan is in draft mode until the Emergency Council approves it. Since they meet only once every eight years, it will have to stay in draft mode, but the information can still be used. The information will help you conduct some planning and give you an understanding of how the state intends to interact with each other and with the local and federal government. OES has been working with the FBI. There are four regional FBI Offices in California, and OES has been working with them to establish planning and preparedness committees in each of these office. The prototype was Los Angeles City and County where they have a really nice system in place. San Francisco has just formed one, and the FBI will be reaching out to sixteen counties to do the same. Sacramento will be doing the same along with San Diego County.

OES along with a representative from fire and law will be meeting with the Department of Defense, Department of Justice, the FBI and the National Guard Bureau in an effort to make a proposal to them that we would like some grant funding to put together a prototype for the State of California, because of the fact that we have all levels of government and all disciplines involved in our system. It would include awareness, information for first responders, the initial items to include where and how they can access the resources necessary and take it down to the local levels who will be on the scene before anyone else. A comment was made that we need to find a way to get federal funding down to the local level since local government will be the first responders in most cases. Chief Costamagna stated that the federal government is focusing on the 120 largest metropolitan cities in the country. They conducted a seminar in May where fire and law enforcement representatives from these 120 cities were invited to participate. The Bureau of Justice recently made a grant proposal for \$12 million to be used for equipment for first responder use for these 120 cities.

Deputy Chief Higuchi also commented on the handout he gave out which stated what Los Angeles County has been doing regarding terrorism. Key points in the handout were:

- Los Angeles County Operational Area Terrorism Response and Management Plan
- Quick Mask
- Auto-Injectors
- Los Angeles County Fire Department Terrorism Program - Accomplishments
- Los Angeles County Fire Department Terrorism Training Matrix

Deputy Chief Higuchi went on to state that effective July 1st they implemented a MIRV Unit (Metropolitan Incident Response Vehicle). It is a suburban vehicle whose sole purpose is for a terrorist incident or mass casualty including a haz mat incident. The Quick Mask (Level C) is from a sole source vendor out of Florida. They purchased a voice amplifier along with this mask. As we all know, communication is the key as one is going through decon or extractions of potential victims. There are several different canisters. Los Angeles County decided to purchase the maximum capability based on the potential threat and the number of chemicals or agents that could be utilized. The canisters are good for four hours. The shelf-life for the mask is five years. The vendor is receiving a tremendous amount of requests for orders. He is filling orders as quickly as he can, but it will take several months to receive your order. Same thing with the auto-injector vendor. There is a sole source for this also. Contact Deputy Chief Higuchi if you would like further information on this equipment.

#### **FIRE ENGINE DISPLAY AT DISCOVERY PARK**

The new fire engines were on display and a group photo was taken. Photos were also taken of the Key Ceremony with Chief Honeycutt making a presentation to each county representative. The four agencies that received the new fire engines were El Dorado Hills, Merced, Montecito and Vista. These engines were ICS Type II engines with each having US&R components and light rescue capability.

### **OPERATIONAL AREA/REGIONAL ELECTION PROCESS** (Neil Honeycutt)

Chief Honeycutt discussed the OES Election Process for Region and Operational Area Fire and Rescue Coordinators handout as well as the letter received from Fire Chief Kenneth Mitten of the City of Merced Fire Department. Chief Mitten had requested a ruling and clarification from the Board regarding the "One person - One vote" method of voting.

Chief Honeycutt stated that the election process gives each operational area the option to hold elections and to vote for their Operational Area Coordinator based on whatever their local set of circumstances and rules are. The issue of "One person - One vote" has to do with contracting and do the contracting cities, counties or states have a multiple vote.

Chief Honeycutt would like the Board to reaffirm the basic philosophy that OES has approached in the Mutual Aid System of allowing the operational areas to conduct their business based on the way they decide to conduct it. The election process discusses having the county chiefs organization, or something like the county chiefs organization, to be the focal point for conducting the election and identifying and electing the Operational Area Coordinator and doing that on an every third-year basis or, if reaffirmed, on an annual basis by that group, to continue in that position. Chief Honeycutt stated that he did not feel it proper for himself as a state official to dictate to any operational area on how they conduct their business in their operational area. There are sixty-five operational areas and each one operates differently. Comment was made that the county chiefs organization is the forum to conduct the election, but the voting members are from the fire service for that area. Contracting agencies should also have the opportunity to vote. Maybe one should also consider who best can handle the job.

The second part is what this "One person - One vote" means to different people. If you contract with twelve cities, do you then get twelve votes or just one vote as a voting representative. The election process needs to be reviewed and rewritten with clear modern language and to make sure that it clearly expresses the way we do business and validating the philosophy previously stated. The language in the Election Process Document is purposely vague to allow local agencies to use this document as a guidance on how to conduct elections in their own individual areas, but it appears that clarification is now needed. Also, the document includes the description and responsibilities of the Operational Area Coordinators and Regional Area Coordinators, which is redundant because there are other documents that OES distributes that have this information. So it is recommended that this information be taken out.

*Chief Honeycutt would like for the Board to provide feedback to OES so that the document can be revised and presented to the Board at the October meeting for approval.*

After discussion, the Board felt that it was not their position to dictate to local agencies how to vote for an Operational Area Coordinator for their operational area. Each operational area should decide how to count the vote within their area and decide who is eligible to vote.

Motion was made by Chief Sporleder that the Board take no action on this issue and second by Chief Owen. After further discussion, motion was withdrawn by Chief Sporleder and Chief Owen withdrew his second so that the motion could be restated.



Motion was made by Chief Freeman that the Board reaffirm that the election process for Regional and Operational Area Coordinators is a local issue that should be resolved locally using the Election Process document as guidance for conducting these elections and that the Op's Team review the language in the Election Process document to provide clarification for those who conduct these elections and clarify the word "**eligible**" to determine who is eligible to vote and make their recommendations to the Board. Second by Chief Purdie. Motion passed by unanimous vote.

### **STATE FIRE MARSHAL REPORT** (Dan Francis)

**ICS Certs and Quals.** The committee will be meeting on August 11th at the State Fire Marshal Office in Sacramento. They will review issues involved and identify the concerns of the fire service. They will review the existing and proposed 310-1 for NWCG. They will review the current CDF proposal as to how it intends to operate and implement ICS and also review a document that was done by Oregon and Washington and how they are implementing some certs and quals for wildland fire fighting.

**Fire Chief Certification.** A two-day meeting was held at the Academy to brief individuals on the Fire Chief Certification Program. In attendance were candidates that were to be interviewed for certification. Currently there are six chiefs that have been certified and will become advocates for future chiefs that want to become certified. There have been some inquiries as to how this process works. Applications are being accepted and for those interested, should contact the State Fire Marshal Office on 1131 S Street and ask for Mitchell Curtis who will be responsible for processing these applications. The next step is for the State Board of Fire Services to approve the policy at their next meeting which will be on August 12th, and as part of that, establish the fees, implement and finalize the program. For those six chiefs that have become certified, pins and certificates have been ordered for them.

### **OPERATIONS TEAM REPORT** ( Mike Dougherty)

**Resources Out of Region.** Just for your interest, Assistant Director Dougherty handed out a breakdown of all Northern and Southern Region federal agencies that have sent staff and equipment out of region which amounted to about 1200, all mostly to Florida. We are also supporting two FEMA disaster declarations in the Western Pacific for the federated states of Micronesia and their Republic of Marshall Islands. We have several people out there and we are feeding several thousand people per day. This is a long term issue. We have been out there for the last six months.

**Next Op's Team Meeting Issues.** They had one Op's Team Conference Call where they discussed issues around the clarification of Mutual Aid, Five-Party Agreement, Four-Party Agreement and the document that they will be working on at their meeting these next two days. This will be finalized at the next meeting. They will also continue to address the high rise issue at the next meeting and try to finalize that at the next meeting.

**Calabasas Report Update.** Assistant Director Dougherty discussed the handout on the Calabasas Report Recommendations. This included recommendations and status of the twelve recommendations from the Calabasas Report. They will also be reviewing these twelve items at their next meeting in order to reaffirm them or retire them and then report the results to the Board.

**Washington-Oregon Interface Group.** Chief Costamagna asked about the letter from the Washington-Oregon Interface Group from a Chief of Spokane County regarding coordinating mutual aid efforts and policies between the states. Was this given to the Op's Team to work on?

Response was that it was not. The Chief was to contact the Board and schedule a meeting to discuss their request. We are still waiting to hear from him at this time.

*Chief Honeycutt will follow up on this item and let Chief Costamagna know the results.*

### **TASK FORCE REPORT** (George Ewan)

Deputy Coordinator Ewan went over the FIREScope Task Force Activity Report that was distributed to the Board Members. The key issues that were discussed in the report were:

- US&R - Water Rescue
  - Resource Typing
  - Training
  - Inclusion of other agencies to assist in development
  - Dispute of who has authority of Water Rescues
  - Is Water Rescue Mutual Aid?
- NWCG
  - Haz Mat Site Safety Plan
  - Position Taskbooks
  - Standards for Typing Engine Resources
  - 310-1
  - Area Command has a new position of Aviation Coordinator For Area Command
- LEICS
- Vacancies on the Task Force
- Mapping Specialist Group
- Training Specialist Group
- Reimbursement Brochure

**LEICS.** Deputy Coordinator Ewan stated that law enforcement is interested in a certification and qualification system as well as training. We need to come up with a common system that is going to meet the needs of a true multi-disciplined incident. We need the Board to help us and guide us there.

**Vacancies.** There have been vacancies from Northern California for the last 1.5 years. Deputy Coordinator Ewan asked the Board Members to check with their Task Force and Op's Team Members and find out who they are and if they are attending. If there is no one attending, to please find someone to fill this position so that there can be equal representation.

### **CORRESPONDENCE** (Neil Honeycutt/Kurt Latipow)

**Letter From California Fire Chiefs Regarding Mutual Aid.** The letter dated June 1, 1998, to Chief Honeycutt from the Fire District Association of California and the California Fire Chiefs Association regarding the USFS Federal Wildland Fire Management Policy was discussed as well as the inter-office memorandum dated May 6, 1998, from Fire Chief Kurt Latipow to the FDAC and Cal-Chiefs Board of Directors regarding Position and Recommendations Related to USFS Fire Management Policy.

Chief Latipow who is the Task Force Chair for the Fire Districts Association of California Mutual Aid Task Force commented that this came up after the Narrows Fire in 1997 in regards to reimbursement. For this reason, both associations re-activated an existing task force to address this issue. San Bernardino County in Region VI working with the Region Coordinator is offering to pilot a program in this area working with the identified agencies. They would be able to put a training packet together and implement it this fire season on a test and bring back recommendations and results to the Board of Directors if requested. This is regards to the recommendation of agency representatives for the operational area being pre-determined and trained.

Chief Latipow went on to state that the Task Force recommends FIREScope host a strategic planning session to work through long-term solutions. Participants should include USFS, OES, CDF, and members from the Cal-Chiefs and Fire Districts Associations of the California Mutual Aid Task Force.

Chief Costamagna stated that some of the recommendations that have been put before the Board have been resolved through the revision of the Five-Party Agreement and some are still issues that need to be addressed.

*Chief Costamagna will include this topic for discussion as an agenda item for the next Board Meeting.*

*Chief Purdie requested from Chief Honeycutt if he could submit a list to the Board members before the next meeting which recommendations have already been resolved by the revision of the Five-Party Agreement, which Chief Honeycutt agreed that he would do.*

## **OLD BUSINESS**

None stated.

## **NEW BUSINESS**

**Personnel Accountability.** Chief Sporleder spoke of personnel accountability and do we need a standardized statewide system. Reason being is that his county uses a T-Card system and the concern is when they send out a strike team, is the receiving agency ready to receive T-Cards or do they use magnets or Velcro? It appears each county develops their own standard. This concern is in regards to immediate on-site staff accountability as each crew/engine reports to the incident site and T-Cards are handed over to the Incident Commander as to who is reporting for duty. Are they using T-Cards at the site or are they using some other system like magnets or Velcro which would mean that they could not use the T-Cards.

Chief Honeycutt mentioned that his staff is working on a similar issue in regards to trying to establish a standard for the pass alarms and also the evacuation signal for structural firefighters. They are trying to establish a universal system wherein for example if you hear five horn blasts, you stop whatever it is you are doing and get out. They are looking to standardize a system that they can recommend to all fire agencies to implement in their county.

*Chief Costamagna asked Deputy Chief Ghilarducci if he would distribute the information he has on this subject to the Board members before the next Board Meeting so that this issue can be discussed further at the next Board Meeting. Chief Honeycutt will also include the information he and his staff has on this as well into the packet.*

**Type I vs. Type II Fire Engine.** Chief Honeycutt stated in regards to the new fire engines that there had been previous discussion about the ability to purchase twenty new engines, whether they should be Type I or a mix of Type I and Type II. The reason the decision was made two years ago to buy the Type II Engine was because we received five for the price of four. Knowing that the basic difference on the Type II from the Type I is the three-person cab, that we would have a place for those nine or more engines in the system for the next twenty years until they are replaced. The Type I's are most appropriate for an all-risk mission like the ones you saw today with a compliment of light rescue, medical and wildland fire fighting capabilities which give us an excellent interface engine. The Type I was developed in concert with the CDF Model 18 and had a lot of input from various fire service users.

Question to the Board today is to discuss terms of percentage of mix. We have nine Type II's now in the system. We should have a number now divisible by five so that those engines can be placed in areas where a strike team of Type II's can be put together, depending on the capability. Or does the Board have a preference as to where these new engines should be placed?

Deputy Director Ward asked if this was not something that the original Apparatus Committee was already working on. They had conducted a survey to determine where the best placement should be for these types of engines. Chief Costamagna stated that if we are moving toward an all-risk potential due to earthquakes or collapsed buildings, the Type I staffing that have the US&R capability can't fit on a Type II engine.

*Chief Costamagna recommended that we bring the survey back at the next Board Meeting for further discussion, which Chief Honeycutt stated he would take care of.*

**Florida Fires.** Chief Prather asked if there was any intention in the near future of anyone meeting with Florida staff to discuss how things went during their fire siege in regards to what went well and what didn't go so well. Assistant Director Dougherty stated that there is a contact person there already and that they would be willing to host some sort of delegation. This person is from the Division of State Fire Marshal. Assistant Director Dougherty will pass this information on to Chief Costamagna and perhaps a representative from the Board would like to participate when this does occur.

*Chief Costamagna asked Assistant Director Dougherty if he could put together a group to make a presentation to the Board for the next Board Meeting, which he agreed to do.*

### **OES REGIONAL COORDINATOR REPORTS**

Nothing new to report other than normal operating procedures at this time from all regions.

### **ADJOURNMENT**

Meeting was adjourned at 3:07 by Chief Costamagna. Next meeting is scheduled for October 14th in Sacramento with location to be announced.