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STATE OF CALIFORNIA  
GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
FIRE AND RESCUE SERVICE ADVISORY COMMITTEE/FIRESCOPE BOARD OF  
DIRECTORS

Meeting Minutes  
January 12, 2000  
Ontario, California

## **MEMBERS PRESENT**

P. Michael Freeman, Los Angeles County Fire Department  
John Scherri, Santa Barbara County Fire Department  
Bob Roper, Ventura County Fire Department  
Stewart Gary, Livermore-Pleasanton Fire Department  
Daniel G. Clark, Kern County Fire Department  
Michael Dougherty, OES Fire and Rescue Branch  
Douglas Sporleder, Santa Clara County Fire Department  
Roger K. Purdie, Vista Fire Department  
John Jansen, California State Firefighters' Association  
Dennis Smith, Sacramento City Fire Department  
Russell W. Richards III, Fire Warden, Stanislaus County

## **MEMBERS ABSENT**

Chip Prather, Orange County Fire Authority  
Ray Quintanar, USDA Forest Service - Fire and Aviation Management  
William R. Bamattre, Los Angeles City Fire Department  
Andrea Tuttle, CDF  
Nancy Wolfe, State Fire Marshal - CDF  
Tom Nichols, National Park Service  
Bureau of Land Management

## **OTHERS PRESENT**

Dan Drake for Chip Prather, Orange County Fire Authority  
Glen Newman, CDF, OES Region II Regional Coordinator, representing Andrea Tuttle & OSFM  
Samuel Larry for Ray Quintanar, USDA Forest Service - Fire and Aviation Management  
George Ewan, USDA Forest Service (FIRESCOPE Task Force Chair)  
Chris Wurzell, CDF  
Rachel Parks, OES  
Neil Honeycutt, OES  
Gary Glotfelty, OES  
Gary Pavusko, OES  
Mike Harris, CDF, OES Region IV Regional Coordinator  
Steve DeMello, OES

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## **OTHERS PRESENT (continued)**

Darrell Ralston, Ventura County Fire Department

Ishmael Messer, OES

John Linder, OES

Tim Turner, CDF - OES Region V Coordinator

Jeff Jones, CDF, OES Region III Coordinator

Cary Eckard, Kern County Fire Department (FIREScope Operations Team South Chair)

Hank Weston, Grass Valley Fire Department - OES Region IV Coordinator

## **OPENING REMARKS/INTRODUCTIONS**

Meeting called to order at 0950 by M. Freeman. Self introductions were made. Lunch and logistics discussed by M. Dougherty.

## **Dedication of Meeting**

John Linder, OES Assistant Chief, requested that this meeting be dedicated to the memory of a former OES employee Chuck Ulrey, who passed away January 2, 2000.

## **APPROVAL OF OCTOBER 13, 1999 MINUTES**

M. Freeman made the motion to approve the minutes of the October 13, 1999, FIREScope Board of Directors Meeting. Moved by B. Roper, second by D. Smith. Minutes approved.

## **OES Director Report**

Dallas Jones was traveling with the Governor and unable to attend the meeting, M. Dougherty relayed his apology to the BOD.

## **State Fire Marshal Update**

G. Newman representing the SFM office; indicated they are waiting for appointment of new State Fire Marshall. Chief Deputy Director Woody Allhouse will be acting State Fire Marshal until the appointment is made. Nancy Wolfe from the State Fire Marshal office will continue to attend the BOD meetings.

## **Hazmat Project GIS Program**

M. Dougherty introduced Steven DeMello (OES Planning and Technical Assistance Branch). The Y2K roll over occurred without any major hazmat problems. Mr. DeMello passed out a RIMS document, which was followed by a Powerpoint presentation. During the preparation for the Y2K numerous hazmat sites were identified and the information was placed into a OES database. The program that was created is accessed through the RIMS database. The required password for access to this program can be obtained from OES Planning and Technical Assistance Branch in Sacramento. This site provides information on county, regional, list hazmat teams, CALARP. OES maintains this database and provides access to other agencies. A suggestion was made that a search be provided by particular. User's with a password can access the database by Internet.

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A discussion followed and the BOD felt this would be a good tool at the Regional Coordinator's level.

Chief Freeman requested that Mr. DeMello provide information to the BOD which would clearly delineate how the program could benefit the Regional Coordinator. Mr. DeMello will provide this information to the BOD through M. Dougherty.

S. Gary, suggested that OES display this information on the Internet to provide regional access. He felt the program could be include with other products than just Hazmat, GIS, fire, flood, and other disasters, for the benefit of the Mutual Aid System.

M. Dougherty, suggested that the Regional Coordinators meet to determine what their informational needs are. Local agencies have created their own plans for Hazmat materials issues. At the state level, there may be many different pieces of a Hazmat plan that need to be compiled into one software program. This would eliminate duplication of efforts.

G. Newman and M. Dougherty will meet to discuss what their respective agencies have developed, and prepare a report to the BOD on the progress of the programs.

## Operations Teams Update

C. Eckard reported on the assessment of the Certification and Qualification System. There are 3 primary interest groups: Single Agencies, local interagency groups, the Task Force appointed by State Board of Fire Services. This issue will be discussed further at the January 27-28 Joint Ops Meeting at Shell Beach.

The team noted that the FIREScope representative on the State Board of Fire Services needs to be appointed. C. Eckard will fill this position until the BOD appoints a replacement.

ICS-010-1 Glossary of Terms. This document was presented to the BOD in its final form. In the future it will contain only ICS terms.

MACS 400-3. MACS Form Packet. This packet was revised after the MACS Exercise in May 1999. The evaluation of the exercise included numerous recommendations on the Forms Packet. The FIREScope Task Force reviewed the recommended changes and implemented them to the Forms packet. Generic forms were created for use in northern part of California or for other disciplines than fire such as flood, earthquake, etc.

M. Dougherty will follow up with the IT Branch to see if the forms can be placed on the FIREScope Website.

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## Tasks Force Report (G. Ewan)

- A MACS Orientation/Refresher will be held on May 3, 2000 in Riverside.
- A MACS Exercise will be held on May 10, 2000 in Redding.
- Fireline EMT  
Task Force was given an assignment from the Joint Operations Team to research minimum qualifications and standards for this position. Areas of concern are:
  - The first area deals with standardization of the individual and how the individual is outfitted. This includes but is not limited to PPE, support equipment, physical fitness, experience in the field, safety training, organizational structure. The first concern can easily be resolved by developing a position description and determining where the position best functions within the ICS organization, i.e.; the FEMT would report to the Medical Unit Leader, but be assigned to a Division/Group Supervisor.
  - The second concern is in the realm of legalities. This includes but is not limited to protocols, licenses, rules, and regulations.  
G. Ewan reviewed a 1991 letter from Chief Freeman regarding paramedic protocols.. The document will be reviewed by the Task Force and used as guidance for the future.  
M. Dougherty will have letter reviewed by OES legal staff for currency.
- ICS 208 HM Site Safety Plan  
The Task Force is working with the NWCG Health and Safety Working Group to get their approval of this form. The Task Force will write an Issue Paper and it will be presented to NWCG at their February 2000 meeting.
- Swiftwater/Flood Search and Rescue  
The Task Force will review a Swiftwater/Flood Search and Rescue Operational System Description at the January, 2000 meeting. The goal for the document will be to present the OSD to the BOD at the April meeting.

## OES Fire and Rescue Branch Report (M. Dougherty)

- 1999 Fire Season Reimbursement  
2,406 invoices processed. OES is striving to make sure reimbursements are made in a timely manner.
- Engine Program  
First new engines are expected to be delivered in February. The Engine Committee recommended that the state replace 7 engines per year. This will guarantee a 17 year replacement policy. OES will secure funding for 4 engines, the state will provide the additional funding.

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- Communications Issues  
2.3 million dollars is in the Governor's Budget for replacement of radios and communications equipment.
- US&R  
Mike Wilkinson, US&R Deputy Chief, has resigned from OES.

## New Business

- BOD Vacancy  
Jim Brannon, Linda Fire Department Chief, who represents Volunteer Fire Departments, is retiring. M.Dougherty will be accepting applications to fill this position on behalf of Director Jones.
- 30th Anniversary of FIREScope  
As R. Quintanar could not attend this meeting, S. Larry made a presentation to the BOD on his behalf. The presentation outlined the FIREScope Programs 30 year of service to the State of California. A group of employees, retirees, are interested in supporting a 30<sup>th</sup> year reunion to be held next year.

Motion: The BOD moved to support the concept of an event to celebrate FIREScope's 30 years to the fire services. Moved by D. Sporleder, second by D. Smith. Unanimous.

Motion Amended: M. Freeman and the BOD approved to task the Information Specialist Group and the Task Force work together on this project with the group of retirees.

- Changes in CDF Personnel  
Jim Owen, Deputy Director, has retired, Glen Newman has been appointed to fill the position.

## Y2K Wrap Up

M. Dougherty reported that numerous fire chiefs commented on the quality of response that took place during the Y2K event.

Chief Freeman, on behalf of the California Fire Services, expressed appreciation to OES for their help in the planning and staffing of the Y2K event statewide.

G. Newman and M. Freeman felt the meetings that were held with Regional Fire and Law Enforcement Representatives during the Y2K preparations were extremely helpful and should be continued. M. Dougherty will follow-up this suggestion with OES Law Branch Chief Larry Buffalo.

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## Region Reports

Region I, M. Freeman

Region II, G. Newman

Region III, D. Fry

Region VI, H. Weston

Region V, T. Turner

Region VI, M. Harris

All regions are relatively quiet, and anticipating next fire season.

## Next Meeting

April 12, 2000 in Sacramento.