

OPERATIONS TEAM MEETING
LA CAMP #2
DECEMBER 13, 1984

In Attendance: M. Scherr, OES (Chairman) J. Radley, ORC
R. Manzo, OES (Minutes) R. Barrows, OES
D. Carlson, SBC, Guest D. Perry, SBC
G. Wayne, CDF R. King, LAC
D. Castleman, CDF F. Borden, LFD
D. Montague, USFS

I. Opened Meeting and reviewed Minutes from last meeting.

M. Scherr called the meeting to order and added two (2) other items on the agenda. These items were:

- San Bernardino Mapping
- Mail/Phone List

M. Scherr also introduced Dave Carlson (SBC) to the group.

There were several changes requested of the last meetings minutes.

They are as follows:

On page 4, under item H, second paragraph concerning CHP is to be omitted.

Page 2, under item II, second paragraph, word, "there was a rumor circulating that indicated CDF was buying into the program. He made it perfectly clear to Terry" are to be omitted. Also, on page two (2) same item number, the fifth paragraph is to be omitted.

On page 3, under item F, on the fourth paragraph the words, "and J. McFadden" are to be removed. Also, under the same item, the fifth paragraph is to be omitted.

On page 5, under item I, the second paragraph is to be omitted.

These changes will be made to the minutes and changed copies will be mailed to each member.

There was a recommendation that from this meeting on, any item noted in the minutes can be removed by request of the person who made the statement.

There was a motion made to approve the minutes, with changes noted. There was a second and all approved.

II. Task Force Report

For informational purposes it was mentioned there should probably be a Newsletter distributed, noting the progress and direction in which the FIREScope Program is going.

A. Silent 700 Terminals

C The letter that is to be sent out concerning the Silent 700 Portable Terminals was approved by the Task Force and submitted to the Operations Team for their approval.

After reviewing the letter, the group agreed on removing the last sentence of the first paragraph. This sentence would then be modified to be more specific and appended to the end of the second paragraph.

The group then agreed the letter (with modifications) and a copy of procedures for the Silent 700 would be mailed to the Area and Region Coordinators.

B. The ICS Weather Form

The Task Force Chairman clarified the Task Force's reason for wanting to include the Incident Weather Forecast Report into the ICS Form System. This request was previously rejected by the Operations Team.

After a group discussion on its use and impact, it was agreed that the form would be acceptable if the word "Fire" was replaced by "Incident" anywhere it appears on the form and the new ICS Form Number is printed on it.

There was a motion made to accept the ICS 222 Incident Weather Forecast Report Form and the possibility of a program to accept its input. There was a second and all approved.

C. FIREScope Membership Criteria

There was a discussion on the Basic Minimum Criteria Form, which resulted in adding the word "overhead" before the word staffing and the semicolon in the sentence of item 8 to be changed to an "s". Finally the signature line for the Pacific Southwest Forest is to be omitted.

A motion was made to accept the form (with modifications). There was a second and approved with one abstention.

D. Program Report and Reduced 201

A reduced copy of the Form ICS 201 was circulated for reviewing by the group. Then it was asked of the group if this size form could be utilized and tested.

It was explained to the group this form was presented to a couple of agencies and personnel who deal with it. The feedback was very positive and the input indicated, it would be more useful.

The group approved of the form and copies will be given to SBC and ORC for testing.

E. GHQ Room and Displays

A copy of a letter sent to M. Scherr as the response to the Operations Team recommendations for a committee to be formed and charged with the task of deciding what displays would be necessary for the MACS GHQ Room was handed out.

After a discussion and explanation of the letters content, a motion was made that the METEOR recommendations for the MACS GHQ Displays be approved and accepted by May 1, 1985, with the help of the member agencies a Matrix for the Decision Making Process would be created. There was a second and all approved.

F. Program Report Addendum

The addendum was handed out to the group for review and recommendations.

The group then decided that all recommendations would be made at the next meeting, giving each member time to review closely.

There was a comment made by one member that the Addendum Report format was very well layed out.

III. Old Business

A. Mode 1

The group was made aware that FIREScope MACS Mode of Operation was changed from Mode 2 to Mode 1 on November 26, 1984.

B. NOAA Weather Wire

R. Manzo informed the group the order for a hook-up to the NOAA Weather Wire was put in and it would be at least 90 days before installation.

C. ICS Training (State Fire Marshal)

A copy of the letter sent to the State Fire Marshal was handed out. The group reviewed the letter and discussed its content. Out of this discussion it was recommended the third (3rd) sentence in the third (3rd) paragraph be omitted.

There was a motion made that the letter be sent to the Chairman of the State Board of Fire Services as changed. There was a second and all approved.

D. OES Fire Advisory Meeting

F. Borden informed the group on what went on at the OES Fire Advisory Meeting. He recommended to the group the Fire Advisory Committee be the coordinator for the FIREScope and CALFIRMS Systems.

R. Barrows added some useful information concerning the recommendation and it was then presented to the group for their approval. All accepted this recommendation and approved unanimously.

The group was also informed that M. Scherr gave a presentation on Ortho-Photo mapping at the meeting.

The group was informed about OES's take over of CSTI and two (2) Fire Service people are going to be needed to assist the program.

E. Mapping Coordinator Position.

R. Barrows re-affirmed the other agencies commitment to fully support the State Mapping Coordinator position.

The group was informed this position would require an estimated \$64,000 and OES plans to bring the person on. This decision was based on the six way split for half of the cost by the agencies and \$16,000 from USGS for Jan. 1 through June 30, 1985. OES will then keep the position from July 1, 1985 to June 30, 1986.

F. VNC Mapping Assistance

D. Montague informed the group that all the plates for the Map Products of Ventura and Santa Barbara Counties have been turned over to those agencies.

G. ICS Lesson Plans

Completed Lesson Plans are now being reproduced and made available through the FIREScope Document Control System.

A recommendation was made that the current September 1, 1985 deadline be reconsidered and an earlier deadline be established.

H. USGS Directors Briefing

M. Scherr informed the group the briefing went very well and that there was a lot of interest shown by the Director.

I. Terminal Agreements

R. Manzo informed the group that most of the Terminal Agreements have been returned. Those still pending are being pursued, and all should be in by mid-January 1985.

J. RESTAT Program

The group was informed by R. Manzo that the RESTAT Program is ready to be tested and all that remains to be done is the Data Base be filled with current resource information.

K. USFS/FIRESCOPE Inventory Program

The group was informed the Inventory is still going on and San Luis Obispo, Santa Barbara, Ventura, and Los Angeles Counties have already been covered.

L. FIMS Manual

The group was informed that the FIMS Manual has been updated and is currently being reproduced for distribution. Distribution should be made before the April deadline.

IV. New Business

A. NIIM Greensheet

D. Montague informed the group about what was happening with ICS on a national scale.

B. Cal Chiefs Fire Instructor Workshop Mapping Presentation

The group was informed that J. McFadden asked M. Scherr to make a Ortho-Photo Mapping Presentation at the Cal Chiefs Meeting in April.

G. Wayne mentioned CDF was also asked to make a presentation on Women in the Fire Service.

C. OCC Open Positions

M. Scherr informed the group about the three (3) open positions (Office Technician, Programmer II, and Support Services Manager). M. Scherr told the group he has been working toward filling all the positions and that the current staff would chip in to carry the load until the positions are filled.

V. Closing

R. King said he is pleased with the way things have been going with FIRESCOPE and the decisions being made by the Operations Team meetings.

VI. Next Meeting

January 30 and 31, 1985

Orange County Fire Department

VII. Agenda

A. Training Schedule Set Up

Each agency representative will bring a list of ICS Training Course scheduled by their agency.

- B. Review the Addendum to the Program Report.
- C. Mass Casualty presentation (LAC)
- D. Earthquake Preparedness presentation (LFD)
- E. RESTAT presentation (OES)
- F. CADMMS presentation (OES)