



**Plan of Work
EMS Specialist Group 2011**

WORK TASK		ACTION	ASSIGNED TO	DUE DATE	STATUS
1.	FIRELINE PARAMEDIC	Develop Position	EMS SG	APRIL 2008	Completed August 2009. Follow up assignments ongoing.
1a.	Develop FEMP language for description in FOG	Develop Description	EMS SG	March 2011	Completed March 2011. Submitted to Task Force.
1b.	Develop FEMT language for description in FOG	Develop Description	EMS SG	March 2011	Completed March 2011. Submitted to Task Force.
1c.	Review FEMP position Description	Review/ Minor updates	EMS SG	March 2011	Completed April 2011. Submitted to Task Force.
1d.	Develop Survey Tool to assess FEMP deployments	Utilize Survey Monkey to query MEDL's on use of FEMP's. ID distribution list for survey.	Giannini	Dec 2011	Giannini to revise PCR question #9 . Drayer to provide distribution list.
1e.	Create Continuous Quality Improvement Document	Develop language for utilizing FEMP's home agency CQI process	Brown & Dr. Miller	Dec 2011	Brown/Miller to draft policy language for review by Nov.
2.	AMBULANCE STRIKE TEAM (AST)	Provide recommendation for creating fire-based	EMS SG Jan 2011	Dec 2011	Develop Fire-based ASTL position per Task Force direction
2a.	Review Position	Review AST Leader Manual	EMS SG	March 2011	Completed March 2011
2b.	Develop Fire-based ASTL position description and qualifications.	Review current EMSA model and develop Fire Service model.	EMS SG	DEC 2011	Group provide feedback by Nov.



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3.	MULTI-CASUALTY INCIDENT	Review and update FOG MCI Chapter 15 with best practices.	EMS SG	Dec 2011	Review at Sept mtg.
3a.	Revise MCI Medical Branch descriptions and position checklists	Revise all descriptions and position checklists. Incorporate AST & MHOAC roles	EMS SG	Dec 2011	Review at Sept mtg. Final revisions to be submitted to Task Force by October 1.
3b.	Revise FIRESCOPE MCI forms	Revise all MCI forms and update FIRESCOPE website	EMS SG	Dec 2011	Group to review forms and provide feedback by Dec.
3c.	Patient Tracking Issues	Review and provide recommendations for best practices	EMS SG	Dec 2011	Review at Dec mtg.
3d.	Pediatric Treatment Issues	Review and provide recommendations for best practices	EMS SG	Dec 2011	Review at Dec mtg.
3e.	Review Levels of Response	Review and provide recommendations for best practices	EMS SG	Dec 2011	Review at Dec mtg.
3f.	Medical Control	Review and provide recommendations for best practices	EMS SG	Dec 2011	Review at Dec mtg.
3g.	Alternate Treatment Sites	Review and provide recommendations for best practices	EMS SG	Dec 2011	Review at Dec mtg.



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3h.	Immediate Need vs Planned Need MCI Treatment Site	Review and provide recommendations for best practices	EMS SG	Dec 2011	Review at Dec mtg.
3i.	Point of Injury Treatment	Review and provide recommendations for best practices	EMS SG	Dec 2011	Review at Dec mtg.
RECURRENT TASKS					
	Update Charter and Mission Statement	Review & Update Annually	EMS SG	Annually at first mtg.	Completed & submitted to Task Force March 2011.
	Update EMS SG Confidential and Public Rosters	Review each mtg and update as necessary. Submit to Task Force	EMS SG	As Necessary	
	Update EMS SG meeting dates	Review each mtg and update as necessary. Submit to Task Force	EMS SG	As Necessary	Mtgs to coincide with State EMS Commission mtg dates and locations.
	Review EMS SG content on the FIRESCOPE website	Review each mtg and update as necessary. Submit to Task Force	EMS SG	As Necessary	
COMPLETED TASKS					