



**TASK FORCE MEETING  
Monterey, CA  
September 17-18, 2019**

**Minutes**

Tim Kelly (LFD)  
Ira Peshkin(KRN)  
Jim Johnstone (CalOES),  
Jon O'Brien (LAC)  
Andrew Henning (SFM)  
Dave Baldwin (SCR)

Grant Hubbell (BDC)  
Shanna Kuempel(CNT)  
Brook Spelman (Cal Fire)  
Scott Lucas (DOI)  
David Gerboth (SND)

Dan Horton (VNC)  
Kyle Heggstrom(LNA)  
Cathy Johnson (CalOES)  
Rob Capobianco (ORC)  
Garrett Huff (SBC)

**Not Present:** Jim Tomaselli (USFS)  
**Guest:** Dean Zipperman (LAFD)

**September 17th, 2019**

- **Call to order: 0900 by Tim Kelly**
- **Reviewed August Minutes**
- **Welcome and Logistics** (Kuempel)

**Moment of Silence for Firefighters and Police Officers LODD:**

Norman Edward Klenow, East Tawas FD, MI.....August 10, 2019  
Brian Sullivan Fire Department New York, NY.....August 13, 2019  
Walter Wagman Buchanan Valley FD, PA.....August 14, 2019  
Jerry Bayton Kansas City FD Kansas City MO.....August 29, 2019  
Michael Stonum, CAL Fire Santa Clara Unit.....August 30, 2019  
**Carlos Cammon, Orange County Sheriff's Department, CA.....August 23, 2019**

**Agenda review and Additions** (Kuempel)

- None

**Review and Approval of the August Draft Minutes** (Hubbell)

Reviewed and approved. Minor modifications made, motion to approve by O'Brien , second by Spelman, minutes approved.

**Task Force Update** (Kuempel)

- Re-scheduled Ops conference call to December 11<sup>th</sup> (2<sup>nd</sup> day of Task Force Meeting)

**Cal OES Update** (Johnstone/Johnson)

- Update on Strategic Plan draft and feedback: Task Force and Ops Team to review and provide feedback by September 16, 2019; The plan is to integrate new goals into the 2020 FIRESCOPE Plan of Work. Present to BoD at January 2020 meeting. Will need Ops Team input on conference call in December.
- August 27<sup>th</sup> Area Command/MAC Group meeting discussed how Area Command can best collaborate with MAC Group/GACC/Agency Administrators. Meeting led by Chief Kendall from the Ops Team and was a result of problems encountered with the 2015 stand up of Area Command in Nor Cal. Focus of discussion was resource allocation during MAC Group process when Area Command is assigned. MAC Groups will individually score incidents with each incident having its own rating. Discussions regarding work flow. Goal to have documentation in place that captures the meeting inputs and document them in the ICS 420-1.3 (FIRESCOPE Area Command). Plan to have ready for review at the December Ops Team Conference Call. Notes from meeting added to Smartsheet (line #81)
- FIRESCOPE Strategic Plan: This will be a medium to long term strategic plan (3-5 years). Suggestion to format document that lines up better with current plan of work and provides better tracking capability. This item will be added to the FIRESCOPE Plan of Work.. Intent to bring to BoD in January and Ops Team in December. Suggestion to have TF review document further as a group during October meeting and then have a DRAFT produced by December. Strategic Plan will be added to Smartsheet.
- Suggestion to have TF review Blue Ribbon Commission Report and its nexus to FIRESCOPE POW and development of Strategic Plan.
- Additional FIRESCOPE Assistant Chief position is in development process. Will focus on marketing and messaging/website maintenance for FIRESCOPE. Request for TF members to identify persons who would be a good fit for this position. This position will require a unique skill set.
- **State Fire Training Update** (Henning)
- State Board of Fire Services met and approved fee increase- July 1<sup>st</sup>, 2020 with backup of January 1<sup>st</sup>, 2021.
- Oct 11<sup>th</sup> is next STEAC meeting
- Suggestion to have Training Chiefs review FFI and FFII and fire control 3 curriculum and revisions suggested

NOTE: FOR ADDITIONAL INFORMATION- REFERENCE APPENDIX “A” FOR COMPLETE STATE FIRE TRAINING REPORT

**STEAC Update** (Heggstrom/Baldwin)

- Next Meeting October 11<sup>th</sup>, 2019
- No additional updates

**Old Business/Projects:**

**Behavioral Health Working Group** (Gerboth/Huff)

- Update on work group progress. Reworking the ICS Organization chart , Ordering Process, OSD, and development of an implementation plan. Goal is for an Ops conference call in December.
- Four new members added to group. Cal FIRE, Santa Barbara City, and LAFD
- August 28<sup>th</sup> meeting: reviewed POW and elected new chairperson
- Goal is to present work to TF in November and then have a package to present to Ops Team in December conference call
- Next meeting Oct 8<sup>th</sup>
- Discussion regarding hiring a clinician for an incident and the ability for an organization to get reimbursement. Key is to have an agreement between an organization and a particular clinician. Reimbursement will be a key for future development that includes a clinician.
- Important to find federal representative that can join working group and can provide that unique perspective from federal system

### **CAD to CAD Interoperability** (Spelman)

- Baldwin appointed Liaison to SCOUT project manager to discuss integration and timing of Task Force projects related to SCOUT. Kuempel as alternative liaison.
- SCOUT still on a holding pattern until January 2020
- SCOUT goal is to make it secure and more user friendly. Steering committee is looking at improving program. Contract being developed that will have a private vendor that can work at foundational level of SCOUT and fix issues to make overall improvements.
- Recommendation to have vendor that is selected write the SCOUT procedural manual. Spelman will address with steering committee. Need SCOUT to be a COP that shares data and has a robust procedural manual. Recommendation to discuss this new focus with Ops Team.
- Direction to EIT to look at uplift of common operating platform White Paper. Push to Ops and then determine what objectives they have. EIT meeting is on September 19<sup>th</sup>, 2019.

### **Resource Typing Rehab Unit** (Tomaselli/Enos)

- Status of Liaison to EMS Group. Kyle and James to connect EMS Specialist Group with Safety Group to collaborate on product development. Kyle and James to share documents with EMS Group.
- Tomaselli not present at meeting. No additional update

### **SART Checklists**(Tomaselli)

- Status of project. Discussion of combining checklists to reflect initial response, command, and agency representative.
- Tomaselli not present at meeting. No additional update
- **Standard Wildland Preplan** (Heggstrom)
- Ops Team direct Task Force to produce White Paper with options (e.g.; hazard mitigation funds to develop statewide wildland preplans for state, fillable document only, etc.) Projected timeline September 18, 2019. Rob and Kyle volunteer to work on White Paper. Discussion at TF as to the intended audience for the project is an incoming strike team. Discussed creation

of a working group with GIS and EIT. Funding and Maintenance also discussed. Task Force decided to make the preplan All-Hazard. Rob and Kyle to write White Paper with recommendations described above. GIS and EIT Specialist Groups will coordinate with the contractor on elements of the plan.

- DRAFT White Paper developed and currently in Smartsheet. Reviewed by TF. Several revisions and formatting suggestions made.
- Recommendation made to emphasize that this pre-plan is designed to be a wildland pre-plan, but can evolve into an all hazard plan
- Hazard mitigation funds are not available. They have only been earmarked for recovery operations, not response operations.
- Revised version will come back to the TF next month and then to the Ops Team in December.

### **SCOUT Procedural Manual** (Spelman)

- Brook working with Caroline on SCOUT development and timing of SCOUT Manual. In holding pattern until more information becomes available. Contract award will affect this project. SCOUT bringing in more data; military data being utilized for early warning detection. Dave Baldwin to follow-up with Caroline on procedural manual development. Waiting on identifying contractor for SCOUT; projected 1st of year for awarding contract. Project on hold until contract awarded. Rich Drozen RA (CAL FIRE).
- Refer to additional notes under CAD to CAD section for SCOUT updates

### **FIRESCOPE Website** (Johnson)

- Discuss any needed action items or issues. Confirm Specialist Group Liaisons sent reminder to Chairs regarding biographies due date of January 2020.
- Need to submit a flyer for website posting regarding any Specialist Group Meetings, as well as agendas and minutes. Need to post 45 days in advance.
- FIRESCOPE forms and revisions spreadsheet on line #8 in Smartsheet can help guide user to documents that potentially need updating/revisions
- All SG's need to update/review all their documents to ensure that they are ADA compliant, any address changes made and pertinent content review completed

### **FIRESCOPE Polo Shirt Sales** (Johnstone)

- Update on current sales.
- Sales are good and orders are continuing to come in
- No comments from TF in regard to customer service
- Ordering process added onto TF report. Request to continue to add this onto report to spur continued orders
- Discussion regarding FIRESCOPE vehicle stickers and positive feedback and discussion that Heggstrom received after placing sticker on his department vehicle

### **Incident Communications Advisory Council** (Johnstone)

- Monthly Update. Discuss Letter issued from the BOD. Communication to specialist groups.
- Neither FIREScope or NWCG supported ICAC plan
- Have not heard back from ICAC after letter from BoD
- NIMS coordination sub-group established and FIREScope invited to be a part of group. This group will deal with communications. Will be on Ops Team and BoD agenda to discuss
- Goal is to have FIREScope be represented on parent NIMS coordination group

### **Evacuation/Repopulation and LELO WG** (Johnstone)

- Update on Approval of terminology by OES, and Statewide implementation.
- Sherry Sarro provided update to Johnstone
- Sarro still soliciting information from stakeholders, but will offer recommendation to OES Director to standardize evacuation terms statewide for use in each county
- Still need to review original White Paper (July 11, 2018) to see if all objectives were met. Johnstone will send to Sarro to determine if WG needs to be reconvened to address other objectives
- Zipperman will assume liaison duties to replace Enos and will work with Johnstone

### **Aviation Air to Ground Communications White Paper** (Huff)

- No Update. No change in individual agency policy anticipated.
- **Mud and Debris Working Group** (Gerboth)
  - Update on M&DF Preposition Packet to be completed by October BoD. Gerboth will present at meeting. 2014 Mud and Debris Flow white paper review on hold until after preposition project complete.
  - 27 activations for prepositions
  - WG looking to improve and re-tool activation guidelines and criteria (rainfall amounts and intensity, locality, critical weather, forecast confidence, recent burn scar area, population threat, infrastructure threat, evacuations warning vs. order, drawdown, catch basin status, USGS flow probability, flood status watch vs warning, water shed). Total of 12 different categories
  - Links are included in document that help fill out scoring sheet
  - Resource requests updated: expanded list of available resources (including mission ready packages)
  - Vendor is working on formatting
  - Pre-position manual will include different appendices for each hazard (mud and debris flow, wildland, civil unrest, etc.)

### **ICS 215C Contingency Form** (Barnett/Spelman)

- Status on development
- Finished product and waiting for feedback from SME's

### **UAS White Paper, Task Book, Operations Guide** (Huff)

- Status on NWCG UAS Train-the-Trainer course for FIRESCOPE UAS Working Group. Kelly reached out to DOI contact; no response; discuss contact options with Scott Lucas.
- Status on 373 class: Nov 18-22, 2019 are proposed dates
- Kelly indicated that some LAFD personnel might be certified to teach 373 class after attending a train the trainer class held locally in September

### **Use of Non-Public Radios on Incidents** (Lucas)

- Progress report and confirmation of timeline of CSG White Paper; due date October 2019
- No additional updates

### **FIRESCOPE Expense Projections-Excel Spreadsheet** (All)

- Information should be compiled for October TF Meeting and then presented to Ops Team in December

## **Work to Be Implemented:**

### **2021 FOG 420-1 Revision** (All)

- Kelly and Kuempel to work on plan and tracking sheet. Rewrite set for end of 2021 with publish date of 2022. Add general FIRESCOPE document review to project objectives.
- First threshold for revisions is set at the end of 2020
- Suggestion to put current FOG into a Google Sheet that has the capability to track all changes/revisions made. Concern that formatting might be an issue going back and forth from Google Sheet
- FIRESCOPE website can direct users to the App Store to get the FIRESCOPE App, online reader, or purchase options.

### **US&R Specialist Group Title Change** (Gerboth)

- Progress on update of FIRESCOPE documents and organizational chart.
- Website and documents have all been changed
- Recommendation to remove item from the agenda

### **Channel Load Survey** (Kuempel)

- Discuss/review implementation plan; Comms group to develop contingency communication plan following establish criteria for channel plan. Prepare MACS 441-1 Radio Communications Guidelines language.
- Conference call completed and updates to MACS 441-1 will be ready for April 2020.
- Cal FIRE will no longer provide frequency list. Comms SG will assume that responsibility

### **ICS 225AH Form** (Gerboth)

- Status of ADA contractor conversion and posting to website and cover letter for distribution through Cal OES, including training officers, IMT Training staff. Letter to Training Officers
- Letter was released. Question on process for implementation. Recommendation to send to Training Officers for full implementation and have each TF member send to their Training Officers to assist with full implementation
- Recommendation to remove from agenda

### **Messaging/Marketing** (Horton/Enos)

- Update OCFA video of MACS exercises. Status on formal notification to WG disbanding working group and inviting them to October BoD meeting for formal recognition of work. Letter of Appreciations completed. Ops Team directed Task Force to develop White Paper on internal marketing and messaging strategies for FIREScope agencies (e.g.; Vehicle stickers, SFT training orientation, Development of “Constant Contact” account, Integrate into promotional processes, FIREScope meetings invite agencies/regions, events, annual brush training, etc.). Horton and Kelly working on white paper. Goal to have completed by December Ops Team conference call.
- Working group officially disbanded
- Two members (May and Laramore) will attend BoD meeting
- White Paper is still being worked on for completion
- Video is still being edited
- **New Business/Projects:**

### **REMS Task Book, CICCIS Qualifications REML, REMH** (All)

- Update on staffing and training requirements. Update and impact to Federal partners. New qualification and task book. Discussion on number of vehicles arriving at incidents.
- SG will reengage with REMS
- Conference call with NWCG regarding process for typing REMS
- Placeholders are currently in CICCIS for REMS positions
- One vehicle is slated for deployment- not two

### **SFT Water Rescue Curriculum Review** (All)

- TSRG reviewed SFT curriculum. Gerboth, FIRESCOPE documents were in line with new curriculum Third Reading in January 2020.
- No issues on FIRESCOPE side: verbiage used does not conflict with anything in FIRESCOPE
- Class is currently being taught
- Water rescue boat technician class is still going through approval process
- Recommendation to remove from agenda

### **Cal OES Type 6 Staffing** (All)

- Update to discussion. Operations, December conference call. Chief Marshall discussed having minimum of 3 personnel to deploy on mutual aid events versus daily staffing. Differs from current FOG typing. Discuss action by Task Force.
- On October BoD agenda. High level discussion that is best left with Directors
- Current CFAA requires a minimum of 3 personnel, unknown if re-write requires 3
- Will not affect Federal agencies because they operate under NWCG guidelines
- Some confusion regarding what FOG currently indicates regarding Type 6 Staffing vs. CFAA
- Suggestion for each TF member to brief their BoD members on issue

### **NFPA Incident Within an Incident** (All)

- 5.3.1 The incident commander shall have overall authority for management of the incident. A.5.3.1 The practice of “an incident within an incident” (which sometimes occurs in wildland incidents) is not consistent with the National Incident Management System in regards to the incident commander managing the entire incident. This does not prohibit the incident commander from delegating responsibilities when appropriate and in accordance with NIMS. The most important tasks in any emergency situation are to rescue and treat the member in a life-threatening situation that triggered the emergency. 5.3.1.1 The incident commander shall have the responsibilities and duties of all unassigned ICS positions.
- Update from the NIMS and NFPA compliance
- Item pushed to Ops Team discussion in December
- Kelly will reach out to Neamy for update and guidance

### **Specialist Groups POW, Charters and Rosters** (All)

- Update to MACS 410-4 Kuempel . Task Force agreed to transition POW, Charters, and Rosters to November and December review and finalize period each year. Kelly and Kuempel to write white paper; requires project to go through Decision Process, since changes to MACS 410-4 and MACS Group Orientation is required.
- Elections might need to be moved as well to coincide with development of Rosters being developed
- Suggestion to have a track change document developed that is discussed as part of TF report to the Ops Team
- Goal is to get BoD approval at January 2020 meeting with implementation in 2021



### **Task Force Agenda Item Cover Sheet** (Johnstone)

- Request to have an executive summary posted before each item that goes to the BoD.
- Template presented to TF and several revisions suggested

### **Cal FIRE FIRESCOPE Representation** (Spelman)

- Suggestion to have a southern and northern representative on SG's vs. one Cal FIRE representative that represents the entire state
- Different ideology between north and south
- Could help gathering more input and distributing decisions
- Two members on each SG from each portion of the state
- Won't have additional voting powers
- Can list second member as an alternate member
- 410-4 has some guidelines on this situation
- Agency supports additional financial burden to support two members
- Expectation is that both members attend all meetings so that there is not a disconnect between those members
- Current verbiage in process to replace SG members should be reviewed. In regard to SG members picking their replacements on the SG
- Southern CA is very heavily represented on all the SG's. Northern CA is underrepresented
- **Meeting adjourned at 1600**

**September 18th, 2019**  
**Meeting called to order 08:00**

## **Specialist and Working Group Reports:**

#### **Aviation:** (Huff/Peshkin)

- Next Meeting October 23-24 in LA County

#### **Communications:** (Lucas/Spelman)

- Next Meeting October 22-24 in San Diego
- ITSL position not evaluated yet

#### **Safety:** (Tomaselli/Huff)

- No additional report

**EMS:** (Heggstrom/O'Brien)

- Status on ICS 704-NFPA 3000. CAL FIRE intel on EMSA's efforts to staff basecamp medical.
- Next meeting Sept 26<sup>th</sup> in Manhattan Beach
- ICS 704 and NFPA 3000 comparison. SME examining this
- Line EMT curriculum being incorporated with SFT
- OSD's are done and need to be reviewed and checked for ADA compliance

**GIS:** (Horton/Lucas)

- Actively searching for OES member due to resignation
- Working on OSD's
- Looking at WiFire- Fire Prediction modeling
- Next Meeting November 12-14 in Central CA. Trying to have a joint meeting with EIT
- Discussion regarding FIRIS-Courtney Aviation and ability to use services during initial attack for mapping, etc. ROSS resource through South Ops that needs to be ordered. Pushes data to SCOUT and other platforms.

**Predictive Services:** (O'Brien/Tomaselli)

- Next meeting November 20-21 at Camp 2 in LA County

**Haz Mat:** (Peshkin/Horton)

- Next meeting is Sept 23-26 at continuing challenge

**Technical Search & Rescue:** (Gerboth/Capobianco)

- Discussion regarding RTF's and standardized models for footprint, composition, K-9's, data collection (similar to Federal Teams) and deployment time
- Draft OSD still being reviewed
- REMS was discussed regarding task books and typing
- Sept 26<sup>th</sup> Training Working Group Meeting in San Diego
- Team rotations
- No SG meeting planned at this time

**High Rise:** (Capobianco/Gerboth)

- Next meeting at Fresno FD HQ Nov 21-22. Held during training symposium
- Discussion regarding Training symposium and FIRESCOPE presence with nexus to marketing and messaging

**EIT:** (Spelman/Hubbell)

- Update on Tech Connect White Paper
- Next meeting Sept 19<sup>th</sup> (Conference Call)
- Tech Connect has stalled due to Kristen being detailed on special assignment
- Common Operating Platform White Paper still being worked on
- Next in person meeting will overlap with GIS

Roundtable:

**Meeting Adjourned at 1200 hrs.**

## **UPCOMING MEETINGS:**

### **Task Force**

October 15-16, 2019	Sacramento (Lucas)
November 19-20, 2019	Santa Barbara (Enos)
December 10-11, 2019	Ventura (Horton)
January 28-29, 2020	Pismo Beach (Combined Ops Team – Task Force Meeting)
February 18-19, 2020	San Diego (Gerboth)
March 10-11, 2020	Santa Cruz (Kuempel)

### **Future Board of Directors and Operations Team Meetings**

October 9, 2019	Board of Directors, Cal OES Headquarters
December 11, 2019	Ops Team Conference Call- 2 <sup>nd</sup> Day of Task Force Meeting
January 30-31, 2020	Ops Team, Pismo Beach

## **APPENDIX**

### **CAL FIRE – Office of the State Fire Marshal**

#### **State Fire Training Report**

**September 2019**

#### **A. SFT Fee Adjustment (July 2019)**

- SFT is special funded and is funded 100% by user fees. The last fee adjustment was in 2008. SFT contracted with Sacramento State to provide an independent review of the current fees, and to set up Activity Based Costing for the new fee structure. STEAC formed an Ad-Hoc working group to review the fee adjustment.

- STEAC and SBFS have approved the proposed fee adjustment. The fee increase will then go through the Office of Administrative law rulemaking process. The anticipated implementation of the fee adjustment is July 2020.
- Please see the [draft SFT Fee Report](#).

#### B. Office of Administrative Law Proposed Rulemaking – Title 19 (July 2019)

- Changes were made to incorporated references ([Procedure Manual](#), [Course Information and Required Material](#)), Certification Training Standards (CTS), and accountability. Additionally, editorial changes were made throughout to reflect SFT current business processes.
- Changes went into effect on July 1, 2019

#### C. SFT Instructor and Host Agency Accountability (August 2019)

- The Registered Instructor, Evaluator, accredited facility, or the host agency shall provide written notification to SFT of any changes in course delivery prior to the first-class meeting. These changes can include start or end date, facility or location, primary or senior instructor, shipping or billing contact information, and hosting agency.
- The Registered Instructor, in conjunction with the accredited facility and/or host agency, shall: verify student eligibility for course enrollment, ensure the maximum student limit for the course is not exceeded (listed in CIRM and Course Plan), ensure the minimum course hours are met, ensure the appropriate instructor-to-student ratio is maintained, ensure the safety of all students participating in the course
- A registered instructor and/or host agency is required to obtain SFT approval prior to the delivery of a SFT course with less than 5 students.

#### D. Statewide Training and Education Advisory Committee (STEAC) / State Board of Fire Service (SBFS)

- Next STEAC Meeting- October 11, 2019. [STEAC Website](#).
- Next SBFS Meeting- October/November TBD, 2019. [SBFS Website](#).

#### E. Stay Engaged

- For new information see the Latest News section on the [SFT Website](#)
- Subscribe to [SFT E-News](#).

## F. Future and In-Development Curriculum (September 2019)

- Ethical Leadership in the Classroom – approved by SBFS in September 2019. Please see the [Staff Report and attachments](#) for more details.
- Fire Fighter 1 / 2 – new curriculum is coming online on January 1, 2020. SFT will be seeking IFASC/Pro Board Accreditation for Fire Fighter 2 and will be phasing in certification testing. Please see the [STEAC Staff Report and attachments](#) for more details and proposed implementation.
- River / Flood Boat Technician– seeking approval October STEAC / November SBFS. Please see the [STEAC Staff Report and attachments](#) for more details and proposed implementation.
- Rope Rescue Operational and Rope Rescue Technician (replacing LARRO)- SFT will be running pilot courses. Curriculum validation will occur in Spring of 2020. Please see the [STEAC Staff Report and attachments](#) for more details.
- Fire Control 3 – seeking approval October STEAC / November SBFS. Please see the following STEAC Staff Report and attachments for more details and proposed implementation:
  - [Fire Control 3: Structural Firefighting \(2018\)](#)
  - [Instructor: Live Fire Training – Fixed Facility \(2018\)](#)
  - [Instructor: Live Fire Training – Acquired Structure \(2018\)](#)
- New ICS 300 and ICS 400 courses- SFT is adopting the new FEMA ICS 300 and ICS 400 courses. There is a required instructor update requirement to teach the new courses. Please see the [STEAC Staff Report and attachments](#) for more details.
- Behavioral Health/Cancer Awareness Curriculum Cadre – cadre is finalizing the module for Fire Fighter 1. The cadre will continue to meet over the next 6 months to build modules that will
- Command of Expanding All-Hazard Incidents Cadre – will be going to STEAC for a first reading at the October 2019 meeting.
- Burn Boss Certification (SB 1260)- cadre meets in July and September. Implemented on or before January 2021.
- The following courses are new FSTEP courses that are now available. Course material can be found on [SFT's FSTEP webpage](#):
  - Aircraft Rescue and Firefighting (ARFF) Awareness FSTEP Course
  - Open Water Rescue Boat Operator — Small Vessel FSTEP Course
  - Open Water Rescue Boat Operator — Large Vessel FSTEP Course
  - River and Flood Rescue Technician Course

## G. Retired and Retiring Certifications (April 2019)

- Chief Officer and Fire Investigator I/II certification retired 12/31/2018. Applicants who did not finish the retired certification tracks will need to complete new Chief Fire Officer of Fire Investigator (single level)
- Fire Marshal – certification retires 12/31/2019

## H. Fire Fighter I Certification Update (July 2019)

- Certification exam is **mandatory** for all applicants who apply for FF1 certification.
- Red Scantron's were discontinued in Dec 31, 2017
- Please see the [Fire Fighter I webpage](#) for more information
- Fire Fighter 1 academies need to continue using textbooks listed in the course plan. SFT's test banks are only validated to these editions, and not the new editions.
  - Fundamentals of Fire Fighter Skills, Jones and Bartlett Learning, Third Edition; or
  - Essentials of Fire Fighting and Fire Department Operations, IFSTA, Sixth Edition

## I. Steering Committee

- The steering committee is comprised of 2 ARTP reps, 2 ALA reps, 2 TOs, and a labor rep. They provide guidance Fire Fighter 1 implementation, as well as several other special projects. Currently working on:
  - Open Task Books- initiating task books like CICCS. Proposal approved by STEAC. SFT is now seeking SBFS approval. Please see the [STEAC Staff Report and attachments](#) for more details and proposed implementation.
  - ALA's Testing Non-employees- would allow ALA's to test employees from neighboring agencies. Please see the [STEAC Staff Report and attachments](#) for more details and proposed implementation
  - Mid-Career- modifying course prerequisites to allow mid-career persons into SFT courses who do not have the lower level courses. Proposal was discussed with STEAC at the July 2019 meeting and SFT is working on modifications based on STEAC feedback.
  - IFSAC/Pro Board Reciprocity Process for all SFT CFSTES levels. Proposal was discussed with STEAC at the July 2019 meeting and SFT is working on modifications based on STEAC feedback.

## J. SFT User Portal (Jan 2019)

- SFT launched a new Records Management System that includes a SFT User Portal.
- This portal allows personal access to professional certifications and training history 24/7.
- Starting January 1, 2019, students will be required to have their SFT ID's to complete SFT courses. SFT will no longer be using SSNs to track students.
- SFT now requires electronic course returns for all courses. Instructors will return the course materials through the SFT User Portal, and students will be able to print their training history and course completion diplomas directly from the portal