



**TASK FORCE MEETING**

Truckee

March 8-9, 2022

Minutes

**Call to order:** 0900 March 8<sup>th</sup> by Chief Gerboth

0800 March 9<sup>th</sup> by Chief Gerboth

**Members Present:** Task Force

David Gerboth (SND)	Cathy Johnson (OES)	Shane Sherwood (ORC)
Brook Spelman (Cal Fire)	Dustin Hall (EDH)	Dan Horton (VNC)
Josh Stinnett (KRN)	Patrick D’Arcy (SFR)	Garrett Huff (SBC)
Matt Brown (CNT)	Dean Zipperman (LFD)	Jason Serrano (BDC)
Brian Martin (LAC)		

**Members Not Present:** Task Force

Andrew Henning (SFM)  
James Tomaselli (USFS)  
David Brinsfield (BLM)

**Guests:**

Shelley Dorsey (OES)  
David Baldwin (SCR)  
Jim Johnstone (OES)

**Welcome, Introductions and Logistics – Brown**

**Moment of Silence for Firefighters and Police Officers LODD – Gerboth**

**Agenda Review and Additions – Gerboth**

## **Review and Approval of February Meeting Minutes – Huff**

Motion: Sherwood

Second: Zipperman

Approved

### **Task Force Update – Gerboth**

- The BoD held a virtual meeting on February 17<sup>th</sup>.
- Submitted the Task Force written report.
- Discussed the FOG and Yesenia reported on sales at the BoD meeting.
- Went over the website revisions.
- Reviewed the documents that were approved by the BoD.
- Decided to have a special meeting on March 16<sup>th</sup> to review the documents that will be brought to the Ops Team.
- Discussed the upcoming Ops Team meeting on March 24<sup>th</sup>.

### **BoD/OES Update - Johnstone**

- The Ops Teams has had some members replaced due to vacancy and added new members. Chief Chad Cook will be representing Ventura County Fire, replacing Chief Gardner. Chief Anthony Stornetta from Santa Barbara County Fire will be replacing Chief Farris. Chief Shayne Kaialoa has replaced Chief Velo from San Francisco Fire. Chief Mike Bachmeyer will be replacing Chief Barber but will be placed into the volunteer position. Chief Tom Marshall has been replaced, at least interim, by Chief Dan Mejia. Chief Kyle Heggstrom is a new member. He is the Region III rep.
- Would like to get someone to fill the volunteer position on the Task Force.
- Director Joe Tyler will be the new Cal Fire representative on the BoD.

### **CSFM Report - Henning**

- Moved to a new office in October. Mail now needs to go to the post office box. UPS and FedEx need to go to the West Sacramento address.
- Updating all the certification task books.
- Rescue Systems I, II, and III courses will be retiring. No exact date yet. Will be replaced with Structural Collapse Technician.
- Updating the Confined Space Rescue courses. Also updating Operations Tech. Will now be NFPA 1006 compliant. Going to STEAC in April.
- The curriculum cadre just met to update Vehicle Extrication. The cadre created a new course based on NFPA called the Heavy Vehicle Rescue. Should go to STEAC in July. Available January 1, 2023.
- In the process of updating Firefighter Survival. Have a cadre plan for later this year.
- In the final process of working on the development plan for next year.

- Will be updating the staff report that is sent out to the group.
- A lot more training providers are offering courses.
- About to get the final documents for Fireline Medic course. Expect it to go to STEAC in April. Should be available by the end of June.
- Discussed options for instructors. Legacy instructor update course via Teams. Last class will be in April. If not taken by April, will have to take the Instructor I & II course.

## **OLD BUSINESS/PROJECTS**

### **FOG ICS 420.1 2022 – Johnson**

- First delivery of the new FOG will be on March 10<sup>th</sup>. Yesenia will work on getting the website updated for sales.
- The app contract is in three phases. Phase one is complete and phase two is starting. Phase two is the architecture behind the structure of the working app. Phase three will be testing and anything that needs to be corrected before going live.
- Shared a look of what the app will be like.
- The app is being worked on by Studio Tiga. They are the company that created the original app.
- This may be the last time that the FOG is printed. Considering charging a fee for the new app in the future.
- Chief Baldwin volunteered to help test the app via an android phone. Chief Serrano will test the app via iPhone. Testing will be done in March or April.
- Discussed the 50<sup>th</sup> FIRESCOPE anniversary challenge coins. Some members are waiting for delivery.

### **Specialist/Working Group Reorganization, POW, Charters, Rosters - All**

- Sent all the templates out. They can also be found on Smartsheet. All these documents should be formatted the same. They are presented to the Ops Team and the BoD.
- Do not password protect the documents. Don't lock them for editing. They will still need editing and ADA compliance.
- A couple groups still have documents outstanding.
- Will start on these earlier this year.

### **Air Operations BoD Tasking, Final Update - Gerboth**

- The group completed the tasking that the BoD requested.
- The BoD took the document as an advisement.
- No further action has come back from the BoD.

### **Behavioral Health Mnemonics Letter – Serrano**

- The chair reached out to Bodie Ronk. Hasn't heard back from him. Waiting for his feedback.
- Would like to get the letter submitted before the end of the month.

### **Standard Wildland Preplan Working Group Tasking – Sherwood**

- Next meeting is March 15<sup>th</sup>.

- Working on completing required documents and putting them in Smartsheet.

#### **REMS, ICS-223 – Gerboth**

- Discussed at last meeting. The chair of the group gave a presentation.
- Asked for a few revisions. Revisions were completed.
- Chief Lopez was contacted regarding a CFAA question. She will be getting in contact with the committee.
- Will move forward to the Ops Team. Can make changes if necessary, regarding CFAA.

Motion to move to the Ops Team as written: Hall

Second: Sherwood

Approved

#### **TS&R OSD, ICS-162 – Hall/Gerboth**

- Has been approved by the Task Force and the Ops Team.
- Has been stalled at the BoD level for 9 months.
- Disagreement over authority on the restriction of deployment of the FEMA US&R Task Forces. Working through it.
- There was one line under the mobilization chapter that is causing a disagreement on the version.
- Recommendation is to take chapter 14 out of the OSD, move the document forward, and work on mobilization verbiage.
- In chapter 6, the Rapid Extraction Module Support (REMS), is the ICS-223 current version.

Motion to move ICS-162 forward with the removal of chapter 14 and the update of chapter 6: Horton

Second: Serrano

Approved

#### **ICS-232 Contingency Form Numbering/ICS Forms Suffix – Spelman/Gerboth**

- The ICS-215C is now ICS 232.
- Need to write an introduction letter for the ICS-232. Want to get it socialized.
- Chief Spelman will review the white paper for verbiage.
- Publications need to be updated. Chief Spelman will look into making the changes.
- Chief Johnson will post the updated version of the form in Smartsheet.
- The form is currently ADA compliance but not fillable. Will have to be printed out to use.

#### **DECON Unit Typing Project - Stinnett**

- LA City did a couple of exercises with vendors present. The vendors were able to

price all the items needed for the typing. Made a few revisions on some items. It was less expensive than what they originally figured. The only changes were to the equipment list.

- Discussed the changes made to the equipment list.
- Would like Captain Eric Roberts from LA City Fire to present to the Ops Team and the BoD.

**Motion to accept the document as amended: Spelman**

**Second: Unidentified**

**Approved**

#### **Marijuana Cultivation Response Guidelines – Zipperman**

- The final version of the guidelines was sent out to the group.
- A white paper will be coming out to accompany the guidelines.
- Reviewed, made modifications, and discussed the guidelines.
- Will present to the Ops Team at the next meeting.
- Should be ready for the BoD in April. Then, shared nationwide via GovDelivery.

#### **FIRESCOPE/NCG – Gerboth/Spelman/Johnstone**

- FIRESCOPE has a spot on each of the six sub-groups. Some of the sub-groups have been consolidated. Chief Spelman represents technology.
- Before Covid, meetings were to be once a year in Washington D.C. Currently are being held virtually. Chief Spelman has been on the calls.
- Discussed if being involved is beneficial to FIRESCOPE. Chief Johnstone would like candid input.
- There is an opening on the planning sub-group. Looking for recommendations.

#### **BoD EIT Tasking, Tracking – Brown**

- Captain Stockman and Chief Ambrose, both representatives of the EIT Subcommittee, discussed some of the technology barriers related to the resource tracking tasking that was given to the group by the BoD.
- Will present information to the Ops Team and the BoD at their upcoming meetings.
- Considering an ad-hoc subcommittee to work on tracking.

#### **Tech Connect – Brown**

- The EIT specialist group is working on this.
- Justin Short is now the Cal OES representative for EIT. He will be concentrating on Tech Connect and assisting where needed.
- Van Arroyo would be the primary voting member.
- Roster needs to be updated.

#### **2022 MACS Exercises – Johnson/Spelman/Tomaselli**

- Discussed the upcoming MACS Exercises for Northern and Southern California.
- Discussed the content and how to deliver the exercises.

## **NEW BUSINESS/PROJECTS**

### **Fireline Medic Instructor Materials – Henning**

- Document was sent out to the group for review.
- Reviewed and discussed the content of the document.

### **Structure Defense Guidelines – Gerboth**

- Chapter was updated in the FOG.
- Now the guidelines need to be updated to be in alignment.

## **Subcommittee Reports – All**

### **Aviation**

- They have not met since the last meeting. Meeting jointly with UAS on March 30<sup>th</sup> and 31<sup>st</sup>.
- Continuing to collaborate and work on their plan of work.

### **Behavioral Health**

- Applied to the Position Naming Board.
- Will be placed on their agenda for their March 17<sup>th</sup> meeting.
- Next Behavioral Health meeting is on March 14<sup>th</sup>. It will be virtual.
- Continuing to work on the position task books.

### **Cad to Cad**

- Next meeting is March 22<sup>nd</sup>.
- Have been studying the white paper.
- Developing a charter.
- Group only has five members. Would like more.

### **Cancer Prevention**

- Charter is complete and uploaded in Smartsheet.
- Uploaded the roster in Smartsheet with the names they have so far.
- Chair has been assigned from LA County. Working with him on the process.
- Would appreciate additional items for their plan of work. Send items to Chief D'Arcy or Chief Zipperman.
- Oxnard Fire Chief has agreed to be on the committee.
- Asking for members of the Task Force to identify their representatives for this group.
- Considering looking into extractors without a lot of chemicals that aren't needed.

### **CICCS**

- See the CSFM Report earlier in the meeting.

### **Communications**

- Working on the updates to the MACS-441.

### **CSFM Training**

- See the CSFM Report earlier in the meeting.

## **EIT**

- Discussed the plan of work yesterday.
- Would like to add Deputy Chief Chen Suen from the Arcadia Fire Department to the group.

Motion to elect Deputy Chief Suen from the Arcadia Fire Department to the EIT subcommittee pending submission of his letter of support from his fire chief: Brown  
Second: Spelman  
Approved

- Discussed Tech Connect.

## **EMS**

- Hasn't met since the last meeting.
- Next meeting is scheduled for March 17<sup>th</sup>.
- Following up on tactical response to EMS incidents. Should be completed in April or May.
- Randy Black is stepping down as the chair of the group.
- Working on the ICS-701 revisions.

## **GIS**

- Met virtually February 17<sup>th</sup>.
- Working on scheduling an in-person meeting for May. Looking at locations.
- Working on some of their white paper recommendations.
- Continue to work on the GISS OSD.

## **Haz Mat**

- Next meeting is March 21<sup>st</sup>.
- The second white paper on Decon is close to completion.
- Working on the Haz Mat Team SEL.

## **Incident Safety**

- Meeting scheduled for April 12-13 in Solvang.
- Preparing a white paper to go along with the Marijuana Cultivation PowerPoint.
- Will have a meeting regarding the Wildland Mayday. It is close to being completed.
- Continuing their plan of work on solar guidelines.

## **Maritime**

- March meeting was cancelled.
- Will be meeting on April 13<sup>th</sup> virtually.
- Working on typing of maritime equipment apparatus, defining terms, and identifying the different areas of response.
- The OES committee is working on developing drills and training.
- Adding Chief Jack Fry from OES to their roster. He is a good point of contact for them. He has been attending the meetings.

## **Predictive Services**

- Ongoing maintenance for California national products.
- Working on the MACS 410-3. With an expected completion date of July 1<sup>st</sup>.

- Next meeting will be in May.

**REMS**

- Finishing the ICS-223. Will be moving it forward.
- Working on the position task books with CICCIS.

**STEAC**

- Next meeting is April 8<sup>th</sup>. Probably virtually.
- Sent out email regarding instructors. Forward the email to your training personnel.
- See the CSFM Report earlier in the meeting.

**Structure Fire**

- Meeting Monday and Tuesday in Solvang.
- Selected their chair, vice-chair, and secretary.
- Charter, roster, and plan of work are complete.
- Still looking for more members from up north.

**Technical Search & Rescue**

- Working on the OSD.
- Getting documents together for the Ops meeting.
- Received notification last week that Chief Engler from Marin County will be retiring at the end of the month. Looking to fill the vacancy with someone from up north.
- Continuing to work on items from their plan of work.

**UAS**

- They have not met since the last meeting. Meeting jointly with Aviation on March 30<sup>th</sup> and 31<sup>st</sup>.
- Continuing to collaborate and work on their plan of work.

**Wildland Fire**

- Met on February 23<sup>rd</sup> in LA County.
- Working on charter and plan of work.
- Held elections.
- Looking for a member from OES.
- Still need additional members. Especially from up north.

**Wildland Preplan**

- Will be meeting on March 15<sup>th</sup>.
- Working on the template, cost estimate, and preparing to present.
- Added Steve Tracy from San Bernardino County to the group.

**2022 Meeting Schedule**

April 11-12	North Ops	Johnson
May 10-11	South Ops	Spelman/Tomaselli
June 7-9 (With Ops Team)	San Francisco	D’Arcy
July 12-13	Lake Arrowhead	Serrano
August 9-10	San Diego	Gerboth
September 13-14	Ventura	Horton



October 18-19	Solvang	Huff
November 15-16	El Dorado Hills	Hall
December 13-14	Los Angeles	Zipperman/Martin

**Future Ops Team and Board of Director's Meetings – All**

Ops Team	Virtual	March 24, 2022
BoD	San Diego	April 6-7, 2022
Ops Team	San Francisco	June 8-9, 2022

**ROUNDTABLE**

**Meetings Adjourned at 1528 Day 1 and 1058 Day 2**



**TASK FORCE SPECIAL MEETING**

Virtual

March 16, 2022

Minutes

**Call to order:** 1500 March 16<sup>th</sup> by Chief Gerboth

**Members Present:** Task Force

David Gerboth (SND)	Cathy Johnson (OES)	David Brinsfield (BLM)
Brook Spelman (Cal Fire)	Dustin Hall (EDH)	James Tomaselli (USFS)
Josh Stinnett (KRN)	Patrick D'Arcy (SFR)	Shane Sherwood (ORC)
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Garrett Huff (SBC)  
Jason Serrano (BDC)  
Matt Brown (CNT)

**Guests:**

Shelley Dorsey (OES)  
Jim Johnstone (OES)

**Welcome –** Gerboth

**Agenda Review and Additions –** Gerboth

## Document/Presentation Review – Gerboth

- A. Wildland Prefire Plan Subcommittee, Tasking Update – Sherwood**
  - Met yesterday.
  - Prepared to present to the Ops Team and BoD.
  - Discussed: Template, cost options, and amount of time.
- B. Marijuana Cultivation Presentation Update – Zipperman**
  - Made revisions.
  - Incident Safety to present to the Ops Team and BoD.
- C. REMS, ICS-223 – Gerboth**
  - Moving forward.
- D. TS&R OSD, ICS-162 – Hall/Gerboth**
  - Moving forward minus chapter 14.

Motion to forward to the Ops Team in its entirety, including chapter 14: Hall  
Second: Spelman  
Approved

- E. Behavior Health OSD, ICS-180 – Serrano**
  - Voted to move forward to the Ops Team.
  - Position Naming Board meeting postponed to March 24<sup>th</sup>.

Motion: Zipperman  
Second: Unknown  
Approved

- F. Review of Additional Items for Ops Team – Gerboth**
  - Quarterly Briefing
  - ICS-223
  - ICS-162
  - Decon Unit Typing – Stinnett
  - Incident Tracking
  - MACS Exercises Update

## Roundtable

Meeting Adjourned at 1532