



TASK FORCE MEETING

Santa Cruz, CA

March 10-11, 2020

Minutes

Call to order: 0908 by Kuempel

Welcome, Introductions

Members Present: Task Force

Shanna Kuempel (CNT)	Rob Capobianco (ORC)	Ira Peshkin (KRN)
Garrett Huff (SBC)	Brook Spelman (CALFIRE)	Grant Hubbell (BDC)
David Gerboth (SND)	Kyle Heggstrom (LNA)	
Cathy Johnson (OES)	Dave Brinsfield (SCR)	

Members Not Present: Task Force

Andrew Henning (SFM)	Jon O'Brien (LAC)	Dan Horton (VNC)
Dean Zipperman (LFD)	Jim Tomaselli (USFS)	

Guests:

Jason Serrano (BDC)
Jim Johnstone (OES)
Shelley Dorsey (OES)

Review February Minutes

Welcome and Logistics – Kuempel

Moment of Silence for Fallen Firefighters and Police Officers LODD:

Name	Agency/City & State	Date
Manuel Galindo	Fort Hancock FD/Fort Hancock, TX	02/13/2020
Patrick Jones	Porterville FD/Porterville, CA	02/18/2020
Ray Figueroa	Porterville FD/Porterville, CA	02/18/2020
Donny Lepper	Indianola Volunteer FD/Indianola, NE	02/13/2020

Agenda Review and Additions – Kuempel

- Coronavirus special assignments.

Review and Approval of February Draft Minutes - Kuempel

- Reviewed and approved.
- Motion to approve – Spelman
- Second - Copobianco
- Approved

Task Force Update - Kuempel

- Task Force Report
- Smart Sheet Subscription. No access for 3 weeks. Should be resolved soon. Yesenia is now handling the billing. Will evaluate for a year and then look at other options.
- OPS Conference Call March 11th after Task Force Meeting.
- Vacancies for Bod Districts North and Districts South to be fill in April.

Cal OES Update - Johnson

- Full force training interoffice. California goes live today.
- All agencies are aware that IROC is replacing ROSS.
- IROC training is available
 - Dispatch
 - Twenty-four maximum per class.
 - Training until June 2 statewide.
 - ECC's will identify who needs to be trained.
 - Contact Cathy Johnson
- Coronavirus
 - Affecting all levels of government.
 - Three ACs are assisting with cruise ships.
 - SOC has been activated.
 - Future meetings may be impacted. Including MACS Exercises.
 - Determinations made as cases are increasing in the US.
 - Need to log meetings of 40 or more and where they will be held.

- FEMA conferences have been canceled.

State Fire Training Update - Henning

- See Report

STEAC Update - Baldwin

- Has not met.
- Next meeting is April 12 in Sacramento. Agenda on the website.

CICCS Update – Gerboth

- Meeting scheduled for March 24 & 25 in El Dorado Hills. Nothing about canceling it yet.
- USAR Qualifications

Old Business/Projects

Behavioral Health Working Group - Huff

- Firefighters are being exposed to more types of traumatic incidents than in the past.
- Has taken a toll on mental well-being.
- BHWG has collaborated with federal, state, and local partners. A system has been developed for agencies to use when deploying a CIPS Team.
- There is currently no standard system in place.
- FIRESCOPE has identified the need to develop standardized requirements.

Common Operation Platforms/Interoperability (aka CAD to CAD) – Spelman

- Update (SS line 61)
- Plan of Work:
 - Develop a CAD to CAD White Paper.
 - Identify best practices.
 - Identify barriers.
- Long-term project.
- Working toward June Operations meeting.
- Need direction on how to move forward.

Resource Typing Rehab Unit – Kuempel

- EMS has been assigned the project. Discussion (SS line 38).
- Define the purpose, function, and capabilities of Rehab Unit.
- Draft a Standard Equipment List (SEL).

- Objective is to identify the needed inventory of equipment to perform rehab functions for personnel working extended operations.

SART Checklists – Kuempel

- SSG being requested to develop a series of procedural checklists of the required steps to be taken in the event of a serious accident or fatality.
- ICS 2-sided form.
- First page of the form should mirror the FOG.
- FOG states to follow SART.
- Will be posted on website as a link to a fillable form.
- Ops Team to review in June.
- Possible access to the form in the FOG app.

Standard Wildland Preplan Working Group – Capobianco

- Update (SS line 41)
- Working group formed with seven members from various agencies to create a standardized preplan.
- Next meeting is April 6 at OCFA.
- Document with an overview needed for BoD to start seeking funding. Concept paper to be presented at Ops Team Meeting in June and the Bod in July with enough information to seek financing.

NIMS Coordination Group – Johnstone

- Making progress
- 6 sub-groups. More alternate members needed.
- Once a year meeting in Washington, D.C.

Evacuation/Repopulation and LELO WG – Johnstone

- No update
- Currently being reviewed at the Director's level.

ICS 215C contingency Form – Spelman

- Update Task Force Report (SS line 56)
- Form needs to be fillable (Word vs. pdf)
- Adopt the proposed draft.
- Develop a pilot program for 2020. Use for a year and draft a final version after feedback.

TECH Connect White Paper and Technology Summit – Spelman

- Complete
- Waiting for Windows 365 upgrade

UAS White Paper, Task Book, Operations Guide – Huff

- Working group created.
- Meeting with Aviation Group in April.
- CAL FIRE and USFS representatives added.
- Add communication paper to April meeting.
- Revisit when more information is available.

Use of Non-Public Radios on Incidents – Baldwin

- Update (SS line 54)
- Review. No mention.

Work to be implemented

2021 FOG 420.1 Revision - All

- Update (SS Line 44)
- Each page to have a track changes version.
- All chapters completed by October 1. March 2021 printing

Channel Load Survey – Brinsfield/Baldwin

- Update on MACS 441 (SS Line 23 and 25)

Messaging/Marketing - Horton

- Update (SS Line 10)
- Addition to FFI curriculum discussion.

MACS Video Review - Horton

- Reduce video from 15 minutes down to 10 minutes.
- Great quality.

Review of Specialist Groups and Working Groups – Kuempel

- Update Plan of Work Charters and Rosters
- Send documents out 30 days in advance of meetings.
- Send invites out to lower levels.
- Rosters need to be in the correct format.
- All documents older than 2019 or 2020 need updating.

Specialist Groups POW, Charters and Rosters – All

- Updates (SS line 77)

New Business/Projects

Predictive Services White Paper – Kuempel

- Smartsheet Update

Communications Specialist Group White Papers

- 700 MHz Travel
- UAS Repeaters

TIER Incorporation into FIRESCOPE Documents

- Working Group to incorporate the FOG items in chapters 14 and 22.
- Accountability. ICS 910 & ICS 600 (WUI SD).
- Include the concept into all places.

Macs 410-2 – All

- (SS line 85)
- Present to Ops Team in March
- FOG Revision Chapter 16-22.
- “Companies” “Crews” page five of the 410-2.

REMS Task Book, CICCIS Qualifications REML, REMH – Gerboth

- In process of forming the Working Group, POW and Charters.
- Discuss at next CICCIS meeting in April in El Dorado.

FIRESCOPE Mission Statement – All

- Update (SS line 52)
- FIRESCOPE Advisory Board and BoD merged in the 1990's.
- Proposed language to the group and be prepared to discuss at the July BoD.
- Website has all of the historical documents.
- Revisit and include in the Strategic Plan.

****NFPA Incident within an Incident – All**

- **5.3.1** The incident commander shall have overall authority for management of the incident.
- **A.5.3.1** The practice of “an incident within an incident”) which sometimes occurs in wildland incidents) is not consistent with the National Incident Management

System in regards to the incident commander managing the entire incident. This does not prohibit the incident commander from delegating responsibilities when appropriate and in accordance with NIMS. The most important tasks in any emergency situation are to rescue and treat the member in a life-threatening situation that triggered the emergency.

- **5.3.1.1** The incident commander shall have the responsibilities and duties of all unassigned ICS positions.
- Update from the NIMS and NFPA compliance.

Meeting Schedule – Kuempel

Meeting adjourned at 1600

March 10, 2020
Meeting called to order 0810

Specialist and Working Group Reports

Aviation – Huff/Peshkin

- No report

Communications – Baldwin

- Last Meeting in February
- Many attendees were guests.
- Several suitable products in development.

Safety – Zipperman (Notes submitted to Kuempel)

- Met February 12 in Pismo Beach.
- Safety Specialty meeting was canceled.
- Updates to documents in Smartsheet.
- John Walsh approved replacement. No objections.

EMS – O'Brien

- Next meeting December 3 in San Francisco
- Randy Black working on a bulletin regarding Procedures for COVID-19.
- Bulleting need to have the FIRESCOPE banner.
- P100 masks are more effective than N95 mask but more expensive.
- We have a vast supply of expired masks.

GIS – Horton/Zipperman

- Set a discussion of all three liaisons to discuss SG Reorganization.

Predictive Services – Tomaselli/O'Brien

- Set a discussion of all three liaisons to discuss SG Reorganization.

HazMat – Peshkin

- Met last week.
- Next meeting April 12 & 13.
- Meets quarterly.
- New members: SLO & Ontario City.
- Bios on website and Smartsheet.
- Looking for Northern California memberships.

- Approximately 15 members that attend every meeting.
- SCL review, equipment recommendation and staff.

Technical Search & Rescue – Gerboth

- On track with bios, letters of support and charter.
- Ad-hoc group met February 27.
- Conference call March 26.
- Updating qualifications.
- Support unanimous.
- 2001 qualifications have been updated

High Rise – Gerboth

- Meeting next week in San Francisco.

Emerging Information Technology – Spelman/Hubbell

- Going over letters of support, resumes and bios.
- Working on White Paper projects through end of month.
- Making changes to the reorganization of groups.
- Changes within the group. May need to replace key members.
- Likely changes in duties and responsibilities.
- Next meeting May 5 & 6 in San Diego.

Roundtable – All

Meeting adjourned at 1145

UPCOMING MEETINGS

Task Force

April 3, 2020	ONLINE
May 20, 2020	ONLINE
June 9-10, 2020	TBD ONLINE (San Francisco)
July 21-22, 2020	Lake Arrowhead – Serrano
August 18-19, 2020	Dana Point – Capobianco
September 22-23, 2020	San Diego – Gerboth

October 20-21, 2020	Sacramento – Baldwin
November 17-18, 2020	Monterey – Peshkin
December 8-9, 2020	Ventura - Horton

Board of Directors and Operations Team

April 8, 2020	ONLINE Board of Directors, San Francisco
June 11-12, 2020	TBD ONLINE Ops Team, San Francisco
July 8-9, 2020	Board of Directors, Orange County Fire Authority
October 7-8, 2020	Board of Directors, Anaheim Fire Department

APPENDIX

CAL FIRE – Office of the State Fire Marshal

**State Fire Training Report
November 2019**

No Report