



TASK FORCE MEETING Minutes
Pismo Beach, Ca
January 28-29, 2020

Minutes

Present:

Dean Zipperman (LFD)
Jim Johnstone (CalOES)
Garrett Huff (SBC)
Shanna Kuempel(CNT)
Brook Spelman (Cal Fire)
Ira Peshkin(KRN)
Dan Horton (VNC)
Jim Tomaselli (USFS)
Kyle Heggstrom(LNA)
Cathy Johnson (CalOES)
Rob Capobianco (ORC)
David Gerboth (SND)
Jon O'Brien (LAC)
Grant Hubbel (BDC)

Not Present: O'brien Day 1, Andrew Henning (SFM)

Guest: Dave Brinsfield (BLM), Jason Serrano (BDC)

January 28th, 2020

- **Call to order: 0900 by Shanna Kuempel**
- **Reviewed December Minutes**

Welcome and Logistics (Huff)

Agenda review and Additions (Kuempel)

- Wildland Mayday paper review (Gerboth)
- UAS typing, Ordering and resource availability (Spelman)
- Spelman brought that up we should have additional specialty groups

Review and Approval of the December Draft Minutes (Heggstrom)

Reviewed and approved. Minor modifications made, motion to approve by Tomeselli, second by Huff, minutes approved.

Task Force Update (Kuempel)

- Task Force /Ops Report. Kyle will be leaving the TASKFORCE after the February meeting. Dave Brinsfield will be staying for a year.
- Quarterly Briefing is on the website.
- BoD Report, all documents the Taskforce put forward are approved. We need to do track changes to a document when we revise a document.
- Message and marketing would like to add FIRESCOPE to a short time goal to the FF1 curriculum rather than long time goal. Need to discuss how to acquire stickers.
- Wildland Preplan, The Director was interested in finding money for this project. Need to work on framework and cost. Simple to use and event based, real-time information. Data standards.
- Per BoD Type 6 staffing will change to 3 personnel in the FOG
- CFAA is on Track for April 30th 2020
- Mutual aid audits 6 departments per year
- Tech Summit
- With Kyle leaving the group another secretary needs to be selected
- Rob agreed to take the secretary role.

Cal OES Update (Johnstone/Johnson)

- Op area coordinators are required to fill out surveys for prepositioning
- OES is the fastest growing State departments in the state. OES is rapidly changing with up to 100 spots going to be added.
- Surveys will be going out to local government from Marshall to identify all assets.
- Support staff from Cal OES has been in Puerto Rico they should return soon.
- OES is already preparing for 2022 Super Bowl
- State operations center went to level 3 mode on January 28 for the Corona Virus.

State Fire Training Update (Henning)

- No report

STEAC Update (Heggstrom/Baldwin)

- Next meeting February 7th. Ronnie Colman has stepped down from STEAC. There will be a celebration for his retirement.

Old Business/Projects:

Behavioral Health Working Group (Huff)

- Update OSD (SS Line 55)
- 8-10 people will be here Thursday to present project
- CA behavioral Taskforce is in place as well, FIRESCOPE Behavioral health is collaborating with this group.

- State Fire Training has a behavioral health group working on including behavioral health in the curriculum.
- Who the CISP reports to was discussed? A survey monkey was sent out to determine what Command teams want
- Johnson brought up taking out all ROSS references in the White Paper/OSD and change those to established ordering system.
- Group approved moving the White Paper forward to be presented to the OPS group for input.
- Group discussed and agreed Behavioral health working group could pursue becoming a Specialist group per 410-4
-

Common Operation Platforms / Interoperability (aka CAD to CAD) (Spelman)

- (Spelman) Group getting close to finishing their White Paper.

Resource Typing Rehab Unit (O'Brien/Heggstrom)

- EMS to take on project. Discussion (SS Line 38)
- Taskforce would like a report on this by April. Heggstrom will inform the EMS group of this deadline.

SART Checklists (Tomaselli/Zipperman)

- Update (SS Line 58) Place in the ICS 420-1
- Documents were uploaded to SmartSheets for review.
- ICS form is being developed for a checklist

Standard Wildland Preplan (Heggstrom/Capobianco)

- Ops Team Item (SS Line 41)
- Reviewed and ready to be presented to the OPS team.

FIRESCOPE Website/ SMARTSHEETS (Johnson)

- Update-Agency support letter belong in line 65 in Smartsheets.
- Group agrees the website is much better than previous version
- Reviewed analytics on how the website is being used

FIRESCOPE Polo Shirt Sales (Johnstone)

- Updated link to Ordering Instruction in (SS Line 84)
- Johnstone open for ideas and would like to know about customer service
- Vendor would like to stay with the Corner Stone shirt

NIMS Coordination Group (Johnstone)

- Will be on the agenda tomorrow

- Chief Kemna will remain in the NIMS coordination group
- Firescope will be on 6 sub-groups more to come

Evacuation/Repopulation and LELO WG (Johnstone)

- Update
 - Lead by OES law enforcement
 - Have wrote a letter that is in draft form that will be sent out to the CA law and fire service
- ### **ICS 215C Contingency Form** (Barnett/Spelman)

- Update (SS Line 56)
- Need people to use survey when they use this document, need valuable feedback to improve this document. Survey is in Smartsheets.
- Will be going out as a beta test to get feedback.
- Intend to add additional contacts for this form
- Dave Barnett will be presenting this document with the ICS type 3 teams

TECH Connect White Paper and Technology Summit (Spelman)

- January 22, 23rd in Redlands, CA.
- No major change
- Lead is in Australia and not available

UAS White Paper, Task Book, Operations Guide (Huff)

- The group meet with the aviation group in LA county
- Still waiting on the S-373 class to be adopted by SFT
- Discussion on the UAS group, should they be their own specialist group.
- The Taskforce has agreed to allow the UAS group to pursue 410-4 to become a specialist group
- This sub committee will work with the aviation group with possibly starting a specialist group.

Use of Non-Public Radios on Incidents (Baldwin/Spelman)

- Update- Group is still working on the white paper.
- Communications group will meet February 5-6 in Sonoma.

Work to Be Implemented:

2021 FOG 420-1 Revision (All)

- Johnson to coordinate project (SS Line 44)
- Johnson is working on contract to have this document reviewed
- Jan 1st 2022 the new FOG will be released
- All changes need to be in Track Change format
- Potential for new chapters in the FOG

Channel Load Survey (Baldwin/Spelman)

- On the Agenda for the Feb 5 and 6th.
- Will review the MACS 441

Messaging/Marketing (Horton/Kelly)

- Update (SS Line 10) Ops Team Agenda Item White Paper
- Message and marketing would like to add FIRESCOPE to a short time goal to the FF1 curriculum rather than long time goal. Need to discuss how to acquire stickers.
- Working on a method to make stickers available to agencies that would like them

MACS Video Review (Horton)

- OES requested a video for the MACS exercise.
- Horton provided a document with MACS video outline. Requesting input from the group on what needs to be in the video
- Orange county will be assisting with this video.
- Group reviewed the documentation and provided feedback, agreed more emphasis on the 209

Review of Specialist Group Powerpoint (Kuempel)

- Kuempel went through the Powerpoint showing how the decision process works.
- Went over strategic plan, plan of work, charters, rosters, members biographies

New Business/Projects:

Predictive Services White Paper (Tomaselli)

- This paper was intended to validate products that helps the fire service
- Discussing what information technology is the best tool

MACS 410-2 (All)

- (Spelman) This document is out dated.
- Document was not brought up to current standards with strike team designation.
- Spelman is working with Federal, OES partners to bring it up to where it needs to be
- On track for April BoD
- This document will be much less with necessary changes
- Will be ADA compliant

REMS Task Book, CICCIS Qualifications REML, REMH (All)

- Update (SS Line 52)

- Gerboth updated 2 members to 4 members. 2 have to be technicians
- Reached out to NWCG to see if all 4 could be technicians
- NWCG was interested in typing REMS teams.
- Would like teams to show up with SEL. Some teams bring extra not necessary stuff
- REMS will be going into CICC. Once it is in CICC it will have a 1 year historical recognition

ICS 256 (Gerboth)

- It is on the website with updated number

Cal OES Type 6 Staffing (All)

- Update to discussion.
- BoD agreed to change FOG to 3 people staffing minimum.

NFPA Incident Within an Incident (All)

- 5.3.1 The incident commander shall have overall authority for management of the incident. A.5.3.1 The practice of “an incident within an incident” (which sometimes occurs in wildland incidents) is not consistent with the National Incident Management System in regards to the incident commander managing the entire incident. This does not prohibit the incident commander from delegating responsibilities when appropriate and in accordance with NIMS. The most important tasks in any emergency situation are to rescue and treat the member in a life-threatening situation that triggered the emergency. 5.3.1.1 The incident commander shall have the responsibilities and duties of all unassigned ICS positions.

Specialist Groups POW, Charters and Rosters (All)

- Still on track for April this year

Meeting Schedule 2020 and Hosting(Kuemple)

- September 2020 San Diego, March Santa Cruz or Monterey, February 2021 Los Angeles County

Wildland Mayday (Agenda addition)

- (Gerboth) Discussed a white paper written to discuss Wildland Mayday.
- Will be updated to Smartsheets for review
- Informational only
- Author would like to present this at our February meeting

Meeting adjourned at 1600

**January 29th, 2020
Meeting called to order 08:00**

Specialist and Working Group Reports:

Aviation: (Huff/Peshkin)

- Meet earlier in January
- Two-day meeting
- They discussed night flying and hover fill. They will add this to the night flying guideline

Communications: (Baldwin/Spelman)

- They have a meeting February 5-6
- Meeting will be in Sonoma

Safety: (Zipperman/Huff)

- Next week meeting in Pismo
- Meet in December looked at the project of decontamination of both structural and wildland
- They are organizing this project currently
- Working on an incident within an incident they will be evaluating this
- They are involved in the wildland safety officer conference they will attend this
- They are asking about converting minutes and documents. Most of these were archived in the smartsheets
- Developing a challenge coin to distribute

EMS: (O'Brien/Heggstrom)

- Randy Black has reached out to the group and is working on the rehab project
- EMS OSD is complete waiting for review

GIS: (Horton/Zipperman)

- Continuing working on SITL OSD
- Updated Charter, Roster, plan of work last year
- No current date for the next meeting
- Conference call is scheduled for Feb 20th.

Predictive Services: (Tomaselli/O'Brien)

- Have not meet
- Next meeting is May 6th and 7th
- Did update their Roster.

Haz Mat: (Peshkin/Horton)

- Next meeting in March 3rd and 4th
- Working on SEL
- Group is working on roster and biographies

Technical Search & Rescue: (Gerboth/Capobianco)

- Meet on the Dec 12th
- Next meeting in February
- Updating OSD
- Two White papers are being written.
- They are in Smartsheets
- The Swiftwater sub group will be meeting to discuss recommendations those will be added to the OSD
- There was a meeting on January 16th. Adding technical rescue positions to CICCS.
- The FEMA group will be hosting class including survey 123

High Rise: (Capobianco/Gerboth)

- Have not meet
- March 12th and 13th next meeting in San Francisco

EIT: (Spelman/Hubbell)

- Had their elections. New Chair is Anthony Ochpedita. Vice chair is Kristen, Secretary Jesse
- Had the ESRI conference
- Very good turn out and good participation a lot of interest in adding to the EIT group
- Work on Charter, rosters, POW
- Had discussion with the GIS at the summit to co-work on Wildland Preplan
- Zach Wells is the lead on writing the CAD to CAD white paper
- Tech Connect is still being worked on
- Next meeting is May 5th and 6th in San Diego

Additional:

- The group discussed the need to add additional people to the taskforce. With the new decade the group is very interested
- We need to stay relevant. Peshkin discussed with the group on topics such as homelessness, UAS, and other up and coming topics
- Group discussed groups such as Highrise. This group is in maintenance mode. Rob asked should we expand this group to be more inclusive
- The group agrees we need to delegate additional to the specialist group.
- Tomiselli brought up the concept of having a no TASKFORCE member being a secretary to take notes. Maybe bring another staff to assist with note taking. Johnstone agreed and will research further and see if this is possible.
- This would free up a member of the Taskforce to do additional duties such as Specialist groups assignments. Discussion that the host agency may bring someone to take notes. More discussion to follow.

- Johnstone discussed there is 3 BoD positions open. Districts south, District North, Cities North. Once this is decided the Taskforce members will be decided once the BoD is decided.

Roundtable:

Meeting Adjourned at 1200 hrs.

UPCOMING MEETINGS:

Task Force

February 18-19, 2020	San Diego (Gerboth)
March 10-11, 2020	Santa Cruz (Kuempel)
April 14-15, 2020	Redding (Johnson)
May 12-13, 2020	Riverside (Spelman)

Future Board of Directors and Operations Team Meetings

January 30-31, 2020	Ops Team, Pismo Beach
April 8-9, 2020	BoD Meeting, Mather