



## **FIRESCOPE CANCER PREVENTION SUBCOMMITTEE**

Tustin, CA Meeting  
August 15, 2022,  
10:00AM

### Inaugural Meeting Minutes

#### Members in Attendance:

Derek Urwin (LACoFD / Chairperson)  
Jeff Hughes (CPF / Vice-Chair)  
Derek Biering (Orange County)  
Scott Quinn (LAFD)  
Kyle O'Neil (San Diego)  
Hector Garcia (Ventura County)

John Danciart (Sacramento City)  
Bryan Burns (Rancho Cucamonga FD)  
Katelyn Mark (Cal Fire /Secretary)  
Jason Serrano (BDC / TF Liaison)  
Dean Zipperman (LAFD / TF Liaison)  
Caryn Petty (SFT / TF Liaison)

#### Call to Order at 1010 hrs.

#### Introductions and Logistics

- All members and liaison's provided introductions
- Liaison Jason Serrano reviewed the FIRESCOPE Organizational Chart and general logistics of the subcommittee which included:
  - Health and Safety Specialist Groups: Safety, Behavioral Health, and Cancer Prevention
  - Goal is to host a specialist group meeting with subcommittee members in the fall
  - Members of the Cancer Prevention subcommittee can reach out to any other subcommittees if needed
  - Goal is for the subcommittee to meet once every three months
  - Meeting minutes will be taken by the designated secretary and provided to members to review and approve
  - Approved meeting minutes are to be sent to Serrano
  - Meeting flyers need to be completed 45 days prior to hosting a meeting and will be posted on the FIRESCOPE website
  - All FIRESCOPE meetings are open to the public

#### Election of Chair, Vice-Chair & Secretary:

- Chair: Derek Urwin
  - Nominated by Jeff Hughes
  - Unanimous vote in the affirmative
- Vice Chair: Jeff Hughes
  - Nominated by Derek Urwin
  - Unanimous vote in the affirmative
- Secretary: Katelyn Mark
  - Nominated by Caryn Petty
  - Unanimous vote in the affirmative
- Liaison Assignments:

- Jason Serrano and Caryn Petty (Dean Zipperman moving to Ops)

If there are any OES needs, please contact Jason Serrano directly. Do not go to OES FIREScope Chiefs unless asked to do so.

#### Charter Review

- Cancer Prevention Subcommittee reviewed the Charter approved by the Task Force in August

#### Smartsheets Accessing/Updating:

- Serrano reviewed Smartsheets: how to access, add folder, update documents, upload documents
  - Any member that did not have access will receive new invite

#### Plan of Work Review and Prioritization:

- Plan of Work (POW): documentation of works tasks and their: assigned dates, project completion, and actual completion date
- 2023 POW will need to be provided to Serrano and Zipperman by November/December 2022 prior to the Task Force meeting in January 2023
- Questions to develop Work Tasks:
  - What areas do we want to cover for best practices?
    - Incidents
    - Training
    - Fire Station
    - Health Monitoring
    - Documentation of Exposure and Tracking
  - What educational material do we want to produce to disseminate to the California fire service?
    - Start with 3 educational modules:
      - Mechanistic process of DNA/Cancer Biology
      - Hierarchy of Controls (how can I still get the job done but have a systematic way to reduce cancer exposure?)
      - Organizational Costs of Cancer
    - Understanding exposure risk
    - Developing presentations
    - Platform:
      - Videos
      - Infographics
    - Training Standards
      - NFPA 1851
      - FSTEP certified
      - Single day course
      - 2146
      - i.e.: Behavioral Health has standard for courses
  - How do we motivate agencies and individual firefighters to adopt and implement best practices?

- Financial impact (average cost workers compensation claims to an organization) vs how much you can reduce exposure. Provide how it will impact the mechanisms that trigger cancer
    - Testimonials
    - Education (listed above)
  - How does someone navigate when diagnosed with cancer?
    - Develop a guidance document for members from diagnosis to recovery
    - Roadmap for diagnosis to recovery and survivorship – process for California firefighters
    - Consider retirement and those that leave the state
    - *Action Item:* subcommittee members provide any information from agency into Smartsheets
- Work Tasks added:
  - Coordinate and develop FIREScope Best Practices
  - Evaluate recommendations for resource links for the FIREScope Website
  - Develop a White Paper regarding challenges to implementing cancer prevention tactics and culture change
  - Develop educational materials to motivate organizations and individuals to adopt best practices
  - Develop educational material capturing the following: Cancer Biology, Hierarchy of Controls, Organizational Costs of Cancer
  - Develop a guidance document for members from diagnosis to recovery/survivorship

Future Cancer Prevention Subcommittee Meetings:

- First week of the month, every 3 months (Task Force meets on the second week of every month)
- Subcommittee meetings should not be scheduled on the same days as Task Force, Ops, or BOD meetings.
- Scheduled Meetings: 1000-1600
  - November 7, 2022, San Diego
  - February 6, 2023, Orange County
  - May 1, 2023, Ventura
  - August 7, 2023, Los Angeles
  - November 6, 2023, San Diego

Action Items:

- White Paper due October 2022: Urwin will provide draft template to all members to add ideas for each topic.
- Subcommittee members provide any information from agency into Smartsheets on navigating when diagnosed with cancer under the designated row “agency resources.”
- Subcommittee members update any educational links into Smartsheets before next meeting.

Meeting Adjourned at 1500 PST